

**MINUTES**  
**REGULAR BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
July 1, 2021

Attendee Name	Present	Excused	Absent
Board of Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Taylor	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Attended Closed Session Only			
Staff			
Shamindra Manbahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Van Jew	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peggy Asche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Maisha Mesa	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosa Gutierrez	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>

**OPENING CEREMONIES**

- Pledge of Allegiance - Led by Vice President Kyle Crowther
- Opening Prayer - Led by Reverend R.D. Young, San Bernardino Pastors United
- Call to Order
- Roll Call of Board Members

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**ADOPT AGENDA**

Vice President Kyle Crowther motioned to adopt the agenda as presented and Director Dr. Michael Taylor second the motion. Hearing no discussion, the following vote was taken:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kyle Crowther, Vice President
<b>SECONDER:</b>	Michael Taylor, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young
<b>EXCUSED:</b>	Gregory Young

**PUBLIC PARTICIPATION**

President Hawkins stated that any member of the public wishing to make any comments to the Board may do so. There were no email comments or zoom requests to speak.

**CONSENT CALENDAR**

Vice President Kyle Crowther motioned to adopt the agenda as presented and Director Dr. Michael Taylor second the motion. Hearing no discussion, the following vote was taken:

<b>RESULT:</b>	<b>ADOPTED [3 to 1]</b>
<b>MOVER:</b>	Kyle Crowther, Vice President
<b>SECONDER:</b>	Michael Taylor, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther
<b>NAYS:</b>	Clifford Young
<b>EXCUSED:</b>	Gregory Young

1. **JUNE 3, 2021 - REGULAR BOARD MEETING MINUTES.**
2. **APPROVAL OF HUMAN RESOURCES POLICIES AND PRACTICES MANUAL UPDATES.**
3. **NOTICE OF COMPLETION RECORDATION FOR THE PUMP STATION 6-2 EMERGENCY GENERATOR.**
4. **REJECTION OF CLAIMS – STAFF RECOMMENDS THAT THE BOARD REJECT THE FOLLOWING CLAIM(S) AND DIRECT STAFF TO SEND APROPRIATE NOTICE OF REJECTION TO CLAIMANT(S): CLAIM NO. 7009 0141 0002 4379 2861, NADIA LOUKEH. VS. WEST VALLEY WATER DISTRICT AND CLAIM NO. 7009 1410 0002 4379 2878, DIANA GUNN VS. WEST VALLEY WATER DISTRICT.**
5. **APPROVAL OF PAYMENT TO HUNT ORTMANN PALFFY NIEVES DARLING & MAH, INC. FOR PROFESSIONAL SERVICES RENDERED THROUGH MAY 31, 2021, INVOICE NO. 88491; \$11,836.86.**

6. APPROVAL OF PAYMENT TO IVIE MCNEILL WYATT PURCELL & DIGGS, FOR PROFESSIONAL SERVICES RENDERED IN APRIL 2021, DAVIS VS. WVWD, INVOICE NO. 744659; \$10,287.50.
7. APPROVAL OF PAYMENT TO IVIE MCNEILL WYATT PURCELL & DIGGS, FOR PROFESSIONAL SERVICES RENDERED REGARDING ROMERO V. WVWD., INVOICE NO. 744657; \$5,071.50.
8. APPROVAL OF PAYMENT TO LEAL TREJO, FOR PROFESSIONAL SERVICES RENDERED IN APRIL 2021, INVOICE NO. 18384: \$12,656.66.
9. APPROVAL OF PAYMENT TO TAFOYA LAW GROUP, APC, FOR PROFESSIONAL SERVICES RENDERED IN APRIL 2021, INVOICE NO. 21-1004; \$27,547.30.
10. APPROVAL OF PAYMENT TO TAFOYA LAW GROUP, APC, FOR PROFESSIONAL SERVICES RENDERED IN MAY 2021, INVOICE NO. 21-2005; \$26,462.20.

#### **BUSINESS MATTERS**

None

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

#### **1. Board Members**

- President Hawkins wished all a happy 4<sup>th</sup> of July. The district has been asked to participate in "Never Stop Grinding" with County of San Bernardino Rialto Food Services Backpack Giveaway at Carter High School on July 8<sup>th</sup>. It is a very important event as this is the first time the school has been opened to students. The district will provide calendars, pens, pencils, etc. that the students can utilize during the new school year.
- Vice President Crowther echoed President Hawkins and stated to please be safe. Congratulated Mr. Manbahal for being appointed the General Manager. Also, attended the General Manager Leadership Summit, which was very educational.
- Director Dr. Michael Taylor congratulated Mr. Manbahal on his new position stating that he has done an excellent job in keeping the district on the right path. Also, do not forget the men and women in uniform who keep the freedom for us to celebrate the 4<sup>th</sup> of July.

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## 2. General Manager

- Mr. Manbahal thanked the Board and staff for entrusting him with this great responsibility as General Manager. Also, wanted to share that he attended the General Manager's Leadership Summit hosted by California Special District Association noting that it was one of the first in person conferences held after the pandemic. There were workshops held during the three-day conference, which included: strategic conversations, cultivating a workplace culture of respect, four-steps to a successful work planning, social media and public engagement tools for managers. The district was asked to participate at their annual conference later this year as panel members.

## 3. Legal Counsel

- Mr. Robert Tafoya reported out of Closed Session stating that the Board considered several items; however, final action was taken on two items:

1. The Board voted four (4) in favor and one (1) abstention to appoint Shamindra Manbahal as General Manager. The following vote was taken:

President Channing Hawkins	Yes
Vice President Kyle Crowther	Yes
Director Dr. Michael Taylor	Yes
Director Dr. Clifford Young	Yes
Director Greg Young	Abstain

2. The Board voted four (4) in favor and one (1) abstention to obtain IMW as the lawyers to defend the district in a recent litigation filed against the district. The following vote was taken:

Vice President Kyle Crowther	Yes
Director Dr. Michael Taylor	Yes
Director Dr. Clifford Young	Yes
Director Greg Young	Yes
President Channing Hawkins	Abstain

## CLOSED SESSION

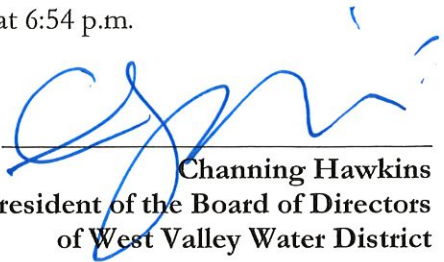
- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9(b): Number of Cases: Four (4).
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(s): General Manager.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Naisha Davis vs. West Valley Water District et al. Case No. 20STCV0323.

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**ADJOURN**

There being no further business, the meeting adjourned at 6:54 p.m.



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**Channing Hawkins**  
**President of the Board of Directors**  
**of West Valley Water District**

**ATTEST:**



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**Peggy Asche, Board Secretary**

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