



WEST VALLEY WATER DISTRICT
855 W. BASE LINE ROAD, RIALTO, CA 92376
PH: (909) 875-1804 FAX: (909) 875-1849

REGULAR BOARD MEETING
AGENDA

THURSDAY, FEBRUARY 18, 2021
CLOSED SESSION - 6:00 PM • OPEN SESSION – 7:00 PM

BOARD OF DIRECTORS

Channing Hawkins, President
Kyle Crowther, Vice President
Dr. Michael Taylor, Director
Greg Young, Director
Dr. Clifford Young, Director

"In order to comply with legal requirements for posting of agendas, only those items filed with the District Secretary's office by noon, on Wednesday a week prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

Teleconference Notice: In an effort to prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20 and the order of the County of San Bernardino dated March 17, 2020, there will be no public location for attending this Board Meeting in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 807-977-6383 or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8079776383>. Public comment may also be submitted via email to the Public Affairs Manager, Naseem Farooqi at nfarooqi@wvwd.org. The webinar will also be available for public viewing by visiting www.wvwd.org. If you require additional assistance, please contact nfarooqi@wvwd.org.

OPENING CEREMONIES

Call to Order
Pledge of Allegiance
Opening Prayer
Roll Call of Board Members

ADOPT AGENDA

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.

Consideration of:

1. January 21, 2021 - Regular Board Meeting Minutes. **(Page No. 5)**
2. Monthly Financial Reports for January 2021 (PO, Treasurer, Cash Disbursement, Revenues & Expenditures). **(Page No. 11)**
3. Budget Preparation Calendar for Fiscal Year 2021-22. **(Page No. 45)**
4. Resolution No. 2021-2 - Concurring in Nomination of Randall Reed to the Executive Committee of ACWA/JPIA. **(Page No. 47)**
5. Resolution No. 2021-3 - Placing in Nomination Shamindra K. Manbahal as a Member of the California Special Districts Association Board of Directors Representing the Southern Network. **(Page No. 54)**
6. Classification and Compensation Study for All Employees. **(Page No. 62)**
7. Consider a Proposal to Upgrade the Board Room Audio Visual System. **(Page No. 64)**
8. I-10 Cedar Avenue Interchange Improvement Project: Professional Engineering Services Amendment No. 1. **(Page No. 115)**

BUSINESS MATTERS

Consideration of:

9. Ordinance No. 87: Setting the Number of Service Connections and Meters to be Provided by Southern California Edison at the District's Lord Ranch Site. **(Page No. 128)**
10. Review of Social Media Policy and Utilization of District Resources by Board of Directors. **(Page No. 140)**

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

- 1. Board Members**
- 2. General Manager**
- 3. Legal Counsel**

UPCOMING MEETINGS

1. February 23, 2021 – West Valley Water District Policy Review & Oversight Committee Meeting at 6:00 p.m., at District Headquarters.
2. March 2, 2021 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408.
3. March 4, 2021 – West Valley Water District Regular Board of Directors Meeting at 7:00 p.m. (6:00 p.m. Closed Session), at District Headquarters.
4. March 8, 2021 - West Valley Water District Human Resources Committee Meeting at 6:00 p.m., at District Headquarters.
5. March 9, 2021 – West Valley Water District Safety & Technology Committee Meeting at 6:00 p.m., at District Headquarters.
6. March 10, 2021 - West Valley Water District Finance Committee Meeting at 1:00 p.m., at District Headquarters.
7. March 10, 2021 - West Valley Water District Engineering, Operations & Planning Committee at 6:00 p.m., at District Headquarters.
8. March 11, 2021 - West Valley Water District External Affairs Committee Meeting at 6:00 p.m., at District Headquarters.
9. March 16, 2021 - San Bernardino Valley Municipal Water District Regular Board Meeting at Meeting at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408.
10. March 18, 2021 – West Valley Water District Regular Board of Directors Meeting at 7:00 p.m. (6:00 p.m. Closed Session), at District Headquarters.
11. March 23, 2021 - West Valley Water District Policy Review & Oversight Committee Meeting at 6:00 p.m., at District Headquarters.

CLOSED SESSION

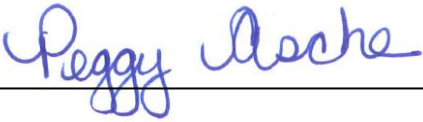
- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Four (4).
- INITIATION OF LITIGATION PURSUANT TO Government Code Section 54956.9(c).

- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Naisha Davis v. West Valley Water District et al. Case No. 20STCV0323.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(s): Interim General Manager.
- CONFERENCE WITH LABOR NEGOTIATOR (54957.6) DISTRICT NEGOTIATORS; Shamindra Manbahal, Robert Tafoya, Union Negotiators; re: International Union of Operating Engineers, Local 12.

ADJOURN

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on February 11, 2021.



Peggy Asche, Board Secretary

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to Peggy Asche, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Asche may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
January 21, 2021

Attendee Name	Present	Excused	Absent
Board of Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Taylor	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Shamindra Manbahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Van Jew	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peggy Asche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosa Gutierrez	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Telat Yalcin	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>

OPENING CEREMONIES

Call to Order

Pledge of Allegiance - Led by Director Greg Young

Opening Prayer - Led by Pastor Bratton, Greater Faith Church, Rialto, CA

Roll Call of Board Members

ADOPT AGENDA

Director Greg Young motioned to adopt the agenda and Director Dr. Michael Taylor second the motion. Hearing no discussion, the following vote was taken:

WVWD

Minutes: 1/21/21

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gregory Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

PUBLIC PARTICIPATION

Mr. Naseem Farooqi, Public Affairs Manager, stated that there were no email comments and inquired if the public via Zoom would like to speak. Director June Hayes, San Bernardino Valley Municipal Water District announced that there were changes made in the election of officers and the new President is now Paul Kielhold and she also introduced the new Board member for Division II, Gil Botello, who represents the District's service area in the south end. The Board members congratulated Mr. Gil Botello. There were no other comments via Zoom. At this time, Mr. Naseem Farooqi stated that on behalf of his family he would like to thank staff and the Board for their kindness and support as well as the Board members for adjourning the Board meeting in December in memory of his brother who recently passed away.

PRESENTATION

- Update on Community Outreach.

Mr. Naseem Farooqi, Public Affairs Manager, provided a brief overview on the District's Community Outreach for the months of October, November, and December 2020. The District partnered with the Olive Branch in Bloomington and Sunrise Church in Rialto for families in need of food during the holidays. A collection for a food drive was assembled at the District and provided approximately 24 families in need. The District supplied over 1,200 students with PPE supplies along with art supplies for the annual Water Conservation Calendar event. Another event for collecting the drawings for the Water Conservation Calendar was provided. There were 12 winners who received \$50 gift cards as well as teachers. During the Christmas holidays, the District partnered with Rialto Unified School District and started an Angel Tree for students that need clothes, blankets, school supplies, etc. Mr. Farooqi provided a slideshow with pictures of Rialto Unified School District picking up the gifts. Also, children's gifts were collected at the District for the annual toy drive for Children's Fund of San Bernardino County. Director Greg Young thanked Mr. Farooqi and his team for trying to do events during this difficult environment and he knows it is not an easy task.

- Update on Oliver P. Roemer Water Filtration Facility Expansion.

Mr. Shamindra Manbahal, Acting General Manager, took this opportunity to report on the WIFIA Application process stating that he is extremely excited that the District received the official notification of acceptance from WIFIA from our letter of interest. The District is now in the process of meeting with the underwriter and working on the application. Once submitted the application process can take up to 6 months of reviewing. Mr. Manbahal thanked the entire staff and the Board for their leadership and direction to help the District get through this process.

WVWD

Minutes: 1/21/21

Linda Jadeski, Engineering Services Manager, presented a brief update on the Roemer Expansion project stating as Mr. Manbahal mentioned the District has been invited to apply for a WIFIA loan which is a major announcement. Also, working on preparing the SRF loan application which includes several different packages of information and following that a project advertisement will be going out early February to the design build firms to see what interest there is in the industry for the project that is proposed. GHD is preparing a virtual presentation for the design build firms and will follow-up with personalized site visits. Through this whole project, the team has been engaged with our partners at the Department of Drinking Water and they are informed of the project as it goes along. The team does meet once a week to go over the project and items that need to be addressed. Also, a meeting with the Assistant General Manager and Acting General Manager is made weekly to go over all items of the project. For the design portion of the project, a 30” effluent pipeline with possible alignments from the treatment plant up to Zone 5 reservoir site as well as connections to the site are being reviewed. SCADA hardware and integration into the existing system is being examined. This concluded her presentation and President Hawkins thanked her for the work that she and the team are doing.

CONSENT CALENDAR

Director Greg Young motioned to adopt the Consent Calendar and Director Dr. Michael Taylor second the motion. Hearing no discussion, the following vote was taken:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gregory Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

1. **MONTHLY FINANCIAL REPORTS FOR NOVEMBER AND DECEMBER 2020 (PO, TREASURER, CASH DISBURSEMENT, REVENUES & EXPENDITURES, FUNDS TRANSFER, 2ND QTR. FINANCIAL REPORTS).**
2. **OTHER POST EMPLOYEE BENEFITS (OPEB) - FY2021 CONTRIBUTION TO CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST FUND (CERBT).**
3. **BUDGET CARRYOVER DEBT MANAGEMENT POLICY.**
4. **CAPITAL ASSETS POLICY.**
5. **A PROFESSIONAL SERVICES AGREEMENT WITH CAROLLO ENGINEERS TO ASSIST WITH WIFIA AND SRF LOAN APPLICATION.**
6. **A JOINT COMMUNITY FACILITIES AGREEMENT ASSIGNMENT AND ASSUMPTION AGREEMENT.**

7. **A SETTLEMENT AGREEMENT AND WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENT WITH 1836 SIERRA LAKE PARTNERS, LLC.**
8. **NOTICE OF COMPLETION RECORDATION FOR ZONE 7 PRESSURE REGULATION VALVE AND MAIN LINE IMPROVEMENTS AT LYTLER CREEK ROAD.**
9. **PURCHASING SOLAR POWERED TANK MIXING DEVICES FOR ZONE 8 RESERVOIRS 1 AND 2.**
10. **APPROVAL OF PAYMENT TO IVIE MCNEILL WYATT PURCELL & DIGGS, FOR PROFESSIONAL SERVICES RENDERED NOVEMBER 2020, INVOICE NO. 743864; \$10,755.00.**
11. **APPROVAL OF PAYMENT TO LIEBERT CASSIDY WHITMORE, FOR PROFESSIONAL SERVICES RENDERED NOVEMBER 2020, INVOICE NO. 1511410; \$2,356.00.**

BUSINESS MATTERS

12. **APPROVAL OF METERS DEPARTMENT REPORTING CHANGE ON THE ORGANIZATIONAL CHART.**

Mr. Shamindra Manbahal is recommending an organizational change and stated that he has discussed this strategic change with all department Managers and Supervisors. The requested organizational change is the realignment of the Meters Department from Operations to General Services. In alignment with the Reform Plan that the Board of Directors recently adopted, the direction was to provide efficiency, streamlining functions and aligning for planning future technological advances. With this said, the realigning of the Meter's Department under General Services would be efficient, operational, and forward-thinking transition. Mr. Manbahal is seeking direction from the Board of Directors to approve his recommendation. At this time, President Hawkins inquired if this change has properly been through the Committees. Mr. Manbahal stated yes that it has and apologized to the chair of the Engineering, Operations & Planning Committee for not discussing it with them. However, Mr. Manbahal and Van Jew did update Director Greg Young yesterday. Director Greg Young asked if there was an urgent need to make this change now verses during the budget cycle. Mr. Manbahal stated that there is not an urgent need, however, the District's technological demands are getting greater and in anticipation of efficiency and being proactive and thinking ahead, he feels this is the best time for the change. Mr. Manbahal stated that it is not a financial change and that it is only an operational change. Director Greg Young mentioned some of his concerns on this item stating that making organizational changes mid-year should have an urgency and feels that the boundaries of a Board Budget Workshop would allow time to discuss it. Further discussions ensued. Director Dr. Michael Taylor mentioned that since there is not a financial change, he would like to make a motion to approve the organizational change for the Meters Department from

WVWD

Minutes: 1/21/21

Operations to General Services. Vice President Kyle Crowther second the motion and the following vote was taken:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, Director
SECONDER:	Kyle Crowther, Vice President
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young
NOES:	None
ABSTAIN:	Gregory Young

13. APPROVAL TO PROCEED WITH PURCHASE OF IMMACULIGHT UV DISINFECTION SYSTEM.

Director Dr. Clifford Young inquired if sources of reimbursement were identified for this project. Mr. Manbahal stated yes and that he has been in contact with California Office of Emergency Services as well as the Alliance Group, which has a branch that assists with reimbursements; however, there is the need for Board approval to produce a purchase order to submit before receiving the final word on reimbursement. If the District does not get the reimbursement, Mr. Manbahal stated that he will come back to the Board and inquire how to proceed. This is not a commitment to purchase, but action to proceed to request reimbursement. Discussions ensued. Director Dr. Clifford Young motioned to proceed with the request for reimbursement and Director Dr. Michael Taylor second the motion. The following vote was taken:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clifford Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. Board Members

- Director Greg Young thanked all for attending and the work that is done. Also, thanked June Hayes and Gil Botello for joining and look forward to continuing to work with them.

2. Legal Counsel

- Mr. Robert Tafoya reported out of Closed Session stating that several items were considered; however, no final actions were taken.

3. General Manager

- Shamindra Manbahal, Acting General Manager, wanted to take this time to express his sincerest thank you to the District’s Maintenance crew stating that on New Year’s Eve, the crew was tending to a mainline leak approximately 14 hours. Special thanks to Anthony Osornia, Lead Water Systems Opr.; Ivan Canne, Lead Water Systems Opr.; Matthew Lewis,

WVWD

Minutes: 1/21/21

Water Systems Opr. II; Allan Hidalgo, Water Systems Opr. I; Luis Gomez, Water Systems Opr Assistant. The Maintenance crew is led by Rudy Olguin with Joanne Chan as Manager.

CLOSED SESSION

Mr. Robert Tafoya reported out of Closed Session stating that several items were considered; however, no final actions were taken.

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Three (3).
2. CONFERENCE WITH LABOR NEGOTIATOR (54957.6) DISTRICT NEGOTIATORS; Shamindra Manbahal, Robert Tafoya, Union Negotiators; re: International Union of Operating Engineers, Local 12.

ADJOURN

There being no further business, the meeting adjourned at 7:48 p.m.

Channing Hawkins
President of the Board of Directors
of West Valley Water District

ATTEST:

Peggy Asche, Board Secretary

WVWD

Minutes: 1/21/21



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: JANUARY 2021 - PURCHASE ORDER REPORT

BACKGROUND:

The West Valley Water District (“District”) generated forty-eight (48) Purchase Orders (“PO”) in the month of January 2021 to various vendors that provide supplies and services to the District. The total amount issued to PO’s for the month of January 2021 was **\$970,525.92**. A table listing all PO’s for January 2021 is shown in **Exhibit A**.

FISCAL IMPACT:

There is no fiscal impact for producing the January 2021 Purchase Order Report.

STAFF RECOMMENDATION:

Receive and file the January 2021 Purchase Order Report.

Respectfully Submitted,

Shamindra Manbahal

Shamindra Manbahal, Acting General Manager

SM;ar

ATTACHMENT(S):

1. January 2021 Purchase Order Report

MEETING HISTORY:

02/10/21 Finance Committee

Exhibit A



West Valley Water District, CA

Purchase Order Summary Report

Purchase Order Detail

Issued Date Range 01/01/2021 - 01/31/2021

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
21-0286	Modifactions to new 2 yard dump truck 01603 - INDUSTRIAL TRUCK BODIES & EQUIPMENT	Outstanding West Valley Water District	1/4/2021 1/18/2021	0.00	3,593.47
21-0287	Filters for Production and Treatment 01034 - HARMSCO INC	Outstanding West Valley Water District	1/4/2021 1/18/2021	0.00	14,674.44
21-0288	Task Order 3 ERSC for Modifications Zone 8-3 Res. 00272 - ENGINEERING RESOURCES INC	Outstanding West Valley Water District	1/5/2021 1/19/2021	0.00	122,700.00
21-0289	TO2 MBI Const.Mngmnt Santa Ana Main Phase 1 01561 - MICHAEL BAKER INTERNATIONAL, INC	Outstanding West Valley Water District	1/5/2021 1/19/2021	0.00	192,860.00
21-0290	18" Trans Main Crossing I15_Citrus to Lytle Creek 01440 - ALBERT A WEBB ASSOCIATES	Partially Received West Valley Water District	1/5/2021 1/19/2021	0.00	78,940.00
21-0291	Online Perchlorate Analyzer Parts 01221 - THERMO ELECTRON NORTH AMERICA LLC	Outstanding West Valley Water District	1/5/2021 1/19/2021	0.00	5,694.54
21-0292	IT Supplies 01450 - AMAZON	Outstanding West Valley Water District	1/5/2021 1/19/2021	0.00	316.69
21-0293	SBCFCD Annual Usage 00349 - SB COUNTY FLOOD CONTROL DISTRICT	Completed West Valley Water District	1/7/2021 1/21/2021	0.00	648.60
21-0294	Food Industry Granular Sorbents for Use with Chems 01567 - MCMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	1/7/2021 1/21/2021	0.00	757.88
21-0295	Vending Restock 01421 - FASTENAL COMPANY	Completed West Valley Water District	1/11/2021 1/25/2021	0.00	564.56
21-0296	Network Fleet Service 12/16/20 01514 - NETWORK	Completed West Valley Water District	1/12/2021 1/26/2021	0.00	3,915.72
21-0297	Enterprise Lease Vehicles 12/03/20 00926 - ENTERPRISE FLEET MANAGEMENT INC	Completed West Valley Water District	1/12/2021 1/26/2021	0.00	4,016.13
21-0298	Vehicle/Bathroom/Office Electstat Clean 12/10/20 00337 - CINTAS CORPORATION	Completed West Valley Water District	1/12/2021 1/26/2021	0.00	1,336.80
21-0299	Truck 104 and 105 Repair 01700 - PAUL FRANK GRAVESANDE	Completed West Valley Water District	1/12/2021 1/26/2021	0.00	1,635.00
21-0300	Vehicle/Bathroom/Office Elecstat Cleaning 12/17/20 00337 - CINTAS CORPORATION	Completed West Valley Water District	1/12/2021 1/26/2021	0.00	1,501.70
21-0301	MXUs for Project W21004 00255 - AQUA-METRIC SALES CO	Outstanding West Valley Water District	1/12/2021 1/26/2021	0.00	24,874.25
21-0302	Vehicle/Bathroom/Office Elecstat Cleaning 01/07/21 00337 - CINTAS CORPORATION	Completed West Valley Water District	1/12/2021 1/26/2021	0.00	1,336.80
21-0303	ON SITE DESTRUCTION OF BOXES 02268 - US BANK-CAL CARD (AL)	Outstanding West Valley Water District	1/13/2021 1/6/2021	0.00	818.00

Purchase Order Summary Report

Issued Date Range 01/01/2021 - 01/31/2021

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
21-0304	FY2020 Annual Audit Services 01228 - THE PUN GROUP LLP	Partially Received West Valley Water District	1/6/2021 1/20/2021	0.00	46,500.00
21-0305	2021 Conservation Calendar - 2000 units 01311 - MINUTEMAN PRESS OF RANCHO CUCAMONGA	Completed West Valley Water District	1/11/2021 1/25/2021	0.00	6,619.30
21-0307	Computer Supplies Scanners admin 01450 - AMAZON	Outstanding West Valley Water District	1/13/2021 1/27/2021	0.00	1,162.13
21-0308	PS 4-3 Radio Survey 01708 - APPLIED TECHNOLOGY GROUP INC	Outstanding West Valley Water District	1/14/2021 1/28/2021	0.00	1,382.84
21-0309	Monthly newsletter billing insert Dec 2020 01052 - INFOSEND INC	Outstanding West Valley Water District	1/13/2021 1/27/2021	0.00	1,890.43
21-0310	Collins pump and filter assembly 01193 - COLLINS PRODUCTS COMPANY INC	Outstanding West Valley Water District	1/14/2021 1/28/2021	0.00	8,831.78
21-0311	PLC Programming, SCADA Configuration Services 00097 - TESCO CONTROLS INC	Outstanding West Valley Water District	1/20/2021 2/3/2021	0.00	12,500.00
21-0312	Effluent Booster 4 Phase 1 Rebuilt 01124 - GENERAL PUMP COMPANY INC	Outstanding West Valley Water District	1/20/2021 2/3/2021	0.00	13,999.51
21-0313	SERVICE AWARD PINS 01686 - TERRYBERRY	Completed West Valley Water District	1/20/2021 2/3/2021	0.00	1,269.25
21-0314	GAC Media Replacement 02318 - KARBOUNOUS INC	Outstanding West Valley Water District	1/21/2021 2/4/2021	0.00	304,000.00
21-0315	EMC Data Domain Disaster Recovery(DDVE) 2020 02264 - EMC CORORATION	Outstanding West Valley Water District	1/21/2021 2/4/2021	0.00	17,085.13
21-0316	DR300 Chlorine Pocket Colorimeter 00360 - USA BLUEBOOK	Outstanding West Valley Water District	1/21/2021 2/4/2021	0.00	518.62
21-0317	Locks for Production 00149 - HERCULES INDUSTRIES	Outstanding West Valley Water District	1/21/2021 2/4/2021	0.00	1,372.19
21-0318	AutoCAD - including specialized toolsets Gov 00642 - DLT SOLUTIONS LLC	Outstanding West Valley Water District	1/22/2021 2/5/2021	0.00	638.01
21-0319	Vehicle/Bathroom/Office Elecstat Cleaning 01/14/21 00337 - CINTAS CORPORATION	Completed West Valley Water District	1/25/2021 2/8/2021	0.00	1,501.70
21-0320	Tool Bins For Truck 202 01121 - SCELZI ENTERPRISES, INC	Outstanding West Valley Water District	1/25/2021 2/8/2021	0.00	4,183.74
21-0321	Undermounted steps for truck 189 01121 - SCELZI ENTERPRISES, INC	Outstanding West Valley Water District	1/25/2021 2/8/2021	0.00	1,890.58
21-0322	Vehicle/Bathroom/Office Elecstat Cleaning 01/21/21 00337 - CINTAS CORPORATION	Completed West Valley Water District	1/25/2021 2/8/2021	0.00	1,336.80
21-0323	Network Fleet Service 01/16/21 01514 - NETWORK	Completed West Valley Water District	1/25/2021 2/8/2021	0.00	4,280.97
21-0324	Dig Alert 12/1/20 00068 - UNDERGROUND SERVICE ALERT	Outstanding West Valley Water District	1/26/2021 2/9/2021	0.00	518.20

Purchase Order Summary Report

Issued Date Range 01/01/2021 - 01/31/2021

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
21-0325	Emergency Fueling for Generators 01/20/21 01783 - SC COMMERCIAL LLC	Outstanding West Valley Water District	1/27/2021 2/10/2021	0.00	1,891.10
21-0326	Enterprise Lease Vehicles 01/06/21 00926 - ENTERPRISE FLEET MANAGEMENT INC	Outstanding West Valley Water District	1/27/2021 2/10/2021	0.00	3,971.21
21-0327	MXUs for Inventory 01/26/21 00255 - AQUA-METRIC SALES CO	Outstanding West Valley Water District	1/27/2021 2/10/2021	0.00	24,874.25
21-0328	Replacement Pipe For Stock 01657 - CORE & MAIN LP	Outstanding West Valley Water District	1/27/2021 2/10/2021	0.00	1,238.55
21-0329	Cisco Umbrella cloud security 00326 - CDW GOVERNMENT INC	Outstanding West Valley Water District	1/27/2021 2/10/2021	0.00	2,943.85
21-0330	Chain Hoist 01567 - MCMaster-CARR SUPPLY COMPANY	Outstanding West Valley Water District	1/28/2021 2/11/2021	0.00	3,892.15
21-0331	New Toc Meter for GAC Effluent 00986 - SUEZ WTS ANALYTICAL INSTRUMENTS INC	Outstanding West Valley Water District	1/28/2021 2/11/2021	0.00	24,836.85
21-0332	Motor drive for Well 41 00150 - ROYAL INDUSTRIAL SOLUTIONS	Outstanding West Valley Water District	1/28/2021 2/11/2021	0.00	12,448.42
21-0333	Desk for Roemer's new office 01729 - TOTAL PLAN OF THE INLAND EMPIRE	Outstanding West Valley Water District	1/28/2021 2/11/2021	0.00	716.53
21-0334	Cisco 8841 IP Phone- New 02324 - RETROTEL INC	Outstanding West Valley Water District	1/29/2021 2/12/2021	0.00	2,047.25

Purchase Order Count: (48)

Total Trade Discount: 0.00

Total: 970,525.92



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: TREASURER'S REPORT - JANUARY 2021

DISCUSSION:

West Valley Water District ("District") engaged the Clifton Larson Allen LLP to prepare West Valley Water District's (WVWD) Investment report on a monthly basis. The District's investment policy is in uniformity with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(b)). Report for the Month of January 2021 is presented to the Finance Committee for discussion.

FISCAL IMPACT:

None. Monthly Cost of \$2,500 was included in the FY 20-21 annual budget.

STAFF RECOMMENDATION:

Staff recommends that this item be submitted for consideration & approval by the full Board at a future Board of Directors meeting. Staff also recommends that the Board of Directors approve this item and authorize the Acting General Manager to execute the necessary documents.

Respectfully Submitted,

Shamindra Manbahal

Shamindra Manbahal, Acting General Manager

SM:jv

ATTACHMENT(S):

1. 2021 January Treasurer Report

MEETING HISTORY:

02/10/21 Finance Committee

West Valley Water District
Cash, Investment & Reserve Balances - January 31, 2021

Institution/Investment Type	December 2020 Balance	January 2021 Balance	RESERVE ACCOUNT	Minimum Balance	Target Balance	Maximum Balance
Funds Under Control of the District:			RESTRICTED FUNDS			
District Cash Drawers	\$ 4,300.00	\$ 4,300.00	2016A Bond	\$ 0.35	\$ 0.35	\$ 0.35
	\$ 4,300.00	\$ 4,300.00	Customer Deposit Accounts	\$ 3,375,113.43	\$ 3,375,113.43	\$ 3,375,113.43
Checking and Savings:			Capacity Charge Acct Balance	\$ 14,633,237.04	\$ 14,633,237.04	\$ 14,633,237.04
Chase - General Government Checking	\$ 5,401,170.49	\$ 4,376,587.17	CIP account in LAIF for capital purposes	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
Chase - Special Rebate Checking	\$ -	\$ -		\$ 21,008,350.82	\$ 21,008,350.82	\$ 21,008,350.82
Chase - UTC Routine Checking	\$ 5,000.56	\$ 5,000.56	CAPITAL RESERVE FUNDS			
Chase - UTC Non-Routine Checking	\$ 48,636.50	\$ 48,636.50	Capital Project Account - 100% FY 20-21	\$ 9,284,433.00	\$ 9,284,433.00	\$ 9,284,433.00
	\$ 5,454,807.55	\$ 4,430,224.23	Capital Project Account-80% FY 21-22	\$ 10,679,626.00	\$ 10,679,626.00	\$ 10,679,626.00
State of California, Local Agency Investment Fund	\$ 10,323,711.91	\$ 10,345,807.85	Administrative & General Account	\$ 1,269,847.73	\$ 1,269,847.73	\$ 1,269,847.73
US Bank - Chandler Asset Mgmt	\$ 24,189,852.09	\$ 24,172,149.31		\$ 21,233,906.73	\$ 21,233,906.73	\$ 21,233,906.73
CalTrust Pooled Investment Fund - Short Term	\$ 15,770,736.21	\$ 15,760,263.28	LIQUIDITY FUNDS			
CalTrust Pooled Investment Fund - Medium Term	\$ 10,961,749.34	\$ 10,967,367.08	Rate Stabilization Account	\$ 782,806.31	\$ 2,348,418.93	\$ 3,914,031.55
U. S. Treasury Bills			Operating Reserve Account	\$ 4,232,825.77	\$ 8,465,651.54	\$ 12,698,477.31
Government Agencies (Federal Home Loan Bank)	\$ -	\$ -	Emergency Account	\$ 1,283,962.02	\$ 2,567,924.03	\$ 3,851,886.05
Total	\$ 66,705,157.10	\$ 65,680,111.75	Water Banking Account	\$ 125,000.00	\$ 625,000.00	\$ 1,250,000.00
Funds Under Control of Fiscal Agents:				\$ 6,424,594.10	\$ 14,006,994.50	\$ 21,714,394.91
US BANK			OTHER RESERVES			
2016A Bond - Principal & Payment Funds	\$ 0.28	\$ 0.28	Self-Insurance Reserve	\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00
2016A Bond - Interest Fund	\$ 0.07	\$ 0.07		\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00
Total	\$ 0.35	\$ 0.35	OPERATING CASH			
Grand Total	\$ 66,705,157.45	\$ 65,680,112.10	Balance Available for Daily Operations	\$ 12,013,260.45	\$ 4,430,860.05	\$ (3,276,540.36)
				\$ 12,013,260.45	\$ 4,430,860.05	\$ (3,276,540.36)
			Grand Total	\$ 65,680,112.10	\$ 65,680,112.10	\$ 65,680,112.10
			UNRESTRICTED RESERVES	\$ 44,671,761.28		

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the West Valley Water District Board of Directors and the California Government Code Section 53601

I also certify that there are adequate funds available to meet the District's Budget.

Shamindra Manbahal
Acting General Manager/Chief Financial & Administrative Officer



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: CASH DISBURSEMENTS REPORT - JANUARY 2021

BACKGROUND:

The Board of Directors requested the Monthly Cash Disbursements Report to be presented to the Finance Committee for review and discussion before presenting these reports to the Board of Directors. The reports are being produced from the District's Financial System (System of Records) and will be presented to the Finance Committee on a monthly basis.

DISCUSSION:

Each month, the Accounting Department provides a complete listing of all disbursements for the previous month in an effort to promote fiscal responsibility and accountability over the expenditure of public funds. This process includes providing the Finance Committee, Board of Directors and ratepayers the opportunity to review expenses for supplies, materials, services, and payroll Disbursements. Payroll is processed bi-weekly and accounts payable is processed weekly. Information to justify each payment is available through the Accounting Department. For reference, Customer Refunds are credits due as a result of closing a water account.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Staff recommends that this item be submitted for consideration & approval by the full Board at a future Board of Directors meeting. Staff also recommends that the Board of Directors approve this item and authorize the Acting General Manager to execute the necessary documents.

Respectfully Submitted,

Shamindra Manbahal

Shamindra Manbahal, Acting General Manager

SM:jv

ATTACHMENT(S):

1. 2021 January Cash Disbursements Board Report
2. 2021 January Cash Disbursement Payroll Board Report

MEETING HISTORY:

02/10/21 Finance Committee

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
 JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
5108	HILLTOP GEOTECHNICAL, INC.	GEOLOGICAL TECH PATCH REPAIR	\$ 400.00	
5108	HILLTOP GEOTECHNICAL, INC.	GEOLOGICAL TECH PATCH REPAIR	\$ 400.00	
5108	HILLTOP GEOTECHNICAL, INC.	GEOLOGICAL TECH PATCH REPAIR	\$ 400.00	
5108	HILLTOP GEOTECHNICAL, INC.	PATCH REPAIRS-VARIOUS LOCATIONS	\$ 8,800.00	
5109	LANE, JAN	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 433.80	
5110	MARTINEZ, ISABEL M	MEDICARE PART B REIMB- NOV-DEC 2020	\$ 289.20	
5111	MARTINEZ, RAYMOND	MEDICARE PART B REIMB- NOV-DEC 2020	\$ 289.20	
5112	MCMaster-CARR SUPPLY COMPANY	Food Industry Granular Sorbents for Use with Chems	\$ 757.88	
5112	MCMaster-CARR SUPPLY COMPANY	ROEMER-MEMORY CARDS/USB/CLAMPS	\$ 305.25	
5112	MCMaster-CARR SUPPLY COMPANY	ROEMER-VENTILATED SHELF CABINET	\$ 431.36	
5112	MCMaster-CARR SUPPLY COMPANY	Air Conditioner OPR	\$ 1,985.85	
5113	MILLER SPATIAL SERVICES LLC	Professional Services Programmer	\$ 4,750.00	
5114	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	\$ 454.51	
5115	PRUITT, BARBARA J	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 433.80	
5116	RAMCO RECYCLED AGGREGATE MATERIALS	Type 2 Base for Backfill	\$ 119.47	
5116	RAMCO RECYCLED AGGREGATE MATERIALS	Disposal of Excavated Materials	\$ 160.00	
5117	SAFETY COMPLIANCE COMPANY	SAFETY MEETING 11/10/20	\$ 650.00	
5117	SAFETY COMPLIANCE COMPANY	SAFETY MEETING 12/08/20	\$ 225.00	
5117	SAFETY COMPLIANCE COMPANY	SAFETY MEETING 12/08/20	\$ 200.00	
5118	SALLENDER, PAULETTE	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 433.80	
5119	SAMBA HOLDINGS INC	DRIVER MONITORING SVCS-DEC 2020	\$ 96.95	
5120	SANDER, THOMAS O	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 433.80	
5121	SB VALLEY MUNICIPAL	BASELINE FEEDER -NOV 2020	\$ 2,200.00	
5121	SB VALLEY MUNICIPAL	BASELINE FEEDER -NOV 2020	\$ 26,794.07	
5121	SB VALLEY MUNICIPAL	BASELINE FEEDER -NOV 2020	\$ 42,619.66	
5121	SB VALLEY MUNICIPAL	BLF ELECTRIC-10/30/20-12/02/20	\$ 63,717.06	
5122	SHARP EXTERMINATOR COMPANY	EXTERMINATOR SVCS-DEC 2020	\$ 185.00	
5123	SIKORSKI, KENNETH	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 433.80	
5124	SPIK, LINDA M	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 607.20	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 4.51	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 6.03	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 5.94	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 4.87	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 4.90	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 4.96	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 5.84	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 4.84	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 5.94	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 5.84	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 6.03	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 4.84	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 4.87	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 4.90	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 4.96	
5125	UNIFIRST CORPORATION	UNIFORMS-PROD DEPT	\$ 4.51	
5125	UNIFIRST CORPORATION	UNIFORMS-WTR QLTY	\$ 5.45	
5125	UNIFIRST CORPORATION	UNIFORMS-WTR QLTY	\$ 4.61	
5125	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.45	
5125	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 4.61	
5125	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.06	
5125	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.51	
5125	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.61	
5125	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.61	
5125	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.51	
5125	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.06	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
 JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
5125	UNIFIRST CORPORATION	WTP JANIT SVCS	\$ 112.25	
5125	UNIFIRST CORPORATION	UNIFORMS-WTP	\$ 4.73	
5125	UNIFIRST CORPORATION	UNIFORMS-WTP	\$ 5.51	
5125	UNIFIRST CORPORATION	UNIFORMS-WTP	\$ 5.61	
5125	UNIFIRST CORPORATION	UNIFORMS-WTP	\$ 4.73	
5125	UNIFIRST CORPORATION	UNIFORMS-WTP	\$ 5.51	
5125	UNIFIRST CORPORATION	UNIFORMS-WTP	\$ 5.61	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 4.63	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 4.94	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 5.06	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 4.94	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 5.61	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 5.61	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 5.59	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 4.94	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 5.39	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 4.94	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 5.06	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 5.39	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 5.59	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 5.61	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 4.94	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 4.94	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 4.63	
5125	UNIFIRST CORPORATION	UNIFORMS-MAINT DEPT	\$ 5.61	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 5.59	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 5.34	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 5.53	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 5.83	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 4.53	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 5.24	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 5.83	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 5.59	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 5.53	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 5.34	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 5.24	
5125	UNIFIRST CORPORATION	UNIFORMS-METERS DEPT	\$ 4.53	
5125	UNIFIRST CORPORATION	JANIT SVCS	\$ 285.63	
5125	UNIFIRST CORPORATION	JANITORIAL SVCS	\$ 288.53	
5125	UNIFIRST CORPORATION	UNIFORMS-ENG SVCS	\$ 4.61	
5125	UNIFIRST CORPORATION	UNIFORMS-ENG SVCS	\$ 4.55	
5125	UNIFIRST CORPORATION	UNIFORMS-ENG DEPT	\$ 4.61	
5125	UNIFIRST CORPORATION	UNIFORMS-ENG DEPT	\$ 4.55	
5125	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 7.57	
5125	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 5.33	
5125	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 7.57	
5125	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 5.33	
5128	WESTBROOK, LAURA	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 433.80	
5129	ABF PRINTS INC	BUDINESS CARDS-ALBERT CLINGER	\$ 48.49	
5129	ABF PRINTS INC	BUSINESS CARDS-STEPHENSON/MARTINEZ	\$ 107.75	
5130	AIR & HOSE SOURCE INC	FBR REPAIR SUPPLIES	\$ 354.50	
5131	ASHWORTH, MARIADA L	MEDICARE PART B REIMB-OCT-DEC 2020	\$ 433.80	
5132	BRENNTAG PACIFIC INC	80% Acetic Acid Chemical FBR	\$ 12,905.96	
5133	CRB SECURITY SOLUTIONS	District Security Alarms	\$ 69.00	
5133	CRB SECURITY SOLUTIONS	District Security Alarms	\$ 172.50	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
5133	CRB SECURITY SOLUTIONS	District Security Alarms	\$ 204.50	
5133	CRB SECURITY SOLUTIONS	District Security Alarms	\$ 827.50	
5133	CRB SECURITY SOLUTIONS	District Security Alarms	\$ 69.00	
5133	CRB SECURITY SOLUTIONS	District Security Alarms	\$ 34.50	
5133	CRB SECURITY SOLUTIONS	District Security Alarms	\$ 34.50	
5133	CRB SECURITY SOLUTIONS	District Security Alarms	\$ 344.00	
5133	CRB SECURITY SOLUTIONS	District Security Alarms	\$ 448.50	
5134	HACH COMPANY	PROD SUPP-ELECTROLYTE	\$ 147.59	
5135	HALL, BARBARA A.	MEDICARE PART B REIMB-OCT-DEC 2020	\$ 433.80	
5136	HASA INC.	HASA Blanket PO - Wells With Out Treatment-WELL#24	\$ 169.08	
5136	HASA INC.	HASA Blanket PO - Wells With Out Treatment-WELL#1	\$ 162.03	
5136	HASA INC.	Chlorine for East Complex-BLF	\$ 1,408.98	
5136	HASA INC.	Chlorine for East Complex-BLF	\$ 1,620.33	
5136	HASA INC.	PO for Chlorine - Wells With Treatment-WELL #42	\$ 169.08	
5136	HASA INC.	HASA - Chlorine for OPR-WTP	\$ 3,037.48	
5136	HASA INC.	HASA - Chlorine for OPR-WTP	\$ 3,037.48	
5137	MCMMASTER-CARR SUPPLY COMPANY	PROD SUPP-NOTE PAD/PENS/PENCILS	\$ 18.01	
5137	MCMMASTER-CARR SUPPLY COMPANY	FBR MAINT SUPP-PIPE FITTINGS/ADAPTERS/SEALANT	\$ 423.22	
5137	MCMMASTER-CARR SUPPLY COMPANY	FBR SUPPLIES-AIR FILTERS/BLADES	\$ 386.16	
5137	MCMMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES-WIRE GAUGE/CABLE/MOUNTS/PLUGS	\$ 485.83	
5137	MCMMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES-PLUGS/ADAPTERS/TAPE	\$ 483.76	
5138	POUND, ROGER A	MEDICARE PART B REIMB-OCT-DEC 2020	\$ 433.80	
5139	ROB KATHERMAN CONSULTING	Professional Consulting Services		\$ 3,315.00
5140	SB VALLEY MUNICIPAL	GROUNDWATER FY 2018-2019 & 2019-2020	\$ 165,903.22	
5140	SB VALLEY MUNICIPAL	GROUNDWATER FY 2020-2021	\$ 85,887.31	
5140	SB VALLEY MUNICIPAL	BLF ELECTRIC BILL-12/02/20-12/31/20	\$ 60,271.36	
5140	SB VALLEY MUNICIPAL	COST SHARE-2020 INTEGRATED REGIONAL URBAN	\$ 27,038.82	
5141	ABF PRINTS INC	Trodar 43132 Dater Stamp (R. Navarro)	\$ 39.87	
5142	ALBERT A WEBB ASSOCIATES	18" Trans Main Crossing I15_Citrus to Lytle Creek		\$ 627.00
5143	CHANDLER ASSET MANAGEMENT	November 2020 Fee	\$ 1,601.66	
5143	CHANDLER ASSET MANAGEMENT	Fee December 2020	\$ 1,601.66	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees BLF	\$ 13.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees BLF	\$ 31.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees BLF	\$ 13.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees BLF	\$ 13.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Wells	\$ 25.75	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees	\$ 182.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees	\$ 128.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees	\$ 706.75	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees	\$ 1,047.75	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees	\$ 6.75	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees	\$ 128.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees	\$ 182.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Wells	\$ 35.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees	\$ 128.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees	\$ 182.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Pechlorade	\$ 211.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Pechlorade	\$ 218.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Pechlorade	\$ 51.75	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Pechlorade	\$ 211.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Pechlorade	\$ 70.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Pechlorade	\$ 70.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 249.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Well 11	\$ 140.75	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Well 6	\$ 165.75	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 167.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 35.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 249.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees Well 11	\$ 233.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 249.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 167.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 47.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 249.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 36.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 36.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 36.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees FBR	\$ 52.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 80.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 113.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 80.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 113.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 30.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 497.75	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 80.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 113.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 274.50	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 30.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 113.25	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 80.00	
5144	CLINICAL LAB OF SAN BERNARDINO INC	Lab Fees WTP	\$ 30.00	
5146	COMPUTERIZED EMBROIDERY COMPANY INC	Jacket	\$ 59.24	
5147	EL-CO CONTRACTORS INC	RETENTION FOR W19006		\$ (5,749.05)
5147	EL-CO CONTRACTORS INC	Zone 7 PRV & Main Line Improvements Lytle Creek		\$ 107,636.00
5147	EL-CO CONTRACTORS INC	Zone 7 PRV & Main Line Improvements Lytle Creek		\$ 7,345.00
5148	ENTERPRISE FLEET MANAGEMENT INC	Enterprise Lease Vehicles 12/03/20	\$ 3,421.19	
5148	ENTERPRISE FLEET MANAGEMENT INC	Enterprise Lease Vehicles 12/03/20	\$ 594.94	
5149	INFOSEND INC	Printing for CS Bills and Notices-DEC 2020	\$ 2,989.78	
5149	INFOSEND INC	Printing for CS Bills and Notices-DEC 2020	\$ 8,813.58	
5150	INLAND ROAD SERVICE & TIRE	Repair To Tire Blow Out On Unit 104T	\$ 380.81	
5151	RAMCO RECYCLED AGGREGATE MATERIALS	Type 2 Base for Backfill	\$ 116.44	
5151	RAMCO RECYCLED AGGREGATE MATERIALS	Disposal of Excavated Materials	\$ 875.00	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 5.94	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.96	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.90	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.84	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.51	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 6.03	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.87	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 5.84	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 5.94	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.84	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.51	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 5.84	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.96	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.90	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.87	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 6.03	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.51	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 6.03	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.87	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
 JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 5.94	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.90	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.96	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 5.84	
5152	UNIFIRST CORPORATION	Uniforms- Production	\$ 4.84	
5152	UNIFIRST CORPORATION	Uniforms- Production Dept	\$ 5.94	
5152	UNIFIRST CORPORATION	Uniforms- Production Dept	\$ 4.96	
5152	UNIFIRST CORPORATION	Uniforms- Production Dept	\$ 5.84	
5152	UNIFIRST CORPORATION	Uniforms- Production Dept	\$ 4.90	
5152	UNIFIRST CORPORATION	Uniforms- Production Dept	\$ 4.87	
5152	UNIFIRST CORPORATION	Uniforms- Production Dept	\$ 4.84	
5152	UNIFIRST CORPORATION	Uniforms- Production Dept	\$ 4.51	
5152	UNIFIRST CORPORATION	Uniforms- Production Dept	\$ 6.03	
5152	UNIFIRST CORPORATION	Uniforms-Water Treatment	\$ 4.61	
5152	UNIFIRST CORPORATION	Uniforms-Water Treatment	\$ 5.45	
5152	UNIFIRST CORPORATION	Uniforms-Water Treatment	\$ 5.45	
5152	UNIFIRST CORPORATION	Uniforms-Water Treatment	\$ 4.61	
5152	UNIFIRST CORPORATION	Uniforms-Water Treatment	\$ 4.61	
5152	UNIFIRST CORPORATION	Uniforms-Water Treatment	\$ 5.45	
5152	UNIFIRST CORPORATION	Uniforms-Water Treatment	\$ 5.45	
5152	UNIFIRST CORPORATION	Uniforms-Water Treatment	\$ 4.61	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.51	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.06	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.06	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.51	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.51	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.06	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.06	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-FBR	\$ 5.51	
5152	UNIFIRST CORPORATION	WTP-Janitorial Services	\$ 112.25	
5152	UNIFIRST CORPORATION	WTP-Janitorial Services	\$ 112.25	
5152	UNIFIRST CORPORATION	WTP-Janitorial Services	\$ 108.02	
5152	UNIFIRST CORPORATION	WTP-Janitorial Services	\$ 114.05	
5152	UNIFIRST CORPORATION	WTP-Janitorial Services	\$ 99.75	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 5.51	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 4.73	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 4.73	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 5.51	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 4.73	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 5.51	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 5.51	
5152	UNIFIRST CORPORATION	Uniforms-WTP	\$ 4.73	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.39	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.06	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
 JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.63	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.59	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.06	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.63	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.39	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.59	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.06	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.63	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.59	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.39	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.63	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.39	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.59	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.06	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 4.94	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-Maintenance	\$ 5.61	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.24	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.34	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.83	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 4.53	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.53	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.59	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.24	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 4.53	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.34	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.59	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.53	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.83	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.59	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.24	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.53	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.83	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 5.34	
5152	UNIFIRST CORPORATION	Uniforms-Meters	\$ 4.53	
5152	UNIFIRST CORPORATION	Janitorial Services	\$ 285.63	
5152	UNIFIRST CORPORATION	Janitorial Services	\$ 285.63	
5152	UNIFIRST CORPORATION	Janitorial Services	\$ 285.63	
5152	UNIFIRST CORPORATION	Janitorial Services	\$ 285.63	
5152	UNIFIRST CORPORATION	Uniforms-Engineering	\$ 4.55	
5152	UNIFIRST CORPORATION	Uniforms-Engineering	\$ 4.61	

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
5152	UNIFIRST CORPORATION	Uniforms-Engineering	\$ 4.61	
5152	UNIFIRST CORPORATION	Uniforms-Engineering	\$ 4.55	
5152	UNIFIRST CORPORATION	Uniforms-Engineering	\$ 4.55	
5152	UNIFIRST CORPORATION	Uniforms-Engineering	\$ 4.61	
5152	UNIFIRST CORPORATION	Uniforms-Engineering	\$ 4.61	
5152	UNIFIRST CORPORATION	Uniforms-Engineering	\$ 4.55	
5152	UNIFIRST CORPORATION	Uniforms-Purchasing	\$ 7.57	
5152	UNIFIRST CORPORATION	Uniforms-Purchasing	\$ 5.33	
5152	UNIFIRST CORPORATION	Uniforms-Purchasing	\$ 7.57	
5152	UNIFIRST CORPORATION	Uniforms-Purchasing	\$ 5.33	
5152	UNIFIRST CORPORATION	Uniforms-Purchasing	\$ 7.57	
5152	UNIFIRST CORPORATION	Uniforms-Purchasing	\$ 5.33	
5152	UNIFIRST CORPORATION	Uniforms-Purchasing Dept	\$ 7.57	
5152	UNIFIRST CORPORATION	Uniforms-Purchasing	\$ 5.33	
79187	ACWA /JPIA	COBRA PAYMENTS	\$ 3,085.41	
79187	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 431.54	
79187	ACWA /JPIA	HEALTH INSURANCE	\$ 7,508.02	
79187	ACWA /JPIA	VISION	\$ 86.05	
79187	ACWA /JPIA	DELTACARE DENTAL HMO	\$ 851.49	
79187	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 5,863.19	
79187	ACWA /JPIA	VISION	\$ 1,273.54	
79187	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	\$ 176.12	
79187	ACWA /JPIA	HEALTH INSURANCE	\$ 123,143.02	
79187	ACWA /JPIA	EE ADJUSTMENTS	\$ 409.13	
79187	ACWA /JPIA	EE ADJUSTMENTS	\$ (371.44)	
79187	ACWA /JPIA	RETIREE - HEALTH	\$ 27,795.81	
79187	ACWA /JPIA	RETIREE - DENTAL	\$ 1,682.99	
79187	ACWA /JPIA	RETIREE - VISION	\$ 516.30	
79188	AMAZON	MOSQUITO REPELLENT SUIT	\$ 27.98	
79188	AMAZON	WATER QUALITY SUPPLIES	\$ 110.40	
79188	AMAZON	WATER QUALITY SUPPLIES	\$ 103.39	
79188	AMAZON	WATER QUALITY SUPPLIES	\$ 140.52	
79188	AMAZON	WATER QUALITY SUPPLIES	\$ 90.54	
79188	AMAZON	WATER QUALITY SUPPLIES	\$ 10.06	
79188	AMAZON	WATER QUALITY SUPPLIES	\$ 235.92	
79188	AMAZON	WTP SUPPLIES	\$ 34.44	
79188	AMAZON	METERS SUPPLIES	\$ 81.17	
79188	AMAZON	SHOP SUPPLIES	\$ 483.71	
79188	AMAZON	SHOP SUPPLIES	\$ 68.27	
79188	AMAZON	SHOP SUPPLIES	\$ 405.25	
79188	AMAZON	SHOP SUPPLIES	\$ 226.13	
79188	AMAZON	OFFICE SUPPLIES	\$ 33.37	
79188	AMAZON	OFFICE SUPPLIES	\$ 165.92	
79188	AMAZON	OFFICE SUPPLIES	\$ 16.16	
79188	AMAZON	OFFICE SUPPLIES	\$ 118.96	
79188	AMAZON	OFFICE SUPPLIES	\$ 90.48	
79188	AMAZON	OFFICE SUPPLIES	\$ 256.65	
79188	AMAZON	OFFICE SUPPLIES	\$ 32.76	
79188	AMAZON	OFFICE SUPPLIES	\$ 330.90	
79188	AMAZON	OFFICE SUPPLIES	\$ 311.65	
79188	AMAZON	OFFICE SUPPLIES	\$ 407.44	
79188	AMAZON	OFFICE SUPPLIES	\$ 116.19	
79188	AMAZON	OFFICE SUPPLIES	\$ 396.20	
79188	AMAZON	OFFICE SUPPLIES	\$ 29.52	
79188	AMAZON	OFFICE SUPPLIES	\$ 27.99	

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
79188	AMAZON	OFFICE SUPPLIES	\$ 172.39	
79188	AMAZON	DISTRICT MAINTENANCE SUPPLIES	\$ 29.10	
79188	AMAZON	VEHICLE MAINTENANCE SUPPLIES	\$ 31.24	
79188	AMAZON	VEHICLE MAINTENANCE SUPPLIES	\$ 61.40	
79188	AMAZON	VEHICLE MAINTENANCE SUPPLIES	\$ 88.00	
79188	AMAZON	VEHICLE MAINTENANCE	\$ 10.12	
79188	AMAZON	VEHICLE MAINTENANCE SUPPLIES	\$ 33.71	
79188	AMAZON	Computer Parts and Supplies Order	\$ 822.13	
79188	AMAZON	Computer Parts and Supplies Order	\$ 280.12	
79188	AMAZON	Computer Parts and Supplies Order	\$ 47.87	
79188	AMAZON	Computer Parts and Supplies Order	\$ 220.49	
79188	AMAZON	Computer Supplies CFO office	\$ 86.18	
79188	AMAZON	Computer Supplies CFO office	\$ 122.41	
79188	AMAZON	Computer Supplies CFO office	\$ 258.56	
79188	AMAZON	Computer Supplies CFO office	\$ 38.54	
79188	AMAZON	Computer Parts and Supplies Order	\$ 2,120.20	
79188	AMAZON	COMPUTER SUPPLIES	\$ 444.43	
79188	AMAZON	AMAZON WEB SERVICES	\$ 843.85	
79188	AMAZON	SAFETY SUPPLIES-COVID19	\$ 124.30	
79188	AMAZON	SAFETY SUPPLIES-COVID19	\$ 64.10	
79188	AMAZON	SAFETY SUPPLIES-COVID19	\$ 430.50	
79188	AMAZON	SAFETY SUPPLIES-COVID19	\$ 111.84	
79188	AMAZON	SAFETY SUPPLIES-COVID19	\$ 220.20	
79188	AMAZON	PPE Supplies for Contest	\$ 2,158.76	
79188	AMAZON	PPE Supplies for Contest	\$ 1,447.32	
79190	ASBCSD	2021 MEMBERSHIP FEES	\$ 375.00	
79191	BABCOCK LABORATORIES, INC.	Babcock - UCMR4 Laboratory Services	\$ 565.00	
79192	CINTAS CORPORATION	Vehicle/Bathroom Electrostatic Cleaning 10/22/20	\$ 725.95	
79192	CINTAS CORPORATION	Vehicle/Bathroom Electrostatic Cleaning 11/12/20	\$ 645.95	
79192	CINTAS CORPORATION	Vehicle/Bathroom Electrostatic Cleaning 11/05/20	\$ 645.95	
79192	CINTAS CORPORATION	Vehicle/Bathroom Electrostatic Cleaning 11/19/20	\$ 594.64	
79192	CINTAS CORPORATION	Vehicle/Bathroom Electrostatic Cleaning 12/03/20	\$ 514.64	
79193	CITY OF RIALTO	UTILITY USER TAX-DECEMBER 2020	\$ 51,681.85	
79193	CITY OF RIALTO	UTILITY USER TAX-DECEMBER 2020	\$ (179.81)	
79194	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 786.67	
79194	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 263.77	
79194	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 786.56	
79194	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 263.71	
79195	COLTON PUBLIC UTILITIES	WELL 18A ELECTRIC	\$ 355.90	
79196	E & M ELECTRIC AND MACHINERY INC.	SCADA ANNUAL SOFTWARE MAINTENANCE	\$ 18,850.00	
79197	FAST SERVICE	CUSTOMER SERVICES DEC 2020	\$ 333.00	
79198	FONTANA UNION WATER CO	STOCK SHARE FEES	\$ 3,900.00	
79198	FONTANA UNION WATER CO	STOCK SHARE FEES	\$ 240.00	
79198	FONTANA UNION WATER CO	STOCK SHARE FEES	\$ 1,200.00	
79198	FONTANA UNION WATER CO	STOCK SHARE FEES	\$ 900.00	
79198	FONTANA UNION WATER CO	STOCK SHARE FEES	\$ 120.00	
79199	INLAND DESERT SECURITY	ANSWERING SERVICE	\$ 268.00	
79200	INLAND EMPIRE UTILITIES AGENCY	SERVICES 11/01/20-11/30/20	\$ 4,460.80	
79201	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 16.15	
79201	JOHNSON'S HARDWARE INC	WELL 16 SUPPLIES/PARTS	\$ 46.90	
79202	LEGAL SHIELD	LEGALSHIELD	\$ 277.06	
79202	LEGAL SHIELD	LEGALSHIELD	\$ 277.04	
79203	LIZETT SANTORO	2020 HOLIDAY LUNCHEON	\$ 586.37	
79204	LOWES	FBR SUPPLIES	\$ 67.52	
79205	MANAGEMENT PARTNERS, INCORPORATED	Recruitment Services for HR/Risk Managment	\$ 10,527.00	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
79206	MATHESON TRI-GAS, INC	MAINTENANCE SUPPLIES	\$ 25.13	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	\$ 0.70	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	\$ 4.80	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	\$ 13.95	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	\$ 21.27	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	\$ 87.86	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	\$ 75.60	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	\$ 1,757.20	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	\$ 2,498.38	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	EE ADJUSTMENTS	\$ (206.33)	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	\$ 778.41	
79207	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	\$ 778.29	
79208	NED'S OIL SALES INC	PRODUCTION SUPPLIES	\$ 27.38	
79209	PACK N MAIL	CUSTOMER SERVICES DEC 2020	\$ 270.00	
79210	RIALTO WATER SERVICES	WELL#16 WATER	\$ 30.42	
79210	RIALTO WATER SERVICES	WTP SEWER	\$ 67.17	
79211	SB COUNTY FIRE PROTECTION DISTRICT	PERMITS/FEES	\$ 420.00	
79212	SO CALIFORNIA EDISON	BLF ELECTRICITY	\$ 110.69	
79212	SO CALIFORNIA EDISON	SOUTH END SHOP ELECTRIC	\$ 82.17	
79212	SO CALIFORNIA EDISON	WELL#22 ELECTRIC	\$ 13.69	
79212	SO CALIFORNIA EDISON	WELL#17 ELECTRIC/19920 COUNTRY CLUB	\$ 2,214.90	
79212	SO CALIFORNIA EDISON	WELL#17 ELECTRIC/19920 COUNTRY CLUB	\$ 276.09	
79212	SO CALIFORNIA EDISON	WELL 11X ELECTRIC	\$ 52.05	
79212	SO CALIFORNIA EDISON	WELL# 6 ELECTRIC	\$ 350.69	
79213	STATE OF CALIFORNIA FRANCHISE TAX	GARNISHMENT	\$ 390.79	
79213	STATE OF CALIFORNIA FRANCHISE TAX	GARNISHMENT	\$ 390.79	
79214	STERLING WATER TECHNOLOGIES LLC	Roemer ACH SWT 2000 Coagulant	\$ 11,029.38	
79214	STERLING WATER TECHNOLOGIES LLC	SWT 2000 (ACH)	\$ 2,335.92	
79215	TESCO CONTROLS INC	PRODUCTION SUPPLIES	\$ 4,135.00	
79216	THE GAS COMPANY	HQ GAS BILL	\$ 218.18	
79217	UNITED STATES POSTAL SERVICE	ACCT#52900-POSTAGE	\$ 500.00	
79218	USA BLUEBOOK	WATER QUALITY SUPPLIES	\$ 317.83	
79218	USA BLUEBOOK	FIELD CHLORINE TEST	\$ 134.50	
79219	WATER SYSTEMS CONSULTING INC	Bloomington Business Park Water Supply Assess		\$ 3,117.50
79220	YO FIRE	MAINTENANCE SUPPLIES	\$ 80.81	
79247	AKEL ENGINEERING GROUP INC	AKEL Engineering Grp Water Facilities Master Plan	\$ 3,272.00	
79247	AKEL ENGINEERING GROUP INC	AKEL Engineering Grp Water Facilities Master Plan	\$ 1,359.50	
79248	AQUA-METRIC SALES CO	MXUs For Inventory 12/08/20	\$ 24,874.25	
79248	AQUA-METRIC SALES CO	3" Meter for Inventory	\$ 1,366.87	
79248	AQUA-METRIC SALES CO	Meter Registers	\$ 8,347.40	
79248	AQUA-METRIC SALES CO	520 MXU		\$ 24,874.25
79249	AT&T	WTP TELEMETRY-01/21	\$ 83.02	
79249	AT&T	WTP FIRE SVC-12/20	\$ 126.07	
79249	AT&T	TELEMETRY LINE-12/20	\$ 67.70	
79249	AT&T	CIRCUIT LINES-12/20	\$ 881.82	
79249	AT&T	CIRCUIT LINES-12/20	\$ 886.84	
79249	AT&T	HQ MAIN LINE-12/20	\$ 1,173.11	
79249	AT&T	SO SYS OPER BLDG-12/20	\$ 557.34	
79250	AT&T INTERNET	INTERNET-12/20	\$ 90.95	
79251	AT&T LONG DISTANCE	WTP LONG DISTANCE-12/20	\$ 23.29	
79252	AT&T MOBILITY	CELL PHONES-12/20	\$ 23.32	
79253	AUTOMATED GATE SERVICES INC	QUARTERLY GATE(4) MAINT SERVICE	\$ 250.00	
79254	CEMEX INC	Sand for Backfills	\$ 346.52	
79255	CITY OF RIALTO-ALARM PROGRAM	ALARM FEES	\$ 25.90	
79256	CITY OF SAN BERNARDINO	LYTLE CREEK STREAMFLOW-DEC 2020	\$ 19,215.95	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
79257	COLTON PUBLIC UTILITIES	WELL 18A ELECTRIC-01/21	\$ 17.50	
79258	CORE & MAIN LP	BELL CLAMPS	\$ 368.91	
79258	CORE & MAIN LP	MAINT PARTS STEM NUT/RINGS	\$ 324.65	
79259	EMPLOYEE RELATIONS	HR RECRUITMENT SERVICES	\$ 303.04	
79260	FERGUSON, THOMAS E	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 216.90	
79261	FH II, LLC	CONTINGENCY/METER BOX/VALVE BOX-D17019		\$ 39,200.00
79261	FH II, LLC	CONTINGENCY/METER BOX/VALVE BOX-D17019		\$ 3,480.00
79261	FH II, LLC	CONTINGENCY/METER BOX/VALVE BOX-D17019		\$ 38,403.50
79262	FLYERS ENERGY LLC	Gasoline Order 12/16/20	\$ 9,129.44	
79263	HARDY & HARPER	Annual Street Paving PO	\$ 23,805.00	
79263	HARDY & HARPER	Annual Street Paving PO	\$ 11,310.00	
79263	HARDY & HARPER	Annual Street Paving PO	\$ 24,747.60	
79263	HARDY & HARPER	Annual Street Paving PO	\$ 5,216.40	
79264	HYDRO TEK SYSTEMS INC	DIAGNOSTIC CHARGE-MAINTENANCE	\$ 450.00	
79264	HYDRO TEK SYSTEMS INC	MAINT SUPP-NOZZLE SPRAY/OIL/CLEANERS	\$ 309.32	
79265	IFLOW ENERGY SOLUTIONS INC	2" Meters for Inventory	\$ 9,047.05	
79265	IFLOW ENERGY SOLUTIONS INC	2" Meters for Inventory	\$ 9,808.04	
79266	JOHNSON'S HARDWARE INC	PRODUCTION REPAIR SUPPLIES	\$ 78.63	
79266	JOHNSON'S HARDWARE INC	WTP SUPPLIES-GAS CAN, ALCOHOL, GLASS CLEANER	\$ 79.69	
79267	LOWES	STAKES FOR USA LOCATING	\$ 47.46	
79267	LOWES	MISC ITEMS FOR VALVE KEY	\$ 95.40	
79268	MONTELONGO, ERNEST	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 433.80	
79269	MONTELONGO, TERESA E	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 433.80	
79270	NED'S OIL SALES INC	CRANE TRAINING COURSE SUPPLIES	\$ 14.69	
79270	NED'S OIL SALES INC	FENCE REPAIR SUPPLIES	\$ 20.43	
79270	NED'S OIL SALES INC	FENCE REPAIR SUPPLIES	\$ 18.30	
79271	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA	HR SERVICES-V.J	\$ 417.00	
79271	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA	HR SERVICES-A.O	\$ 103.00	
79271	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA	HR SERVICES-H.S / R.O	\$ 623.50	
79272	PACE, JOYCE E	MEDICARE PART B REIMB- OCT-DEC 2020	\$ 433.80	
79273	PTM DOCUMENT SYSTEMS	W2 & 1099 FORMS -YEAR 2020	\$ 250.10	
79274	RIALTO WATER SERVICES	WTP SEWER-12/20	\$ 67.17	
79274	RIALTO WATER SERVICES	HQ WATER BILL-12/20	\$ 117.37	
79275	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	\$ 21.00	
79275	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	\$ 20.00	
79275	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	\$ 21.00	
79276	SB COUNTY FLOOD CONTROL DISTRICT	SBCFCD Annual Usage-CY 2020	\$ 648.60	
79277	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS-01/21	\$ 47,555.35	
79277	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS-01/21	\$ 5,378.82	
79277	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS-01/21	\$ 44,234.49	
79277	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS-01/21	\$ 15,517.43	
79277	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS-01/21	\$ 2,435.35	
79277	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS-01/21	\$ 1,169.00	
79277	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS-01/21	\$ 139.96	
79277	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS-01/21	\$ 2,178.01	
79277	SO CALIFORNIA EDISON	WTP ELECTRIC-01/21	\$ 47,902.14	
79277	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS-01/21	\$ 3,048.01	
79278	STATE WATER RESOURCES CONTROL BOARD	WATER SYSTEM ANNUAL FEES	\$ 54,480.66	
79278	STATE WATER RESOURCES CONTROL BOARD	WATER SYSTEM ANNUAL FEES-FY 20/21	\$ 9,034.40	
79279	TERRYBERRY	HR RECOGNITION SUPPLIES	\$ 37.72	
79280	THE GAS COMPANY	WTP GAS BILL-01/21	\$ 62.03	
79281	THE PUN GROUP LLP	FY2020 Annual Audit Services	\$ 30,000.00	
79281	THE PUN GROUP LLP	FY2020 Annual Audit Services	\$ 15,000.00	
79282	TIME WARNER CABLE	CABLE/INTERNET-12/20	\$ 483.83	
79283	TSAI, LINDA H.K	MEDICARE PART B REIMB- JULY-DEC 2020	\$ 867.60	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
79284	TSAI, LON S	MEDICARE PART B REIMB- JULY-DEC 2020	\$ 867.60	
79285	UNDERGROUND SERVICE ALERT	DIG SAFE TICKETS	\$ 374.65	
79285	UNDERGROUND SERVICE ALERT	DIG SAFE TICKETS	\$ 220.26	
79286	USA BLUEBOOK	ROEMER-CHEMICALS	\$ 454.14	
79286	USA BLUEBOOK	ROEMER-CHEMICALS	\$ 450.50	
79286	USA BLUEBOOK	ROEMER SENSORS	\$ 392.62	
79287	VERIZON CONNECT NWF INC	CONTRACTS/LICENSE-NOV SVCS	\$ 679.98	
79288	VERIZON WIRELESS PHONES	CELL PHONES/IPADS INTERNET-12/20	\$ 4,391.70	
79288	VERIZON WIRELESS PHONES	CELL PHONE-12/20	\$ 51.39	
79288	VERIZON WIRELESS PHONES	CELL PHONES/IPADS INTERNET-12/20	\$ 1,272.54	
79289	WIENHOFF DRUG TESTING	HR MEMBERSHIP FEE	\$ 640.00	
79290	US POSTAL SERVICE	PO Box 920 1 Year Rental	\$ 433.00	
79291	AT&T	TELEMETRY LINE-01/21	\$ 67.70	
79292	AT&T INTERNET	INTERNET-01/21	\$ 100.94	
79293	AT&T MOBILITY	CELL PHONES-01/21	\$ 23.64	
79294	CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE	ANNUAL FEES	\$ 305.25	
79295	CALIFORNIA SOCIETY OF MUNI FINANCE OFFICER	TRAINING-JOSE VELASQUEZ	\$ 200.00	
79295	CALIFORNIA SOCIETY OF MUNI FINANCE OFFICER	MEMBERSHIP FEE-JOSE VELASQUEZ	\$ 110.00	
79296	DAN'S LAWNMOVER CENTER	CARBURETOR/SPARK PLUG	\$ 300.74	
79297	DYER, ALAN	MEDICARE PART B REIMB-OCT-NOV 2020	\$ 287.20	
79298	DYER, JUNE J	MEDICARE PART B REIMB-OCT-DEC 2020	\$ 433.80	
79299	FISH WINDOW CLEANING	JANITORIAL SVCS-WINDOW CLEANING 1/20	\$ 175.00	
79300	GARDA CL WEST INC	ARMORED TRANSPORTATION SVCS-JAN 2021	\$ 206.35	
79301	HAAKER EQUIPMENT COMPANY	MAINTENANCE ON STREET SWEEPER	\$ 340.49	
79302	JOHNSON'S HARDWARE INC	MISC ITEMS FOR BLDG C	\$ 44.97	
79303	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	COPIER MAINTENANCE-10/29/20-11/27/20	\$ 132.44	
79304	LOWES	STAKES FOR USA LOCATING	\$ 56.96	
79304	LOWES	WTP SUPPLIES-SANDER/FILTER/DRYWALL	\$ 94.53	
79305	MINUTEMAN PRESS OF RANCHO CUCAMONGA	2021 Conservation Calendar - 2000 units	\$ 6,619.30	
79306	O'REILLY AUTO PARTS	VEHICLES MAINT-WIPERS/BATTERY	\$ 192.02	
79306	O'REILLY AUTO PARTS	VEHICLES MAINT-BATTERY	\$ 158.56	
79307	PG MECHANICAL	Truck 104 and 105 Repair	\$ 1,635.00	
79308	ROSEMOUNT INC	PH/ORP SENSOR	\$ 1,617.73	
79309	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	\$ 20.00	
79310	SO CAL LOCKSMITH / MARY K DUNSMORE	HIGH SEC 6 PIN	\$ 6.41	
79311	TERRYBERRY	SERVICE AWARD PINS	\$ 1,269.25	
79312	TYLER TECHNOLOGIES INC	MERCHANT SERVICES-10/1/20-12/31/20	\$ 30,361.80	
79313	US BANK	FISCAL AGENT FEES	\$ 2,000.00	
79314	VERIZON CONNECT NWF INC	CONTRACTS/LICENSES-DEC 2020	\$ 679.98	
79315	WATER SYSTEMS CONSULTING INC	Bloomington Business Park Water Supply Assess		\$ 6,567.50
79322	ALL PRO ENTERPRISES INC.	Monthly Janitorial Services JAN 20-21	\$ 280.00	
79322	ALL PRO ENTERPRISES INC.	Monthly Janitorial Services JAN 20-21	\$ 2,797.24	
79322	ALL PRO ENTERPRISES INC.	Monthly Janitorial Services JAN 20-21	\$ 1,166.40	
79323	AMAZON	SHOP SUPPLIES	\$ 44.15	
79323	AMAZON	OFFICE SUPPLIES	\$ 43.09	
79323	AMAZON	PMT LATE FEE	\$ 214.14	
79323	AMAZON	PMT LATE FEE	\$ 263.74	
79323	AMAZON	CHAIR FOR SUPERVISOR	\$ 338.54	
79323	AMAZON	SUPPLIES-PUBLIC AFFAIRS	\$ 487.40	
79323	AMAZON	SUPPLIES-PUBLIC AFFAIRS	\$ 371.90	
79323	AMAZON	SUPPLIES-PUBLIC AFFAIRS	\$ 197.34	
79324	AT&T	Office Phone Lines	\$ 1,205.54	
79325	BAE SYSTEMS APPLIED INTELLIGENCE	Email Services	\$ 2,975.47	
79326	CINTAS CORPORATION	Extra Bathroom Disinfection Due to Covid	\$ 295.95	
79326	CINTAS CORPORATION	Exta Bathroom Disinfection Due to Covid	\$ 483.33	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
79326	CINTAS CORPORATION	Vehicle/Bathroom/Office Elecstat Clean 12/10/20	\$ 1,336.80	
79326	CINTAS CORPORATION	Vehicle/Bathroom/Office Elecstat Cleaning 12/17/20	\$ 1,501.70	
79326	CINTAS CORPORATION	Vehicle/Bathroom/Office Elecstat Cleaning 01/07/21	\$ 1,336.80	
79326	CINTAS CORPORATION	Vehicle/Bathroom/Office Elecstat Cleaning 01/14/21	\$ 1,501.70	
79326	CINTAS CORPORATION	Vehicle/Bathroom/Office Elecstat Cleaning 01/21/21	\$ 1,336.80	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 1,587.67	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 249.04	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 9,258.96	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 665.68	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 777.96	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 860.56	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 284.03	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 311.29	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 600.81	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 1,621.42	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 1,320.80	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 110.75	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 209.36	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 1,309.68	
79327	CORE & MAIN LP	Inventory Order 11/30/20	\$ 121.46	
79327	CORE & MAIN LP	MAINT. TOOLS CRIMPERS	\$ 117.15	
79327	CORE & MAIN LP	MAINT. TOOLS CRIMPERS	\$ 1,317.18	
79327	CORE & MAIN LP	MAINT. TOOLS CRIMPERS	\$ 1,570.03	
79328	GHD INC	Professional Engineering Services Roemer Expan		\$ 103,977.40
79329	HOME DEPOT	Chlorination Equipment- WTP	\$ 115.23	
79329	HOME DEPOT	Meters Supplies	\$ 65.53	
79329	HOME DEPOT	Meters Supplies	\$ 247.49	
79329	HOME DEPOT	Standard Trigger Sprayer	\$ 18.34	
79329	HOME DEPOT	Meters Supplies	\$ 88.94	
79330	JOHNSON'S HARDWARE INC	PVC for Repairs	\$ 25.80	
79330	JOHNSON'S HARDWARE INC	Pushbroom & Simple Green Cleaner	\$ 41.99	
79330	JOHNSON'S HARDWARE INC	Brass Bell for Repair	\$ 10.76	
79330	JOHNSON'S HARDWARE INC	Simple Green/Nozzle Maintenance	\$ 27.98	
79330	JOHNSON'S HARDWARE INC	Tools for Repair/Main	\$ 21.27	
79330	JOHNSON'S HARDWARE INC	Washer For Repair/Main	\$ 17.92	
79330	JOHNSON'S HARDWARE INC	Tools for Repair/Main	\$ 50.61	
79330	JOHNSON'S HARDWARE INC	Truck 212 Tools	\$ 55.98	
79331	MELTWATER NEWS US INC	SOFTWARE LICENSE-SOCIAL PACKAGE	\$ 5,500.00	
79332	NETWORK	Network Fleet Service 12/16/20	\$ 3,915.72	
79332	NETWORK	Network Fleet Service 01/16/21	\$ 4,280.97	
79333	O'REILLY AUTO PARTS	Wiper Blades & Wiper Fluid	\$ 41.13	
79334	ROTOLO CHEVROLET	2 yard Dump Truck		\$ 48,483.99
79335	UNDERGROUND SERVICE ALERT	California State Fee for Regulatory Costs	\$ 220.26	
79336	YO FIRE	Stock Order for Inventory	\$ 520.44	
79336	YO FIRE	Stock Order for Inventory	\$ 157.53	
79336	YO FIRE	Stock Order for Inventory	\$ 1,810.19	
79336	YO FIRE	Stock Order for Inventory	\$ 1,374.89	
79336	YO FIRE	Stock Order for Inventory	\$ 210.11	
79336	YO FIRE	Stock Order for Inventory	\$ 506.43	
79336	YO FIRE	Stock Order for Inventory	\$ 148.70	
79336	YO FIRE	Stock Order for Inventory	\$ 64.65	
79336	YO FIRE	Stock Order for Inventory	\$ 59.80	
79336	YO FIRE	Stock Order for Inventory	\$ 10,128.50	
79336	YO FIRE	Stock Order for Inventory	\$ 521.51	
79336	YO FIRE	Stock Order for Inventory	\$ 474.10	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
 JANUARY 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
79336	YO FIRE	Stock Order for Inventory	\$ 297.39	
79336	YO FIRE	Stock Order for Inventory	\$ 219.27	
79336	YO FIRE	Stock Order for Inventory	\$ 3,620.40	
79336	YO FIRE	Stock Order for Inventory	\$ 158.39	
79336	YO FIRE	Stock Order for Inventory	\$ 157.53	
79336	YO FIRE	Stock Order for Inventory	\$ 142.23	
79336	YO FIRE	Stock Order for Inventory	\$ 3,620.40	
79336	YO FIRE	Copper for Inventory 12/16/20	\$ 7,030.69	
SUBTOTALS			1,622,676.87	399,479.19
GRAND TOTAL			2,022,156.06	

**WEST VALLEY WATER DISTRICT
PAYROLL GROSS WAGES
FISCAL YEAR 2020 - 2021**

Report Month	Description	From	To	Gross Wages Paid
July 2020	Pay Period #14	06/13/20	06/26/20	261,597.02
July 2020	Monthly Pay Period #7	06/01/19	06/30/19	7,810.34
July 2020	Manual Check	06/27/20	07/02/19	1,706.34
July 2020	Manual Check	06/27/19	07/06/19	832.04
July 2020	Pay Period #15	06/27/20	07/10/20	272,469.48
July 2020	Pay Period #16	07/11/20	07/24/20	270,538.64
Total for July 2020				814,953.86
August 2020	Monthly Pay Period #8	07/01/20	07/31/20	6,961.39
August 2020	Pay Period #17	07/25/20	08/07/20	271,635.85
August 2020	Manual Check	08/08/20	08/20/20	42,094.20
August 2020	Manual Check	08/08/20	08/20/20	3,081.90
August 2020	Pay Period #18	08/08/20	08/21/20	271,942.01
Total for August 2020				595,715.35
September 2020	Manual Check	08/22/20	09/02/20	585.60
September 2020	Monthly Pay Period #9	08/01/20	08/30/20	6,961.39
September 2020	Pay Period #19	08/22/20	09/04/20	267,659.14
September 2020	Pay Period #20	09/05/20	09/18/20	264,909.70
September 2020	Manual Check	09/19/20	09/24/20	43,096.15
Total for September 2020				583,211.98
October 2020	Monthly Pay Period #10	09/01/20	09/30/20	8,319.71
October 2020	Pay Period #21	09/19/20	10/02/20	305,686.46
October 2020	Manual Check	09/19/20	10/21/20	55,680.19
October 2020	Pay Period #22	10/03/20	10/16/20	256,813.65
Total for October 2020				618,180.30
November 2020	Pay Period #23	10/17/20	10/30/20	284,620.77
November 2020	Monthly Pay Period #11	10/01/20	10/31/20	7,131.18
November 2020	Manual Check	10/31/19	11/06/20	2,799.42
November 2020	Pay Period #24	10/31/20	11/13/20	326,367.63
Total for November 2020				620,919.00
	1/28/2021 A/EFT			841,668.00
December 2020	Pay Period #25	11/14/20	11/27/20	262,546.12
December 2020	Monthly Pay Period #12	11/01/20	11/30/20	6,112.44
December 2020	Manual Check	11/28/20	12/09/20	3,188.80
December 2020	Pay Period #26	11/28/20	12/11/20	279,413.49
December 2020	Pay Period #27	12/12/20	12/25/20	284,514.87
Total for December 2020				835,775.72

**WEST VALLEY WATER DISTRICT
PAYROLL GROSS WAGES
FISCAL YEAR 2020 - 2021**

Report Month	Description	From	To	Gross Wages Paid
January 2021	Pay Period #1	12/25/20	01/08/21	286,690.06
January 2021	Monthly Pay Period #1	12/01/20	12/31/20	5,772.86
January 2021	Pay Period #2	01/08/21	01/22/21	288,150.80
	Total for January 2021			<u>580,613.72</u>

**WEST VALLEY WATER DISTRICT
EFT AND PAYROLL ITEMS
JANUARY 2021**

Date	Item	Check No. or EFT	Amount
01/14/21	Pay Period #1	8823	1,855.21
01/07/21	Monthly Pay Period #1	None	0.00
01/28/21	Pay Period #2	8824-8825	5,812.45
	Total Checks		<u>7,667.66</u>
01/14/21	Pay Period #1 Direct Deposits	EFT	186,405.56
01/14/21	Federal Tax Withheld Social Security & Medicare	EFT	73,771.29
01/14/21	State Tax Withheld and State Disability Insurance	EFT	15,369.03
01/14/21	Lincoln Deferred Compensation Withheld	EFT	17,586.85
01/14/21	Lincoln - Employer Match Benefit	EFT	3,225.00
01/14/21	Lincoln - 401a Employer Match Benefit	EFT	5,000.00
01/14/21	Nationwide Deferred Compensation Withheld	EFT	2,668.22
01/14/21	Nationwide - Employer Match Benefit	EFT	700.00
01/14/21	Nationwide - 401a Employer Match Benefit	EFT	400.00
01/14/21	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	24,271.85
01/14/21	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	13,646.87
01/14/21	California State Disbursement	EFT	638.31
01/07/21	Monthly Pay Period #1 Direct Deposits	EFT	5,075.54
01/07/21	Federal Tax Withheld Social Security & Medicare	EFT	1,124.48
01/07/21	State Tax Withheld and State Disability Insurance	EFT	14.46
01/28/21	Pay Period #2 Direct Deposits	EFT	184,937.20
01/28/21	Federal Tax Withheld Social Security & Medicare	EFT	72,784.48
01/28/21	State Tax Withheld and State Disability Insurance	EFT	15,410.87
01/28/21	Lincoln Deferred Compensation Withheld	EFT	17,425.11
01/28/21	Lincoln - Employer Match Benefit	EFT	3,225.00
01/28/21	Lincoln - 401a Employer Match Benefit	EFT	5,000.00
01/28/21	Nationwide Deferred Compensation Withheld	EFT	2,893.22
01/28/21	Nationwide - Employer Match Benefit	EFT	775.00
01/28/21	Nationwide - 401a Employer Match Benefit	EFT	400.00
01/28/21	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	25,535.09
01/28/21	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	17,745.60
01/28/21	California State Disbursement	EFT	638.31
01/11/21	CalPERS Replacement Benefit Contribution	EFT	418.80
1/28/2021	Annual OPEB Contribution	EFT	841,668.00
	Total EFT		<u>1,538,754.14</u>
	Grand Total Payroll Cash		<u>1,546,421.80</u>



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: MONTHLY REVENUE & EXPENDITURES REPORT - JANUARY 2021

BACKGROUND:

The Board of Directors requested the Monthly Financial Status Report to be presented to the Finance Committee for review and discussion before presenting these reports to the Board of Directors. The reports are being produced from the District's Financial System (System of Records) and will be presented on a monthly basis.

DISCUSSION:

The Monthly Financial Status Reports summarizes the District's revenue categories as well as expenditures for all Departments. The original total budget includes the adopted budget. Current total budget includes the adopted budget plus any budget amendments or adjustments made during the year. Period activity column represents activity for the reporting periods. Fiscal activity column represents the year-to-date activity or transactions that have been recorded in the general ledger from the beginning of the fiscal year July 1 through January 31. The encumbrance column represents funds encumbered with a purchase order that's not spent but committed. The percent column represents the percentage of the current budget that has been received (Revenue) or utilized (Expenditure).

FISCAL IMPACT:

That the Board of Directors receive and file the Monthly Financial Status Reports for January 2021.

STAFF RECOMMENDATION:

Staff recommends that this item be submitted for consideration & approval by the full Board at a future Board of Directors meeting. Staff also recommends that the Board of Directors approve this item and authorize the Acting General Manager to execute the necessary documents.

Respectfully Submitted,

Shamindra Manbahal

Shamindra Manbahal, Acting General Manager

SM:jv

ATTACHMENT(S):

1. 2021 January Monthly Revenue & Expenditures Report

MEETING HISTORY:

02/10/21 Finance Committee



West Valley Water District, CA

Budget Report

Group Summary

For Fiscal: 2020-2021 Period Ending: 01/31/2021

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Revenue							
4000 - Water consumption sales	15,656,126.20	15,656,126.20	1,484,625.55	12,683,315.47	0.00	-2,972,810.73	81.01 %
4010 - Water service charges	6,299,071.01	6,299,071.01	655,611.97	4,481,006.72	0.00	-1,818,064.29	71.14 %
4020 - Other operating revenue	3,043,643.97	3,043,643.97	198,001.17	1,423,207.40	0.00	-1,620,436.57	46.76 %
4030 - Property Taxes	1,773,000.00	1,773,000.00	645,018.74	1,542,238.47	0.00	-230,761.53	86.98 %
4040 - Interest & Investment Earnings	337,500.00	337,500.00	59,660.44	123,908.34	0.00	-213,591.66	36.71 %
4050 - Rental Revenue	30,000.00	30,000.00	2,954.62	20,682.34	0.00	-9,317.66	68.94 %
4060 - Grants and Reimbursements	0.00	0.00	5,475.76	17,984.57	0.00	17,984.57	0.00 %
4070 - Gain on Sale of Capital Assets	0.00	0.00	0.00	31,000.00	0.00	31,000.00	0.00 %
4080 - Other Non-Operating Revenue	10,820.00	10,820.00	0.00	10,131.05	0.00	-688.95	93.63 %
Revenue Total:	27,150,161.18	27,150,161.18	3,051,348.25	20,333,474.36	0.00	-6,816,686.82	74.89 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 01/31/2021

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Expense							
4030 - Property Taxes	0.00	0.00	0.00	-1.35	0.00	1.35	0.00 %
5110 - Source Of Supply	1,660,958.00	1,660,958.00	525,387.28	806,921.72	990.52	853,045.76	48.64 %
5210 - Production	3,293,040.00	3,293,040.00	434,690.75	2,139,389.55	55,000.15	1,098,650.30	66.64 %
5310 - Water Quality	689,330.00	689,330.00	33,919.34	268,175.54	1,665.37	419,489.09	39.15 %
5320 - Water Treatment - Perchlorate	272,500.00	272,500.00	18,190.80	121,098.39	1,230.94	150,170.67	44.89 %
5350 - Water Treatment - FBR/FXB	2,095,343.32	2,095,343.32	111,518.19	494,026.57	101,832.07	1,499,484.68	28.44 %
5390 - Water Treatment - Roemer/Arsenic	1,798,960.00	1,798,960.00	133,148.22	927,211.21	139,683.11	732,065.68	59.31 %
5410 - Maintenance - T & D	2,322,909.00	2,322,909.00	183,936.74	947,068.24	220,866.04	1,154,974.72	50.28 %
5510 - Customer Service	1,156,520.00	1,156,520.00	126,202.14	618,344.46	0.00	538,175.54	53.47 %
5520 - Meter Reading	991,555.00	991,555.00	55,398.08	412,081.89	17,155.00	562,318.11	43.29 %
5530 - Billing	507,950.00	507,950.00	31,781.08	201,233.91	96,839.08	209,877.01	58.68 %
5610 - Administration	1,980,910.00	1,980,910.00	105,201.40	836,973.36	55,514.38	1,088,422.26	45.05 %
5615 - General Operations	2,217,094.00	2,217,094.00	132,265.57	1,074,182.75	141,417.51	1,001,493.74	54.83 %
5620 - Accounting	828,088.00	828,088.00	120,391.22	453,957.43	1,500.00	372,630.57	55.00 %
5630 - Engineering	1,414,710.00	1,414,710.00	119,302.80	696,117.15	12,062.00	706,530.85	50.06 %
5640 - Business Systems	1,145,298.00	1,145,298.00	73,328.64	575,724.04	26,854.05	542,719.91	52.61 %
5645 - GIS	227,200.00	227,200.00	14,618.48	106,111.46	0.00	121,088.54	46.70 %
5650 - Board Of Directors	269,900.00	269,900.00	15,268.63	123,647.37	22,125.00	124,127.63	54.01 %
5660 - Human Resources/Risk Management	826,979.00	826,979.00	46,722.77	331,914.15	32,790.90	462,273.95	44.10 %
5680 - Purchasing	629,574.30	629,574.30	38,647.44	371,727.35	0.00	257,846.95	59.04 %
5710 - Public Affairs	1,027,136.00	1,027,136.00	52,526.03	341,091.40	198,555.14	487,489.46	52.54 %
5720 - Grants & Rebates	41,000.00	41,000.00	1,514.00	9,935.24	0.00	31,064.76	24.23 %
6200 - Interest Expense	978,450.00	978,450.00	0.00	199,479.94	0.00	778,970.06	20.39 %
6800 - Other Non-Operating Expense	0.00	0.00	0.00	250,000.00	0.00	-250,000.00	0.00 %
Expense Total:	26,375,404.62	26,375,404.62	2,373,959.60	12,306,411.77	1,126,081.26	12,942,911.59	50.93 %
Report Surplus (Deficit):	774,756.56	774,756.56	677,388.65	8,027,062.59	-1,126,081.26	6,126,224.77	890.73 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 01/31/2021

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
100 - Water Operations Fund	774,756.56	774,756.56	677,388.65	8,027,062.59	-1,126,081.26	6,126,224.77
Report Surplus (Deficit):	774,756.56	774,756.56	677,388.65	8,027,062.59	-1,126,081.26	6,126,224.77



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: BUDGET PREPARATION CALENDAR FISCAL YEAR 2021-22

Finance Department proposes the following budget preparation calendar to complete the FY 2021-22 budget. The current plan is to hold the budget request meetings in March and April and final budget meetings during May. We expect Board approval in June.

Current and Proposed Budget Cycle Calendar

- February 4, 2021 – FY 2020-21 Mid-Year Budget Review at Board Meeting
- March 9, 2021 – FY 2021-22 Budget Introduction Meeting to Distribute Worksheets to Management Staff
- March 11, 2021 – FY2021-22 Capital Outlay and Capital Improvement Program Planning Meeting
- March 26, 2021 - FY2021-22 Capital Outlay and Capital Improvement Project Requests Due to Finance
- April 2, 2021 - FY2021-22 Operating Departmental Budget Requests Due to Finance
- April 16, 2021 - FY2021-22 Proposed Goals, Objectives, and Accomplishments Due to CFAO/GM
- April 21, 2021 - FY2021-22 Capital Outlay and Capital Improvement Program Budget Review with Managers, CFAO, and General Manager
- May 10-13, 2021 – Meet with Committees to present and discuss proposed Departmental Goals, Objectives, Accomplishments and Revenue Projections for FY 2021-22.

- May 28, 2021 – FY 2021-22 Budget Complete with all Revisions
- June 5, 2021 – FY 2021-22 Budget Workshop at Public Board Meeting
- June 17, 2021 – FY 2021-22 Budget Adoption at Public Board Meeting

STAFF RECOMMENDATION:

Staff recommends that this item be submitted for consideration & approval by the full Board at a future Board of Directors meeting. Staff also recommends that the Board of Directors approve this item and authorize the Acting General Manager to execute the necessary documents.

Respectfully Submitted,

Shamindra Manbahal

Shamindra Manbahal, Acting General Manager

SM:jv

MEETING HISTORY:

02/10/21 Finance Committee



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: RESOLUTION NO. 2021-2 - CONCURRING IN NOMINATION OF
 RANDALL REED TO THE EXECUTIVE COMMITTEE OF ACWA/JPIA

BACKGROUND:

The Association of California Water Agencies (“ACWA/JPIA”) Joint Powers Authority will be conducting an election to be held during the JPIA’s Spring 2021 Board of Directors’ meeting.

Mr. Randall Reed, President of the Cucamonga Valley Water District, has requested the District concur in his nomination for the position. Attached as Exhibit A is Resolution No. 2021-2, as well as his candidate statement.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution No. 2021-2, Concurring in Nomination of Mr. Randall Reed to the position on the ACWA/JPIA Executive Committee.

Respectfully Submitted,

Shamindra Manbahal

Shamindra Manbahal, Acting General Manager

SM:pa

ATTACHMENT(S):

1. Resolution No. 2021-2 - Exhibit A

EXHIBIT "A"

RESOLUTION NO. 2021-2

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE WEST VALLEY WATER DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY (“JPIA”)**

WHEREAS, this District is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA’s **Executive Committee**, three member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, the Cucamonga Valley Water District has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the **Executive Committee** of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the West Valley Water District that this district concur with the nomination of **Randall Reed** of Cucamonga Valley Water District to the **Executive Committee** of the JPIA.

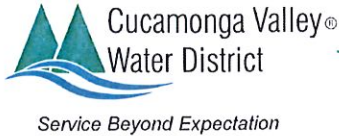
BE IT FUTHER RESOLVED THAT THE District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith,

ADOPTED this 18TH DAY OF FEBRUARY 2021.

Channing Hawkins
President of the Board of Directors
West Valley Water District

ATTEST:

Peggy Asche
Board Secretary



10440 Ashford Street, Rancho Cucamonga, CA 91730-2799
 P.O. Box 638, Rancho Cucamonga, CA 91729-0638
 (909) 987-2591 Fax (909) 476-8032

John Bosler
 Secretary/General Manager/CEO

January 27, 2021

Dear Fellow ACWA/JPIA Member:

On January 26, 2021 the Cucamonga Valley Water District Board of Directors adopted Resolution No. 2021-1-2 nominating President Randall James Reed for the position of ACWA/JPIA Executive Committee. We are formally requesting your support of President Reed's nomination through the adoption of a concurring resolution from your agency.

President Reed is well qualified to take on this leadership role in ACWA/JPIA as you will see in his attached statement of qualifications, and he is committed to continuing the great work of providing quality insurance and employee benefit services that ensure our agencies and ratepayers are receiving the most cost-effective service possible.

I have attached a sample concurring resolution in support of his nomination, as well as his candidate statement. The elections for ACWA/JPIA Executive Committee will be held this spring, and the deadline to submit nominations is March 19, 2021. Should you desire to adopt a resolution or if you have questions please contact our Executive Assistant to the Board, Taya Victorino at 909.987.2591 or tayav@cvwdwater.com.

Thank you in advance for your consideration.

John Bosler
 General Manager/CEO

Attachments:

Resolution No. 2021-1-2 Nominating Randall Reed
 Candidate Statement – President Reed
 Sample Concurring Resolution

Randall James Reed
 President

Luis Cetina
 Vice President

James V. Curatalo, Jr.
 Director

Mark Gibboney
 Director

Kevin Kenley
 Director

RESOLUTION NO. 2020-1-2

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CUCAMONGA VALLEY WATER DISTRICT NOMINATING ITS JPIA BOARD MEMBER
TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER
AGENCIES JOINT POWERS INSURANCE AUTHORITY ("JPIA")**

WHEREAS, this district is a member district of the JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, the member district must place into nomination its member of the JPIA Board of Directors for such open position;

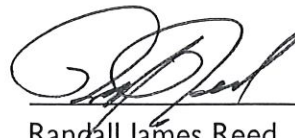
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CUCAMONGA VALLEY WATER DISTRICT that its member of the JPIA Board of Directors, **Randall James Reed**, be nominated as a candidate for the Executive Committee for the election to be held during the JPIA's spring 2021 Board of Directors' meeting.

BE IT FURTHER RESOLVED that the JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to affect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

APPROVED, ADOPTED AND SIGNED this 26th day of January 2021.

CUCAMONGA VALLEY WATER DISTRICT



Randall James Reed
President

ATTEST:



John Bosler
Secretary and General Manager/CEO

Randall James Reed
Statement of Qualifications
Association of California Water Agencies
Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee

I am pleased to share with you my interest in continuing my service on the Executive Committee for ACWA/JPIA. I am prepared and ready to help lead the organization as we continue to uphold ACWA/JPIA's mission "*to consistently and cost effectively provide the broadest possible affordable insurance coverage and related services to its member agencies.*"



My experience with ACWA/JPIA began over a year ago when I was appointed by the Cucamonga Valley Water District (CVWD) to serve as their ACWA/JPIA representative. In that same year I was elected to the Executive Committee to fill a vacancy and eagerly rose to the challenge. Now I am dedicated to ensuring the success of ACWA/JPIA. We provide a vital service to the water community and they provide a vital service to their communities. I know how important this organization is for the member agencies who depend on our success.

I have served on the CVWD board of directors for approximately 18 years, and currently serve as their President. At CVWD, we have taken full advantage of all the programs the ACWA/JPIA has to offer to ensure our employees are working in the safest environment possible. Our board of directors has also adopted a *Commitment to Excellence* pledge putting into place best management practices which bolsters our effectiveness for loss prevention and safety.

I currently serve on the board of the Association of San Bernardino County Special Districts. In my past roll as board president, I was focused on increasing my understanding of our members needs so that I may know how to better serve and lead the association. I will continue to use this same approach if re-elected to serve on the ACWA/JPIA Executive Committee.

Professionally, I am retired from a 32 year career in the wastewater management field as an electrical and instrumentation supervisor. I earned a Bachelor's degree in Information Management Systems from California State University San Bernardino and have been an active member in the Association of California Water Agencies, California Special Districts Association and the California Water Environment Association. I'm a pound veteran of the United States Marie Corp.

Thank you for allowing me to share my experience, leadership and knowledge. I look forward to the opportunity to represent you and your agency. Please feel free to contact me directly at (909) 240-1344 should you have questions or if you would like to support my candidacy.

Thank you in advance for your consideration,



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: RESOLUTION NO. 2021-3 - PLACING IN NOMINATION SHAMINDRA K. MANBAHAL AS A MEMBER OF THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION BOARD OF DIRECTORS REPRESENTING THE SOUTHERN NETWORK

BACKGROUND:

The California Special Districts Association (CSDA) Board of Directors is calling for nominations – Seat A. The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the CSDA for the 2022-2024 term. The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered three-year terms. The deadline for receiving nomination applications is March 29, 2021.

I would appreciate the Board of Directors support in nominating me for the CSDA Board position representing the Southern Network as I do have an interest in one of the seats to help assist policy decisions related to CSDA's member services, legislative advocacy, education and resources. Attached as Exhibit "A" is Resolution No. 2021-3, as well as related documentation.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution No. 2021-3, Placing in Nomination Shamindra K. Manbahal as a Member of the California Special Districts Association Board of Directors Representing the Southern Network.

Respectfully Submitted,

Shamindra Manbahal

Shamindra Manbahal, Acting General Manager

SM:pa

ATTACHMENT(S):

1. Resolution No. 2021-3 and Exhibit A

RESOLUTION NO. 2021-3

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE WEST VALLEY WATER DISTRICT
PLACING IN NOMINATION SHAMINDRA K. MANBAHAL
AS A MEMBER OF THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
BOARD OF DIRECTORS REPRESENTING THE SOUTHERN NETWORK**

WHEREAS, being a member district of the California Special Districts Association (CSDA), the Board of Directors of West Valley Water District does encourage and support the participation of its members in CSDA affairs; and

WHEREAS, Shamindra K. Manbahal has served as Chief Financial and Administrative Officer from August 2019 to present and Acting General Manager from November 5, 2020 to present; and

WHEREAS, Shamindra K. Manbahal has indicated a desire to serve as a member of the CSDA Board for the Southern Network.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of West Valley Water District does place its full and unreserved support in the nomination of Shamindra K. Manbahal for the CSDA Board position representing the Southern Network.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of West Valley Water District held on the 18th day of February 2021, by the following vote to wit:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

Channing Hawkins
President of the Board of Directors
West Valley Water District

ATTEST:

Peggy Asche
Board Secretary

EXHIBIT “A”

From: Neil McCormick <neilm@cdda.net>
Sent: Thursday, January 28, 2021 1:07 PM
To: Shamindra Manbhal <smabahal@wvwd.org>
Subject: CSDA Board of Directors Call for Nominations Seat A



**CSDA BOARD OF DIRECTORS
 CALL FOR NOMINATIONS - SEAT A**
Deadline: March 29, 2021

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2022 - 2024 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network they seek to represent.

[\(CSDA Network Map\)](#)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento. (CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the Spring, and the CSDA Annual Conference - held in the Fall. (CSDA does not reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected. (CSDA does not reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).

Please review the CSDA Board [Policy 2.16 Board Commitments & Responsibilities](#).

Nomination Procedures:

Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and [Candidate Information Sheet](#) must accompany the [Nomination Form](#). The deadline for receiving nominations is March 29, 2021. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814

Fax: 916.442.7889

E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021. The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

Newly elected board members officially take office on January 1, 2022.

Expiring Terms ([See enclosed network map](#))

(*Incumbent is running for re-election)

Northern Network	Seat A	Ralph Emerson, GM, Garberville Sanitary District*
Sierra Network	Seat A	Noelle Mattock, Director, El Dorado Hills Community Services District*
Bay Network	Seat A	Chad Davisson, GM, Ironhouse Sanitary District*
Central Network	Seat A	Vacant
Coastal Network	Seat A	Elaine Magner, Director, Pleasant Valley Recreation and Park District*
Southern Network	Seat A	Jo MacKenzie, Director, Vista Irrigation District*

CSDA will be using a web-based online voting system, allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail at amberp@csla.net by **March 29, 2021** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 28, 2021 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 16, 2021.

The successful candidates will be notified no later than July 20, 2021.

If you have any questions, please contact Amber Phelen at amberp@csla.net.



California Special Districts Association
1112 I Street, Suite 200, Sacramento CA, 95814
877.924.2732 | www.csla.net

[Manage Email Preferences/Unsubscribe](#)

Powered by [Higher Logic](#)

District NetWorks

CSDA’s regions have slightly different boundaries and an updated title now! Each network is served by three individuals on the [CSDA Board of Directors](#). They are your local point of contacts to help you access CSDA resources.

What Network is Your District In?

The heart of District NetWorks consists of district leaders – like you – inspiring and catalyzing action and collaboration in their own communities. District NetWorks help special districts connect and take action on any issues that concern your district, locally or statewide.





**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: DISTRICT-WIDE CLASSIFICATION AND COMPENSATION STUDY

BACKGROUND:

West Valley Water District (“District”) conducted a comprehensive Classification and Compensation Study in 2017. From this study the District adopted to change only the salary ranges for confidential, supervisory and management staff. No action was taken on adopting the proposed job specifications for all positions or the proposed salary ranges for general employees.

The Human Resources/Risk Manager was tasked with assessing the current adopted job specifications and the salary schedule. The recommendation based on her review is that the District implement a systematic cycle for the Classification and Compensation Plan for internal/external equity and clearly align job specifications to be competitive in the industry. In addition, the audit will identify areas of inconsistency in compensation and benefits for management, correct inaccuracies of placement of exempt and non-exempt positions at the supervisory level, and the need for Human Resources/Risk Management Department to be fully involved in decisions regarding salary setting for job classifications to ensure the District continues to instill fairness, uniformity, and endeavors to follow best practice.

DISCUSSION:

Since her arrival to WVWD in January 2021, the Human Resources/Risk Manager has assessed and determined that a review of all District positions and the salary schedule need to be thoroughly reviewed through a comprehensive Classification and Compensation Study that will include job specification, compensation, and benefits review. By obtaining the professional services of a subject matter expert, the District will be able to recalibrated its Compensation and Classification system to allow for internal equity among current positions, and to develop a solid foundation and compensation structure upon which to build new job classifications as the District continues to experience future growth. The use of a consulting firm that possesses the qualifications of subject matter experts with a solid understanding of the public sector, along with specific knowledge of the District’s labor market will lend itself to the establishment of an objective and solid Classification and Compensation Program. By utilizing the professional services of a firm who specializes in this area, this project can be completed, reviewed, and implemented in a timely manner.

FISCAL IMPACT:

Total estimated cost of the project is approximately \$55,000. These funds are currently budgeted

and are available in the current 2020/21 Human Resources/Risk Management Budget.

STAFF RECOMMENDATION:

Staff recommends approval to proceed in initiating the Request for Proposals (RFP) to seek the professional services of firms that specialize in total classification and compensation studies. Staff also recommends that the Board of Directors approve this item and authorize the Acting General Manager to execute the necessary documents.

Respectfully Submitted,

Shamindra Manbahal

Shamindra Manbahal, Acting General Manager

SM:hs



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: CONSIDER A PROPOSAL TO UPGRADE THE BOARD ROOM AUDIO VISUAL SYSTEM

BACKGROUND:

The West Valley Water District's, ("District"), Board room is equipped with an audio-visual system that allows for presentation materials to be displayed on monitors at the dais and on a projector screen. The system also allows for audio recordings of the meetings. The current system was installed in 2007, so it is now 13 years old and out-of-date.

Due to the system's age, a project was considered to upgrade it. Staff worked closely with the Safety and Technology Committee to develop the parameters for the upgrade. Staff reached out to several vendors and received preliminary quotes. Due to budgetary considerations, the project was delayed. Since then, the system has experienced failures of multiple control components, which are no longer manufactured. In a couple of cases, staff has been able to locate used components on the secondary market, (eBay). However, efforts to repair the system have been unsuccessful.

Due to those failures and the District's changing need to expand livestreaming and videoconferencing capabilities, the Safety and Technology Committee authorized staff to release a Request for Proposal (RFP) to upgrade the system.

DISCUSSION:

The RFP was posted to PlanetBids.com on Monday, October 19, 2020. A total of 18 agencies downloaded the RFP document. On Monday, October 26, 2020, representatives from 9 of those agencies attended a mandatory job walk. District staff explained the project, responded to questions, and provided access to the Board room and existing system layout.

Proposals were received from 6 vendors. Each vendor provided pricing for a system that they believed would meeting the District's minimum requirements and in certain cases, pricing for optional add-ons were included. Staff evaluated the proposals to ensure that the stated objectives and system capabilities were met. Additionally, staff conducted a review of the proposed hardware components to ensure that the pricing was not reflective of lower quality equipment and materials. A summary of the vendors and the proposed pricing is included in the table below.

	Minimum Scope	Optional Add-ons	Total
Golden Star Technologies	81,241.08	868.88	82,109.96
Digital Network Group	92,407.00	-	92,407.00
Verrex	94,182.00	-	94,182.00
Western Audio	96,447.66	-	96,447.66
Audio Visual Innovations	120,735.18	30,706.90	151,442.08
IPTV International	179,880.00	-	179,880.00 ^A

Note A: Price EXCLUDES tax.

The systems proposed by each vendor met the minimum requirements as described in the RFP, with Golden Star Technologies, (“GST”), being the lowest bidder. Staff recognizes that the lowest price does not necessarily represent the best option. Therefore, staff scrutinized the GST’s proposal, (included in **Attachment A – Cost File** and **Attachment B – Response File**), to ensure that there were no technological, service, or other deficiencies compared to the other higher priced proposals. There were none. It is worth noting that GST has previously worked on other A/V projects, (conference room upgrade), for the District.

The scope of the RFP did not include an upgrade for the existing Assistive Listening System. However, staff recommends that such an upgrade be added to the project. Staff requested an updated quote from GST, (included as **Attachment C – Updated Cost File**), which reflects the removal of the optional equipment and the addition of an Assistive Listening System. The total of the updated quote is \$82,290.17. Staff proposes a not-to-exceed total of \$85,000.00 for the project.

FISCAL IMPACT:

The project was initially contemplated and funded in the CIP Budget for FY 2020, in the amount of \$210,000. During the FY 2021 budgeting process, this was identified as a project that could be delayed and therefore, it was removed from the CIP Budget. Funding in the amount of \$85,000 would need to be approved for the project. Staff proposes a transfer from the CIP Contingency.

CIP FY 2020-2021 Project Name	Current Budget	Project Cost (Estimate)	Transfer From/To	Remaining Budget
CIP Contingency	286,479.00	-	(85,000.00)	201,479.00
Board Room A/V System Upgrade	-	85,000.00	85,000.00	85,000.00

STAFF RECOMMENDATION:

Staff recommends that this item be submitted for consideration, and that the Board of Directors approve this item and authorize the Acting General Manager to execute the necessary documents.

Respectfully Submitted,

Shamindra Manbahal

Shamindra Manbahal, Acting General Manager

SM:js

ATTACHMENT(S):

1. Attachment A - Golden Star Technologies_Cost File
2. Attachment B - Golden Star Technologies_Response File
3. Attachment C - Golden Star Technologies_Updated Cost File

MEETING HISTORY:

02/09/21 Safety and Technology Committee REFERRED TO BOARD

ATTACHMENT A

Golden Star Technologies Cost File



IT & AV Solutions for a Connected World

GST Cost File for

West Valley Water District Board Room Audio Visual System Installation #2020-17

West Valley Water District

Al Robles
855 W. Base Line Road
Rialto, CA 93276
909-875-1804
arobles@wwwd.org

Golden Star Technology

Dennis Wang
12881 166th Street
Cerritos, CA 90703
562-345-8700
gstie@gstes.com

November 10th, 2020



**IT & AV Solutions for a Connected
World Since 1985**

GST

West Valley Water District Board Room AV Renovations

Prepared by:

Golden Star Technology
Darrin Lee
(858) 524-9561
Fax (562) 546-1290
dlee@gstes.com

Prepared for:

West Valley Water District
P.O. Box 920
Rialto, CA 92377
Al Robles
alrobles@wvwd.org
(909) 875-1804

Quote Information:

Quote #: 085776
Version: 1
Quote Date: 11/09/2020
Expiration Date: 02/10/2021

▶ Statement of Work

SUMMARY

GST is responding to the Request for Proposal from the West Valley Water District for the Board Room Audio Visual Systems installation. This scope of work serves the purpose of confirming our understanding of the Water District's needs, requests and requirements.

GST has attended the required walk through and understands the intended as described during the course of this walk through. GST has experience in the design, installation and programming of rooms such as this, and will leverage that knowledge and experience, along with strong relationships with manufacturers that support these installations. The AV industry recognizes the CTS (Certified Technology Specialist) certification as the baseline in AV related skills. GST has in house, and assigned to this project 2 individuals who have obtained the baseline CTS certification, as well as the advanced levels including the I (INSTALLATION) and D (DESIGN) endorsements. These endorsements play a critical role in all phases of the project.

GST is a preferred partner with the key manufacturers that are part of this proposal. As such, we have engaged with them on the design and suitability, and with that confirmation, we are proud to represent the various manufacturers.

GST understands that WVWD has requested that all 13 monitors that are positioned on the dais be removed and delivered back to district staff. GST shall provide and install 13 new 22" LCD monitors that are "kickstand" mounted. This will allow them to be reclined on an angle, and maintain visibility to the person sitting in front of it from the audience. Each of the 13 displays shall be set up to show the same image as the main projector in the room.

GST understands that WVWD has requested that all currently installed microphones (gooseneck and wireless) be removed and delivered back to district staff. GST shall provide and install 14 new wired 18" gooseneck microphones and 2 wireless microphones. The gooseneck mics shall have individual mute/unmute buttons on the base. The 2 wireless mics shall consist of 1 hand held microphone and one lapel style microphone with body pack.

GST understands that WVWD has requested that all existing ceiling recessed loudspeakers be removed and replaced with new ceiling recessed loudspeakers. GST understands the challenges of feedback and audibility that the district has experienced, and will address this using the newest technology, including digital signal processing, multiple audio zones and specific audio zone routing to achieve optimal audio quality for the entire room.

GST understands that WVWD has requested 5 HDMI inputs at the dais for digital video inputs. GST understands that the existing cable cubbies shall be reused and the HDMI connections shall be routed thru the cable cubbies. GST assumes that cubbies are currently installed in each of the 5 locations where input is desired. GST further understands that a connection for HDMI input shall be provided in the equipment rack for a resident desktop (house) PC.

GST understands that WVWD has an existing cable TV tuner mounted in the equipment rack and that its signal shall be integrated into the new system. GST assumes that the output of this cable TV tuner is digital (HDMI) and that no analog

equipment is to be reinstalled.

GST understands that WVWD has requested that the existing equipment rack be reused in its current location, and that all equipment be removed and delivered to district staff. GST concurs with this and will repurpose the existing rack(s) in their current locations. GST assumes that power is adequate and sufficient for the new system.

GST understands that the existing assisted listening system is to be repurposed and reconnected to the new AV system.

GST understands that WVWD has requested 2 strategically positioned pan-tilt-zoom (PTZ) HD cameras. The subjects of these cameras shall be, generally, the podium location as well as the entire dais and seated areas of the board room. GST shall provide and install these 2 new cameras in locations that optimize these viewing angles, and provide control of the cameras thru the control system described below.

GST understands that that WVWD desires to continue use of the existing Epson projector. GST has no objection to this.

GST understands that WVWD desires to have the projection screen removed and replaced. GST shall remove the existing projection screen and reinstall a new 16:10 format 164" diagonal ceiling recessed projection screen. GST assumes the screen will be placed in the same location as the current screen.

GST understands that WVWD has requested integration of the audio system into the existing VOIP system. GST shall work with WVWD IT department to provide this functionality. GST assumes that the VOIP system can accommodate this addition.

GST understands that the existing Denon audio recorder is to be repurposed. GST shall reintegrate this recorder into the system and have customary controls (play, pause, stop, record) functions in the control system.

GST shall provide, program and install a control system that provides customary controls as requested. These controls shall include system on/off, video preview window, camera PTZ controls, video source selection and routing, volume level control and muting, microphone level control and muting, audio recording control, and VOIP dialer control. A 12" wired touchpanel shall be provided and installed into the rack where the AV equipment is housed and all control can be done with this touchpanel. This touchpanel shall have video preview as requested. A second 12" tabletop touchpanel shall be provided and installed at the back of the room where the operators are typically seated. This second touchpanel shall plug into the wall and be able to unplug from the wall and secured at WVWD staff discretion. This second touchpanel shall have identical function as the rack mounted touchpanel. Both panels shall track each other, and mirror.

OPTION: GST shall provide, as an option, an additional wireless Ipad/Touchpanel that can be used anywhere within the room. This Ipad touchpanel will have all the same functions as the 2 wired touchpanels, with the exception of the video preview.

GST understands that many incidental cables, interconnects, termination and supplies will be needed in the course of this installation. GST has included all of these in our cost proposal.

EXCLUSIONS

PROJECT SPECIFIC EXCLUSIONS

- MVWD has informed GST that the projector is to be repurposed. No new projector is included.

- No extended warranty is implied on any owner furnished equipment.

GENERAL EXCLUSIONS

- Any item not specifically stated in the above RESULTS or TASKS section.

ASSUMPTIONS

PROJECT SPECIFIC ASSUMPTIONS

- Power and data provided by WVWD

GENERAL PROVISIONS

- GST reserves the right to charge, time and materials basis for any additional work over and above this service package pricing that may result from work required address service prerequisites or other requirements not met by the Customer.
- Should the customer not, within 30 days of having purchased the service, contact GST schedule its subsequent delivery, GST reserves the right re-evaluate the charges for this service.
- The ability of GST deliver this service is dependent upon the Customer's full and timely cooperation with GST, as well as the accuracy and completeness of any information and data the Customer may provide GST.
- The following items are excluded unless specified in the Scope of Services
 - Electrical infrastructure (outlets, conduits, breaker boxes, panels, etc.)
 - Concrete saw cutting and/or core drilling
 - Fire wall, ceiling, roof and floor penetration
 - Drywall replacement and/or repair
 - Ceiling tile or T-bar modification, replacement and/or repair
 - Millwork (moldings, trim, etc.)
 - Painting and patching
 - Permits (unless specifically provided for elsewhere in the contract)
 - HVAC and plumbing relocation
 - Cutting of Granite or Glass table tops
 - Repositioning of existing lighting
 - Moving or displacing existing equipment
 - Disposal if existing equipment

CUSTOMER REQUIREMENTS

PROJECT SPECIFIC REQUIREMENTS

GENERAL RESPONSIBILITIES

- Coordinate the preparation of any hardware and/or software that is not included for this project. Ensure that existing hardware is fully functional and software/firmware is updated.
- Assure that the environment is 100% ready. If the environment is not 100% ready the scheduling of the implementation will not be finalized until it is.
- Customer is responsible for providing 24 hours or greater advanced notice for the rescheduling or cancellation of GST's onsite engineering services. If less than 24 hours is given the customer will be charged a half day of GST's engineers time at \$175/hr.
- Coordinate service deployment on third-party maintained hardware/software (if applicable).
- Assign a designated person from the Customer's staff who, on behalf of the Customer will grant all approvals, provide information, and otherwise be available to assist GST to facilitate the delivery of this service.

- Ensure that all hardware, firmware, and software that the GST engineer will need in order to deliver this service are available.
- Allow GST full and unrestricted access to all locations where the service is to be delivered.
- Provide a suitable work area for delivery of the service, including access to an outside telephone line, power, any network connections, etc. that is required.
- Be responsible for all data backup and restore operations
- Provide one point-of-contact that will finalize decisions during the project.
- Provide necessary documentations, paperwork, schematics, line drawings, and information for GST to complete the project. Any delays in providing the necessary project documentation will delay the project.

SERVICES TERMS AND CONDITIONS

NON-COMPETE CLAUSE

GST assigns service professionals with qualifications commensurate with tasks listed in this scope of work. If the customer, directly or indirectly, contracts with or hires any GST employee engaged in providing services to the customer under this agreement or any other agreement, written or oral, GST will have the option of negotiating a change in the cost and/or time to deliver or charge the customer the equivalent of 30% of the employees' annual salary as a finder's fee. This clause is applicable for a period of up to ninety days from the last date of services rendered by a GST employee to the customer.

TIME RECORDS

Each employee, either directly employed by GST or a subcontractor (hereinafter called "GST employee") will present a time record to the customer setting forth the hours worked. An authorized representative of the customer must countersign the record and will thereby certify that such time is correct and that the work was performed in a satisfactory manner.

NORMAL BUSINESS HOURS

GST service hours are 8:00 am to 5:00 pm Monday through Friday. Overtime (over 8 hours in one day), scheduled after hours and weekends are charged at time and one-half of contracted service rate. Emergency after hours, weekends and holidays are charged at two times contracted service rate. Customer is responsible for providing 24 hours or greater advanced notice for the re-scheduling or cancellation of GST onsite engineering services. If less than 24 hours is given the customer will be charged a half day of GST engineering time at \$175/hr.

TERMINATION TERMS

Client may terminate work under this Statement of Work, in whole or in part, at any time by 30 day written notice. Such notice shall state the extent and effective date of such termination. Upon receipt thereof, GST shall, to the extent directed by the Client or its designees, stop work under this agreement. If the agreement is so terminated for convenience, GST shall be paid in accordance with the terms of the order for only those materials or supplies delivered and accepted.

COMMENCEMENT OF WORK

Work shall not commence under the Contract until a fully executed agreement has been received by GST and GST has been given approval to proceed by customer.

DATA LOSS

GST make no guarantee against data loss during services engagements. It is the customers responsibility to ensure data is properly protected (backed up) before the engagement begins.

PRODUCT RETURNS

Standard stock items purchased from GST may be returned for any reason within (14) fourteen days. Custom orders are non-returnable and non-refundable. All original packaging, accessories and documentation must accompany the item and be in unmarked condition. Items must be shipped via at least 2nd day freight with insurance for the full value of the item. Returned items are subject to a 25% restocking fee. Though rare, a customer may need to return a defective product. Defective product returns are not subject to the 25% restocking fee and will be exchanged in accordance with the

manufacturer's policy within 30 days of purchase.

PROJECT DELAYS

Delays due to client configuration specifications, hardware delivery, carrier availability, and facility access, physical or environmental delays are subject to change orders as billable delays. These delays can also impact project timeline and deadlines.

PREVAILING WAGE CLAUSE

GST holds the right to charge the customer additional services fees if the project is deemed to have prevailing rates of wages requirements prior, during, or after project completion. GST adheres and complies with the provisions of the California Labor Code. All workers employed on public works projects must be paid the prevailing wage determined by the Director of the Department of Industrial Relations, according to the type of work and location of the project. The prevailing wage rate is the basic hourly rate paid on public works projects to a majority of workers engaged in a particular craft, classification or type of work within the locality and in the nearest labor market area (if a majority of such workers are paid at a single rate). If there is no single rate paid to a majority, then the single or modal rate being paid to the greater number of workers is prevailing.

GST SERVICES WARRANTY

QUALITY OF SERVICES

GST warrants that its Services will be of professional quality (performed in a good and workmanlike manner) and will conform to generally accepted industry standards for such Services and to the requirements specified in this SOW. GST's personnel shall be competent and qualified to perform the tasks to which they are assigned. In the event of any breach of this warranty, GST, at its sole expense and without delay, shall re-perform the non-conforming Services to the applicable standard.

WORKMANSHIP WARRANTY

GST certifies that all equipment and materials furnished shall carry a ninety (90) day warranty on parts. GST guarantees to furnish any qualified personnel (during normal business hours, Monday to Friday, 8:00 am to 5:00 pm) to the installation site for the period of one (1) year from the date of installation to repair or replace defective items installed or provided by GST exclusively. If the item is determined to not be defective, GST will charge the customer for all time spent on the incident at a rate of \$175/hour. Determination if item is defective or was changed, damaged, reconfigured, or altered by non GST personnel is under sole authority of GST. Any change, alteration, damage, or reconfiguration by non GST personnel voids one (1) year warranty. No response timeframe SLA guaranteed for warranty work. Further, all equipment purchased from GST in our installed system is subject to a manufactures warranty. Further, all equipment purchased from GST in our installed system is subject to a manufacture warranty. GST will not honor any other warranty, implied or otherwise. In no event shall GST be liable, or in any way responsible for damages, or defect in the system, which were caused by neglect, vandalism, misuse, environmental damage or by repairs or attempted repairs performed by anyone other than a GST service technician. Nor shall GST be liable or in any way responsible for any incidental or consequential economic or property damage.

CHANGE MANAGEMENT

GST establishes change management procedures to document changes that are made to the baseline project identified in the Statement of Work. These procedures are in place to reduce the potential for cost and schedule variances.

Customer is responsible for providing 24 hours or greater advanced notice for the re-scheduling or cancellation of GST engineering services. If less than 24 hours is given the customer will be charged a half day of GST



12881 166th Street
Cerritos, CA 90703
www.gstes.com
(562) 345-8700

engineering time at \$175/hr.

If a change needs to be made to the project, which is not included in the SOW or differs from the SOW, GST or the client must complete the Change Management Request form. GST will review the completed form and provide an estimate to complete the request. Client must approve the additional hours/costs in order to complete the request.

In the event a change requested by the customer reduces the amount of work and the project is a firm fixed priced project, the full amount of the project will be invoiced.

A change occurs when GST encounters any of the following situations during project delivery:

1. Either party identifies new requirements not included in the original project's scope
2. Either party makes suggestions that would improve the proposed system but are not necessarily required to address the project requirements; such suggestions are incorporated into a subsequent project phase
3. Either party changes the direction and intent of this project, which requires GST to rework the solution design or services

Changes in the scope of work defined in this Statement of Work are only effective if both the customer and GST agree to them in a written document setting forth the modifications and any changes to the delivery schedule and payment terms.

AV Firm Fixed Price Services

Line	Item	Description	Price	Qty	Ext. Price	Tax
1	GST-SVC-FFP	GST Firm Fixed Priced Service	\$17,972.83	1	\$17,972.83	0%
2	GST-SVC-FFP-EXP	GST Firm Fixed Priced Service - Materials and Expenses	\$4,845.00	1	\$4,845.00	7.75%

Subtotal: \$22,817.83

Hardware

Line	Item	Description	Price	Qty	Ext. Price	Tax
1	60-1381-23A	100 Watt 70 V Mono Amp, AV LAN, LL UI Upgrade	\$9,505.11	1	\$9,505.11	7.75%
2	60-1513-10	12x8 ProDSP Processor w/AEC, VoIP and Dante	\$1,940.86	1	\$1,940.86	7.75%
3	60-1605-01	Six Input 4K/60 HDMI Switcher	\$761.02	1	\$761.02	7.75%
4	60-1271-12	HDMI Twisted Pair Extender - HDMI Transmitter - 230 feet (70 m)	\$245.16	3	\$735.48	7.75%
5	60-1271-13	HDMI Twisted Pair Extender - HDMI Receiver - 230 feet (70 m)	\$245.16	2	\$490.32	7.75%
6	60-1609-01	Six Output HDMI DA	\$658.87	3	\$1,976.61	7.75%
7	60-1594-01	Single Channel H.264 Streaming Media Processor	\$1,731.45	2	\$3,462.90	7.75%
8	60-1488-01	HDMI and audio to USB scaling bridge	\$1,629.30	1	\$1,629.30	7.75%
9	997-7039-00	Planar PXL2230MW 22" LCD Touchscreen Monitor - 16:9 - 5 ms - 22" Class - Optical - Multi-touch Screen - 1920 x 1080 - Full HD - Adjustable Display Angle - 16.7 Million Colors - 1,000:1 - 250 Nit - Edge LED Backlight - Speakers - DVI - HDMI - USB - VGA - R	\$202.66	14	\$2,837.24	7.75%
10	HDMI-DVI-50	50' HDMI to DVI Cable	\$72.04	13	\$936.52	7.75%
11	HDMI-DVI-10	HDMI TO DVI 10' CABLE	\$13.44	1	\$13.44	7.75%
12	ANI4IN-XLR	4-Input, XLR connectors, Mic/Line Dante™ Audio Network Interface with PEQ and Audio Summing	\$537.63	4	\$2,150.52	7.75%
13	MX418D/C	Cardioid-18" Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	\$214.52	14	\$3,003.28	7.75%

Hardware

Line	Item	Description	Price	Qty	Ext. Price	Tax
14	PT20X-SDI-GY-G2	PTZOptics 20X-SDI is a 1080p camera with 20X optical zoom for capturing both wide angles and long shots. With support for 3G-SDI, HDMI, and IP streaming (H.264, H.265, & MJPEG), this camera is ideal for broadcasting high definition video signals	\$1,461.29	2	\$2,922.58	7.75%
15	HCM-1-WH	Camera Wall Mount	\$93.55	1	\$93.55	7.75%
16	535-2000-296	OFF-SET DROP DN MT FOR HD SERIES CAMERAS	\$246.18	1	\$246.18	7.75%
17	DN-500BD MKII	Denon Blu-Ray Player	\$359.14	1	\$359.14	7.75%
18	60-1421-13	DTP Transmitter for HDMI - HDMI Decora Transmitter, White - 230 feet (70 m)	\$306.45	1	\$306.45	7.75%
19	60-1310-03	6.5" Two-way Ceiling Speakers, 70/100V, Pair	\$260.48	10	\$2,604.80	7.75%
20	60-1531-13	Single-Gang, 4K DTP Wallplate Receivers for HDMI, HDMI Decora Rx, White - 230 feet (70 m)	\$357.53	1	\$357.53	7.75%
21	60-1471-12	Twisted Pair Extender for USB Peripherals - Transmitter	\$357.53	1	\$357.53	7.75%
22	60-844-03	Stereo Amp - 15 Watts/Ch	\$194.09	4	\$776.36	7.75%
23	60-1245-01	70 V Two Channel Amp - 400 Watts/Ch	\$914.25	1	\$914.25	7.75%
24	SG350-10MP-K9-NA	Cisco SG350-10MP 10-Port Gigabit PoE Managed Switch - 10 Network, 2 Expansion Slot - Manageable - Optical Fiber, Twisted Pair - Modular - 3 Layer Supported - Desktop - 5 Year Limited Warranty	\$338.43	2	\$676.86	7.75%
25	QLXD14/85-G50	WL185 Lavalier Microphone System	\$925.81	1	\$925.81	7.75%
26	QLXD24/B58-G50	Beta 58® Vocal System	\$907.53	1	\$907.53	7.75%
27	34614	Da-Lite Tensioned Advantage Deluxe Electrol 164" Electric Projection Screen - 16:10 - Da-Mat - 87" x 139" - Wall Mount, Ceiling Mount	\$4,710.97	1	\$4,710.97	7.75%
28	60-1788-02	TLP Pro 1225TG 12" Tabletop TouchLink Pro Touchpanel	\$2,344.35	1	\$2,344.35	7.75%
29	60-1524-12	XTP Transmitter for HDMI	\$607.80	1	\$607.80	7.75%
30	60-1787-02	TLP Pro 1225MG	\$2,344.35	1	\$2,344.35	7.75%
31	70-1009-22	Rack Mount Kit for TLP Pro 1220MG	\$153.23	1	\$153.23	7.75%

12881 166th Street
Cerritos, CA 90703
www.gstes.com
(562) 345-8700

Hardware

Line	Item	Description	Price	Qty	Ext. Price	Tax
32	22-235-03	Shielded Digital Twisted Pair Cable for XTP & DTP products - Plenum, 1000' (305 m) spool	\$1,731.45	1	\$1,731.45	7.75%
33	70-1053-03	One XTP DTP 24 Coupler Pass-Through Wallplate 4" Decorator-Style; White	\$36.29	1	\$36.29	7.75%
34	SSHD06	Vanco High Speed HDMI Cable with Ethernet and RedMere Chip - HDMI for Audio/Video Device - 6 ft - HDMI Digital Audio/Video	\$8.13	15	\$121.95	7.75%
35	SSHD10	Vanco Ultra Slim HDMI High Speed Cable with Ethernet - HDMI for Audio/Video Device - 10 ft - 1 x HDMI Male Digital Audio/Video - 1 x HDMI Male Digital Audio/Video	\$11.56	5	\$57.80	7.75%
36	SSHD03	Vanco Ultra Slim HDMI High Speed Cable with Ethernet - HDMI for Audio/Video Device - 3 ft - 1 x HDMI Male Digital Audio/Video - 1 x HDMI Male Digital Audio/Video	\$6.89	6	\$41.34	7.75%
37	IEC-PWR-3	3' IEC Power Cord	\$2.37	12	\$28.44	7.75%

Subtotal: \$53,069.14

Optional Wireless Touchpanel/Ipad

Line	Item	Description	Price	Qty	Ext. Price	Tax
1	MY232LL/A	Apple iPad Pro (4th Generation) Tablet - 11" - 128 GB Storage - iPad OS - Space Gray - Apple A12Z Bionic SoC - 2388 x 1668 - Liquid Retina Display, In-plane Switching (IPS) Technology, True Tone Technology Display - 7 Megapixel Front Camera	\$790.32	1	\$790.32	7.75%
2	UAP-AC-LITE-US	Ubiquiti UniFi UAP-AC-LITE IEEE 802.11ac 867 Mbit/s Wireless Access Point - 2.40 GHz, 5 GHz - MIMO Technology - 1 x Network (RJ-45) - Ethernet, Fast Ethernet, Gigabit Ethernet - Wall Mountable, Ceiling Mountable - 1 Pack	\$78.56	1	\$78.56	7.75%

Subtotal: \$868.88



12881 166th Street
Cerritos, CA 90703
www.gstes.com
(562) 345-8700

Shipping

Line	Item	Description	Price	Qty	Ext. Price	Tax
1	GST-SHIPPING/HANDLING	GST-SHIPPING-Dalite Screen	\$156.15	1	\$156.15	0%
2	GST-SHIPPING/HANDLING	GST-SHIPPING/HANDLING	\$250.00	1	\$250.00	0%

Subtotal: \$406.15

E-Waste

Line	Item	Description	Price	Qty	Ext. Price	Tax
1	E-Waste-4-14	More than 4 inches but less than 15 inches	\$4.00	3	\$12.00	0%
2	E-Waste-15-34	At least 15 inches but less than 35 inches	\$5.00	14	\$70.00	0%

Subtotal: \$82.00

Quote Summary

Description	Amount
AV Firm Fixed Price Services	\$22,817.83
Hardware	\$53,069.14
Optional Wireless Touchpanel/Ipad	\$868.88
Shipping	\$406.15
E-Waste	\$82.00

Subtotal: \$77,244.00

Tax: \$4,865.96

Total: \$82,109.96

**GST's proposed project cost is
Eighty-Two Thousand One Hundred Nine Dollars and Ninety-Six Cents (\$82,109.96).**

ATTACHMENT B

Golden Star Technologies Response File



IT & AV Solutions for a Connected World

GST Response File for

West Valley Water District Board Room Audio Visual System Installation #2020-17

West Valley Water District

Al Robles
855 W. Base Line Road
Rialto, CA 93276
909-875-1804
arobles@wwwd.org

Golden Star Technology

Dennis Wang
12881 166th Street
Cerritos, CA 90703
562-345-8700
gstie@gstes.com

November 10th, 2020



**IT & AV Solutions for a Connected
World Since 1985**

GST



November 10th, 2020

West Valley Water District
855 W. Base Line Road
Rialto, CA 93276

Subject: Board Room Audio Visual System Installation #2020-17

To Mr. Al Robles and the West Valley Water District:

Golden Star Technology (“GST”), incorporated in 1985, is one of the leading IT & AV solution providers in California. With three decades of experience managing critical technology systems, GST recognizes the value of and cultivates active engagement and innovative collaboration to deliver cost-effective technical solutions and services.

With a local presence and headquarters in Cerritos, CA, GST has the financial strength, comprehensive technical services, and industry leadership that allow us to provide optimal performance, reliability, and scalable solutions.

From our extensive work in providing similar upgrades for other entities, strong vendor relationships, and experienced professional personnel, GST is well-qualified to provide this board room audio visual upgrade for the West Valley Water District. We believe we

We are excited with the opportunity to offer our services and expertise to WVWD!

Sincerely,

Dennis Wang
Chief Operating Officer
Golden Star Technology, Inc.
12881 166th Street
Cerritos, CA 90703

2
West Valley Water District
Board Room AV

TABLE OF CONTENTS

Section A.	Proposal Cover Page	1
Section B.	Transmittal Letter	2
Section C.	Table of Contents	3
Section D.	Statement of Qualifications	4
Section E.	Project References	8
Section F.	Brief Resumes of Key Staff	10
Section G.	Scope of Work	12
Section H.	Department of Industrial Relations Compliance	17
Section I.	GST C-7 License	18
Section J.	GST ISO 9001:2015 Certification	19
Section K.	GST Certificate of Insurance	20

STATEMENT OF QUALIFICATIONS

GST EXECUTIVE SUMMARY

GST understands that West Valley Water District is the services of a qualified contractor for the design and installation of an audio visual system to replace the existing, outdated system.

We recognize that WVWD needs services in three key areas:

- 1) Removing the existing equipment
- 2) Installing and configuring the new equipment
- 3) Providing District staff with training on the new system

As part of a longstanding commitment to supporting and improving the local community, GST looks forward to supporting West Valley Water District’s goals through this board room audio visual upgrade.

GST COMPANY BACKGROUND AND SUMMARY

Founded in 1985, GST has over 30 years of experience providing integrated services and solutions to commercial and public sector clients. Headquartered in Cerritos, California, GST has offices across the world including Las Vegas, NV; Chaska, MN; Miami, FL; Riverside, CA; Costa Mesa, CA; San Diego, CA; Taipei, Taiwan; Hong Kong, China; and Bangalore, India.

- Privately Held Corporation – Golden Star Technology Inc. (DBA: GST)
- Year of Incorporation: 1985
- Headquarters Address: 12881 166th Street | Cerritos, CA 90703
- US Offices: 6; International Offices: 3
- Woman Owned | Minority Owned | Small Business Company
- Main Phone: 562-345-8700 | Fax: 562-345-8714
- DUNS: 151280260
- CAGE: 037S3
- Primary NAICS Code: 541519, 541513, 443120, 423430, 423690
- California Secretary of State Entity Number: C1346202
- E-Rate SPIN: 143019999
- FCC: 0019284090
- DIR: 1000002498
- C-7 Low Voltage License - #928928
- ISO 9001:2015 Certified
- NIST 800-171 Compliant

| GST SUMMARY OF EXPERIENCE

For over three decades, GST has provided full end-to-end technical services and solutions for various public sector accounts throughout Southern California. Past and current clients include Los Angeles Community College District, San Diego Community College District, Cal State Long Beach, City of Los Angeles, County of Los Angeles, Torrance Unified School District, Long Beach Unified School District, Anaheim Union School District, County of Orange, County of Riverside, County of San Bernardino, and City of Cerritos.

GST's capabilities include but are not limited to these service areas below:

Technical Services

We offer a solutions-oriented approach to bring tangible benefits to our clients. We're experts at building IT & AV solutions to meet the growing needs for compute, data center, security, and services. Our portfolio of technical support services ensures satisfaction.

- Project Management
- Implementation & Integration
- System configuration
- Technical support services
- Maintenance response services
- Retirement and disposition
- Warranty support and services
- Break/fix

Professional Services

GST gives clients the value of providing the best possible blend of technology resources and product knowledge to meet performance and budget parameters. We solve business challenges with our consultative approach that yields insights into engineering and technologies.

- AV & IT design and consulting
- Technology optimization
- Infrastructure assessment
- Security services
- Professional training
- Turnkey services and solutions

Managed Services

Our managed services provide integrated oversight to control the often-difficult aspects of IT & AV management, such as user support, asset management, emergency technology replacement, and enterprise systems.

- National services capabilities



- Managed infrastructure
- Operations management
- Acquisition & integration
- Nationwide Outsourced IT & AV services
- Help Desk management solutions
- Proactive Care

GST DIFFERENTIATORS

GST distinguishes itself from competitors in several ways. GST is a privately held company with decentralized decision making. This allows our personnel to make quick field decisions. GST also stands out from its peers in other notable areas:

GST Public Sector Experience

Over 50% of GST's overall business comes from public sector clients such as local government, educational institutions, universities, and community colleges. GST has time tested stability and leadership as a full-service integrator supporting sales, design, delivery, configuration, installation, training, supplies, maintenance, support and warranty repairs.

GST holds multiple public contract vehicles (i.e. CMAS, GSA, NASPO, etc.) and piggy-backable contracts (i.e. State of California Enterprise Technology) for our clients to utilize.

Customer Prioritization

GST's focus on customer service will provide you with a sense of real prioritization. Our account management, communication, and decision methodology help form a true partnership. GST's after-the-sale support is recognized by our clients for providing for optimum responsiveness. Our clients have access to the highest levels within our organization.

GST's ISO 9001:2015 Certification & Workmanship Commitment

GST will ensure quality of service and manage the relationship through our project management tools and quality management system (GST is ISO9001:2015 certified). Our multiple certifications with IT & AV vendors allow us to work closely with you to provide the latest in technology and product evaluation. We have multiple processes and programs in place to ensure consistent delivery of services. GST assigns an account manager and develops a detailed task list to manage all services, coordinating GST personnel and providers. Regular project team meetings are held to identify, review and report on all tasks including status reports and challenges. These process review meetings keep all parties informed of activities and ensure the established framework is successful. This formal quality guideline allows us to interface between all our departments and partner relationships to ensure strategic quality control methods.

GST Customer First Pledge

Our customer service philosophy is to deliver exceptional service and to ensure that each of our customers feel as if they are our only customer. Every team member at GST is customer focused and are reinforced annually through our companywide customer service training, Sandler Training, a third-party customer and leadership service training company providing seminars and training on “How to Deliver Exceptional Customer Service”.

GST has a successful program to facilitate your installation and deployment support. Our model allows us take on large scale deployment projects and fulfilling documented service levels. This allows you to concentrate on other big picture issues and have GST take care of the day to day installation, configuration, and implementation of technology solutions.

GST SOLUTIONS CENTER & TRAINING FACILITY

GST has a two million-dollar state-of-the-art Solutions Center and Training Facility. This facility offers engineer training, proof of concept capabilities, solution demonstrations in a live IT & AV production environment, and visibility to new technology. The unparalleled selection of sales and technical resources, assembled in one place, helps our clients make confident and informed investments in technology.

HELP DESK & TECHNICAL SUPPORT

Our **Toll Free Hardware/Software Hot-Line/Help Desk** assistance number is (562) 345-8728 or (877) 778-8930 and has the ability to support a minimum of eight (8) concurrent calls or email hqservice@gstes.com. In addition, clients can create and monitor all tickets through GST’s Service Portal at www.gstes.com/service.

GST PROJECT CASE STUDIES

For samples of GST’s past AV and IT projects, please visit: <https://gstes.com/case-studies/>

PROJECT REFERENCES

PROJECT REFERENCES

GST has provided technical services and managed services to numerous public sector and enterprise accounts throughout the United States.

Below are project summaries of recent audiovisual projects that are similar in scope that GST has performed. Additional project references can be provided.

County of Orange Health Care Agency

GST provided displays and control equipment as part of a comprehensive and robust audiovisual solution to modernize the County of Orange Health Care Agency's Training Facility.

Customer contact:

Marcel Navarro
200 W. Santa Ana Blvd. Suite 1000
Santa Ana, CA 92701-4134
714-834-5422
manavarro@ochca.com

Orange County Superior Court

GST supplied, installed, and configured audiovisual systems in an upgrade for the courtrooms and facilities of the Orange County Superior Court to allow judges and staff to use the latest technology.

Customer contact:

Larry Chaffin
700 Civic Center Drive West
Santa Ana, CA 92701
714-349-5700
lchaffin@occourts.org

CSU Long Beach – Psychology Department AV Project

GST supplied, installed, and configured AV systems in an upgrade of 12 psychology department classrooms for CSU Long Beach. Each classroom was upgraded with new Optima 1080P Laser Projectors, Extron IN1608 Scaling Switchers, Extron Wall-mounted Speakers, and a 10" Extron TLP Tabletop Touchpanel integrated into a Spectrum Freedom One eLift Lectern.

Customer contact:

Dennis LuPresto, Technology Support Services
1250 Bellflower Blvd.
Long Beach, CA 90840
dennis.lupresto@csulb.edu
562-985-2629

Bellflower Unified School District

GST performed a restoration and update of classrooms for Bellflower USD, with repair and replacement of existing outdated or defective equipment. Reinstallation of equipment was provided as needed, as well as reprogramming of the control system software.

Customer contact:

Luis Lopez, Technology Coordinator
10140 Alondra Blvd.
Bellflower, CA 90706
llopez@busd.k12.ca.us
562-804-7384

El Camino College

GST collaborated with El Camino College to modernize classrooms by replacing obsolete equipment with new audiovisual tools. We provided, installed, and programmed fully-functioning AV systems with Utology 2.0, new Extron 6-Input Scaling Presentation Switchers, new PCs with touchscreens and BluRay, new document cameras, new motorized projector screens, and new drop-ceiling mount speakers.

Customer contact:

Steven Amezcua, Audio-Visual & Information Technology
16007 Crenshaw Blvd.
Torrance, CA 90506
samezcua@elcamino.edu
310-660-3593 x7893

| GST PROJECT CASE STUDIES

For more samples of GST's past AV and IT projects, please visit: <https://gstes.com/case-studies/>

BRIEF RESUMES OF KEY STAFF

RESUMES OF KEY STAFF

GST has over 100 full-time professional staff members, with over 50 engineers and technicians servicing our customer base in Southern California.

Below are the resumes of key staff members who will be assigned to the project and who have the specialized experience, expertise, past performance, and competence qualifying them to perform the services described in the Scope of Services.

We have arranged for full staff availability for West Valley Water District, ensuring the project is completed satisfactorily and as scheduled.

Alex Jimenez

Senior Account Executive

- Account ownership and point-of-contact for the District
- Manage day-to-day communications and activities
- Serve as an escalation contact and issue resolution
- Acts as liaison between company and client for quality assurance

Alex has over 5 years of experience in this field and has worked on projects such as County of Riverside, County of San Bernardino, Riverside Community College District, and University of Redlands which had similar requirements.

Cyreel Basabica

Project Manager

- Project services point-of-contact for the client
- Serves as escalation for all technical issues, tasks, and projects
- Assigns GST resources and staffing
- Provides project updates, escalations, issues, communication, and documentation
- Manages change orders, scheduling, submittals, and close-out documentation

Cyreel Basabica has over 10 years of experience in this field and has worked on projects such as Lynwood USD, Hollywood Medical Center, Magnolia USD, Laguna Beach USD, and Oakwood School that had similar requirements.

Darrin Lee

Senior AV Design Engineer

- Design AV systems
- Install, setup, and configure technology infrastructure for AV projects
- Program and design AV control systems

Certifications:

- CTS-I
- Extron XTP Engineer
- Extron DSP
- Extron Control Systems Specialist

Darrin has over 15 years of experience in designing, managing, and deploying AV systems that range from simple classrooms to large complex, multi-site rollouts. He has worked on projects such as San Diego Community College District, National University, American Red Cross, and the United States Navy which had similar requirements.

Kenneth Peterson, CTS

Senior AV Solutions Architect

- Designs, builds, and implements audio-video solutions of every budget, size, and level of complexity
- Provide product and vendor recommendations

Certifications:

- Utelogy – Certified Technician
- CTS – InfoComm Certified Technology Specialist
- Extron – AV Associate Certification
- Crestron – DMC-D
- QSC – Level One
- Biamp – Tesira and VOIP
- AMX – Enova
- Polycom – Video Endpoints and Clariti

Kenneth has over 15 years of experience in this field and has worked on projects such as Los Angeles Community College District, County of Riverside, and Loma Linda Medical that had similar requirements.



SCOPE OF WORK

SCOPE OF WORK

GST is responding the Request for Proposal from the West Valley Water District for the Board Room Audio Visual Systems installation. This scope of work serves the purpose of confirming our understanding of the Water District's needs, requests, and requirements, and we are investing the appropriate project resources to complete the project within the timeline.

GST has attended the required walk through and understands the intended as described during the walk through. GST has experience in the design, installation, and programming of rooms such as this, and will leverage that knowledge and experience, along with strong relationships with manufacturers that support these installations. The AV industry recognizes the CTS (Certified Technology Specialist) certification as the baseline in AV related skills. GST has in-house and assigned to this project 2 individuals who have obtained the baseline CTS certification, as well as the advanced levels including the I (INSTALLATION) and D (DESIGN) endorsements. These endorsements play a critical role in all phases of the project.

GST is a preferred partner with the key manufacturers that are part of this proposal. As such, we have engaged with them on the design and suitability, and with that confirmation, we are proud to represent the various manufacturers.

GST understands that WVWD has requested that all 13 monitors that are positioned on the dais be removed and delivered back to district staff. GST shall provide and install 13 new 22" LCD monitors that are "kickstand" mounted. This will allow them to be reclined on an angle, and maintain visibility to the person sitting in front of it from the audience. Each of the 13 displays shall be set up to show the same image as the main projector in the room.

GST understands that WVWD has requested that all currently installed microphones (gooseneck and wireless) be removed and delivered back to district staff. GST shall provide and install 14 new wired 18" gooseneck microphones and 2 wireless microphones. The gooseneck mics shall have individual mute/unmute buttons on the base. The 2 wireless mics shall consist of 1 hand held microphone and one lapel style microphone with body back.

GST understands that WVWD has requested that all existing ceiling recessed loudspeakers be removed and replaced with new ceiling recessed loudspeakers. GST understands the challenges of feedback and audibility that the district has experienced, and will address this using the newest technology, including digital signal processing, multiple audio zones and specific audio zone routing to achieve optimal audio quality for the entire room.

GST understands that WVWD has requested 5 HDMI inputs at the dais for digital video inputs. GST understands that the existing cable cubbies shall be reused, and the HDMI connections shall be routed thru the cable cubbies. GST assumes that cubbies are currently installed in each of the 5 locations where input is desired. GST further understands that a connection for HDMI input shall be provided in the equipment rack for a resident desktop (house) PC.

GST understands that WVWD has an existing cable TV tuner mounted in the equipment rack and that its signal shall be integrated into the new system. GST assumes that the output of this cable TV tuner is digital (HDMI) and that no analog equipment is to be reinstalled.

GST understands that WVWD has requested that the existing equipment rack be reused in its current location, and that all equipment be removed and delivered to district staff. GST concurs with this and will repurpose the existing rack(s) in their current locations. GST assumes that power is adequate and sufficient for the new system.

GST understands that the existing assisted listening system is to be repurposed and reconnected to the new AV system.

GST understands that WVWD has requested 2 strategically positioned pan-tilt-zoom (PTZ) HD cameras. The subjects of these cameras shall be, generally, the podium location as well as the entire dais and seated areas of the board room. GST shall provide and install these 2 new cameras in locations that optimize these viewing angles, and provide control of the cameras thru the control system described below.

GST understands that that WVWD desires to continue use of the existing Epson projector. GST has no objection to this.

GST understands that WVWD desires to have the projection screen removed and replaced. GST shall remove the existing projection screen and reinstall a new 16:10 format 164" diagonal ceiling recessed projection screen. GST assumes the screen will be placed in the same location as the current screen.

GST understands that WVWD has requested integration of the audio system into the existing VOIP system. GST shall work with WVWD IT department to provide this functionality. GST assumes that the VOIP system can accommodate this addition.

GST understands that the existing Denon audio recorder is to be repurposed. GST shall reintegrate this recorder into the system and have customary controls (play, pause, stop, record) functions in the control system.

GST shall provide, program and install a control system that provides customary controls as requested. These controls shall include system on/off, video preview window, camera PTZ

controls, video source selection and routing, volume level control and muting, microphone level control and muting, audio recording control, and VOIP dialer control. A 12" wired touchpanel shall be provided and installed into the rack where the AV equipment is housed and all control can be done with this touchpanel. This touchpanel shall have video preview as requested. A second 12" tabletop touchpanel shall be provided and installed at the back of the room where the operators are typically seated. This second touchpanel shall plug into the wall and be able to unplug from the wall and secured at WVWD staff discretion. This second touchpanel shall have identical function as the rack mounted touchpanel. Both panels shall track each other, and mirror.

OPTION: GST shall provide, as an option, an additional wireless Ipad/Touchpanel that can be used anywhere within the room. This Ipad touchpanel will have all the same functions as the 2 wired touchpanels, with the exception of the video preview.

GST understands that many incidental cables, interconnects, termination, and supplies will be needed in the course of this installation. GST has included all of these in our cost proposal.

PROJECT QUALITY ASSURANCE

GST ensures proper communication by assigning a Project Manager to manage all services, coordinate service providers and resources, act as a point-of-contact, and oversee project schedules. GST uses cost-effective and timeline-conscious approach that promotes open and ongoing dialogue between GST employees and client's staff.

As part of this collaborative effort, regular project team meetings are held to identify, review, and report on all tasks including status reports and challenges. These process review meetings keep all parties informed of developments and ensure the established framework is successful. This also allows quality standards compliance and adherence to the defined scope of work.

Expectations and tasks are set at the beginning of any project. As the project progresses through the stated milestones, all parties involved have a comprehensive view of what tasks should be completed by what dates, and who is responsible to accomplish the tasks.

PROJECT APPROACH & TEAM ORGANIZATION

Workflow Task	GST Ownership
Design & Solutions Architect	AV Engineer, Senior AV Engineer, Design Engineer, Pre-Sales Engineer, Solutions Architect
Solutions Engineering & Validation	AV Engineer, Senior AV Engineer
Configuration & Integration	Lead Technician, Installation Team, AV Engineer, Installer, Project Manager
Programming	AV Programming Engineer, Senior AV Programmer Engineer, Project Manager
Quality Assurance	AV Programming Engineer, Lead Technician, Project Manager
Project Management Services	Project Manager
Post Project Support & Warranty Services	AV Engineer, Senior AV Engineer, AV Programming Engineer, GST Help Desk personnel

PROJECT CLOSEOUT SUBMITTALS

Prior to completion, the GST Project Manager shall notify the Client as the project approaches substantial completion. An inspection will be performed to determine the completeness of the work and a punch list will be provided to GST. GST will receive a final sign-off by the Client to ensure that all systems and workmanship meet the scope-of-work’s requirements.

As part of GST’s project submittals, GST will provide shop drawings, manufacturer documents, product information, serial numbers, warranty information, and equipment manuals.

GST QUALITY MANAGEMENT SYSTEM

GST has a Quality Management System (QMS) that is **ISO 9001:2015** certified. Our products and services result in customer satisfaction and loyalty due to our quality, competitive prices, on-time delivery and exceptional service. Based on a foundation of experience, continuous innovation and a team of professionals, our goals are to lead these industries in all aspects of IT and AV solutions.

GST has developed and implemented a QMS to demonstrate its ability to provide consistent product and services that meet customer and applicable regulatory requirements. In addition, GST will address customer satisfaction through the effective application of the system, including continual improvement and the prevention of any nonconformity. The quality system complies with the International Standard ISO 9001, current revision.

PROJECT PROPOSED SCHEDULE

Each client service project follows the GST Project Workflow, a step-by-step process that incorporates industry best practices, Project Management Professional principles, and GST past experiences. For every step of the process, the appropriate GST certified and trained professional is included. The project is assigned a field account manager, project manager, and lead tech. This project team ensures requisite pre-sales and post-sales personnel are involved.

Each client service project begins with a “Project Kickoff” with the client’s and GST’s key stakeholders. The meeting sets proper project expectations, establishes milestones, defines personnel roles, reviews specific requirements, and outlines an agreed upon project schedule.

PROJECT MILESTONES

Below are anticipated project milestones. Milestones may vary based upon each project, its requirements, or other conditions. The Project Kickoff between the client and GST will confirm and finalize the Project Timeline and Milestones.

Project Milestones (if required)	Performance Date (to be determined)
Project Kickoff	Upon Contract Acceptance
Weekly Status Reports	Every Week until Project is Complete
Validation and Revision of Proposed Project Design	TBD by GST
Configuration and Implementation of Project	TBD by GST and Client
Integration and Programming	TBD by GST and Client
Quality Assurance	Upon Fulfillment of Integration and Programming
System and New User Training	Upon Client’s Verification of Quality Assurance
Post Project Support & Warranty Services	Upon Final Project Completion

DEPARTMENT OF INDUSTRIAL RELATIONS COMPLIANCE



Contractor Information	Registration History	
Legal Entity Name	Effective Date	Expiration Date
GOLDEN STAR TECHNOLOGY, INC.	06/05/18	06/30/19
Legal Entity Type	06/15/17	06/30/18
Corporation	05/31/16	06/30/17
Status	07/13/15	06/30/16
Active	11/05/14	06/30/15
Registration Number	07/01/19	06/30/22
1000002498		
Registration effective date		
07/01/19		
Registration expiration date		
06/30/22		
Mailing Address		
12881 166TH STREET CERRITOS 90703 CA United States ...		
Physical Address		
12881 166TH STREET CERRITOS 90703 CA United States ...		
Email Address		
jwang@gstes.com		
Trade Name/DBA		
GST		
License Number (s)		
CSLB:928928		

DIR Registration Number: 1000002498

GST C-7 LICENSE



▼ Contractor's License Detail for License # 928928

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law ([B&P 7124.6](#)) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed ([B&P 7071.17](#)).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Business Information

GOLDEN STAR TECHNOLOGY INC
 12881 166TH STREET
 CERRITOS, CA 90703
 Business Phone Number:(562) 345-8799

Entity Corporation
Issue Date 02/18/2009
Expire Date 02/28/2021

License Status

This license is current and active.

All information below should be reviewed.

Classifications

C-7.: LOW VOLTAGE SYSTEMS

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [AMERICAN CONTRACTORS INDEMNITY COMPANY](#).

Bond Number: SC6371176
Bond Amount: \$15,000
Effective Date: 01/01/2016

[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual JIASEN WANG certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 12/30/2011

[BQI's Bond History](#)

Workers' Compensation

This license has workers compensation insurance with the [FEDERAL INSURANCE COMPANY](#).

Policy Number: 71726529
Effective Date: 01/11/2019
Expire Date: 01/11/2021

[Workers' Compensation History](#)

Other

- ▶ Personnel listed on this license (current or disassociated) are listed on other licenses.

GST ISO 9001:2015 CERTIFICATION



CERTIFICATE OF REGISTRATION

185 Brock St. North Suite 207
Whitby, Ontario L1N 4H3
www.cmaquality.com
1-800-843-3909
1-647-476-4433

CMA Quality International has been assessed and registered

GOLDEN STAR TECHNOLOGY INC.

12881 166TH STREET, CERRITOS, CA 90703, USA

to the requirements of:

ISO 9001:2015

for the Quality Management System Scope of:

RESELLER AND SYSTEMS INTEGRATOR OF INFORMATION TECHNOLOGY AND AUDIO-VISUAL SOLUTIONS, AND PROVIDES SUPPORTING SERVICES INCLUDING IMPLEMENTATION, INTEGRATION AND TECHNICAL SUPPORT

The certification Structure is: Single Site

Certificate Number	1050	
Date of Cycle Certification:	November 02.2018	
Expiration:	November 01.2021	
Initial Registration:	November 02.2018	
NACE/IAF Scope:	19	
Revision of Certificate:	NC	

Tudor Pietraru, PEng, - President

This certificate remains the property of CMA Quality International, to whom it must be returned upon request. This certificate is subject to the organization maintaining their system in accordance with CMA certifications processes. CMA Quality International assumes no liability to any party other than the client in respect to the signed certification agreement.




ATTACHMENT C

Golden Star Technologies Updated Cost File



Solution Proposal

West Valley Water District Board Room AV Renovations

02/11/2021
Quote # 085776
Version 2

Prepared for:

West Valley Water District

Al Robles
alrobles@wwwd.org

West Valley Water District Board Room AV Renovations

Prepared by:

Golden Star Technology
Darrin Lee
(858) 524-9561
Fax (562) 546-1290
dlee@gstes.com

Prepared for:

West Valley Water District
P.O. Box 920
Rialto, CA 92377
Al Robles
alrobles@wvwd.org
(909) 875-1804

Quote Information:

Quote #: 085776
Version: 2
Quote Date: 02/11/2021
Expiration Date: 02/26/2021

▶ Statement of Work

SUMMARY

GST is responding to the Request for Proposal from the West Valley Water District for the Board Room Audio Visual Systems installation. This scope of work serves the purpose of confirming our understanding of the Water District's needs, requests and requirements.

GST has attended the required walk through and understands the intended as described during the course of this walk through. GST has experience in the design, installation and programming of rooms such as this, and will leverage that knowledge and experience, along with strong relationships with manufacturers that support these installations. The AV industry recognizes the CTS (Certified Technology Specialist) certification as the baseline in AV related skills. GST has in house, and assigned to this project 2 individuals who have obtained the baseline CTS certification, as well as the advanced levels including the I (INSTALLATION) and D (DESIGN) endorsements. These endorsements play a critical role in all phases of the project.

GST is a preferred partner with the key manufacturers that are part of this proposal. As such, we have engaged with them on the design and suitability, and with that confirmation, we are proud to represent the various manufacturers.

GST understands that WVWD has requested that all 13 monitors that are positioned on the dais be removed and delivered back to district staff. GST shall provide and install 13 new 22" LCD monitors that are "kickstand" mounted. This will allow them to be reclined on an angle, and maintain visibility to the person sitting in front of it from the audience. Each of the 13 displays shall be set up to show the same image as the main projector in the room.

GST understands that WVWD has requested that all currently installed microphones (gooseneck and wireless) be removed and delivered back to district staff. GST shall provide and install 14 new wired 18" gooseneck microphones and 2 wireless microphones. The gooseneck mics shall have individual mute/unmute buttons on the base. The 2 wireless mics shall consist of 1 hand held microphone and one lapel style microphone with body pack.

GST understands that WVWD has requested that all existing ceiling recessed loudspeakers be removed and replaced with new ceiling recessed loudspeakers. GST understands the challenges of feedback and audibility that the district has experienced, and will address this using the newest technology, including digital signal processing, multiple audio zones and specific audio zone routing to achieve optimal audio quality for the entire room.

GST understands that WVWD has requested 5 HDMI inputs at the dais for digital video inputs. GST understands that the existing cable cubbies shall be reused and the HDMI connections shall be routed thru the cable cubbies. GST assumes that cubbies are currently installed in each of the 5 locations where input is desired. GST further understands that a connection for HDMI input shall be provided in the equipment rack for a resident desktop (house) PC.

GST understands that WVWD has an existing cable TV tuner mounted in the equipment rack and that its signal shall be integrated into the new system. GST assumes that the output of this cable TV tuner is digital (HDMI) and that no analog

equipment is to be reinstalled.

GST understands that WVWD has requested that the existing equipment rack be reused in its current location, and that all equipment be removed and delivered to district staff. GST concurs with this and will repurpose the existing rack(s) in their current locations. GST assumes that power is adequate and sufficient for the new system.

GST understands that the existing assisted listening system is to be repurposed and reconnected to the new AV system.

GST understands that WVWD has requested 2 strategically positioned pan-tilt-zoom (PTZ) HD cameras. The subjects of these cameras shall be, generally, the podium location as well as the entire dais and seated areas of the board room. GST shall provide and install these 2 new cameras in locations that optimize these viewing angles, and provide control of the cameras thru the control system described below.

GST understands that that WVWD desires to continue use of the existing Epson projector. GST has no objection to this.

GST understands that WVWD desires to have the projection screen removed and replaced. GST shall remove the existing projection screen and reinstall a new 16:10 format 164" diagonal ceiling recessed projection screen. GST assumes the screen will be placed in the same location as the current screen.

GST understands that WVWD has requested integration of the audio system into the existing VOIP system. GST shall work with WVWD IT department to provide this functionality. GST assumes that the VOIP system can accommodate this addition.

GST understands that the existing Denon audio recorder is to be repurposed. GST shall reintegrate this recorder into the system and have customary controls (play, pause, stop, record) functions in the control system.

GST shall provide, program and install a control system that provides customary controls as requested. These controls shall include system on/off, video preview window, camera PTZ controls, video source selection and routing, volume level control and muting, microphone level control and muting, audio recording control, and VOIP dialer control. A 12" wired touchpanel shall be provided and installed into the rack where the AV equipment is housed and all control can be done with this touchpanel. This touchpanel shall have video preview as requested. A second 12" tabletop touchpanel shall be provided and installed at the back of the room where the operators are typically seated. This second touchpanel shall plug into the wall and be able to unplug from the wall and secured at WVWD staff discretion. This second touchpanel shall have identical function as the rack mounted touchpanel. Both panels shall track each other, and mirror.

OPTION: ~~GST shall provide, as an option, an additional wireless Ipad/Touchpanel that can be used anywhere within the room. This Ipad touchpanel will have all the same functions as the 2 wired touchpanels, with the exception of the video preview.~~

~~GST understands that many incidental cables, interconnects, termination and supplies will be needed in the course of this installation. GST has included all of these in our cost proposal.~~

ADDED on 2-10-2021 Assisted Listening System

GST shall provide and install an assisted listening system with 4 receivers. The assisted listening system shall be programmed to replicate any audio that is presented through the loudspeakers in the room. GST shall provide a charging carry case, 4 receivers, 4 ear pieces and 2 neck loops. The quantities are based on seated capacity of 100, per WVWD provided information. See the calculations below:



[Products](#) [Support](#) [About](#) [Shop](#) [Contact](#) [Consultant](#)

California ADA Compliance Calculator

The calculator allows you to enter the number of seats in a venue and calculate the minimum number of assistive listening devices and neck loops needed to meet new 2014 ADA requirements.

Listen California ADA Compliance Calculator

Enter the capacity in the assembly area

Minimum number of required receivers

Minimum number of hearing-aid compatible required receivers

EXCLUSIONS

PROJECT SPECIFIC EXCLUSIONS

- MVWD has informed GST that the projector is to be repurposed. No new projector is included.
- No extended warranty is implied on any owner furnished equipment.

GENERAL EXCLUSIONS

- Any item not specifically stated in the above RESULTS or TASKS section.

ASSUMPTIONS

PROJECT SPECIFIC ASSUMPTIONS

- Power and data provided by WVWD

GENERAL PROVISIONS

- GST reserves the right to charge, time and materials basis for any additional work over and above this service package pricing that may result from work required address service prerequisites or other requirements not met by the Customer.
- Should the customer not, within 30 days of having purchased the service, contact GST schedule its subsequent delivery, GST reserves the right re-evaluate the charges for this service.

- The ability of GST deliver this service is dependent upon the Customer's full and timely cooperation with GST, as well as the accuracy and completeness of any information and data the Customer may provide GST.
- The following items are excluded unless specified in the Scope of Services
 - Electrical infrastructure (outlets, conduits, breaker boxes, panels, etc.)
 - Concrete saw cutting and/or core drilling
 - Fire wall, ceiling, roof and floor penetration
 - Drywall replacement and/or repair
 - Ceiling tile or T-bar modification, replacement and/or repair
 - Millwork (moldings, trim, etc.)
 - Painting and patching
 - Permits (unless specifically provided for elsewhere in the contract)
 - HVAC and plumbing relocation
 - Cutting of Granite or Glass table tops
 - Repositioning of existing lighting
 - Moving or displacing existing equipment
 - Disposal if existing equipment

CUSTOMER REQUIREMENTS

PROJECT SPECIFIC REQUIREMENTS

GENERAL RESPONSIBILITIES

- Coordinate the preparation of any hardware and/or software that is not included for this project. Ensure that existing hardware is fully functional and software/firmware is updated.
- Assure that the environment is 100% ready. If the environment is not 100% ready the scheduling of the implementation will not be finalized until it is.
- Customer is responsible for providing 24 hours or greater advanced notice for the rescheduling or cancellation of GST's onsite engineering services. If less than 24 hours is given the customer will be charged a half day of GST's engineers time at \$175/hr.
- Coordinate service deployment on third-party maintained hardware/software (if applicable).
- Assign a designated person from the Customer's staff who, on behalf of the Customer will grant all approvals, provide information, and otherwise be available to assist GST to facilitate the delivery of this service.
- Ensure that all hardware, firmware, and software that the GST engineer will need in order to deliver this service are available.
- Allow GST full and unrestricted access to all locations where the service is to be delivered.
- Provide a suitable work area for delivery of the service, including access to an outside telephone line, power, any network connections, etc. that is required.
- Be responsible for all data backup and restore operations
- Provide one point-of-contact that will finalize decisions during the project.
- Provide necessary documentations, paperwork, schematics, line drawings, and information for GST to complete the project. Any delays in providing the necessary project documentation will delay the project.

SERVICES TERMS AND CONDITIONS

NON-COMPETE CLAUSE

GST assigns service professionals with qualifications commensurate with tasks listed in this scope of work. If the customer, directly or indirectly, contracts with or hires any GST employee engaged in providing services to the customer under this agreement or any other agreement, written or oral, GST will have the option of negotiating a change in the cost and/or time to deliver or charge the customer the equivalent of 30% of the employees' annual salary as a finder's fee. This clause is

applicable for a period of up to ninety days from the last date of services rendered by a GST employee to the customer.

TIME RECORDS

Each employee, either directly employed by GST or a subcontractor (hereinafter called "GST employee") will present a time record to the customer setting forth the hours worked. An authorized representative of the customer must countersign the record and will thereby certify that such time is correct and that the work was performed in a satisfactory manner.

NORMAL BUSINESS HOURS

GST service hours are 8:00 am to 5:00 pm Monday through Friday. Overtime (over 8 hours in one day), scheduled after hours and weekends are charged at time and one-half of contracted service rate. Emergency after hours, weekends and holidays are charged at two times contracted service rate. Customer is responsible for providing 24 hours or greater advanced notice for the re-scheduling or cancellation of GST onsite engineering services. If less than 24 hours is given the customer will be charged a half day of GST engineering time at \$175/hr.

TERMINATION TERMS

Client may terminate work under this Statement of Work, in whole or in part, at any time by 30 day written notice. Such notice shall state the extent and effective date of such termination. Upon receipt thereof, GST shall, to the extent directed by the Client or its designees, stop work under this agreement. If the agreement is so terminated for convenience, GST shall be paid in accordance with the terms of the order for only those materials or supplies delivered and accepted.

COMMENCEMENT OF WORK

Work shall not commence under the Contract until a fully executed agreement has been received by GST and GST has been given approval to proceed by customer.

DATA LOSS

GST make no guarantee against data loss during services engagements. It is the customers responsibility to ensure data is properly protected (backed up) before the engagement begins.

PRODUCT RETURNS

Standard stock items purchased from GST may be returned for any reason within (14) fourteen days. Custom orders are non-returnable and non-refundable. All original packaging, accessories and documentation must accompany the item and be in unmarked condition. Items must be shipped via at least 2nd day freight with insurance for the full value of the item. Returned items are subject to a 25% restocking fee. Though rare, a customer may need to return a defective product. Defective product returns are not subject to the 25% restocking fee and will be exchanged in accordance with the manufacturer's policy within 30 days of purchase.

PROJECT DELAYS

Delays due to client configuration specifications, hardware delivery, carrier availability, and facility access, physical or environmental delays are subject to change orders as billable delays. These delays can also impact project timeline and deadlines.

PREVAILING WAGE CLAUSE

GST holds the right to charge the customer additional services fees if the project is deemed to have prevailing rates of wages requirements prior, during, or after project completion. GST adheres and complies with the provisions of the California Labor Code. All workers employed on public works projects must be paid the prevailing wage determined by the Director of the Department of Industrial Relations, according to the type of work and location of the project. The prevailing wage rate is the basic hourly rate paid on public works projects to a majority of workers engaged in a particular craft, classification or type of work within the locality and in the nearest labor market area (if a majority of such workers are paid at a single rate). If there is no single rate paid to a majority, then the single or modal rate being paid to the greater number of workers is prevailing.

GST SERVICES WARRANTY

QUALITY OF SERVICES

GST warrants that its Services will be of professional quality (performed in a good and workmanlike manner) and will conform to generally accepted industry standards for such Services and to the requirements specified in this SOW. GST's personnel shall be competent and qualified to perform the tasks to which they are assigned. In the event of any breach of this warranty, GST, at its sole expense and without delay, shall re-perform the non-conforming Services to the applicable standard.

WORKMANSHIP WARRANTY

GST certifies that all equipment and materials furnished shall carry a ninety (90) day warranty on parts. GST guarantees to furnish any qualified personnel (during normal business hours, Monday to Friday, 8:00 am to 5:00 pm) to the installation site for the period of one (1) year from the date of installation to repair or replace defective items installed or provided by GST exclusively. If the item is determined to not be defective, GST will charge the customer for all time spent on the incident at a rate of \$175/hour. Determination if item is defective or was changed, damaged, reconfigured, or altered by non GST personnel is under sole authority of GST. Any change, alteration, damage, or reconfiguration by non GST personnel voids one (1) year warranty. No response timeframe SLA guaranteed for warranty work. Further, all equipment purchased from GST in our installed system is subject to a manufactures warranty. Further, all equipment purchased from GST in our installed system is subject to a manufacture warranty. GST will not honor any other warranty, implied or otherwise. In no event shall GST be liable, or in any way responsible for damages, or defect in the system, which were caused by neglect, vandalism, misuse, environmental damage or by repairs or attempted repairs performed by anyone other than a GST service technician. Nor shall GST be liable or in any way responsible for any incidental or consequential economic or property damage.

CHANGE MANAGEMENT

GST establishes change management procedures to document changes that are made to the baseline project identified in the Statement of Work. These procedures are in place to reduce the potential for cost and schedule variances.

Customer is responsible for providing 24 hours or greater advanced notice for the re-scheduling or cancellation of GST engineering services. If less than 24 hours is given the customer will be charged a half day of GST engineering time at \$175/hr.

If a change needs to be made to the project, which is not included in the SOW or differs from the SOW, GST or the client must complete the Change Management Request form. GST will review the completed form and provide an estimate to complete the request. Client must approve the additional hours/costs in order to complete the request.

In the event a change requested by the customer reduces the amount of work and the project is a firm fixed priced project, the full amount of the project will be invoiced.

A change occurs when GST encounters any of the following situations during project delivery:

1. Either party identifies new requirements not included in the original project's scope
2. Either party makes suggestions that would improve the proposed system but are not necessarily required to address the project requirements; such suggestions are incorporated into a subsequent project phase
3. Either party changes the direction and intent of this project, which requires GST to rework the solution design or services



12881 166th Street
Cerritos, CA 90703
www.gstes.com
(562) 345-8700

Changes in the scope of work defined in this Statement of Work are only effective if both the customer and GST agree to them in a written document setting forth the modifications and any changes to the delivery schedule and payment terms.

AV Firm Fixed Price Services

Line	Item	Description	Price	Qty	Ext. Price	Tax
1	GST-SVC-FFP	GST Firm Fixed Priced Service	\$17,972.83	1	\$17,972.83	0%
2	GST-SVC-FFP-EXP	GST Firm Fixed Priced Service - Materials and Expenses	\$4,845.00	1	\$4,845.00	7.75%

Subtotal: \$22,817.83

Hardware

Line	Item	Description	Price	Qty	Ext. Price	Tax
1	60-1381-23A	100 Watt 70 V Mono Amp, AV LAN, LL UI Upgrade	\$9,505.11	1	\$9,505.11	7.75%
2	60-1513-10	12x8 ProDSP Processor w/AEC, VoIP and Dante	\$1,940.86	1	\$1,940.86	7.75%
3	60-1605-01	Six Input 4K/60 HDMI Switcher	\$761.02	1	\$761.02	7.75%
4	60-1271-12	HDMI Twisted Pair Extender - HDMI Transmitter - 230 feet (70 m)	\$245.16	3	\$735.48	7.75%
5	60-1271-13	HDMI Twisted Pair Extender - HDMI Receiver - 230 feet (70 m)	\$245.16	2	\$490.32	7.75%
6	60-1609-01	Six Output HDMI DA	\$658.87	3	\$1,976.61	7.75%
7	60-1594-01	Single Channel H.264 Streaming Media Processor	\$1,731.45	2	\$3,462.90	7.75%
8	60-1488-01	HDMI and audio to USB scaling bridge	\$1,629.30	1	\$1,629.30	7.75%
9	997-7039-00	Planar PXL2230MW 22" LCD Touchscreen Monitor - 16:9 - 5 ms - 22" Class - Optical - Multi-touch Screen - 1920 x 1080 - Full HD - Adjustable Display Angle - 16.7 Million Colors - 1,000:1 - 250 Nit - Edge LED Backlight - Speakers - DVI - HDMI - USB - VGA - R	\$202.66	14	\$2,837.24	7.75%
10	HDMI-DVI-50	50' HDMI to DVI Cable	\$72.04	13	\$936.52	7.75%
11	HDMI-DVI-10	HDMI TO DVI 10' CABLE	\$13.44	1	\$13.44	7.75%
12	ANI4IN-XLR	4-Input, XLR connectors, Mic/Line Dante™ Audio Network Interface with PEQ and Audio Summing	\$537.63	4	\$2,150.52	7.75%
13	MX418D/C	Cardioid-18" Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	\$214.52	14	\$3,003.28	7.75%

Hardware

Line	Item	Description	Price	Qty	Ext. Price	Tax
14	PT20X-SDI-GY-G2	PTZOptics 20X-SDI is a 1080p camera with 20X optical zoom for capturing both wide angles and long shots. With support for 3G-SDI, HDMI, and IP streaming (H.264, H.265, & MJPEG), this camera is ideal for broadcasting high definition video signals	\$1,461.29	2	\$2,922.58	7.75%
15	HCM-1-WH	Camera Wall Mount	\$93.55	1	\$93.55	7.75%
16	535-2000-296	OFF-SET DROP DN MT FOR HD SERIES CAMERAS	\$246.18	1	\$246.18	7.75%
17	60-1421-13	DTP Transmitter for HDMI - HDMI Decora Transmitter, White - 230 feet (70 m)	\$306.45	1	\$306.45	7.75%
18	60-1310-03	6.5" Two-way Ceiling Speakers, 70/100V, Pair	\$260.48	10	\$2,604.80	7.75%
19	60-1531-13	Single-Gang, 4K DTP Wallplate Receivers for HDMI, HDMI Decora Rx, White - 230 feet (70 m)	\$357.53	1	\$357.53	7.75%
20	60-1471-12	Twisted Pair Extender for USB Peripherals - Transmitter	\$357.53	1	\$357.53	7.75%
21	60-844-03	Stereo Amp - 15 Watts/Ch	\$194.09	4	\$776.36	7.75%
22	60-1245-01	70 V Two Channel Amp - 400 Watts/Ch	\$914.25	1	\$914.25	7.75%
23	SG350-10MP-K9-NA	Cisco SG350-10MP 10-Port Gigabit PoE Managed Switch - 10 Network, 2 Expansion Slot - Manageable - Optical Fiber, Twisted Pair - Modular - 3 Layer Supported - Desktop - 5 Year Limited Warranty	\$338.43	2	\$676.86	7.75%
24	QLXD14/85-G50	WL185 Lavalier Microphone System	\$925.81	1	\$925.81	7.75%
25	QLXD24/B58-G50	Beta 58® Vocal System	\$907.53	1	\$907.53	7.75%
26	34614	Da-Lite Tensioned Advantage Deluxe Electrol 164" Electric Projection Screen - 16:10 - Da-Mat - 87" x 139" - Wall Mount, Ceiling Mount	\$4,710.97	1	\$4,710.97	7.75%
27	60-1788-02	TLP Pro 1225TG 12" Tabletop TouchLink Pro Touchpanel	\$2,344.35	1	\$2,344.35	7.75%
28	60-1524-12	XTP Transmitter for HDMI	\$607.80	1	\$607.80	7.75%
29	60-1787-02	TLP Pro 1225MG	\$2,344.35	1	\$2,344.35	7.75%
30	70-1009-22	Rack Mount Kit for TLP Pro 1220MG	\$153.23	1	\$153.23	7.75%
31	22-235-03	Shielded Digital Twisted Pair Cable for XTP & DTP products - Plenum, 1000' (305 m) spool	\$1,731.45	1	\$1,731.45	7.75%

12881 166th Street
Cerritos, CA 90703
www.gstes.com
(562) 345-8700

Hardware

Line	Item	Description	Price	Qty	Ext. Price	Tax
32	70-1053-03	One XTP DTP 24 Coupler Pass-Through Wallplate â€ˆ Decorator-Style; White	\$36.29	1	\$36.29	7.75%
33	SSHD06	Vanco High Speed HDMI Cable with Ethernet and RedMere Chip - HDMI for Audio/Video Device - 6 ft - HDMI Digital Audio/Video	\$8.13	15	\$121.95	7.75%
34	SSHD10	Vanco Ultra Slim HDMI High Speed Cable with Ethernet - HDMI for Audio/Video Device - 10 ft - 1 x HDMI Male Digital Audio/Video - 1 x HDMI Male Digital Audio/Video	\$11.56	5	\$57.80	7.75%
35	SSHD03	Vanco Ultra Slim HDMI High Speed Cable with Ethernet - HDMI for Audio/Video Device - 3 ft - 1 x HDMI Male Digital Audio/Video - 1 x HDMI Male Digital Audio/Video	\$6.89	6	\$41.34	7.75%
36	IEC-PWR-3	3' IEC Power Cord	\$2.37	12	\$28.44	7.75%

Subtotal: \$52,710.00

Assisted Listening Add on-2-21-2021

Line	Item	Description	Price	Qty	Ext. Price	Tax
1	LT-800-072-01	Stationary RF Transmitter (72 MHz)	\$589.00	1	\$589.00	7.75%
2	LA-122	Universal Antenna Kit (72 and 216 MHz)	\$72.00	1	\$72.00	7.75%
3	LR-3200-072	BASIC DSP RF RECEIVER (72 MHZ)	\$89.00	4	\$356.00	7.75%
4	LA-164	Ear Speaker	\$13.00	4	\$52.00	7.75%
5	LA-166	Neck Loop	\$45.00	2	\$90.00	7.75%
6	LA-380-01	Intelligent 12-Unit Charging/Carrying Case	\$412.00	1	\$412.00	7.75%
7	LA-304	Assistive Listening Notification Signage Kit	\$17.00	3	\$51.00	7.75%
8	LA-326	Universal Rack Mounting Kit	\$50.00	1	\$50.00	7.75%

Subtotal: \$1,672.00



12881 166th Street
Cerritos, CA 90703
www.gstes.com
(562) 345-8700

Shipping

Line	Item	Description	Price	Qty	Ext. Price	Tax
1	GST-SHIPPING	GST-SHIPPING	\$250.00	1	\$250.00	0%
2	3RD-SHIPPING	GST-SHIPPING-Dalite Screen	\$156.15	1	\$156.15	7.75%

Subtotal: \$406.15

E-Waste

Line	Item	Description	Price	Qty	Ext. Price	Tax
1	E-Waste-4-14	More than 4 inches but less than 15 inches	\$4.00	3	\$12.00	0%
2	E-Waste-15-34	At least 15 inches but less than 35 inches	\$5.00	14	\$70.00	0%

Subtotal: \$82.00

Quote Summary

Description	Amount
AV Firm Fixed Price Services	\$22,817.83
Hardware	\$52,710.00
Assisted Listening Add on-2-21-2021	\$1,672.00
Shipping	\$406.15
E-Waste	\$82.00

Subtotal: \$77,687.98

Tax: \$4,602.19

Total: \$82,290.17

TERMS AND CONDITIONS

All prices and descriptions are subject to change without notice.

THIS PRICE LIST IS A QUOTATION ONLY AND IS NOT AN ORDER OR OFFER TO SELL. No contract for sale will exist unless and until a purchase order has been issued by you and accepted by Golden Star Technology Inc. ("GST"). Acceptance by GST of any offer is expressly conditioned upon your assent to the Terms and Conditions of Sale set forth in GST's invoices.

The prices contained in this list may not be relied upon as the price at which GST will accept an offer to purchase products unless expressly agreed to by GST in writing. Products quoted were selected by GST based on specifications available at the time of the quotation, and are not guaranteed to meet bid specifications. Product specifications may be changed by the manufacturer without notice. It is your responsibility to verify product conformance to specifications of any subsequent contract. All products are subject to availability from the manufacturer. The freight costs listed are estimates. Shipping costs may vary based on time of purchase, quantity ordered, shipment carrier and warehouse sourced. Actual shipping costs will be calculated during shipment and will be reflected on your invoice. For hardware product(s), manufacturer warranty will begin upon physical delivery of the hardware products(by) by the customer or GST warehouse. For software



12881 166th Street
Cerritos, CA 90703
www.gstes.com
(562) 345-8700

product(s), the manufacturer warranty will begin upon electronic or physical receipt of the software product(s) by you or GST. Any returns must be approved by GST based on manufacturer approval. More details at gstes.com/RMA.

GST is not responsible for compliance with regulations, requirements or obligations associated with any contract resulting from this quotation unless said regulations, requirements or obligations have been passed to GST and approved in writing by an authorized representative of GST.

WE DO EVERYTHING WE CAN TO ENSURE THAT THE PRICES WE HAVE QUOTED ARE CORRECT AND CURRENT, AND WE TRY TO KEEP OUR PRICES CONSTANT. HOWEVER, DUE TO IMPENDING TARIFFS, PRICES MAY INCREASE AT ANY TIME FROM OUR OEM AND VENDORS THAT IS OUT OF OUR CONTROL.



12881 166th Street
Cerritos, CA 90703
www.gstes.com
(562) 345-8700

 Statement of Work Authorization

I agree with the tasks described in the aforementioned statement of work for the project. I understand that if there are any changes to the Statement of Work that GST will provide a revised statement of work and a quote for any additional charges. By signing below, each party agrees to the terms of this Agreement and GST will begin in executing this statement of work.

Client Acceptance:

Authorized Signature

Printed Name

Title

Date

GST Acceptance:

Authorized Signature

Printed Name

Title

Date

Customer Signature

Date



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: I-10 CEDAR AVENUE INTERCHANGE IMPROVEMENT PROJECT:
 PROFESSIONAL ENGINEERING SERVICES AMENDMENT NO. 1

BACKGROUND:

The I-10 Cedar Avenue Interchange Improvement Project is required by the San Bernardino County Transportation Authority (“SBCTA”) and San Bernardino County, in cooperation with the California Department of Transportation and the Federal Highway Administration, to improve the I-10/Cedar Avenue interchange in the unincorporated community of Bloomington. The proposed project will widen the Cedar Avenue Overcrossing Bridge (“Cedar Avenue Bridge OC”), Union Pacific Railroad (“UPRR”)/Cedar Avenue Overhead Bridge (“Cedar Avenue Bridge OH”), Cedar Avenue, and modify the existing entrance and exit ramps to improve the turning maneuverability and storage capacity. The widening of the I-10 Cedar Avenue Interchange Improvement Project is of critical importance to SBCTA and WVWD to reduce traffic congestion at the interchange. Construction is scheduled to begin in August 2021.

WVWD’s water facilities are located within SBCTA’s proposed improvements along Cedar Avenue between Bloomington Avenue and Orange Street. Approximately 2,600 linear feet of 12-inch water main and 1,300 linear feet of 8-inch water main will need to be replaced. On the Cedar Avenue Bridge OC and OH, the 8-inch water main is in a 16-inch steel casing and the 12-inch water main is in a 20-inch steel casing and as part of the bridge widening project, will need to be replaced. WVWD has prior water rights and has existing agreements with the State of California. This Project will be funded by SBCTA and will be required to coordinate all Work with SBCTA for review and approval. A Caltrans permit and a UPRR permit will be required. Work requires relocating the existing water main, meters, valves, and a fire hydrant.

DISCUSSION:

On October 15, 2020, the Board of Directors directed the General Manager to enter into an agreement with Michael Baker International, Inc. (“MBI”) for the Development of Construction Bid Documents for Water Main Replacement, Construction Management, and Inspection Services for the I-10 Cedar Avenue Interchange Improvement Project. While reviewing and coordinating the design for the site improvements and considering the updated project schedule for the adjacent Zone 3-Valley Boulevard Pipeline Replacement project, staff recommends the identified additional design items be added to the scope of work. The additional work will extend the construction limits

to outside of the very busy Cedar Avenue and Valley Boulevard intersection and result in a public convenience by eliminating the need to do major construction at that intersection twice within a short period of time. Staff requested a proposal for additional design improvements at the intersection of Cedar Avenue and Valley Boulevard which is beyond the original scope of work required by SBCTA. These additional improvements are to construct, or relocate, east-west branch connections to connect to the proposed relocation of the 12-inch and 8-inch lines that will be relocated as part of the bridge and street improvements project. The existing water mains at the intersection were constructed between the 1930's and 1980's. Modifications at the intersection will increase water circulation and improve water quality. Also, there exist multiple water mains crossing a high traffic intersection which makes it difficult for staff to locate the water mains and valves. Location of the new valves will also be considered for the safety of the staff. A summary of added services are as follows:

- Abandoned the diagonal casing traversing Valley Boulevard and extend the existing 16-inch line Valley Boulevard to the new 12-inch line on the north side of Valley Boulevard. The existing casings prevents the ability to make new connections in the existing connection area.
- Add a new transverse line across Valley Boulevard to reestablish the connection between the 16-inch line and 12-inch lines in Valley Boulevard east of the intersection.
- Install a branch form the new 12-inch line along the north side of Valley Boulevard for future connection into the system outside of the intersection.
- Abandoned the east-west section of pipe in a casing traversing Cedar Avenue south of the intersection and install a new section of pipe. The existing casings prevents the ability to make a new connection in the existing connection area.

Attached as **Exhibit A** is a copy of Task Order No. 1 Amendment No. 1, which includes the proposal received by MBI to perform the additional design, construction management, inspections services, and survey staking.

FISCAL IMPACT:

This W19055 I-10 Cedar Avenue Interchange Project has an encumbrance amount of \$360,884.00 which was transferred from the District's Capital Improvement Project W19008 Zone 8 - Reservoir 8-3 and will be reimbursed to the W19008 Project once the Utility Agreement is executed with SBCTA at a future time. The project needs additional funds to cover the cost of the additional design improvements in the amount of \$19,768.00 which will be a District Capital expense. The District's W17012 Bloomington Alley Way Main Replacement budget has funds available to transfer in the amount of \$19,768.00. A summary of the requested budget transfer is as follows:

CIP FY 2020-2021 Project Name	Current Budget	Encumbrance	Additional Design Improvements Cost	Transfer From/To	Remaining Budget
W17012 Bloomington Alley Way Main Replacement	\$23,921.23	\$0.00	\$0.00	(\$19,768.00)	\$4,153.23
W19055 I-10 Cedar Avenue Interchange Project	\$360,884.00	\$360,884.00	\$19,768.00	\$19,768.00	\$0.00

STAFF RECOMMENDATION:

Staff recommends that this item be submitted for consideration and approval by the full Board at a future Board of Directors meeting. Staff also recommends that the Board of Directors approve this item and authorize the Acting General Manager to execute the necessary documents.

BP:pa

ATTACHMENT(S):

1. Exhibit A - I-10 Task Order No. 1 Amendment No. 1

MEETING HISTORY:

02/10/21 Engineering, Operations and Planning Committee REFERRED TO BOARD

EXHIBIT A

AMENDMENT NO. 1 TO TASK ORDER NO. 1

**Development of Construction Bid Documents for Water Main Replacement,
Construction Management, and Inspection Services**

This Amendment No. 1 ("Amendment") is executed this 18th day of February, 2021, by and between West Valley Water District, a public agency of the State of California ("District") and Michael Baker International ("Consultant").

RECITALS

- A. On or about February 18th, 2021, District and Consultant executed that certain Agreement for Professional Services ("Agreement").
- B. The Agreement provides that the District will issue Amendments from time to time, for the provision of certain services by Consultant.
- C. Pursuant to the Agreement, District and Consultant desire to enter into this Amendment for the purpose of setting forth the terms and conditions upon which Consultant shall render certain services to the District.

NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:

1. Consultant agrees to perform the services set forth on Exhibit "1" attached hereto and by this reference incorporated herein.
2. Subject to any limitations in the Agreement, District shall pay to Consultant the amounts specified in Exhibit "2" attached hereto and by this reference incorporated herein. The total compensation, including reimbursement for actual expenses, may not exceed the amount set forth in Exhibit "2," unless additional compensation is approved in writing by the District.
3. Consultant shall perform the services described in Exhibit "1" in accordance with the schedule set forth in Exhibit "3" attached hereto and by this reference incorporated herein. Consultant shall commence work immediately upon receipt of a notice to proceed from the District. District will have no obligation to pay for any services rendered by Consultant in advance of receipt of the notice to proceed, and Consultant acknowledges that any such services are at Consultant's own risk.
4. The provisions of the Agreement shall apply to this Amendment. As such, the terms and conditions of the Agreement are hereby incorporated herein by this reference.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed effective as of the day and year first above written.

DISTRICT:

**WEST VALLEY WATER DISTRICT,
a public agency of the State of California**


By _____
Channing Hawkins, President

By _____
Shamindra Manbahal, Acting General Manager

By _____
Peggy Asche, Board Secretary

APPROVED AS TO FORM:

TAFOYA LAW GROUP, APC

By  _____
Robert Tafoya

CONSULTANT:

MICHAEL BAKER INTERNATIONAL

By _____

Name _____

Its _____

EXHIBIT "1"
TO
AMENDMENT NO. 1 TO TASK ORDER NO. 1
SCOPE OF SERVICES

Scope:

1. **Additional design services including construction management, inspection services, and survey staking per the attached letter proposal dated January 29, 2021. The letter and supporting documents are incorporated by reference to this Amendment.**

January 29, 2021

JN 181262

Ms. Bertha Perez, P.E.
West Valley Water District
855 W Base Line Road
PO Box 920
Rialto, CA 92377

Subject: Amendment No. 1 for Task Order No. 1, I-10 Cedar Avenue Interchange Improvements, Project No. W19055

Dear Ms. Perez,

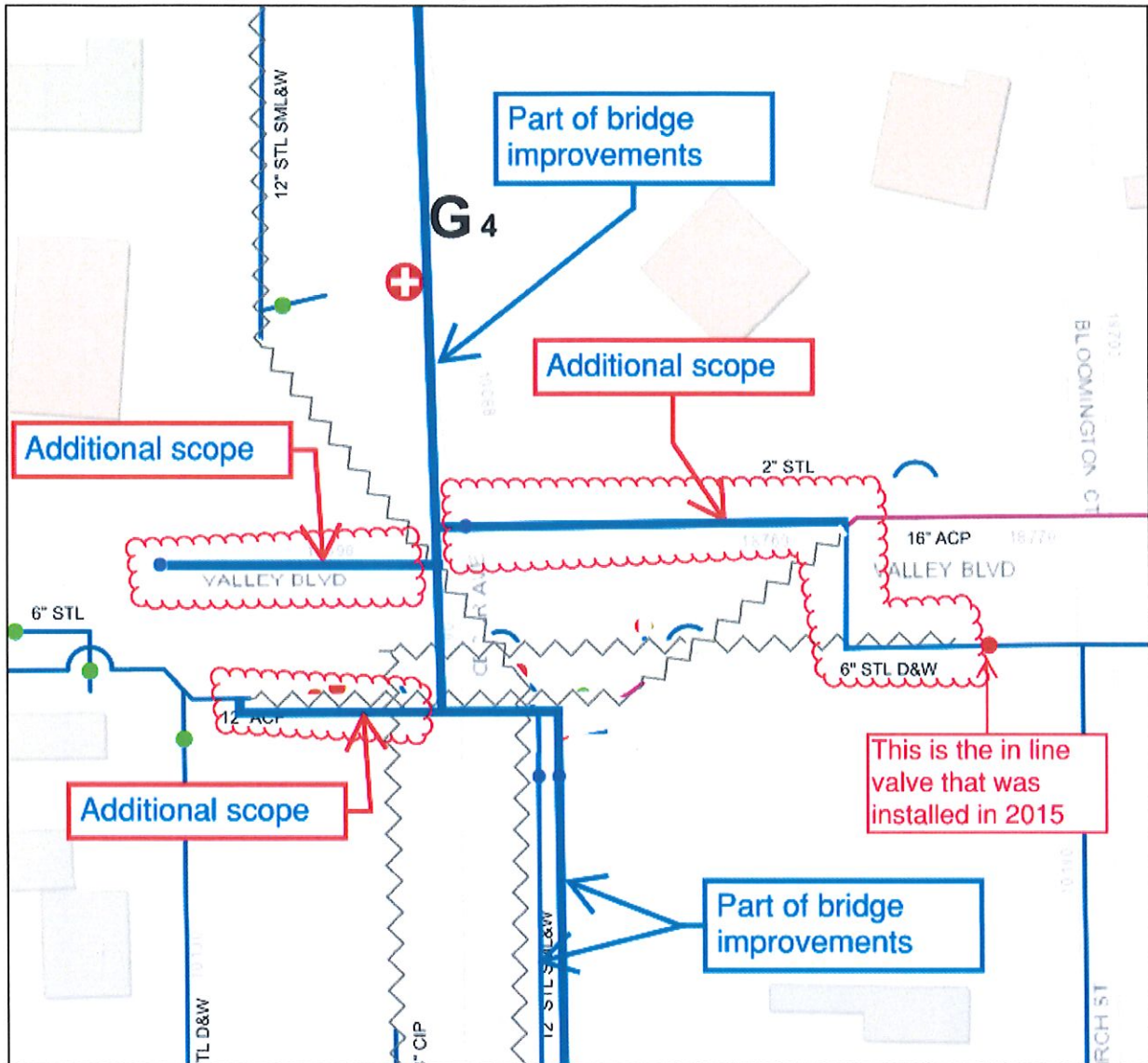
The focus of this letter is for your approval of Amendment No. 1 for Michael Baker's additional design services relating to the Cedar Avenue Interchange Improvements. After careful review of the District's record drawings and discussions with District staff, Michael Baker understands that additional waterline improvements in the intersection of Cedar Avenue and Valley Boulevard beyond the scope of the original contract will be required. These additional improvements are to construct, or relocate, east-west branch connections to connect to the proposed relocation of the 12-inch and 8-inch lines that will be relocated as part of the bridge and street improvements project.

Based on review of the Caltrans improvement plans, District record drawings, other utility record drawings, and discussions with the District staff, Michael Baker has prepared the sketch below that outlines the proposed changes that are outside of the current scope of work. These changes include additional pipeline abandonment, connection points, and valves.

The sketch shown below is a preliminary layout of the proposed water line alignments. The final alignments will be evaluated with District personnel, Caltrans reviewers, existing improvements, and could be different that shown in the sketch below. The summary of changes are also listed here:

- Abandoned the diagonal casing traversing Valley Boulevard and extend the existing 16-inch line Valley Boulevard to the new 12-inch line on the north side of Valley Boulevard. The existing casings prevents the ability to make new connections in the existing connection area.
- Add a new transverse line across Valley Boulevard to reestablish the connection between the 16-inch line and 12-inch lines in Valley Boulevard east of the intersection.
- Install a branch form the new 12-inch line along the north side of Valley Boulevard for future connection into the system outside of the intersection.
- Abandoned the east-west section of pipe in a casing traversing Cedar Avenue south of the intersection and install a new section of pipe. The existing casings prevents the ability to make a new connection in the existing connection area.

Amendment No. 1 Pipeline Additional Scope Sketch



Ms. Bertha Perez, PE
West Valley Water District
Page 3

January 29, 2021

Amendment No. 1 Scope of Work

1. Michael Baker will perform an alignment and valve placement evaluation, details and linework will to be added to existing drawing sheets
2. Michael Baker will provide suggested alignments and valve placement for District evaluation.
3. Michael Baker will add to the drawings approximately 550 linear feet of plan and profile sheets for Cedar Avenue and Valley Boulevard. The pipeline diameters will vary from 8-inch to 16-inch to match existing system sizes.
4. Michael Baker will add to the drawings an enlarged detail plan view with and connection details, and section cuts if required, for the Cedar Avenue and Valley Boulevard intersection.
5. Michael Baker will add additional demolition notes, details, and linework required to support the added pipe alignments.
6. Michael Baker will incorporate changes and additional quantities into the cost options and contract documents.
7. An additional forty (40) hours of construction inspection are included for the improvements.
8. An additional four (4) hours are included for survey construction staking of the improvements.

It is estimated that these changes will add one (1) additional plan/profile sheet and one (1) additional detail sheet to project drawings.

Exclusions and key assumptions:

1. WVWD will perform any hydraulic evaluations required and ensure the proposed changes do not affect system hydraulics.
2. Valve placement will be initially recommended by Michael Baker. The final valve locations shall be placed based on District operational preferences.
3. The final layout will not vary significantly from the alignments and connections shown in the included sketch.
4. Additional inspection and construction management hour is included with the assumption that the additional piping will only add five (5) days to the construction schedule.

Amendment No. 1 Fee Summary

Amendment No. 1 Total: \$ 19,768.00

The detailed breakdown of each task including hourly rates is provided in the attached Fee Table.

Should you have any questions, please contact me directly by phone at: (951) 506-2086; or via e-mail: miles.costanza@mbakerintl.com.

Sincerely,



Miles Costanza, P.E.
Project Manager



Momcilo Savovic, P.E.
Department Manager



FEE TABLE

I-10/Cedar Ave Amendment 1

	Approximate Person Hours										Total Estimated Hours	Labor Cost	Direct/Repro Subcontract Costs	Total Estimated Fee	
	Principal	Project Manager	Senior Engineer	Project Engineer	Const. Manager	Admin Support	Field Inspector	1-Person Survey Crew							
	\$ 280.00	\$ 220.00	\$ 195.00	\$ 165.00	\$ 178.00	\$ 70.00	\$ 115.00	\$ 180.00							
Amendment 1															
Design Documents	2	2	12	60								76	\$ 13,240.00	\$ -	\$ 13,240.00
CM & Inspection					6	2	40					48	\$ 5,808.00	\$ -	\$ 5,808.00
Survey Staking								4				4	\$ 720.00	\$ -	\$ 720.00
ADDENDUM 1 TOTAL:	2	2	12	60	6	2	40	4	4	4	128	\$ 19,768.00	\$ -	\$ 19,768.00	

EXHIBIT "2"
TO
AMENDMENT NO. 1 TO TASK ORDER NO. 1
COMPENSATION

The fee estimated for additional design services, construction management, inspection services, and survey staking is **\$19,768.00**.

TASK NUMBER	TASK DESCRIPTION	COST
1	Design	\$13,240.00
2	Construction Management & Inspection	\$5,808.00
3	Survey Staking	\$720.00
Total Cost		\$19,768.00

EXHIBIT "3"
TO
AMENDMENT NO. 1 TO TASK ORDER NO. 1

SCHEDULE

Schedule to be determined by District staff.



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: **ORDINANCE NO. 87: SETTING THE NUMBER OF SERVICE CONNECTIONS AND METERS TO BE PROVIDED BY SOUTHERN CALIFORNIA EDISON AT THE DISTRICT'S LORD RANCH SITE**

BACKGROUND:

West Valley Water District (“District”) owns Assessor Parcel No. (“APN”) 0264-201-27 and APN 0264-201-08 and these two APNs are adjacent and contiguous to one another, are collectively an expansive site of about 14.5 acres total, and is commonly referred to by the District as the Lord Ranch Site (“Site”). The Site is located on the east side of Pepper Avenue north of Baseline Road and south of State Route 210, in the City of Rialto, and is currently occupied by existing pump station 4-1 (“PS4-1”), 3-2 Reservoir (“R3-2”), and groundwater wells 7, 8A, and 36. The said infrastructure on Site is for the purpose of promoting public health and safety by providing reliable drinking water service to customers, residents, businesses, and visitors to the District service area and the Site is currently being serviced by four (4) SCE service connections and four (4) SCE meters.

The District proposes to construct several projects at the Site which would allow the District to utilize additional capacity through the Base Line Feeder (“BLF”) transmission pipeline, the source of which is purchased groundwater from the San Bernardino Valley Municipal Water District. Water supplied through the BLF is boosted into the District’s northern service area. The proposed infrastructure projects include the construction and operation of a 1-million gallon aeration tank (“R3-5”), a booster pump station 4-3 (“PS4-3”) within a concrete masonry building, pipelines connecting the proposed reservoir and pump station to existing facilities, and site grading and drainage (“Site Improvements”). Attached as **Exhibit A** is a site map of Lord Ranch.

The California Environmental Quality Act (“CEQA”) Initial Study that was prepared included these projects and provided an environmental analysis. This document was Board approved on April 19, 2018.

On August 25, 2020, staff submitted the Southern California Edison (“SCE”) application and corresponding documents requesting a new meter for PS4-3. On September 18, 2020, the application was revised and resubmitted to SCE for approval. On September 24, 2020, an SCE service planner was assigned to this project and on December 10, 2020, he informed the District the

proposed service and the existing four (4) services would need to be consolidated to one point of service per Rule 16.

On January 6, 2021, and again on January 27, 2021, District staff met with SCE staff to discuss the January 11, 2021 Lord Ranch SCE Meter Request Letter submitted by staff attached as **Exhibit B**. No mutually acceptable solution was identified by District and SCE staff; however, SCE did acknowledge the role of local ordinances in making their business decisions.

DISCUSSION:

Ordinance No. 87 has been developed to address some key concerns. Those concerns are as follows:

The Site is within a disadvantaged community boundary. The District has a fiduciary responsibility to identify avenues to prevent unnecessary rate increases, especially during economic declines. If the District were required to comply with consolidating service connections, it would necessarily result in the expenditure of \$650,000 from the general fund and would necessarily cause a reduction in service and possibly a rate increase to the disadvantaged communities that the District serves.

For the purpose of enhancing its ability to promote public health and safety by providing reliable drinking water service, the District desires an additional SCE connection and meter for the new infrastructure which need electrical power service in order to operate. A single meter at Site would mean that the four (4) existing SCE service connections and four (4) existing meters shall be consolidated to one (1) SCE service connection and one (1) meter and any such changes would cause a drop in service levels and raise in rates.

The consolidation of service connections to the Site will increase project costs of new infrastructure project by \$650,000 and exacerbate the current financial crisis families in disadvantaged communities are struggling to overcome. The disconnection of any existing SCE service connections and any existing meters at the Site, denial of new connections, and the consolidation to a single connection and meter at the Site will result in an undue and unreasonable financial burden on the rate payers of the District.

As indicated in the ordinance, SCE shall maintain the existing four (4) SCE service connections and existing four (4) meters at the Site and grant new connection at Site at a location deemed mutually acceptable to the District and SCE and to which neither the District or SCE will unreasonably withhold their acceptance of such location. Attached as **Exhibit C** is a copy of Ordinance No. 87.

FISCAL IMPACT:

Anticipated cost to consolidate to one meter is approximately \$650,000 that is not budgeted and would therefore have to be funded by reserves if the District is not successful with adoption of Ordinance No. 87.

STAFF RECOMMENDATION:

Staff recommends that this item be submitted for consideration and approval by the full Board at a future Board of Directors meeting. Staff also recommends that the Board of Directors approve this item and authorize the Acting General Manager to execute the necessary documents.

BP:pa

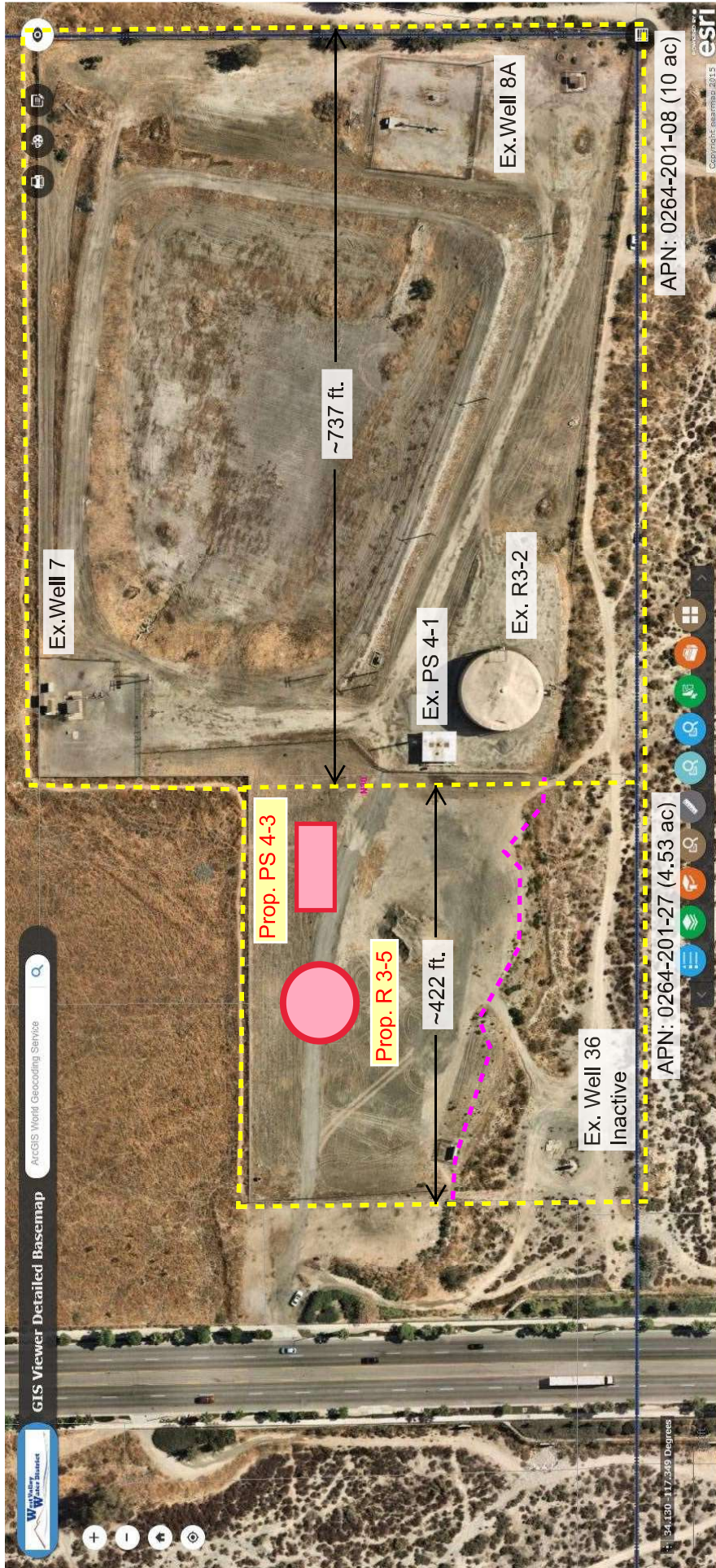
ATTACHMENT(S):

1. Exhibit A - Lord Ranch Site Property
2. Exhibit B - Lord Ranch SCE Meter Request Letter
3. Exhibit C - Ordinance No. 87

MEETING HISTORY:

02/10/21 Engineering, Operations and Planning Committee REFERRED TO BOARD

EXHIBIT A



Pepper Avenue

Lord Ranch Site Property - Exhibit
 1633 N. Pepper Avenue, Rialto, CA

Rosa M. Gutierrez, P.E. - CIP Engineering Department
 01/06/2021

EXHIBIT B

BOARD OF DIRECTORS

Channing Hawkins
President, Board of Directors
Kyle Crowther
Vice President, Board of Directors
Dr. Michael Taylor
Director
Dr. Clifford O. Young, Sr.
Director
Greg Young
Director



ESTABLISHED AS A PUBLIC AGENCY IN 1952
 WEST VALLEY WATER DISTRICT'S MISSION IS TO PROVIDE A RELIABLE,
 SAFE-DRINKING WATER SUPPLY TO MEET OUR CUSTOMERS' PRESENT
 AND FUTURE NEEDS AT A REASONABLE COST AND TO PROMOTE
 WATER-USE EFFICIENCY AND CONSERVATION.

ADMINISTRATIVE STAFF

Clarence C. Mansell, Jr.
General Manager
Shamindra K. Manbahal
Chief Financial Officer
Peggy Asche
Acting Board Secretary

January 11, 2021

Ms. Espy Brache
 Key Accounts Advisor
 Business Customer Division
 Southern California Edison

RE: LORD RANCH SCE METER REQUEST

Dear Ms. Brache:

Per our recent conversation, please accept this letter as a request from the West Valley Water District (WVWD) to add one new SCE meter to our Lord Ranch Site in compliance with SCE Rule 16, Part B.2.d.

WVWD is a public water agency which provides drinking water services to a population of over 80,000 residents. The Lord Ranch Site (map attached) is a key facility which enables WVWD to provide this public health and safety service. This expansive site consists of about 14.5 acres and currently already has four (4) SCE meters, serving three (3) pumping water wells and one (1) reservoir booster station. To enhance water supply reliability, WVWD also needs to add an additional water reservoir and pump station for which we are requesting an additional SCE meter.

SCE Rule 16 seems to be moving non-residential enterprise customers towards only having one SCE meter at each site. Please consider that restricting the Lord Ranch Site to one SCE meter is impractical, given all the existing and planned wells and reservoir booster stations on this very expansive site. It may be likely that when Rule 16 was contemplated, authored, and approved, it did not intend to consolidate a site of the nature and characteristics of Lord Ranch to one SCE meter.

WVWD desires SCE to continue to fully comply with SCE Rule 16. Given the Lord Ranch Site circumstances, WVWD requests that compliance be via granting an additional new SCE meter for the new water reservoir and pump station per SCE Rule 16, Part B.2.d.

Ms. Espy Brache
Lord Ranch SCE Meter Request
January 11, 2021

Thank you for your consideration of this request and SCE's continued partnership in providing reliable water supply to our region. If there are any questions, please feel free to contact me at (909) 875-1940 or Ms. Rosa Gutierrez at (909) 875-1322.

Sincerely,

WEST VALLEY WATER DISTRICT



Van M. Jew, P.E.
Assistant General Manager – Operations & Engineering

EXHIBIT C

ORDINANCE NO. 87

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE WEST VALLEY WATER DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, SETTING THE NUMBER OF SERVICE CONNECTIONS AND METERS TO BE PROVIDED BY SOUTHERN CALIFORNIA EDISON AT THE DISTRICT'S LORD RANCH SITE

WHEREAS, the West Valley Water District (“WVWD”) is a public agency formed and operating under the California Water Code pursuant to California Water Code Section 30000 et seq; and

WHEREAS, the WVWD is governed by the Board of Directors, and the Board of Directors are elected public officials; and

WHEREAS, the WVWD owns Assessor Parcel No. (“APN”) 0264-201-27 and APN 0264-201-08 and these two APNs are adjacent and contiguous to one another, are collectively an expansive site of about 14.5 acres total, and is commonly referred to by WVWD as the Lord Ranch Site (“SITE”); and

WHEREAS, the SITE is within a disadvantaged community boundary based on the California Office of Environmental Health Hazard Assessment, CalEnviroScreen 3.0 Disadvantaged Community Ranking Results; and

WHEREAS, WVWD remains committed to abiding by Executive Order N-42-20 by Governor Gavin Newsom, halting disconnections for nonpayment due to the financial crisis created by the COVID-19 pandemic to prevent further economic decline, and

WHEREAS, WVWD has a fiduciary responsibility to identify avenues to prevent unnecessary rate increases, especially during economic declines; and

WHEREAS, unemployment has reached 14.1% in San Bernardino County during COVID-19 pandemic per the State of California Employment Development Department; and

WHEREAS, the State of California Employment Development Department published a news release February 5, 2021, announcing nearly 20 million unemployment claims so far in the COVID-19 pandemic; and

WHEREAS, if the WVWD were required to comply with consolidating service connections, it would necessarily result in the expenditure of \$650,000 from the general fund and would necessarily cause a reduction in service and possibly a rate increase to the disadvantaged communities that WVWD serves; and

WHEREAS, there is currently three (3) drinking water production wells, one (1) 1.2 million gallon drinking water reservoir, and one (1) booster pump station on SITE and said infrastructure on SITE is for the purpose of promoting public health and safety by providing reliable drinking water service to customers, residents, businesses, and visitors to the WVWD

service area and the SITE is currently being serviced by four (4) Southern California Edison (“SCE”) service connections and four (4) SCE meters; and

WHEREAS, the WVWD, for the purpose of enhancing its ability to promote public health and safety by providing reliable drinking water service, desires to incorporate an additive 1.0 million gallon drinking water reservoir and booster pump station (collectively “NEW INFRASTRUCTURE”) and NEW INFRASTRUCTURE needs electrical power service in order to operate; and

WHEREAS, WVWD desires an additional SCE connection and meter (“NEW CONNECTION”) be installed to service NEW INFRASTRUCTURE; and

WHEREAS, a single meter at each non-residential enterprise site would mean that the four (4) existing SCE service connections and four (4) existing meters shall be consolidated to one (1) SCE service connection and one (1) meter and any such changes would cause a drop in service levels and raise in rates; and

WHEREAS, WVWD has determined that any consolidation of service connections, as stated herein, to the SITE will increase project costs of NEW INFRASTRUCTURE project by \$650,000 and exacerbate the current financial crisis families in disadvantaged communities are struggling to overcome.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF WEST VALLEY WATER DISTRICT does hereby ordain:

The disconnection of any existing SCE service connections and any existing meters at the SITE, denial of NEW CONNECTION, and the consolidation to a single connection and meter at the SITE will result in an undue and unreasonable financial burden on the rate payers of WVWD; and

SCE shall maintain the existing four (4) SCE service connections and existing four (4) meters at the SITE and grant NEW CONNECTION at SITE at a location deemed mutually acceptable to WVWD and SCE and to which neither WVWD or SCE will unreasonably withhold their acceptance of such location.

ADOPTED, SIGNED AND APPROVED THIS 18 DAY OF FEBRUARY, 2021.

**AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:
ABSTAIN: DIRECTORS:**

By _____
**Channing Hawkins
President of the Board of Directors of the
West Valley Water District**

By _____
**Shamindra Manbahal
Acting General Manager of the
West Valley Water District**

ATTEST:

By _____
**Peggy Asche
Board Secretary of the
West Valley Water District**

TAFOYA LAW GROUP, APC

By _____
Robert Tafoya



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 18, 2021
TO: Board of Directors
FROM: Shamindra Manbahal, Acting General Manager
SUBJECT: REVIEW OF SOCIAL MEDIA POLICY - UTILIZATION OF DISTRICT RESOURCES BY BOARD OF DIRECTORS

BACKGROUND:

On April 19, 2018, the Board of Directors approved the Political Activities Policy with Directors C. Young, G. Young, Crowther and Olinger voting in support of the policy and Director Taylor excused from the meeting. As expressed in Section 2002, “This policy applies to all District officers and employees, including full-time and hourly/part-time District employees.” The policy prohibits use of District resources for political activities. In addition, the social media policy approved by the Board of Directors on July 19, 2020, with Hawkins, Crowther, Taylor, C. Young and G. Young voting in favor, prohibits Board members from utilizing District resources and representing that he/she is speaking on behalf of the District, the Board or any other Board member. The policy also requires Board members to include a disclaimer such as “I am a member of the Board of Directors of the West Valley Water District but posts, comments, and messages are personal and not those of the Board of Directors or the District.”

DISCUSSION:

On February 9, 2021, the West Valley Water District (WVWD) was notified of a letter of opposition submitted by Director Greg Young to the County Land Use Department regarding a development project in the unincorporated area of Bloomington. The letter references a political committee founded by Greg Young, Coalition for a Better Bloomington and references the Coalition’s opposition to the project. The opposition letter submitted by Director Greg Young was submitted on official West Valley Water District letterhead. In addition, Director Greg Young posted on Facebook various images of the West Valley Water District letter. Director Greg Young did not include in the letter and social media posts that the statements and/or views are personal and not those of the Board of Directors or the District as required by the policy.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

The Board of Directors discuss and the take action it deems necessary on violations of District policies and disciplinary actions outlined under section 6 “Violations of this Policy” in the Social Media Policy.

Respectfully Submitted,

Shamindra Manbahal

Shamindra Manbahal, Acting General Manager

SM:pa

ATTACHMENT(S):

1. Documentation for Social Media Policy



9 February 2021

285 West Rialto Avenue
Rialto, CA 92376
Office: (909) 875-2210
Fax: (909) 879-7876

GERALD W. BEARD
REALTY, INC.

Ms. Peggy Asche
Acting Board Secretary
West Valley Water District
855 W. Base Line Road
P.O. Box 920
Rialto, CA 92377

Re: Cedar Avenue Truck Terminal Project (PRJ-2020-00035)
10746 Cedar Avenue
Bloomington, CA

Dear Ms. Asche:

We are in receipt of the attached two letters from your Board member Greg Young. We have not received any other correspondence other than a will serve letter from your water agency regarding this project. We are hoping you can provide us with any documentation or Board Action which supports these letters on official West Valley Water District letterhead and implies the District is in full support of Mr. Young's position. Please consider this a request under the Public Records Act Request for any board action, minutes of any meetings and any other items related to the approval of the enclosed/attached letters from the West Valley Water District.

You can reach me at [REDACTED] or mail copies of the Board minutes or action items taken to us at P.O. Box 7, Rialto, CA 92377 or 285A West Rialto Avenue, Rialto, CA 92376. We look forward to your prompt response.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Scott C. Beard', is written over a white background.

Scott C. Beard
President

Cc: David Wiener

Pursuant to the California Public Records Act (Gov. Code section 6250 et seq.), the District's records shall be disclosed to the public, upon request to review or obtain copies of, unless there is a legal basis not to do so. If you wish to request access to information concerning the District's policies and practices, please write in the space below clearly specifying the document(s) requested.

Under the California Government Code section 6253(c), the District has ten (10) calendar days after the date of your request to determine whether the record(s) you requested are available and subject to disclosure. The District may extend this period of time for an additional fourteen (14) days under "unusual circumstances." After the District has made the determination that the documents you requested are available and subject to disclosure, the records will be produced within a reasonable time thereafter. Applicable fees will apply.

DESCRIPTION OF THE REQUESTED DOCUMENT(S)

I, (first and last name) SCOTT C. BEARD, hereby request the following information from the West Valley Water District:

SEE ATTACHED LETTER

Please be advised that under California Government Code section 6250 et seq., some public records may be exempt from the Public Records Act.

Please check one:

- Review at the West Valley Water District's office
- Photocopy (Fee: \$0.25 per page)
- Maps and/or oversized (2'x 3') documents (Fee: \$3.50 per page)
- Digital Format (CD) Disc (Fee: \$3.75 per disc + \$0.25 per page)

[Signature]
Applicant's Signature

2/9/2021
Date

[Redacted]
Daytime Telephone

285A W. RIALTO AVE.
Street Address

RIALTO
City

CA
State

92376
Zip

FOR OFFICE USE ONLY	
DATE RECEIVED:	DATE NOTIFIED:
DATE RECORDS PRODUCED:	SIGNATURE:

BOARD OF DIRECTORS

Channing Hawkins
President, Board of Directors
 Kyle Crowther
Vice President, Board of Directors
 Dr. Michael Taylor
Director
 Dr. Clifford O. Young, Sr.
Director
 Greg Young
Director



ESTABLISHED AS A PUBLIC AGENCY IN 1952
 WEST VALLEY WATER DISTRICT'S MISSION IS TO PROVIDE A RELIABLE,
 SAFE-DRINKING WATER SUPPLY TO MEET OUR CUSTOMERS' PRESENT
 AND FUTURE NEEDS AT A REASONABLE COST AND TO PROMOTE
 WATER-USE EFFICIENCY AND CONSERVATION.

ADMINISTRATIVE STAFF

Clarence C. Mansell, Jr.
General Manager
 Shamindra K. Manbahal
Chief Financial Officer
 Peggy Asche
Acting Board Secretary

To: Anthony DeLuca, Senior Planner
 County of San Bernardino
 Land Use Services Department, Planning Division
 385 N Arrowhead Ave. 1st Floor
 San Bernardino, CA 92415

February 6, 2021

Re: Cedar Avenue Truck Terminal Project (PRJ-2020-00035)

Dear Mr. DeLuca,

I am writing you today to voice my strong opposition to the Cedar Avenue Truck Terminal Project (PRJ-2020-00035). The project brings little value to a Bloomington that is desperate for smart and community-centered development in order to ensure our future viability as a community.

Specifically, this project will:

- Impact the quality of life for residential housing located next to and in the area around the proposed project.
- The project will increase truck traffic significantly on roads and overpasses that are already over utilized.
- The project will hurt the land value for nearby residential homes.
- The project would rezone one of the few undeveloped commercial shopping center zones in the community to accommodate a project that would be considered light industrial in any other city.
- The project will significantly increase noise and air pollution for nearby residents.
- The project will does not fit the Bloomington Community Plan that the County developed with the Community over several years of hearings and input.
- The project does not add any ongoing revenue for Bloomington specifically nor does it require the occupant to join any future facilities district.
- The developer did not bring this project to the community and the Bloomington MAC for input prior to submitting the project.

As one of the elected members of the Bloomington community, I have had many residents reach out to me regarding this project. I have subsequently spoken to other elected officials and community leaders who share the overwhelming opposition to this horrible project. In fact, I have yet to meet or speak to any Bloomington resident who thinks this is good idea. Not one person.

As such, I have joined with my fellow residents, elected officials, and community leaders to form the Coalition for a Better Bloomington. For too long, Bloomington has been a dumping ground for projects that other cities would never allow. For far too long the County has paid lip service to listening to our concerns and asking for our input, like they did with the Bloomington Community Plan, to simply turn around and undermine that plan and trust to approve projects from developers who care nothing for our quality of life. We have had enough and we will be heard. Ignore us as your peril.

The Cedar Avenue Truck Terminal Project (PRJ-2020-00035) is not the best highest use of the property in question. Bloomington needs a retail shopping center. We need restaurants. We need gas stations. We need car washes. These are the things I hear from my constituents all the time. We need don't need a truck terminal right next to Bloomington homes. No one I talk to wants that. This parcel is one of few parcels in Bloomington which could accommodate these needs.

BOARD OF DIRECTORS

Channing Hawkins
President, Board of Directors
 Kyle Crowther
Vice President, Board of Directors
 Dr. Michael Taylor
Director
 Dr. Clifford O. Young, Sr.
Director
 Greg Young
Director



ESTABLISHED AS A PUBLIC AGENCY IN 1952
 WEST VALLEY WATER DISTRICT'S MISSION IS TO PROVIDE A RELIABLE,
 SAFE-DRINKING WATER SUPPLY TO MEET OUR CUSTOMERS' PRESENT
 AND FUTURE NEEDS AT A REASONABLE COST AND TO PROMOTE
 WATER-USE EFFICIENCY AND CONSERVATION.

ADMINISTRATIVE STAFF

Clarence C. Mansell, Jr.
General Manager
 Shamindra K. Manbahal
Chief Financial Officer
 Peggy Asche
Acting Board Secretary

The Cedar Avenue Truck Terminal Project (PRJ-2020-00035) is not the best highest use of the property in question. Bloomington needs a retail shopping center. We need restaurants. We need gas stations. We need car washes. These are the things I hear from my constituents all the time. We need don't need a truck terminal right next to Bloomington homes. No one I talk to wants that. This parcel is one of few parcels in Bloomington which could accommodate these needs.

Additionally, the Cedar Avenue Truck Terminal Project (PRJ-2020-00035) should not be given a Mitigated Negative Declaration (MND) by the County. Nothing about this project is either mitigated nor negative. Building two eight-foot wall does not mitigate 24 hour, seven days a week noise and air pollution from 260 semi-trucks.

What if anything does the County do to test the validity of the developer paid for studies? The developer paid for traffic study fails to take the into account the truck traffic from new warehouses in Fontana, Rialto, and Jurupa Valley that were recently approved and that will be sending trucks onto Cedar Avenue. How many other assumptions would also fail an independent analysis?

It is shocking that Land Use Services would be preparing a Mitigated Negative Declaration for this project. How is it the Land Use Services can complete an initial study and not determine that this project would have a "Potentially Significant Impact" in the categories of "Noise", "Greenhouse Gas Emissions", or "Air Quality"? Would you make such a declaration if it was your kids having to breath the air released from those 260 semi-trucks? It is utterly shameful that the County would not immediately require a full Environmental Impact Report for a project with this use and proximity to residential housing. There needs to be an independent study of this project and not just the word of hand-picked Developer paid for consultants.

As a Director of the local water district, which has had to spend millions of dollars to cleanup contaminated groundwater from short-sided industrial planned projects, I am gravely concerned about the lack of any study to address the potential of containments seeping into our groundwater basin. We have too many groundwater issues already to risk rushing a project without fulling examining the potential for contamination. Would the County be willing to accept the responsibility for any potential contamination this develop will bring if a full EIR was not done?

The Cedar Avenue Truck Terminal Project (PRJ-2020-00035) must have a full Environmental Impact Report conducted to fully understand the true impact of this project on our community's quality of life and to test the validity of the developer provided studies.

The County has moral obligation to protect its citizens and the County's own Mission Statement claims to "satisfy its customers by providing service that promotes the health, safety, well-being, and quality of life of its residents." How does this project meet that mission? It is quite simple, it does not. Pushing this project forward without a full Environmental Impact Report would actually promote the opposite of the County Mission Statement.

I sincerely, ask that this project be required to complete a full Environmental Impact Report so we the community can better understand its true impact. I further call on the County to reject projects such as these as they are not in line with the needs of our community.

Greg Young, MBA, PMP
 West Valley Water District Board Member, Division 5,
 Chair, Engineering, Planning, and Operations Committee
 10604 Valencia St. Bloomington, CA 92316

CC:
 Board of Supervisors

BOARD OF DIRECTORS

Channing Hawkins
President, Board of Directors
Kyle Crowther
Vice President, Board of Directors
Dr. Michael Taylor
Director
Dr. Clifford O. Young, Sr.
Director
Greg Young
Director



ESTABLISHED AS A PUBLIC AGENCY IN 1952
WEST VALLEY WATER DISTRICT'S MISSION IS TO PROVIDE A RELIABLE,
SAFE-DRINKING WATER SUPPLY TO MEET OUR CUSTOMERS' PRESENT
AND FUTURE NEEDS AT A REASONABLE COST AND TO PROMOTE
WATER-USE EFFICIENCY AND CONSERVATION.

ADMINISTRATIVE STAFF

Clarence C. Mansell, Jr.
General Manager
Shamindra K. Manbhal
Chief Financial Officer
Peggy Asche
Acting Board Secretary

The Cedar Avenue Truck Terminal Project (PRJ-2020-00035) is not the best highest use of the property in question. Bloomington needs a retail shopping center. We need restaurants. We need gas stations. We need car washes. These are the things I hear from my constituents all the time. We need don't need a truck terminal right next to Bloomington homes. No one I talk to wants that. This parcel is one of few parcels in Bloomington which could accommodate these needs.

Additionally, the Cedar Avenue Truck Terminal Project (PRJ-2020-00035) should not be given a Mitigated Negative Declaration (MND) by the County. Nothing about this project is either mitigated nor negative. Building two eight-foot wall does not mitigate 24 hour, seven days a week noise and air pollution from 260 semi-trucks.

What if anything does the County do to test the validity of the developer paid for studies? The developer paid for traffic study fails to take into account the truck traffic from new warehouses in Fontana, Rialto, and Jurupa Valley that were recently approved and that will be sending trucks onto Cedar Avenue. How many other assumptions would also fail an independent analysis?

It is shocking that Land Use Services would be preparing a Mitigated Negative Declaration for this project. How is it the Land Use Services can complete an initial study and not determine that this project would have a "Potentially Significant Impact" in the categories of "Noise", "Greenhouse Gas Emissions", or "Air Quality"? Would you make such a declaration if it was your kids having to breathe the air released from those 260 semi-trucks? It is utterly shameful that the County would not immediately require a full Environmental Impact Report for a project with this use and proximity to residential housing. There needs to be an independent study of this project and not just the word of hand-picked Developer paid for consultants.

As a Director of the local water district, which has had to spend millions of dollars to cleanup contaminated groundwater from short-ided industrial planned projects, I am gravely concerned about the lack of any study to address the potential of contaminants seeping into our groundwater basin. We have too many groundwater issues already to risk rushing a project without fully examining the potential for contamination. Would the County be willing to accept the responsibility for any potential contamination this develop will bring if a full EIR was not done?

The Cedar Avenue Truck Terminal Project (PRJ-2020-00035) must have a full Environmental Impact Report conducted to fully understand the true impact of this project on our community's quality of life and to test the validity of the developer provided studies.

The County has moral obligation to protect its citizens and the County's own Mission Statement claims to "satisfy its customers by providing service that promotes the health, safety, well-being, and quality of life of its residents." How does this project meet that mission? It is quite simple, it does not. Pushing this project forward without a full Environmental Impact Report would actually promote the opposite of the County Mission Statement.

I sincerely, ask that this project be required to complete a full Environmental Impact Report so we the community can better understand its true impact. I further call on the County to reject projects such as these as they are not in line with the needs of our community.

Greg Young, MBA, PMP
West Valley Water District Board Member, Division 5,
Chair, Engineering, Planning, and Operations Committee
10604 Valencia St. Bloomington, CA 92316

CC:
Board of Supervisors

855 W. Base Line Rd., P.O. Box 920 | Rialto, CA 92377-0920
Ph: (909) 875-1804 | Fax: (909) 875-1849
www.wvwd.org

FAX (909) 875-7284 Administration
FAX (909) 875-1361 Engineering
FAX (909) 875-1849 Customer Service



Gregory Young created the group **Coalition For a Better Bloomington.**

February 1 at 7:55 PM · 





Gregory Young updated the description.

February 1 at 8:05 PM ·



We are a group of citizens that support quality development in Bloomington that adheres to the highest standards while bringing jobs, infrastructure improvements and revenue for increased services that our residents desperately want and deserve.



Gregory Young

February 1 at 8:06 PM · 🌐

SAN BERNARDINO COUNTY Project Notice

An application has been filed with County Planning

PROJECT NUMBER: PROJ-2020-00035

ASSESSOR PARCEL NO: 0257-031-12

APPLICANT: SCOTT BEARD

LOCATION: WEST SIDE OF CEDAR AVE., APPROXIMATELY 650 FEET NORTH OF SANTA ANA AVE.

COMMUNITY: BLOOMINGTON/DISTRICT 5

ZONING: BL/CG-SCp

Project Proposal

General Plan Amendment to change the Land Use Zoning District from General Commercial, Sign Control Overlay (CG-SCp) to Service Commercial (CS) and a Conditional Use Permit for a Truck Terminal with 321 truck parking spaces and 13 vehicle parking spaces and a two-story 9,600 sq. ft. building for office and truck repair uses, on approximately 8.95 acres.

We'd love to hear from you....

Please submit comments by October 8, 2020 to ensure that they get considered in the review process. However, comments will be taken up to the time of the project decision. Please refer to this project by the Project Number and the Assessor Parcel Number (APN). If you have no comment, a reply is not necessary.

Proposed Project Site



Jim Morrissey, Contract Planner
 Phone: 909.387.4234
 E-mail: jim.morrissey@lus.sbcounty.gov
 Fax: 909-387-3223

Project Decision

If you would like to be notified of the decision rendered for this project, please provide your contact information in the section below and mail this notice back to one of the addresses listed below.



Coalition for a Better Bloomington strongly opposes the Cedar Ave Truck Terminal. Please submit your comments to the County by February 11th. Email Anthony DeLuca at anthony.deluca@lus.sbcounty.gov



COUNTY OF SAN BERNARDINO
NOTICE OF AVAILABILITY (NOA) AND NOTICE OF INTENT (NOI) TO ADOPT
AN INITIAL STUDY / MITIGATED NEGATIVE DECLARATION

In accordance with the California Environmental Quality Act (CEQA) and the CEQA Guidelines, County Staff prepared an Initial Study / Mitigated Negative Declaration (IS/MND) that identify and evaluate the environmental impacts of the below-named project.

Project Title: Cedar Avenue Truck Terminal

Project No.: PROJ-2020-00035

Project Location: The project is located at 10746 Cedar Avenue between Santa Ana Avenue and Slover Avenue in the community of Bloomington, California.

Assessor Parcel Number: 0257-031-12

Project Description: Conditional Use Permit (CUP) for a Truck Terminal with a 2,400 square-foot building for office use and storage, an approximate 250 square-foot guard shack, and a 4,800 square-foot maintenance shop with four repair bays on approximately 8.95 acres. The project includes parking for 260 trucks and 14 vehicles with 1 handicap accessible space. The project will require a zone change from General Commercial (CG) to Service Commercial (CS).

Environmental Review and Public Comment:

The document meets the State requirements of the California Environmental Quality Act. Interested parties can view the Initial Study/Environmental Checklist and supporting documentation online at: <http://cms.sbcounty.gov/lus/Planning/Environmental/Valley.aspx> and the following offices:

High Desert Government Center
Land Use Services – Planning Division
15900 Smoke Tree Street, Suite 131
Hesperia, CA 92345

San Bernardino Government Center
Land Use Services – Planning Division
385 N. Arrowhead Avenue, 1st Floor
San Bernardino, CA 92415

The comment period on the IS/MND begins on **January 13, 2021** and closes on **February 11, 2021 at 4:30 PM**. Please submit comments to anthony.deluca@lus.sbcounty.gov or to:

Anthony DeLuca, Senior Planner
County of San Bernardino
Land Use Services Department, Planning Division
385 N. Arrowhead Ave 1st Flr



Gregory Young

February 6 at 9:28 PM



Good Evening Fellow Bloomington Residents. Today I submitted the following letter to the County in opposition to the Cedar Avenue Truck Terminal. Please join me in sending your comments to anthony.deluca@lus.sbcounty.gov

It is time for Bloomington to stand up and be heard.

BOARD OF DIRECTORS

Channing Hawkins
President, Board of Directors
Kyle Crowther
Vice President, Board of Directors
Dr. Michael Taylor
Director

ESTABLISHED AS A PUBLIC AGENCY IN 1982

WEST VALLEY WATER DISTRICT'S MISSION IS TO PROVIDE A RELIABLE SAFE DRINKING WATER SUPPLY TO MEET OUR CUSTOMERS' PRESENT AND FUTURE NEEDS AT A REASONABLE COST AND TO PROMOTE WATER USE EFFICIENCY AND CONSERVATION.



ADMINISTRATIVE STAFF

Clarence C. Marshall, Jr.
General Manager
Shamindra K. Marhabal
Chief Financial Officer
Peggy Asche
Acting Board Secretary

To: Anthony Deluca, Senior Planner
County of San Bernardino
Land Use Services Department, Planning Division
385 N. Arroyoblanco Ave., 3rd Floor
San Bernardino, CA 92415

February 6, 2021

Re: Cedar Avenue Truck Terminal Project FFI-2020-00019

Dear Mr. DeLuca,

I am writing you today to voice my strong opposition to the Cedar Avenue Truck Terminal Project FFI-2020-00019. The project brings little value to a Bloomington that is desperate for smart and consumer-oriented development in order to secure our future viability as a community.

Specifically, this project will:

- Impact the quality of life for residential housing located near to and in the area around the proposed project
- The project will increase truck traffic significantly on roads and overpasses that are already over utilized.
- The project will hurt the land value for nearby residential homes.
- The project would sever one of the few undeveloped commercial shopping center zones in the community to accommodate a project that would be considered light industrial in any other city.
- The project will significantly increase noise and air pollution for nearby residents.
- The project will do more than add to the Bloomington community's quality of life and to the health and safety of our future facilities district.
- The developer did not bring this project to the community and the Bloomington MLC for input prior to submitting the project.

As one of the elected members of the Bloomington community, I have had many residents reach out to me regarding this project. I have subsequent reports to other elected officials and community leaders who share our overwhelming opposition to this harmful project. In fact, I have yet to meet or speak to any Bloomington resident who thinks this is a good idea. Not one person.

BOARD OF DIRECTORS

Channing Hawkins
President, Board of Directors
Kyle Crowther
Vice President, Board of Directors
Dr. Michael Taylor
Director

ESTABLISHED AS A PUBLIC AGENCY IN 1982

WEST VALLEY WATER DISTRICT'S MISSION IS TO PROVIDE A RELIABLE SAFE DRINKING WATER SUPPLY TO MEET OUR CUSTOMERS' PRESENT AND FUTURE NEEDS AT A REASONABLE COST AND TO PROMOTE WATER USE EFFICIENCY AND CONSERVATION.



ADMINISTRATIVE STAFF

Clarence C. Marshall, Jr.
General Manager
Shamindra K. Marhabal
Chief Financial Officer
Peggy Asche
Acting Board Secretary

The Cedar Avenue Truck Terminal Project FFI-2020-00019 is not the best highest use of the property in question. Bloomington needs a retail shopping center. We need a transit center. We need a transit station. We need a transit hub. There are too many transit projects in the area. We need a transit hub that will serve the community. We need a transit hub that will serve the community. We need a transit hub that will serve the community.

Additionally, the Cedar Avenue Truck Terminal Project FFI-2020-00019 should not be given a Mitigated Negative Declaration (MND) by the County. No matter how the project is sited, it will impact the community. No matter how the project is sited, it will impact the community. No matter how the project is sited, it will impact the community.

What if anything does the County do to test the viability of the developer paid for number? The developer paid for number fails to take into account the transit traffic from new neighborhoods in Fontana, Redlands, and Tustin Valley that was recently approved and that will be adding traffic onto Cedar Avenue. How many other assumptions would also fail an independent analysis?

It is shocking that Land Use Services would be preparing a Mitigated Negative Declaration for this project. How is it possible that Services can complete an initial study and not determine that this project would have a "Potentially Significant Impact" in the categories of "Noise", "Cumulative Air Emissions", or "Air Quality"? Would you make such a declaration if it was your kids having to breathe the air released from those 300 semi-trucks? It is utterly shameful that the County would not immediately require a full Environmental Impact Report for a project that has the potential for significant impacts. There needs to be an independent review of this project and not just the word of hand-picked Developers paid for consultants.

As a Director of the local water district, which has had to spend millions of dollars to cleanup contaminated groundwater from abandoned industrial plants, I am greatly concerned about the lack of any study to address the potential of contaminants seeping into our groundwater basin. We have too many groundwater basins nearby to risk making a project without fully understanding the potential for contamination. Would the County be willing to accept the responsibility for any potential contamination this development is doing if a full EIR was not done?

The Cedar Avenue Truck Terminal Project FFI-2020-00019, more than a full Environmental Impact Report submitted to this community, is an attempt to circumvent the community's quality of life and to test the viability of the developer provided number. The County has a moral obligation to protect its citizens and the County's own Mission Statement claims to "value its commitment to providing services that promote the health, safety, well-being, and quality of life of its residents." How does this project meet that mission? It is quite simple, it does not. Submitting our project forward without a full Environmental Impact Report would severely promote the opposite of the County's Mission Statement.

I sincerely ask that this project be required to complete a full Environmental Impact Report so we the community can better understand its true impact. I further ask that the County to select project number 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100.

Social Media Policy

SECTION 1: PURPOSE

SECTION 2: POLICY DISTRICT CODE

SECTION 3: POSTING GUIDELINES

SECTION 4: TRANSPARENCY

SECTION 5: SOCIAL MEDIA SITES BOARD OF DIRECTORS' USE

SECTION 6: SOCIAL MEDIA SITES

SECTION 7: POLICY ADOPTION AND REVIEW

SECTION I: PURPOSE

The purpose of this Policy is to establish the goals of the District for social media use, provide criteria for choosing social media outlets, identify employees who will represent the West Valley Water District (WVWD) through these outlets, and the type of information that will be conveyed via social media.

The Water District's presence on social media is an extension of the District's communications and outreach efforts and is jointly overseen by the general manager or their designee, public affairs department, and the director of general services. Social media includes any internet-based networking site, including, but not limited to, blogs, *Facebook*, *Twitter*, *YouTube* and *Instagram*.

There are two main purposes for WVWD to have a presence on social media:

- I. To disseminate time-sensitive information as quickly as possible, such as in the event of an emergency;
- II. To increase the District's ability to broadcast its message to the widest possible audience.

Social media is, by nature, interactive. It is inherently less controllable than traditional media and should be undertaken with full awareness that not all comments and conversations will show the Water District in a positive light. In addition, by creating a presence on social media, the Water District is potentially creating a community of users who can talk to each other about the organization. However, it is an important opportunity to engage the community in a dynamic conversation, quickly convey information, and to address any comments about Water District programs and services through conversations that are taking place on social media. It affords two-way communication opportunities that are difficult to create through more traditional communication methods.

SECTION 2: POLICY

1. All Water District social media sites shall be (1) approved for content by the general manager or their designee; and (2) approved by the public affairs manager. In an emergency situation, the public affairs manager may post content and notify the general manager.
2. The public affairs and information technology departments will work together to use social media proficiently, effectively, and safely to communicate Water District messages and have meaningful dialogue with the public on relevant topics.

3. Any users of WVWD's social media channels must comply with applicable federal, state, and local laws, and the District's Computer Use Policy. This includes adherence to established laws and policies regarding copyright, records retention, California Public Records Act, e-discovery laws, First Amendment, privacy laws, and information security policies established by the District, and therefore must be able to be managed, stored, and retrieved to comply with these laws.
4. The Water District reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law. Content violating the Water District Social Media Policy shall be reported to the general manager, public affairs manager and legal counsel. The Water District reserves the right to remove comments or content including, but not limited to, those that contain:
 - i. Profane language or content;
 - ii. Pornographic content;
 - iii. Content that promotes, fosters or perpetuates discrimination;
 - iv. Sexual harassment content;
 - v. Solicitations of commerce or advertisements including promotion or endorsement, unless already part of a Water District-sponsored event;
 - vi. Content that, in the sole discretion of the general manager or their designee(s), is patently offensive or violently hostile;
 - vii. Conduct or encouragement of illegal activity;
 - viii. Promotion or endorsement of clear and specific political issues not involving the District, groups or individuals;
 - ix. Information that will compromise the safety or security of the public or public systems;
 - x. Content in support of, or opposition to, political campaigns, candidates or ballot measures not related to West Valley;
 - xi. Content that WVWD reasonably believes violates a legal ownership interest of any other party, such as trademark or copyright infringement;
 - xii. Making or publishing of false or malicious statements concerning any employee, the Water District or its operations;
 - xiii. Violent or threatening content;
 - xiv. Disclosure of confidential or proprietary information;
 - xv. Content pertaining to confidential or privileged information.
5. Each Water District social media site shall include an introductory statement, which clearly states the purpose of the site. All social media sites shall include an entry that clearly indicates that content posted or submitted for posting are subject to public disclosure.
6. All District social media sites shall clearly indicate that they are maintained by the Water District and shall have the agency's contact information prominently displayed.

7. The public affairs manager shall name a designee to monitor content on social media to ensure adherence to this policy, appropriate messaging, consistent branding, and consistency with the Water Districts goals.
8. Social media pages will be monitored regularly. Comments that contain profanity, or are spam, will be removed.
9. Any employee who discovers negative or inaccurate comments about the Water District on the District's, or other, social media sites should notify the general manager or their designee immediately in order to correct misinformation.

SECTION 3: POSTING GUIDELINES

One of the main goals of social media is to create a *voice* for the District. As such, it is important that content be posted in a similar context or tone across District social media outlets. The general manager or their designee will work with authorized users to identify the tone and review posts to ensure they align with the voice the District is working to convey.

Authorized users are to follow these guidelines when interacting on District social media sites:

- Double check the facts before posting to a site;
- Maintain professionalism, honesty, and respect;
- The tone of social media content is often informal, however staff is encouraged to adhere to the District's more formal writing style whenever possible;
- Some questions cannot and should not be answered on social media. It may be more appropriate to ask the poster (person) to contact the Water District directly;
- The District's social media sites will be viewed as a District resource. Water District employees and board member should keep campaign regulations in mind and avoid any type of campaigning on the District's social media sites.

SECTION 4: TRANSPARENCY

WVWD is committed to using social media to enhance transparency and open communications with customers and the general public. In doing such, the general manager or their designee will not remove any comments from the public that are negative or disparaging to the District unless the post:

- Contains profane, obscene, or pornographic content and/or language;
- Promotes, fosters, or perpetuates discrimination;
- Makes threats to any person or organization, is defamatory, or is a personal attack;
- Is irrelevant to the topic being discussed.

SECTION 5: BOARD OF DIRECTORS' USE

This section is to provide guidance for the use of social media accounts by Board members.

A. Use of District Resources Prohibited

Board members participating in social media are prohibited from utilizing District resources and representing that he/she is speaking on behalf of the District, the Board or any other

Board member. Therefore, regardless of whether an account is personal or public, as explained below, it is required that Board members include on their accounts, for example on the profile page, a disclaimer along the following lines:

"I am a member of the Board of Directors of the West Valley Water District but posts, comments, and messages are personal and not those of the Board of Directors or the District."

B. Removal of Comments and/or Block Followers

Board members could have First Amendment obligations to the public if they have turned those personal accounts into public ones. Conversely, if Board members operate purely private accounts, then they would not have First Amendment obligations and could block individuals and remove comments. Of course, a Board member may wish to have a public account with the First Amendment obligations that come with it.

When evaluating whether a private account has become a public one, the factors that a court would consider include (without limitation):

- Whether an account is open to all or is set to a private setting. Can anyone join or "like" an account or must someone send a request to the Board member and the Board member can decide whether to accept or reject that individual as a "friend" or "follower?"
- Whether the Board member uses the account to engage with constituents/residents;
- The way in which the account is presented. Does it have the look of a public account dealing with District issues or is it limited to comments and pictures involving the Board Member's personal life, such as family and vacations?

A Board member can block a member of the public from his/her personal social media page, and remove comments, unless the page has become public.

C. Best Practices to Avoid Private Accounts Becoming Public

If a Director does not wish to have a public account, then the following are some best practices on how to avoid turning a private social media account into a public one:

- Add a disclaimer to the account that notes that the page is a private page only.
- Make the account a private account where only family and friends may access it.
- Primarily post about personal topics, such as family and vacations, as opposed to District-related matters.
- Do not designate or indicate that the account is an "official" or governmental account.
- Do not engage in District business on the account (e.g., asking for customer details on the publicly-viewed portion of the platform)
- Do not take action on District business on the account. For example, if a constituent posts a request for governmental help (e.g., questions on how to dispute a water bill) direct the constituent to District staff or the District's website.
- Do not use District staff to help maintain the personal account.

- If it is unclear whether a private account has turned into a public forum, refrain from blocking users with differing viewpoints.

D. Best Practice for a Public Account

Consider adding a policy or link to a policy describing why a post may be taken down or someone may be blocked from the account (e.g., posting of profanity or obscene material). If a Director believes that his/her account has become public, it is advisable that the Director post his/her own policy on his/her page that describes why a third party post or comment may be removed by the Director. Such a policy would address removing obscene or offensive posts and blocking individuals who engage in rude or disruptive behavior.

SECTION 6. VIOLATIONS OF THIS POLICY

Violations of the WVWD Social Media Policy by any WVWD employee could result in disciplinary action including but not limited to termination. Violations of the WVWD Social Media Policy by the Board Members could result in a censure by the Board of Directors.

SECTION 7: COMMENT BY PUBLIC

- Public comment shall be permitted per this Social Media Policy.

SECTION 8: SOCIAL MEDIA SITES

Facebook.com/westvalleywaterdistrict


Twitter.com/myWVWD

Instagram.com/myWVWD

YouTube.com (channel has yet to be assigned url due to recent establishment)

SECTION 9: POLICY ADOPTION AND REVIEW

This policy shall be adopted by resolution of the Board. Moreover, the policy shall be reviewed on a biennial basis and the Board must approve modifications, if any.

	WEST VALLEY WATER DISTRICT Human Resources Policies & Practices Manual	Article No. 20
		Board Effective Date: 04-19-18
		Revision Date & No:
TITLE: POLITICAL ACTIVITIES POLICY		Page 1 of 2

2001. PURPOSE

To provide guidelines for District officers and employees regarding participation in political activities.

(See California Government Code Sections 3201 and 3207)

2002. APPLICABILITY

This policy applies to all District officers and employees, including full-time and hourly/part-time District employees.

(See California Government Code Sections 3201-3203, and Section 3207)

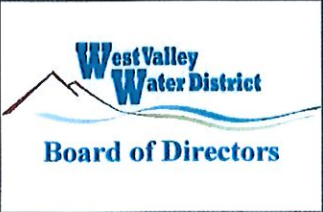
2003. POLICY

The political activities of District officers and employees are restricted by certain State and Federal laws. District officers and employees shall obey all applicable laws.

District officers and employees are prohibited from engaging in political activities of any kind while on duty for the District or during work hours, while wearing a District uniform, or while on District premises. District Officers and employees may not use District assets, property, funds, equipment or other District resources for the purpose of providing support or opposition to a candidate or a ballot measure. Such resources include, but are not limited to, District computers, email systems, internet services, telephones, photocopying, and fax machines, office supplies, postage, vehicles, office spaces, facilities, and field sites owned, leased or controlled by the District.

District officers and employees may not solicit political contributions from other District officers or employees on eligibility lists for District jobs. District Officers or employees may solicit contributions from District Officers or employees in connection with ballot measures affecting their wages, hours, and working conditions, provided that no such solicitation may occur while on duty for the District or during work hours.

Disciplinary action up to an including termination of employment will be instituted if this policy is violated.

 West Valley Water District Board of Directors	WEST VALLEY WATER DISTRICT Human Resources Policies & Practices Manual	Article No. 20
		Board Effective Date: 04-19-18
		Revision Date & No:
TITLE: POLITICAL ACTIVITIES POLICY		Page 2 of 2

Nothing stated herein shall be construed as limiting any District Officer's or employee's right to vote, or freedom of reasonable expression or right of association, nor the exercise of any rights protected by the Constitution of the United States of America and the State of California.

All District Officers and employees shall receive a copy of this policy annually, and all District employees shall acknowledge receipt of this policy in writing as part of new employee orientation and annually thereafter.

(See California Government Code Sections 3201-3207, and Section 3209)