



WEST VALLEY WATER DISTRICT
855 W. BASE LINE ROAD, RIALTO, CA 92376
PH: (909) 875-1804 FAX: (909) 875-1849

REGULAR BOARD MEETING
AGENDA

THURSDAY, FEBRUARY 2, 2023
CLOSED SESSION - 6:00 P.M. • OPEN SESSION – 6:45 P.M.

BOARD OF DIRECTORS

Greg Young, President
Dan Jenkins, Vice President
Angela Garcia, Director
Kelvin Moore, Director
Channing Hawkins, Director

"In order to comply with legal requirements for posting of agendas, only those items filed with the Board Secretary's office by noon, on Wednesday a week prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

On March 4, 2020, Governor Newsom declared a State of Emergency resulting from the threat of COVID-19. On September 16, 2021, Governor Newsom signed Assembly Bill No. 361 into law. Assembly Bill No. 361 amends Government Code section 54953(e) by adding provisions for remote teleconferencing participation in meetings by members of a legislative body, without the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions. The West Valley Water District adopted a resolution determining, by majority vote, that, as a result of the declared State of Emergency, the District is adopting the State protocol which allows meetings in person and/or via teleconference. Accordingly, it has been determined that all Board and Workshop meetings of the West Valley Water District will be held pursuant to Assembly Bill No. 361, the Brown Act and will be conducted via teleconference and in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790 or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may also be submitted via email to administration@wvwd.org. If you require additional assistance, please contact administration@wvwd.org.

OPENING CEREMONIES

Call to Order
Pledge of Allegiance
Opening Prayer
Roll Call of Board Members

ADOPT AGENDA

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the Board Secretary, if you are attending in person. For anyone joining on Zoom, please wait for the Board President's instruction to indicate that you would like to speak. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.

PRESENTATIONS

None.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.

Consideration of:

1. Board of Directors - Regular Meeting - Dec 1, 2022. **Pg. 7**
2. Board of Directors - Regular Meeting - Dec 15, 2022. **Pg. 12**
3. Contingency for the Oliver P. Roemer Water Filtration Facility Upgrade and Expansion Project. **Pg. 18**
4. Amendment No. 2 with Tom Dodson and Associates for the 24-Inch Transmission Main on Pepper Avenue and I-10 Fwy Railway. **Pg. 20**
5. Task Order No. 4 with Michael Baker International for Construction Management and Inspection Services for the Lord Ranch Facilities Project. **Pg. 31**

6. Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Gavin Newsom on March 4, 2020, and Authorizing Remote Teleconference meetings of the Legislative Bodies of West Valley Water District for the Period February 14, 2023, through March 14, 2023, Pursuant To Brown Act Provisions. **Pg. 63**
7. Purchase Order Report - December 2022. **Pg. 66**
8. Monthly Revenue & Expenditures Report - December 2022. **Pg. 74**
9. Cash Disbursements Report - December 2022. **Pg. 82**
10. Transfer Funds Request from General Checking to WVWD Investment Account. **Pg. 103**
11. Resolution Authorizing Signatory Changes for all JP Morgan Chase, US Bank, CalTrust, LAIF Accounts. **Pg. 105**
12. Treasurer's Report - December 2022. **Pg. 112**
13. Regional 5-Party Water Supply Agreement. **Pg. 128**
14. Approval of Payment to Liebert Cassidy Whitmore for Professional Services for July 2022 Invoice No. 224190 and August 2022 Invoice No. 225825, 225932, 225931, and 225930 for an amount of \$882.00, \$1807.50, \$1464.50, \$3684.50, and \$427.00. **Pg. 137**
15. Approve Payment to Albright, Yee & Schmit, APC December 2022, Invoice No. 27873 for \$1,987.50. **Pg. 142**

BUSINESS MATTERS

Consideration of:

16. Upcoming Board of Directors Meeting: March 2, 2023. **Pg. 143**
17. Upcoming Board of Directors Meeting: February 16, 2023. **Pg. 145**
18. Existing Resolution 2020-01: Temporary Freeze on Hiring District Personnel. **Pg. 147**
19. Update: Earth Day 2023.
20. Nitrate Initiative.

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

- 1. Board Members**
- 2. General Manager**
- 3. Legal Counsel**

UPCOMING MEETINGS

- February 13, 2023 - West Valley Water District Human Resources Committee Meeting at 6:00 p.m., at District Headquarters
- February 14, 2023 - West Valley Water District Safety & Technology Committee Meeting at 6:00 p.m., at District Headquarters
- February 16, 2023 - Board of Directors Regular Board Meeting at 6:00 p.m.
- February 21, 2023 - Engineering, Operations, and Planning Committee Meeting at 6:00 p.m.
- February 22, 2023 - Finance Committee Meeting at 6:00 p.m.
- February 27, 2023 - External Affairs Committee Meeting at 6:00 p.m.
- March 2, 2023 - Board of Directors Regular Board Meeting at 6:00 p.m.
- March 18, 2023 - Oliver P. Roemer Water Filtration Facility Expansion Project Groundbreaking, 10:00 a.m., at District's Oliver P. Roemer Water Filtration Facility

UPCOMING COMMUNITY EVENTS

- February 9, 2023 - Fontana Chamber Luncheon Information to come
- February 16, 2023 - Fontana State of the City Water of Life Community Church 7625 East Avenue, Fontana , CA 92336
- March 4, 2023 - City of Rialto 17th Annual - The State of Women Event 9:00 am Call City Clerk's office for more information
- March 10, 2023 - Bloomington Little League Opening Day Kessler Park More information to come
- March 18, 2023 - Roemer Groundbreaking Ceremony 10:00 am - 11:30 am
- April 8, 2023 - Easter Eggstravaganza & Earth Day Celebration - 10:00 am. 1:00 pm Veterans Park - 290 East O Street

- April 8, 2023 - Spring Egg Stravaganza - 11:00 am - 2:00 pm Rialto Civic Center
- April 22, 2023 - City of Rialto - Earth Day Celebration 7:30 am - 12:00 pm Maintenance and Facilities Yard 246 S. Willow Avenue
- April 22, 2023 - West Valley Water District - Earth Day Celebration 9:00 am - 1:00 pm
- April 29, 2023 - Fontana Special Needs Resource & Family Fun Fair
- May 19 - May 21, 2023 - Inland Solar Challenge - Yucaipa Regional Park West Valley Water District is the Co-Chair of the event and hosting Rialto High School

UPCOMING EDUCATIONAL & TRAINING OPPORTUNITIES

- February 28 - March 2nd : ACWA DC 2023 - Washington D.C.
- March 23: ACWA 2023 Legislative Symposium - Sacramento, CA
- May 16 - 17, 2023: CSDA Special Districts Legislative Days - Sacramento, CA

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (D) of Section 54956.9(B): Number of Cases: Three (3).
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Julianna Zavala. vs West Valley Water District, Case No. CIVSB2117197.
- CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 Appointment /employment of a public employee - General Counsel.
- CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 Public Employee Performance Evaluation - Acting General Manager.
- CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 - Public Employee Performance Evaluation - One position.

ADJOURN

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on January 26, 2023

Elvia Dominguez

Elvia Dominguez, Board Secretary

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to the Board Secretary, Elvia Dominguez, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Dominguez may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
December 1, 2022

OPENING CEREMONIES

Call to Order - Vice President Young called the Regular Board Meeting of the West Valley Water District to order at 6:02 p.m. and announced that President Hawkins and Director Garcia would be arriving later.

Attendee Name	Present	Absent	Late
Channing Hawkins	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Angela Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dan Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Greg Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Van Jew	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input type="checkbox"/>	<input type="checkbox"/> Excused	<input type="checkbox"/>
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vince Ewing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance - The Pledge of Allegiance was led by Director Jenkins.

Opening Prayer - The Opening Prayer was conducted by Director Moore.

ADOPT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel Jenkins, Vice President
SECONDER:	Gregory Young, President
AYES:	Kelvin Moore, Daniel Jenkins, Gregory Young
EXCUSED:	Channing Hawkins, Angela Garcia

President Hawkins and Director Garcia arrived at 6:05 p.m., with President Hawkins presiding over the remainder of the meeting.

WVWD

Minutes: 12/1/22

PUBLIC PARTICIPATION

Nancy Albitre, Acting Board Secretary, stated that no requests were received to speak in person or via email. President Channing Hawkins inquired if anyone from the public would like to speak. There were no public comment requests, therefore the Public Comment Period was closed.

PRESENTATION

2022 Poster Contest Student Recognition Presentation

Socorro Pantaleon, Acting Government and Legislative Affairs Manager welcomed all parents, teachers and children in the audience to the event. There were more than two hundred (200) entries which were posted on a wall at the District for all employees to vote. Twelve (12) pictures were chosen and will be in the 2023 Calendar. Ms. Pantaleon asked the twelve students to come up and receive a certificate and pictures were taken with the Board members. The Board collectively thanked the parents and educators for encouraging their children to participate in the Water Conservation Poster Contest.

CONSENT CALENDAR

Vice President Greg Young motioned to adopt Consent Calendar Items #1 - #11 and Director Angela Garcia seconded the motion. The following roll call vote was taken:

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gregory Young, President
SECONDER:	Angela Garcia, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

1. Board of Directors - Regular Meeting - Oct 6, 2022 6:30 PM.
2. Telecommuting Policy
3. Investment Policy Update
4. Purchase Order Report - October 2022
5. Treasurer's Report - October 2022
6. Monthly Revenue & Expenditures Report - October 2022
7. Cash Disbursements Report - October 2022
8. Funds Transfer - October 2022
9. Resolution No. 2022-30 - Teleconference Meetings

WVWD

Minutes: 12/1/22

- 10. Approval of Payment to Tafoya Law Group, APC for Professional Services, for June 2022, July 2022, September 2022 and October 2022, Invoice No. 22-1006 for \$23,460.00, Invoice No. 22-1007 for \$20,079.00, Invoice 22-1009 \$24,210.00 and 22-1010 \$23,494.50
- 11. Approval of Payment to Hunt Ortmann for Professional Services through October 2022, Invoice 96334 for \$8,030.00

BUSINESS MATTERS

12. Approval of document destruction per Records, Retention and Destruction Policy

Chief Financial Officer, Bill Fox gave a brief presentation regarding the approval of document destruction per Records, Retention and Destruction Policy. Mr. Fox informed the Board that the proposed destruction of records contained in this request are listed on the Record Retention Guidelines and are in compliance with government code, with the exception of retaining specified Legal, Engineering, and Operations documents. As storage space is at a premium and destruction was done approximately two years ago, staff identified approximately 300 of boxes for destruction. Mr. Fox also commented on the need to update the current policy to allow for a review process internally through the Board Secretary and Legal Counsel. Vice President Young also added that the previous Resolution related to Records Retention and destruction mandated approval by the Board of any records destruction and an update to the process is recommended as the Resolution had not been updated since 1992.

Director Garcia motioned to Approve of the document destruction per the Records, Retention and Destruction Policy and Vice President Young seconded the motion. The following roll call vote was taken:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Garcia, Director
SECONDER:	Gregory Young, President
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. Board Members

Board members requested Acting Government and Legislative Affairs Manager Socorro Pantaleon to give a report. Miss Pantaleon announced the Rising Star Award given by the Association of California Water Agencies. The Board members collectively recognized staff and Directors for their efforts in achieving the prestigious award.

Vice President Young thanked staff and participants for a successful Calendar Contest and congratulated the winners.

2. General Manager

Acting General Manager Van Jew gave a report on the drought conditions, and gave an update on current and projected water levels.

WVWD

Minutes: 12/1/22

3. Legal Counsel

CLOSED SESSION

The Board entered into Closed Session at 6:31 p.m. as provided in the Ralph M. Brown Act Government Code Section 54956.8 to discuss the following items listed on the agenda:

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (D) of Section 54956.9(B): Number of Cases: Two (2).
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - pursuant to Paragraph one (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Patricia Romero vs. West Valley Water District, Case No. CIVDS2024402.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Diana Gunn. vs. West Valley Water District, Case No. CIVSB2117195.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Nadia Loukeh. vs West Valley Water District, Case No. CIVSB2116242.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Julianna Zavala. vs West Valley Water District, Case No. CIVSB2117197.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code §54956.9[d][1]) CBMWD v. City of Chino et al. (Superior Court of California, County of San Bernardino, Case Number RCV 51010)
- CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 Appointment /employment of a public employee - General Counsel
- CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 -Public Employee Performance Evaluation - Acting General Manager.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(s) Board Secretary.

RECONVENE THE MEETING

The Board reconvened the meeting at 8:06 p.m.

Mr. Vincent Ewing, Interim Legal Counsel reported out of Closed Session stating that multiple items were considered; however, no reportable actions were taken.

WVWD

Minutes: 12/1/22

ADJOURN

President Hawkins adjourned the meeting at 8:13 p.m.

Channing Hawkins
President of the Board of Directors
of West Valley Water District

ATTEST:

Elvia Dominguez
Board Secretary

WVWD

Minutes: 12/1/22

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
December 15, 2022

OPENING CEREMONIES

Call to Order - President Hawkins called the Regular Board Meeting of the West Valley Water District to order at 6:03 p.m.

Roll Call of Board Members

Board of Directors	Present	Excused	Absent
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dan Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Van Jew	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nancy M. Albitre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Vincent C. Ewing	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance – Vice President Young
Opening Prayer – Pastor Marlon Jackson, Loveland Church

OATH OF OFFICE

Fontana City Council Member Peter Garcia administered the Oath of Office to his wife Angela Garcia who were joined by their children.

President Hawkins administered the Oath of Office to Kelvin Moore who was joined by his wife and friends.

Vice President Young administered the Oath of Office to Dan Jenkins who was joined by his wife and children.

President Hawkins congratulated the elected Board Members and welcomed them to the Board of Directors.

ADOPT AGENDA

Vice President Greg Young motioned to adopt agenda and Director Kelvin Moore seconded the motion. The following vote was taken:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gregory Young, Vice President
SECONDER:	Kelvin Moore, Director
AYES:	Dan Jenkins, Angela Garcia, Kevin Moore, Gregory Young, Channing Hawkins

PUBLIC PARTICIPATION

Nancy Albitre, Acting Board Secretary, stated that no requests were received to speak via email. President Channing Hawkins inquired if anyone from the public would like to speak. There were no public comments, therefor President Hawkins closed the public comment period.

President Hawkins then commented to General Manager Van Jew to be aware of the changes to the Brown Act that will take effect in January.

PRESENTATIONS

None.

CONSENT CALENDAR

Director Dan Jenkins motioned to adopt the consent calendar and Director Angela Garcia seconded the motion. The following vote was taken:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Jenkins, Director
SECONDER:	Angela Garcia, Director
AYES:	Kelvin Moore, Angela Garcia, Dan Jenkins, Gregory Young, Channing Hawkins

WVWD

Minutes: 12/15/22

1. October 15, 2022 - Special Board Meeting Minutes.
2. October 19, 2022 - Special Board Meeting Minutes.
3. October 20, 2022 - Regular Board Meeting Minutes.
4. October 27, 2022 - Special Board Meeting Minutes.
5. November 3, 2022 – Regular Board Meeting Minutes.
6. November 17, 2022 – Regular Board Meeting Minutes.
7. November 18 & 19, 2022 - Special Board Meeting Minutes.
8. Rejection of Claim #23-0317.
9. Approval of Employment Agreement with Elvia Dominguez for the Position of Board Secretary.
10. Rescheduling of the January 5, 2023, Board Meeting.
11. Grant of Easement at Well 5A.
12. Approval of Payment to Willie W. Williams for Professional Services, for August 2022, Invoice No. 715 for \$5,615.00.

BUSINESS MATTERS

13. Annual Board of Directors Reorganization.

General Manager Van Jew announced that per the recently updated Section 7.4 of the West Valley Water District Board of Directors Policies and Procedures, the reorganization of the Board of Directors is now in order and the Board of Director's may elect a President and Vice President at its discretion.

Appoint Vice President Greg Young as President of the West Valley District Board of Directors

Due to the rotation of officers being set so that each Board Member has an opportunity to serve in a leadership role, President Hawkins announced he will be passing the torch of President to Vice President Greg Young per Section 7.4 of the West Valley Water District Board of Directors Policies and Procedures, no vote was taken.

Newly appointed President Greg Young formally thanked former President Hawkins and presented a Certificate of Recognition for all his work and accomplishments. Then announced the vacancy of the office of Vice president and requested a motion or discussion of the open seat.

Director Moore nominated Director Dan Jenkins for the office of Vice President with a second by Director Hawkins.

WVWD

Minutes: 12/15/22

Director Hawkins then requested a substitute motioned to appoint Director Angela Garcia as Vice President for the West Valley Water District.

Director Angela Garcia and Director Dan Jenkins both thanked the Board and expressed their interest of being Vice President of the West Valley Water.

The previous motions were struck down and President Young request a new motion, Director Kelvin Moore nominated Dan Jenkins for the office of Director as Vice President for the West Valley Water District and Director Channing Hawkins second the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelvin Moore, Director
SECONDER:	Channing Hawkins, Director
AYES:	Kelvin Moore, Angela Garcia, Dan Jenkins, Greg Young, Channing Hawkins

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. Board of Directors

President Young expressed his gratitude and appreciation for the opportunity of becoming West Valley Water District Board of Directors President.

Director Angela Garcia expressed her appreciation to the staff for the 2022 accomplishments and congratulated the newly appointed President and Vice President of the Board.

Vice President Jenkins wanted to thank his wife, family, and staff for their support. He also wanted to express his appreciation to former President Channing Hawkins for his insight and leadership, for Director Kelvin Moore for his additional support during his campaign, and Director Angela Garcia for supporting his appointment as Vice President.

Director Kelvin Moore wanted to express his appreciation to his wife, friends, and family for their support during the election and for the long hours. He also thanked former President Channing Hawkins and his wife Daphne Hawkins for their advice and support.

Director Channing Hawkins expressed his gratitude and appreciation to his wife Daphne for the support during his tenure as President.

President Young conveyed his appreciation to the Board of Directors and wanted to wish all the staff Merry Christmas and Happy Holidays.

2. General Manager

Acting General Manager, congratulated the new Board of Directors, President, and Vice President and commented on upcoming community events; announced that 4 proposals were received for the Financial plan and Cost of Service Study and results will be presented at an update Finance

WVWD

Minutes: 12/15/22

Committee meeting; announced that he would be taking the first week of January off; and lastly announced two awards given to the District by Association of California Water Agencies (ACWA), Presidents Special Recognition Award, and Rising star award.

3. General Counsel

No report given.

RECESS INTO CLOSED SESSION

The Board entered into Closed Session at 6:03 p.m. as provided in the Ralph M. Brown Act Government Code Section 54956.8 to discuss the following items listed on the agenda:

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (D) of Section 54956.9(B): Number of Cases: Two (2).
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Diana Gunn. vs. West Valley Water District, Case No. CIVSB2117195.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - pursuant to Paragraph one (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Patricia Romero vs. West Valley Water District, Case No. CIVDS2024402.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Nadia Loukeh. vs West Valley Water District, Case No. CIVSB2116242.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(s) Chief Financial Officer.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(s) Board Secretary.
- CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 - Public Employee Performance Evaluation - General Counsel.

RECONVENE THE MEETING

The Board reconvened the meeting at 6:51 p.m.

Mr. Vincent C. Ewing, Interim Legal Counsel reported out of Closed Session stating that multiple items were considered; however, no reportable actions were taken.

WVWD

Minutes: 12/15/22

ADJOURN

President Young adjourned the meeting at 7:40 p.m.

ATTEST:

Gregory Young
President of the Board of Directors
of West Valley Water District

Nancy M. Albitre
Acting Board Secretary

CERTIFICATE AS TO THE MEETING MINUTES OF THE BOARD OF DIRECTORS

I, Elvia Dominguez, Board Secretary of the West Valley Water District, certify that the above is a true and correct transcript from the minutes of a Regular meeting of Board of Directors of the West Valley Water District held at Rialto, CA on December 15, 2022, and that the meeting was duly called and held in all respects in accordance with the laws of the State of California and bylaws of the company and that a quorum was present.

Elvia Dominguez
Board Secretary

WVWD

Minutes: 12/15/22



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: CONTINGENCY FOR THE OLIVER P. ROEMER WATER FILTRATION FACILITY UPGRADE AND EXPANSION PROJECT

BACKGROUND:

To provide existing customers with a reliable and drought resistant water supply and to meet rising peak summer demands and projected demands due to infill and growth, West Valley Water District (District) is implementing the Oliver P. Roemer Water Filtration Facility Upgrade and Expansion Project (Project). The Project will increase treatment capacity at the facility by 7.2 mgd, for a total treatment capacity of 21.6 mgd and will upgrade critical facility components. The Project will replace aging infrastructure, increase system security, provide operational flexibility, and assist in responsibly managing regional groundwater basins. With the construction of this Project, the District is seeking to implement a conjunctive use strategy which is critical for the long term, sustainable water management for the region.

As part of the expansion, new facilities will be constructed including an influent and effluent pump station, filter and operations building with laboratory/SCADA area, PLC room, kitchen, staff area and training space. The new filter building will house three (3) new Trident Filter units with room for future expansion that can be utilized in the interim for storage of portable emergency generators. The westerly side of the Roemer WFF property along Riverside Ave. between Cedar Ave. and Linden Ave. will receive improvements which will showcase drought tolerant landscaping and provide a visually appealing enhancement to the neighborhood.

DISCUSSION:

In October 2022 the Board of Directors of West Valley Water District approved a design-build contract which did not include the cost to further the 30% design documents to final design and to upgrade and construct the facilities reflected in the refined scope of services. Construction contingency was allocated at the time, but may be prudent to do so. Contingency is the funds set aside to address unforeseen circumstances that arise during construction. Situations and examples where contingency may be utilized include:

- Unknown underground conflicts
- Unpredictable changes in the scope
- Unexpected costs that can arise

- Owner-requested changes
- Design upgrades/modifications

Unexpected costs are inevitable on a project of this magnitude and within the current unpredictable construction/procurement environment. Identifying the need for the unexpected cost through a change order and managing them as they arise are key to the project's success.

Change orders will be executed per the District's Purchasing/Procurement Policy and authorization levels per the Procurement Authorization Table. In the event a change is required in the field that exceeds the level within the Procurement Authorization Table and needs immediate attention, the Executive Committee will be apprised of the situation and the change order brought to the Board for ratification.

To cover those types of unexpected costs, a construction contingency is being requested for the project budget. The industry standard for construction contingencies is typically between 5 to 10% of the construction budget. A construction contingency of 5% or \$3,000,000 has been recommended and is being proposed.

FISCAL IMPACT:

This Project is included in the current Capital Improvement Program and is budgeted over multiple fiscal years. Rollover funds and current fiscal year funds will be used for this project and the remainder of the funds required will be included in future fiscal year budgets.

STAFF RECOMMENDATION:

Approve a construction contingency for the Oliver P. Roemer Water Filtration Facility Upgrade and Expansion Project budget in the amount of \$3,000,000.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

LJ:lj

MEETING HISTORY:

01/17/23 Engineering, Operations and Planning Committee REFERRED TO BOARD



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: AMENDMENT NO. 2 WITH TOM DODSON AND ASSOCIATES FOR
 THE 24-INCH TRANSMISSION MAIN ON PEPPER AVENUE AND I-10
 FWY RAILWAY

BACKGROUND:

West Valley Water District's (District) service area straddles the I-10 freeway at Pepper Avenue, where there exists a 24-inch transmission pipeline north and south of the freeway with a small section that needs to be constructed to connect the two transmission mains. This transmission main terminates south of the I-10 eastbound off-ramp and to make the final connection, a new 24-inch transmission main will have to be bored under the Union Pacific Railroad ("Railway") with a 36-inch casing and approximately 600 lineal feet of 24-inch fully welded steel pipe. The new connection will both improve water supply redundancy and water quality in the District's Pressure Zone 2.

DISCUSSION:

The District secured the services of Tom Dodson and Associates ("TDA") for the biology study of the project as requested by Caltrans. Subsequent to that, the Board of Directors approved additional services required to comply with Caltrans requirements for a historical/archaeological resources field survey. Additional studies are required by Caltrans and on November 17, 2022, TDA obtained a proposal from their subconsultant (Urban Crossroads) for an Air Quality Study Report, Air Quality Conformity Checklist and a Noise Impact Analysis. The work will be completed for TDA in reference to this project and no markup fees will be applied. Attached as Exhibit A is a copy of the proposal received by TDA.

FISCAL IMPACT:

The cost to perform the additional services is \$28,500.00. This item is included in the Fiscal Year 2022/23 Capital Improvement Budget under the W15008 Pepper Avenue at I-10 Fwy Zone 2 – 24" Transmission Main Railway Project. Sufficient funds are available in the project budget to cover the cost of Amendment No. 2.

STAFF RECOMMENDATION:

1. Approve Task Order Amendment No. 2 with TDA in the amount of \$28,500 for additional technical studies; and
2. Authorize the Acting General Manager to execute all related documents.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

BP:ls

ATTACHMENT(S):

1. Exhibit A - Proposal Received by TDA

MEETING HISTORY:

01/17/23 Engineering, Operations and Planning Committee REFERRED TO BOARD

EXHIBIT A

November 17, 2022

Mr. Tom Dodson
Tom Dodson & Associates
2150 N. Arrowhead Avenue
San Bernardino, CA 92405

WEST VALLEY WATER DISTRICT TECHNICAL STUDIES PROPOSAL

Mr. Tom Dodson,

Urban Crossroads, Inc. is pleased to submit this proposal agreement to Tom Dodson & Associates (**Client**) to provide technical analyses in support of the proposed West Valley Water District Project (**Project**), which is located adjacent to the west side of Pepper Avenue, approximately 400 feet south of Interstate 10 in the city of Colton. It is our understanding that the project is to consist of installing about 560 feet of 24" pipeline from the north side of the I-10 Freeway to the south side of the freeway.

The following master proposal includes a scope of work (see Exhibit A) and cost estimate (see Exhibit B) for each of the following technical reports:

- Air Quality Study Report (**ASQR**)
- Air Quality Conformity Checklist (**AQCA**)
- Noise Impact Analysis (**NIA**)

If you have any questions, please contact me at (949) 660-1994.

Respectfully submitted,
URBAN CROSSROADS, INC.



Aric Evatt
President

EXHIBIT A – SCOPE OF WORK

AQSR-1: AIR QUALITY STUDY REPORT

- AQSR-1.1 Prepare an Air Quality Study Report (AQSR) that analyzes air emissions associated with changes in vehicle traffic patterns resulting from the proposed project. Sturdy
- AQSR-1.2 Utilize the Caltrans Air Quality Conformity Analysis (AQCA) Findings Checklist to determine the scope of the air quality analysis requirements and identify necessary interagency consultation requirements. Identifying interagency consultation requirements is necessary to anticipate Caltrans and FHWA reviews and streamline the process.
- AQSR-1.3 Use data developed by the California Air Resources Board (CARB) and the South Coast Air Quality Management District (SCAQMD) to portray existing air quality conditions and to explain how those conditions are affected by local climate and topography.
- AQSR-1.4 Summarize the existing federal, state, and local air quality regulatory environment as it affects the proposed Action and shall also describe the location of sensitive receptors in the Action area.
- AQSR-1.5 Project-related construction emissions will be analyzed using The Road Construction Emissions Model per Caltrans and SCAQMD guidance, with emphasis on standard construction practices and enhanced measures used to minimize emissions.
- AQSR-1.6 Evaluate whether the proposed action meets transportation conformity requirements by determining whether it is included, as currently defined, in the most recent South California Association of Governments (SCAG) Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and Federal Transportation Improvement Program (FTIP) and by examining whether the proposed Action would cause or contribute to an exceedance of state or federal standards as required by Section 176(c) of the federal Clean Air Act. Additionally, emission controls and abatement measures shall be identified, if necessary, to reduce or eliminate any significant air quality impacts.
- AQSR-1.7 Assist the project design team (PDT) in the preparation of a SCAG TCWG form and attend the TCWG meeting. Obtain final determination from the TCWG and include as an appendix to the AQSR.
- AQSR-1.8 Address pollutant “hotspot” using the procedure outlined in the Transportation Project-Level Carbon Monoxide Protocol (CO Protocol) (University of California Davis, December 1997) and the Federal Highway Administration’s (FHWA’s) Transportation Conformity Guidance for Qualitative Hot-Spot Analysis in PM2.5 and PM10 Nonattainment and Maintenance Areas to conduct an air quality analysis of localized air quality impacts. This scope and cost assume that detailed CO hot spot modeling will not be required to determine CO emissions. This scope and cost also assume that no detailed modeling will be required by Caltrans or FHWA to address PM2.5 or PM10 local impacts.

- AQSR-1.9 Address Mobile Source Air Toxics (MSATs) based on the FHWA interim guidance dated February 2006. It is anticipated that emissions calculations and an alternatives analysis will not be required for the MSAT analysis.
- AQSR-1.10 Evaluate greenhouse gas (GHG) emissions based on emissions estimates associated with the proposed project.
- AQSR-1.11 Prepare an AQSR for submittal to Caltrans per the Caltrans annotated outline for Air Quality Study Reports.
- AQSR-1.12 Revise the air quality study report based on comments provided by Client for up to 2 review cycles.

AQSR-2: AIR QUALITY STUDY REPORT RESPONSE TO COMMENTS

- AQSR-2.1 Revise the air quality study report based on comments provided by Caltrans for up to 2 review cycles.

AQCA-3: AIR QUALITY CONFORMITY ANALYSIS AND CHECKLIST (OPTIONAL)

- AQCA-3.1 Prepare the AQCA cover letter, the AQCA, and finalize the AQCA Findings Checklist for submittal to the FHWA. The Air Quality Conformity Analysis will be prepared in accordance with the standard environmental reference annotated outline.
- AQCA-3.1 Revise the AQCA cover letter, AQCA, and AQCA Findings Checklist based on comments provided by the Client for up to 2 review cycles.

AQCA-4: AIR QUALITY CONFORMITY ANALYSIS RESPONSE TO COMMENTS

- AQCA-4.1 Revise the AQCA cover letter, AQCA, and AQCA Findings Checklist based on comments provided by the Caltrans for up to 2 review cycles.

NIA-4: NOISE IMPACT ANALYSIS

- NIA-5.1 Prepare a focused Noise Analysis (NIA) evaluating the construction noise impacts and potential noise abatement. The study shall be prepared in accordance with procedures specified in the Caltrans Traffic Noise Analysis Protocol (Protocol).
- NIA-5.2 Conduct a site visit to preliminarily identify noise sensitive land uses and other features of the Action area relevant to the noise study. Final selection of noise sensitive receptor location would be determined through consultation with the Caltrans District 8 Noise Specialist. Urban Crossroads recommends coordination with the Caltrans Noise Specialist to ensure that specific District 8 requirements are followed.
- NIA-5.3 Conduct a field noise survey to quantify and assess existing noise conditions at the selected noise-sensitive areas. Sound-level data shall be collected over a 10- to 30-minute period at selected locations throughout the day at up to six locations. In addition, two continuous 24-hour noise measurement shall be conducted to determine the loudest period(s).

- NIA-5.4 Urban Crossroads will evaluate potential construction noise impacts using the FHWA Road Construction Noise Model and methods recommended by FHWA and Caltrans.
- NIA-5.5 Urban Crossroads will evaluate potential construction noise impacts using the FHWA Road Construction Noise Model and methods recommended by FHWA and Caltrans.
- NIA-5.6 Revise the Noise study report based on comments provided by the Client for 1 review cycle.

NIA-6: NOISE ANALYSIS RESPONSE TO COMMENTS

- NIA-6.1 Revise the Noise study report based on comments provided by Caltrans for up to 2 review cycles.

MA-7: MEETING ATTENDANCE

This task does not include the attendance of any public hearings.

- MA-7.1 Attend external team or agency coordination meetings and calls as directed.

EXHIBIT B – PROFESSIONAL FEE

The fixed fee to accomplish the Scope of Work outlined in Exhibit A is as follows, all “Not to Exceed” fees will be billed on a time and materials basis:

AQ		
AQSR	Air Quality Study Report	\$8,500
	AQSR Response to Comments (Not to Exceed)	\$4,000
AQCA	Air Quality Conformity Analysis	\$4,000
	AQCA Response to Comments (Not to Exceed)	\$2,000
	Air Quality Total	\$18,500
NOISE		
NIA	Noise Impact Analysis	\$5,000
	NIA Response to Comments (Not to Exceed)	\$3,000
	Noise Total	\$8,000
MEETING ATTENDANCE		
MA	Meetings Total (Not to Exceed)	\$2,000
WEST VALLEY WATER DISTRICT TECHNICAL STUDIES PROPOSAL TOTAL		
		\$28,500

DELIVERABLES/TIMING

It is estimated that the draft technical studies will be completed in approximately **35** working days from the date of Client’s authorization and receipt of all necessary information. All requested data essential to complete the studies, including final site plan and project description shall be provided by the Client prior to the start of work. This schedule assumes Lead Agency approval of the transportation study scoping agreement within approximately 10 working days. A slower response time by the Lead Agency may result in the need to **extend** the schedule for all technical studies beyond the originally estimated completion date. Additionally, any delays resulting from circumstances beyond our control, **such as environmental occurrences, changes in the project description, and/or modifications in public/private policy** may extend the time schedule. In the event this occurs, Urban Crossroads, Inc. will make the Client aware of such issues and adjust expectations accordingly. A PDF (electronic) version of the report will be provided for the client’s use.

PAYMENT TERMS

If agreeable, this letter serves as our mutual, contractual agreement and authorization to proceed. The Client agrees to compensate Urban Crossroads on a Task Progress Basis (percentage of job completed) as work is completed. We are looking forward to serving you on this project. This proposal offer is valid for 60 days. Please sign one copy of this scope of work and return it to us for our files or send us the agreements utilized by your company.

Please send any future payments to our mailing address at:

Urban Crossroads, Inc.
1133 Camelback St. #8329
Newport Beach, CA 92658

CONTRACT APPROVAL:

Name: _____

Signature: _____

Firm: Tom Dodson & Associates _____

Date: _____

EXHIBIT C - BILLING RATES FOR URBAN CROSSROADS, INC.

Position	Hourly Rates
Principal	\$205-275
Senior Associate	\$150-220
Associate	\$110-175
Senior Analyst/Engineer	\$105-155
Analyst/Engineer	\$70-125
Assistant Analyst	\$65-115
Administrative Support	\$60-105

General

- (1) Reimbursable direct costs, such as reproduction, supplies, and messenger service will be billed at cost.
- (2) Hourly rates apply to work time, travel time, and time spent at public hearings and meetings. For overtime work, the above rates may be increased 50 percent.
- (3) Monthly billing statements are due within thirty (30) days of receipt.



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: TASK ORDER NO. 4 WITH MICHAEL BAKER INTERNATIONAL FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE LORD RANCH FACILITIES PROJECT

BACKGROUND:

The Lord Ranch Site (“Site”) is located on the east side of Pepper Avenue north of Baseline Road and south of State Route 210, in the City of Rialto, and is currently occupied by existing pump station 4-1, 3-2 Reservoir, and groundwater wells 7, 8A, and 36. West Valley Water District (“District”) proposes to construct several projects at the Site which would allow the District to utilize additional capacity through the Base Line Feeder (“BLF”) transmission pipeline, which provides groundwater from the San Bernardino Valley Municipal Water District. Water supplied through the BLF is boosted into the District’s northern service area. The proposed Lord Ranch Facilities Project (“Project”) include the construction and operation of a 1-million gallon aeration tank (R3-5), a booster pump station 4-3 (PS4-3) within a concrete masonry building, pipelines connecting the proposed tank and pump station to existing facilities, and site grading and drainage (Site Improvements).

DISCUSSION:

A Request for Proposal (“RFP”) was posted on PlanetBids for Construction Management and Inspection Services (“CMIS”) and sent out the RFP to seventeen (17) consulting firms. The District received proposals in response to the RFP from three (3) Consulting firms – Engineering Resources of Southern California, Inc. (“ERSC”), Michael Baker International (“MBI”), and Albert A. Webb Associates (“Webb”). The written proposals were reviewed by a three-member panel comprised by District Staff and were evaluated based on the following proposal evaluation criteria as:

1. Past performance and qualifications of the proposed team members on similar projects (20%).
2. Familiarity with and capacity to handle all aspects of the work (15%).
3. Ability to complete the project within the proposed time frame (10%).
4. The proposed project approach, scope, manner, and thoroughness in which it is presented in the proposal (25%).
5. Firm’s experience, staff availability, and financial responsibility (15%).

6. Consultant Fees (15%).

As specified in the RFP, “The District will select the proposal that best meets its needs and no one criterion will be determinative. While cost is a key consideration, the District reserves the right to choose the best proposal, which may not be based on price.” ERSC presented low construction management hours in comparison to both MBI and Webb and resulted in the lowest Consultant fees. A project of this magnitude and complexity would require additional hours which may result in an increase in ERSC’s fees. The Consultant Fees summary is shown in the table below:

Consulting Firm	Construction Management Hours	Proposal Services Cost
MBI	1,060	\$519,402.00
ERSC	360	\$425,525.00
Webb	1,088	\$633,900.00

Based on the evaluation criteria above, staff opines that ERSC may not have included a sufficient level of construction management hours to meet the requirements of the project and concluded that MBI provided the best value for the District’s needs for the Project. The District has utilized CMIS from MBI in the past, and found their services to be of good value. MBI comes highly recommended by several references and has a full understanding of the project. They are currently the project manager for the installation of a similar project and they have demonstrated extensive experience in booster pump stations, reservoirs and generators, and understand the effort needed to complete the Lord Ranch Facilities Project. Attached as **Exhibit A** is MBI’s proposal.

FISCAL IMPACT:

The cost to perform the CMIS for the Lord Ranch Facilities Project as proposed by MBI is \$519,402. This item is included in the Fiscal Year 2022/23 Capital Improvement Budget and sufficient funds are available in the project’s budget.

STAFF RECOMMENDATION:

Approve Task Order No. 4 with MBI in the amount of \$519,402 for CMIS and authorize the Acting General Manager to execute all related documents.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

BP:ls

ATTACHMENT(S):

1. Exhibit A - MBI's Proposal

MEETING HISTORY:

01/17/23 Engineering, Operations and Planning Committee REFERRED TO BOARD

EXHIBIT A

PROPOSAL

CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES LORD RANCH FACILITIES

W15003, W15004 & W15006



Michael Baker**I N T E R N A T I O N A L***We Make A Difference*

1. Cover Letter

December 22, 2022

West Valley Water District
855 West Baseline Road
Rialto, CA 92376Re: Proposal for Construction Management and Inspection Services
Lord Ranch Facilities (W15003, W15004 & W15006)

Michael Baker International, Inc. (Michael Baker), a privately owned corporation, is pleased to present this proposal to West Valley Water District (WVWD or District) to provide Construction Management and Inspection for the Lord Ranch Facilities Construction Project. Michael Baker's team of highly experienced individuals are well positioned to provide the requested services and has performed these services for WVWD in the recent past. As WVWD's construction representative, we will provide support toward a successfully completed project within budget and on schedule.

Local, Dedicated, and Experienced Pump Station, Pipeline and Welded Steel Reservoir Professionals: The work will be primarily staffed out of the Michael Baker Ontario office (3536 Concours, Ste. 100, Ontario, CA 91764). Key team members include Professional Engineers Patrick Hanify and Aaron Singer, who live locally in the Inland Empire, just minutes from the project site, and who have extensive experience providing construction management/inspection services on water infrastructure projects to WVWD since 2019 including for various site improvement and pipeline projects. They have also provided Construction Management for similar projects; the recently completed Kiowa Plant, Bear Valley Booster and Irwin Reservoir projects and as such are familiar with the needs to successfully complete this critical project.

A Team with the WVWD's Interest at its Core: Our goal every day is to deliver a safe project with a focus on quality, schedule, and budget, the core elements of a successful construction program. We are prepared to provide a group of talented professionals that have right experience and are adept at providing transparent and smooth inspection services. Your interests are our interests, and our vision is to support the successful completion of your project in accordance with the contract documents.

Effective Construction Management Plans: All construction projects carry inherent risks, and construction projects within and around existing facilities even more so. Our number one task as WVWD's representative is to manage the project risks to minimize negative impacts on cost, schedule, and quality and the key to successful project delivery is a well-vetted plan that is updated regularly, with a focus on effective project delivery and timely project closeout, providing deliverables such as a construction management file, O&M manuals and record drawings.

Patrick Hanify will serve as Michael Baker's Project Manager. Michael Baker has enjoyed its relationships on past projects with WVWD and look forward to continuing to our support. Please feel free to contact Patrick, at 760/267-6389 or phanify@mbakerintl.com, if you have any questions on the proposal or desire to negotiate any of the terms shown on the proposed fee schedules.

Michael Baker has read the RFP and understands the project and services required and will comply with all terms and conditions of the RFP. This proposal will remain valid for a period of not less than ninety (90) days from the date of this submittal. We also acknowledge Addenda 1, 2 and 3.

Sincerely,

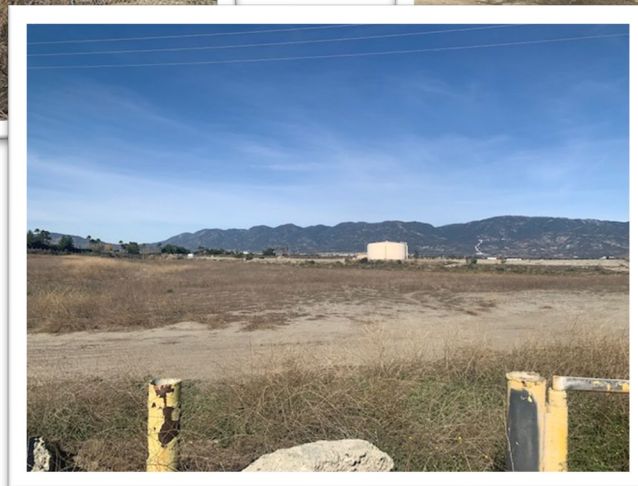

Tanya Bilezikjian, PE, QSD/P
Vice President

Patrick Hanify, PE, CCM, T2, D2, QSP/D, CISEC
Project Manager / Resident Engineer

Contact: Patrick Hanify
Project Manager/Resident
Engineer
(760) 267-6389
phanify@mbakerintl.com

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2. Background on Firm

Firm History

Michael Baker International (Michael Baker) is a private company headquartered in Pennsylvania, since 1940. Michael Baker offers a professional staff of nearly 600 employees in California and over 3,500 employees globally. With an annual revenue of more than \$1 billion, we have completed projects in over 90 countries, with over 700 local agencies.

Michael Baker is a full-service consulting firm providing planning, engineering, surveying, and related professional services with staff in our Ontario, Temecula, and Palm Desert offices serving both public agencies and private clients in the Inland Empire for over 20 years. We have expertise in construction management and inspection; water and wastewater engineering; survey and mapping; geographic information technology; transportation planning and engineering; traffic planning and design; civil, structural, and electrical engineering; land development; architecture, environmental planning; land use planning, urban design, and landscape architecture. The project will be staffed from our Ontario office which has over 67 engineers, surveyors and planners available to support specific project assignments.

The Michael Baker team will provide the District with fully qualified and experienced Construction Management and Inspection staff that will act in the best interest of the District. Our Team will act as the eyes and ears of the District, striving to ensure that the work is completed per plans, specifications, and local standards, within the project schedule and budget. We will document the work of the contractor via construction reports and accompanied construction photographs and meet regularly with the contractor to discuss their ongoing commitment to the safety of the public and workers.

Company Overview

YEAR FOUNDED: 1940

FORM OF ORGANIZATION:

Pennsylvania Corporation
 Parent Company: Michael Baker
 International Holdco Corporation
 – 100% Ownership

LEGAL NAME OF FIRM:

Michael Baker
 International

OFFICES:

Locally: 9
 Nationally: 90

EMPLOYEES: 3,582

SOUTHERN CALIFORNIA OFFICE LOCATIONS:

Camarillo Palm Desert
 Carlsbad San Diego
 Long Beach Santa Ana
 Los Angeles Temecula
 Ontario

CALIFORNIA DEPARTMENT OF INDUSTRIAL

RELATIONS:

#PW-LR-10000631983.
 Registration expires 6/30/2023.

Project Team

Michael Baker's proposed team understands the need to be flexible and highly responsive when executing task order requests. Our goal is to serve as an extension of your team and facilitate project success. Following is an Organization Chart prepared to take advantage of the strengths of our expert staff, while keeping the structure streamlined to maintain efficiency, quality, and accountability. The Michael Baker staff included in the team is based out of Michael Baker's Ontario office all members have provided construction management services on similar projects. Should the project inspector be unavailable due to illness, vacation, etc., they will be replaced by the project RE/CM. This is done to the maximum extent possible to avoid gaps in coverage and ensure that staff with knowledge of the project performs this critical task.

Mr. Aaron Singer will serve as the Construction Manager and be the District's primary point of contact. Aaron has provided field engineer

and inspection services on projects for West Valley, including Santa Ana Ph I and Bloomington Phase 3A, and for water utilities throughout Southern California. Aaron is also coming off the recently completed Kiowa Pump Station and is well suited for this role.

Aaron Singer will spearhead the effort of coordinating the needs for the construction inspection throughout the contract. Ned Jutric will serve as the primary full-time construction inspector onsite having had 27 years of experience within the Heavy Civil/Mechanical Industry with similar project experience provided for the Jamacha Pump Station Replacement. Subconsultant MCS will perform coating inspection, and subconsultant RMA will provide materials testing and geotechnical services. Both teaming partners have performed in these capacities on several successful projects and are trusted experts in their fields.

The Michael Baker Support Team

Michael Baker has an unmatched support staff for this project. Miles Costanza, Marek Przywara, and Sal Sheikh will serve as the support team, and will be available to the construction manager, resident engineer, and inspectors to answer questions, provide clarifications, and help review contractor and agency documents when specialized experience beyond the typical construction project is needed. Each member of the support team has been selected based on their expertise in design of these types of projects. Michael Baker understands that we are not currently under contract to provide Engineering Services During Construction as part of the design contract. We recommend that the design team remain

involved during construction as they will be a valuable resource should design changes need to be made, if unforeseen conditions are encountered in the field, if deviations are submitted for critical construction materials, or if assistance with SCE service items (Green Tag Inspection) or startup/testing is necessary. We could also include these services as part of the Construction Management Contract and Michael Baker is uniquely positioned to do this. If this is the desire of the District Michael Baker recommends an additional budget of \$20,000.00 to be used as needed and authorized by WWVD to engage the Engineers of Record.



LOCAL. AVAILABLE. RESPONSIVE.

With a local, committed, and qualified construction manager, we have the right chemistry and know-how to get the job done.

Organization Chart



Project Team Qualifications Matrix

Team Member	Yrs. of Exp	Qualifications
Patrick Hanify Project Manager / Resident Engineer	17	B.S., 2007, Civil Engineering, Geospatial Option, CalPoly, Pomona Professional Engineer - Civil, CA, 2012, 79874 Grade II Water Distribution Operator, CA, 2018, 49529 Grade II Water Treatment Operator, CA, 2011, 32145 Certified Inspector of Sediment & Erosion Control, CA, 2012, 0789 Qualified SWPPP Practitioner (QSP), CA, 2011, 20942 Certified Construction Manager, 2018, 8612 OSHA 30-Hour Construction Outreach Training, 2008
Tanya Bilezikjian Principal In Charge	18	M.S., 2001, Civil Engineering/Environmental, University of California, Irvine B.S., 1999, Chemical Engineering, University of California, Irvine Professional Engineer – Civil, CA 2008, 72119 Qualified SWPPP Developer/Practitioner, CA, 2010, 00072
Aaron Singer Construction Manager	7	B.S.C.E., 2016, Civil Engineering, California Baptist University Professional Engineer – Civil, CA 2022, 94535 OSHA 30-Hour Construction Outreach Training
Ned Jutric Inspector	27	M.S., Environmental Quality Engineering, University of Alaska B.S., Mechanical Engineering, the University of Sarajevo



3. Statement of Understanding and Approach

Project Understanding

Having visited the site and reviewed the provided plans, specifications, 2020 Water Facilities Master Plan and the Fiscal 2021-2022 Capital Improvement Budget, we understand that WVWD is seeking to increase the pumping capacity of Pressure Zone 4 to meet the peak day demands for Pressure Zone 4 and also provide water to Pressure Zones 5, 6, 7 and 8, which are supply dependent pressure zones. Based on this demand, approximately 16,000 gpm of additional pump station capacity is recommended in this zone. To provide some of this additional capacity, WVWD proposes to construct several projects at the Lord Ranch Facility, which would allow the District to utilize additional capacity through the Base Line Feeder ("BLF") transmission pipeline, the source of which is purchased groundwater from the San Bernardino Valley Municipal Water District. The proposed infrastructure projects on the Site include the construction and operation of the 1-million-gallon Aeration Tank ("R3-5") Project W15003, the Booster Pump Station 4-3 ("PS4-3") Project W15004 within a concrete masonry building, pipelines connecting the proposed tank and pump station to existing facilities, and Site Grading and Drainage Improvements ("Site Improvements") Project W15006. The PS4-3 Booster Pump Station is ultimately designed for eight booster pumps with an approximate 2,980 gpm capacity and a station capacity of approximately 20.0 million gallons per day (mgd) (20,860 gpm with

one pump on standby). This booster station will be initially equipped with four pumps for a capacity of 8.6 mgd or 8,940 gpm with one pump on standby.

The R3-5 Reservoir is a 1-million-gallon steel welded Aeration Tank. The 80 foot diameter 35 foot tall reservoir is not intended to float on the District's distribution system and will serve as a forebay to the Lord Ranch Facility pump station expansion.

The Site Improvement Project will provide updates to the overall Lord Ranch facility that is currently occupied by existing pump station 4-1, 3-2 Reservoir, and groundwater wells 7, 8A, and 36.

The project primarily consists of the following items:

- Construction of a new steel welded 1.0 MG Aeration Tank
- Construction of new 8,940 gpm pump station within a concrete masonry building
- 750 KW generator
- Steel site piping and connections to the proposed tank and existing facilities
- Exterior fuel tank and appurtenances
- New SCE service
- Site improvements including grading, drainage, paving, fencing and modifications to the existing Reservoir R3-2

Key Observations

The Michael Baker team has reviewed the documents and, based upon our history and experience, identified the following project specific challenges and solutions:

#1 Key Issue/Risk – Procurement and Aggressive Schedule

Due to current economic conditions, as we have seen with similar projects, materials procurement times have increased significantly on several project-critical items. These procurement times could have a significant impact on the contractor's overall schedule. These items include:

- Standby Generator – As noted in Addendum 2, the generator is now expected to take approximately 2 years for delivery

- Motor Control Center – We have recently seen MCCs take 4-6 weeks to provide a submittal than procurement times of 10-16 months
- Switchboard – We have recently seen QED switchboards take 4-6 weeks to provide a submittal than procurement times over 1 year
- Pumps and Motors – We have seen submittals take 4-6 weeks followed by another 26 weeks to procure

The best way to mitigate these durations is to push the contractor early to begin procurement. Michael Baker will engage the contractor prior to the NTP and preconstruction meeting to encourage they begin this process and discourage deviation from the plans and specs to shorten the initial timelines. We will also request updates from the contractor and their suppliers on these

items during each progress meeting to stay on top of these times. Some additional measures that could also improve procurement durations are removing the shop testing requirements for the pumps and motors: we would not recommend this but it could shave 10-12 weeks off procurement based upon information from pumping suppliers. Another way to decrease procurement time for the switchboard is to consider a non-custom model. We have observed more common switchboards have significantly shorter procurement times but it comes at the expense of the custom features of the switchboard included in the design. However, neither option should be considered if it does not impact the overall completion date, which would likely be centered around the generator. One solution related to the generator could be to commission the facilities without the generator to allow WVWD to have use of these facilities while they await the delivery of the generator. Additionally, WVWD could install a generator connection box to allow for a portable emergency generator to be brought to site and utilized in an emergency condition until the permanent generator is delivered and installed. This option would have design and cost impacts that should be considered but it would allow for flexibility and use of the facilities prior to overall project completion.

#2 Key Issue/Risk – Near Critical Construction Activities

With the potential of significant procurement times as noted in key issue #1 it could be easy for the contractor to lose sight of other near critical path tasks. Based upon work on similar projects, a few of these items include the Edison service items and the steel welded tank.

For the Edison service work, the contractor is required to schedule Edison's service and coordinate all Edison's inspections in accordance with the requirements of SCE. Ensuring the contractor includes these efforts within their schedule and follows up with the contractor throughout the project during the bi-weekly progress meetings will help mitigate any potential issues.

While the materials for the steel tank do not appear to currently be a significant impact, there are few qualified contractors to perform this work. Because of this, these contractors are overextended and can take much longer to produce submittals, mobilize to site and complete their work. Similar to the approach to the new SCE service above we will engage the contractor early and often to ensure these activities are on track and mitigate potential impact to the schedule.

#3 Key Issue/Risk – Tie-ins

This project includes multiple connections to the existing infrastructure. We will ensure that the contractor potholes and verifies the location of all existing utility lines prior to any excavation and that, whenever connecting to existing infrastructure, a thought out and well-prepared plan can help bring a successful, rapid, and uneventful system connection.

#4 Key Issue/Risk – Material Deviations

As with most projects, the contractor will likely look to deviate from the specifications as it relates to material manufacturers and other contract requirements. With so many materials on this project having long procurement times, it will be critical that the contractor identify and note any and all deviations with every submittal. Our process of review looks for these deviations prior to engaging the engineer of record or WVWD to make sure that the submittal is per plan or detailed in such a way that will limit review time and resubmittals by the contractor. We also detail this process very clearly in the preconstruction meeting to set the tone early. Common deviations that we have observed on recent similar projects are the steel welded tank submittal and the tank appurtenances, and the CML&CMC piping submittals and the addition of flanges and other additional connections. Understanding and addressing these submittals and potential deviations early will ensure these activities are on track and mitigate potential impacts to the schedule.

#5 Key Issue/Risk – Existing Conditions

Having visited the site, it appears the plans do not address some existing conditions that could be considered a changed condition if not addressed during the bid. These items are the pile of spoils towards the middle of the project site, the existence of a above-ground utility box that is potentially a phone utility box, and the existence of a blow-off near the location of the proposed entrance within the new site paving. These items are all visible from Pepper Avenue. However, calling these items out during a potential pre-bid meeting and within an addendum issued prior to receipt of bids would prevent a potential change order to address these items.



Differentiating Services

- The Michael Baker team is currently wrapping up the construction management of two booster pump stations with one having an on-site emergency generator, and two other projects to erect steel welded reservoirs. The proposed team also recently completed the Kiowa Plant Project which is very comparable to the Lord Ranch Facilities Project, as it contained a booster pump station with a new on-site welded reservoir, site grading and an emergency on-site generator. In addition to this recent experience, our team also includes Miles Costanza, Marek Przywara, and Sal Sheikh all of whom have been involved with the design of WVWD's 7-2 Pump Station.
- On the last three Construction Management contracts that Michael Baker provided to WVWD, with the help of District staff, we have successfully negotiated each project to be completed under the initial Contract Value. Michael Baker's team looks for efficiency values wherever and whenever possible.
 - Reservoir 2-3 Site Improvements was completed \$4.5k under the original contract value and negotiated nearly 18% of the contract value in project credits.
 - Bloomington 3A was completed \$26k under the original contract.
 - Santa Ana Phase I was completed \$12k under the original contract.
- Similarly on these projects Michael Baker completed the projects without expending the full contract value for our services.
 - Reservoir 2-3 Site Improvements was completed with \$3.5k remaining in value on a \$74k contract.
 - Bloomington 3A was completed with \$58k remaining in value on a \$450k contract.
 - Santa Ana Phase I was completed with \$30.5k remaining in value on a \$192k contract.

Project Approach / Methodology

Michael Baker will perform comprehensive construction management services throughout the entirety of the project and will provide technical and administrative management services. Michael Baker will provide coordination and oversight of all activities related to the construction of the project, maintain close liaison with WVWD's designated staff, and copy the WVWD staff on all correspondence. Michael Baker will provide professional construction management services including but not limited to pre-construction, construction management, records, construction reports, and project administration in accordance with the requirements of the Scope-of-Work.

Michael Baker will serve as an extension of the District's staff. Our construction management team has extensive experience overseeing the construction of water infrastructure from the perspective of a public utility. We have the right background to understand and represent the District's interests and work diligently to manage the project budget and construction quality.

Role of the Construction Management Team

The primary role of your CM team is to represent the District by protecting the District's investment, managing the project risks associated with change order costs and potential delays, and

guiding the Contractor through the startup and commissioning process to deliver the four typical metrics of every successful project:

1. On Time. Manage the schedule so the project is delivered within the planned time frame, including any verified extensions, from breaking ground to commissioning.
2. On Budget. Manage the construction process and change orders to deliver the project within the budget, the planned contingency, and without claims.
3. Quality. Implement a quality assurance process to deliver good workmanship, long-lasting value, and a well-constructed plant Operations staff readily accepts.
4. Safely Built. Deliver the project constructed in a safe manner by the Contractor, with no recordable accidents.

Managing the Schedule

Schedule is a key driver with any project. We will diligently work with the District, Designer, and Contractor to identify potential delays before they arise and look to implement schedule reducing strategies. Our team will make sure that the Contractor provides their Look Ahead Schedules. The Look Ahead Schedule will include

activity IDs, activity descriptions, and activity float values that correlate to the baseline schedule. The schedule will be updated prior to every progress meeting and communicated to all involved Subcontractors, inspectors, operation, and management staff. The monthly schedule update will reflect the Contractor's schedule performance and forecast dates of key activities and milestones. It will also show the critical activities leading to the achievement date of key milestones. Reviewing the schedule with the Contractor will help facilitate practical solutions to enhance the construction schedule, identify issues that could potentially impact the schedule, and mitigate schedule delays when encountered. Our team's experience working with Contractors gives us a unique perspective into the Contractor's scheduling process and will provide valuable insight and practical knowledge to help facilitate proactive solutions to any schedule-related challenges.

CM Safety Approach

Safety is the priority of our team. The selected Contractors will be responsible for site safety, but our job will be to review and help to oversee the safety procedures developed by the Contractor. Michael Baker's internal SLAM Safety Program will be the centerpoint of our safety approach: Stop, Look, Assess, and Manage risks. Michael Baker's Regional Construction Services Team includes more than 20 Cal-OSHA Certified and safety trained professionals, all with an excellent safety record. Safety is our top priority, with the commitment of the Executive Management at Michael Baker, our staff is prepared to monitor construction site safety.

Document Control System

Michael Baker utilizes password-protected, web-based, project specific Document Tracking System web-site (BOX.com). The BOX system is available to allow the District, and all project team members, to obtain up-to-date construction management and inspection information including: Plans and Specifications, NPDES Permit and SWPPP Compliance Reporting and Documentation, Daily Reports, Submittals, RFI's, Punch Lists, Materials Tickets and Test Reports, Meeting Minutes, and Images seamlessly 24 hours a day. Use of these technologies allows Michael Baker the ability to perform nearly every conceivable construction management task, efficiently and economically.

Ultimately, our team's overarching role is to make sure the District receives the full value of its investment in the construction contract and the CM oversight.



Contract Compliance Procedures

Expediting and processing RFIs, submittal reviews, clarifications, change orders, and contract closeout activities are critical to all projects. The best opportunity to control and protect against change orders is during the processing of these documents and prior to the contractor mobilizing to site. Our approach is to review and respond to as many of the RFIs and submittals as possible in the field, before involving the Design/Reviewing Engineer. Clearly there are RFIs that only the Design Engineer can address, and in such cases we will immediately transmit such RFIs to the Design Engineer for review. In our experience, many RFIs can be addressed by simply pointing the General Contractor to the appropriate section of the contract documents. Part of our responsibility is to monitor and vet both the RFIs and responses for clarity, time impacts, scope changes, repeated questions, design intent changes, quality changes, cost changes, contract term changes, criticality, constructibility, response times, owner preferences, and solutions.

Proactive Dispute Avoidance & Resolution Leads to Fewer Claims

As the District's Construction Manager, Michael Baker will be the central conduit for communication between the Contractor, the District, and other jurisdictional parties. Our role is integral to managing requests for modifications in the drawings and specifications. Regardless of the consultant's good work in preparing the contract documents, there will be differing site conditions, operational complications, equipment compatibility issues, conflicts or problems with the contract documents, and scope changes throughout project construction that will necessitate changes. Michael Baker applies a systematic approach to change order management so that contract changes are handled efficiently and fairly.

Experience has taught us that the best way to resolve a conflict is to avoid it in the first place. Michael Baker will take actions to avoid disputes including:

- Helping the District to allocate risks clearly and fairly based on the contract documents
- Performing contract obligations on-time and maintain complete records
- Defining problems quickly and working diligently to contain the condition and minimize impacts
- Cooperating with other team members and remaining flexible

If conflicts do arise, Michael Baker will lead efforts to resolve the issues outside of litigation. We will apply our experience and expertise within the framework established in the contract documents to work towards an acceptable outcome.

Michael Baker will give the District a clear picture of the substance and implications surrounding a potential change so that the District can make a well-informed decision.

The greatest opportunity to drive a project to success comes in the preconstruction phase. Our value to the client and the team comes from our "lessons learned" and our construction management systems to collect and manage information.

Responsibilities of WVWD and Michael Baker

Responsibilities of WVWD:

- 1) Schedule Operations or provide appropriate contacts to WVWD staff for shutdowns and tie-ins once requested and scheduled by the Contractor.
- 2) Provide record drawings and pipeline atlas maps for work should the project require additional information.
- 3) The District and/or Contractor will provide construction staking and Survey.
- 4) The District and/or Contractor will provide any necessary permits.
- 5) The District and/or Contractor will provide all compaction testing and welding inspection.
- 6) Authorize any deviation from the contract documents or approve any substitute materials or equipment.
- 7) Attend progress meetings as needed.
- 8) Coordinate with the Engineer of Record for issues that require their input; Michael Baker can perform this coordination effort but would seek authorization from WVWD and guidelines (if any) for that communication).

- 9) In the unlikely event that the project encounters a changed condition during construction, WVWD will expedite authorization for changes in the work should conditions in the field require swift response in order to avoid impact to the project schedule and construction costs.

Responsibilities of Michael Baker:

- 1) Provide the requirements of the scope as outlined in the RFP and herein.
- 2) Serve as WVWD's liaison with the Contractor.
- 3) Assist the District's Engineer in carrying out the responsibilities at the Project site.
- 4) We recommend that the design team remain involved during construction as they will be a valuable resource should changes need to be made to the design, unforeseen conditions are encountered in the field, deviations are submitted for critical construction materials, assistance with SCE service items (Green Tag Inspection), and/or assistance with start-up and testing is needed. Additionally, retaining the design consultant allows for the continuity of design intent.





4. Scope of Work

Distribution of Responsibilities

The Michael Baker team understands and can provide all of the scope of services as outlined in the RFP. However, in the interest of brevity we will not describe all the tasks in detail. Michael Baker's team understands that the fundamentals for successful project delivery are the people, processes, and tools.

Michael Baker also acknowledges the following items:

- Michael Baker may not authorize any deviation from the contract documents or approve any substitute materials or equipment.
- Michael Baker may not undertake any of the responsibilities of the Contractor, Subcontractors, or Contractor's superintendent.
- Michael Baker may not expedite work for the Contractor.
- Michael Baker may not advise on or issue directions relative to any aspect of the means, methods, techniques, sequences or procedures of construction unless such is specifically called for in the contract documents.
- Michael Baker may not advise on or issue directions as to safety precautions and programs in connection with the work.
- Michael Baker may not authorize the owner to occupy the project in whole or in part.
- Michael Baker may not participate in specialized field or laboratory tests.

Task 1 - Construction Management Services

A. Schedules

- Michael Baker will review the construction progress schedule, schedule of Shop Drawing submissions, and schedule of values prepared by the Contractor. Michael Baker will consult with the District's Engineer concerning their acceptability. Michael Baker shall advise WVWD of problems and provide suggestions for correcting problems. Michael Baker shall assist in advising affected agencies and the public of schedule changes.

B. Meetings

- **Pre-Bid Conference** - Michael Baker will attend and document one pre-construction conference. Prepare and distribute agendas to those in attendance. It is assumed that there will be one 2-hour meeting attended by project manager and construction manager.
- **Pre-Construction Conference** - Michael Baker will attend and document one pre-construction conference. Prepare and distribute agendas and meeting minutes to those in attendance. It is assumed that there will be one 2-hour meeting attended by Michael Baker staff.

- **Progress Meetings** - Michael Baker will plan, organize, attend, and document progress meetings, as-needed, with the Contractor in consultation with the District's Engineer. At a minimum, meeting attendees will review the contractor's look ahead schedule, review status of submittals, requests for information or clarification, and potential change orders, progress payments, and address issues affecting performance of the work. The budget is based on 24 bi-weekly 1-hour meetings attended by Michael Baker's construction manager. The project inspector will attend all site meetings during construction and as the meetings dictate, and the project manager will attend as necessary (at least 16 meetings). Michael Baker assumes these meetings will be conducted virtually if the meeting takes place prior to mobilization or as the work dictates.

C. Liaison

- Serve as the District's liaison with the Contractor, working principally through the Contractor's superintendent and assisting him in understanding the intent of the Contract Documents.

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- Assist in obtaining additional details or information, when required at the job site for proper execution of the Work.
- Alert the Contractor directly and through his superintendent, to the hazards involved in accepting or acting upon instructions from the District or others, except instructions transmitted through the District's Engineer or the Contractor itself.
- Coordinate with District operations staff, as necessary, for shutdowns, tie-ins, water quality testing, and any other activity related to the District's existing system.

D. Shop Drawings

- Review and approve Shop Drawings per the Drawings and Specifications and District concurrence.
- Advise the District's Engineer and the Contractor or his superintendent immediately of the commencement of any Work requiring a Shop Drawing submission if the submission has not been approved by the District's Engineer.
- Respond to RFIs – We are assuming 10 RFIs for this proposal.
- The budget is based on tracking and routing 30 submittals, including re-submittals.

E. Review of Work, Rejection of Defective Work, Inspections and Tests

- Michael Baker will conduct on-site observations of the Work in progress to assist the District's Engineer in determining that the project is proceeding in accordance with the contract documents and that completed work will conform to the requirements of the contract documents.
- Milestone on-site observation services serve to review compliance with the contract documents. These milestone observations do not constitute a complete quality control inspection program and will be provided to observe periodic, general compliance with the contract documents only.
- Report to the District's Engineer whenever it is believed that any work is unsatisfactory, faulty or defective, or does not conform to the requirements of the contract documents, or does not meet the requirements of any inspections, tests, or approval required to be made; and advise the District's Engineer when they believe the work should be corrected, rejected, or should be uncovered for observation, or requires

special testing or inspection. Michael Baker will consult with the inspection team for recommendations. The correspondence will likely be conveyed through a construction deficiency notice or a quality discrepancy report.

- Verify that tests, equipment, and systems start-ups and operating and maintenance instructions are conducted as required by the contract documents and in the presence of the required personnel, and that the Contractor maintains adequate records thereof; observe record and report to the District's Engineer appropriate details relative to the test procedures and start-ups. This will include the compaction tests as required by the construction contract.
- Accompany visiting inspectors representing public or other agencies having jurisdiction over the project; record the outcome of these inspections and report to the District's Engineer. It is anticipated that no such visits will occur on this project; however we will assume one such visit may occur.

F. Interpretation of Contract Documents

- Transmit to the Contractor the District Engineer's clarifications and interpretations of the contract documents.

G. Modifications

- Receive, consider, and evaluate the Contractor's suggestions for modifications in drawings or specifications and report them with recommendations to the District's Engineer. Perform change order analysis and make recommendations to the District's Engineer.
- Michael Baker shall advise WVWD when changes are needed and assist WVWD with preparation of change orders, as needed. We will receive, track, review and provide recommendations regarding all Contractor requests for changes, including whether the changes are warranted.
- Assumes the review and processing of four change order requests.

H. Records

- Michael Baker will maintain digital, orderly files for correspondence, reports of job conferences, shop drawings and samples submissions, and contract documents including all addenda, change orders, field orders, additional drawings issued subsequent to the execution of the agreement, the District Engineer's clarifications and interpretations of the

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contract documents, progress reports, and other project-related documents.

- Michael Baker will keep a daily log, recording hours on the job site, weather conditions, data relative to questions of extras or deductions, list of visiting officials, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures. We will provide copies to the District's Engineer. This will be done for the days on-site only and will request this information be included in the third-party inspection reports.
- Michael Baker will maintain a digital record of names, addresses, and telephone numbers of all the Contractors, Subcontractors, and major Suppliers of equipment and materials to the site.
- Michael Baker utilizes "BOX", a state of the art, password-protected, web-based, project specific Document Tracking System (DTS) web-site. This system provides real-time status and instant access for all project team members, to obtain up-to-date, construction management information including: plans and specifications, submittals, RFI's, punch lists, materials tickets, progress payments, meeting minutes, and photographic images seamlessly, 24 hours a day.
- Michael Baker will maintain logs to file, track, and process correspondence, submittals, RFIs/RFCs, and other documents. Logs will be in Microsoft Excel format. Project correspondence will be conducted via email whenever possible and project documents will be transmitted and stored in digital format. Upon project completion, Michael Baker will provide an electronic copy of the project file database via thumb drive for the District to download.

I. Reports

- Furnish periodic reports as required of progress of the Work and the Contractor's compliance with the approved progress schedule and schedule of shop drawing submissions. The reports are to be accompanied with photographic documentation of project progress. Report and photographs can be submitted in digital format. Reports are due no later than two days following the review of the work performed and shall be submitted to the District's Engineer.

- Consult with the District's Engineer in advance of scheduled major tests, inspection or start of important phases of the work.
- The budget is based on preparing two (2) summary reports, mid project and at project closeout but this information will be discussed and documented during progress meeting.

J. As-builts

- Review and verify Contractor's redline as-builts and provide the District Engineer with an original hard and scanned copy.

K. Payment Requisitions

- Review applications for payment with the Contractor for compliance with the established procedure for their submission and forward them with recommendations to the District's Engineer, noting particularly their relation to the schedule of values, work completed, and materials and equipment delivered at the site, including final retention, substantially complete and recommended filing of Notice of Completion. Michael Baker will also ensure that payment requests are accompanied with the appropriate releases.
- It is assumed that the construction manager will be required to review up to 12 contractor pay applications and that the inspection team will assist with quantities completed to date for each pay application.

L. Guarantees, Certificates, Maintenance and Operation Manuals

- During the course of work, Michael Baker will verify that guarantees, certificates, maintenance and operation manuals, and other data required to be assembled and furnished by the Contractor are applicable to the items actually installed; and submit this material to the District's Engineer for his review and forwarding to the Owner prior to final acceptance of the project.

M. Completion

- Before the District issues a Certificate of Substantial Completion, Michael Baker will submit to the Contractor a list of observed items requiring correction (punch-list). This will include comparison to preconstruction conditions.

- Michael Baker will conduct a final inspection with the District, District's Engineer, and Contractor and prepare a final list of items to be corrected.
- Michael Baker will verify that all items on the final list have been corrected to the satisfaction of the District's Engineer.
- Michael Baker will complete all project close-out tasks within 30 days of the filing of the NOC and receipt of the Retention Pay Application.

Task 2 - Construction Inspection Services

In addition to working with the Construction Manager and WVWD on the tasks above and noted in the RFP the on-site inspector will also be providing:

- The inspector will be present for the duration of the estimated 360 calendar day construction contract. The inspector will cover all major aspects of the work which can affect the quality and the long-term performance of the project. The inspector will wear personal protective equipment, including appropriate headgear, footwear and reflectorized vest, when on the project site.
- The inspector will have on the project all necessary equipment, tools, and supplies needed to carry out the required duties. The construction inspection services will include comprehensive observation and inspection. Additionally, the inspector will perform the following tasks as part of their services:
 - Review plans and specifications and other construction related documents.
 - Photograph project prior, during and after construction.
 - Interpret plans, specifications and regulations and ensure that contractors are following their contracts. Provide inspection to ensure projects are constructed according to project plans and specifications.
 - Provide continuous inspection of the Work of the Contractor at the site when being performed.
 - Maintain daily logs showing site and weather conditions; traffic control measures taken by the contractors; labor, equipment and materials used; quantity of work performed; and major incidents/safety violations. Daily logs are to be submitted to the Construction Manager upon project completion.
 - Provide accurate measurements of work completed by contractors in accordance with contract documents.
 - Review and evaluate proposed change orders and render recommendations to the Construction Manager.
 - Monitor contractor's compliance with established safety regulations. Observe public safety and convenience. Coordinate with contractor access to adjacent businesses/residents during construction.
 - Review soil compaction and materials testing. Ensure that contractors do not install materials without approved material testing. All failed tests will be noted and corrective measures taken.

Michael Baker assumes the following:

- The District and/or Contractor will provide construction staking and survey.
- Labor and expenses to be billed on a time and materials basis until the project is completed or the budget is expended.
- ODC's to be billed at cost +15%.
- Contractor to pay for all overtime inspection.
- Source inspection/witness testing beyond shop coating inspection will be quoted if needed and locations of inspection identified.
- Contractor to pay for all processing costs related to submittals beyond the first resubmittal.
- Overtime rates will be at the rates at 1.5, and double time at 2.0 provided and attached in the standard rate sheet.
- For personnel types not shown, if needed, will be billed at the rates on the standard rate sheet for the year in which the agreement is executed.
- The Estimate does not include permit procurement.

5. References

Representative Projects	
<p>Project Name: Kiowa Booster Pump Station</p> <p>Reference: Golden State Water Company 630 East Foothill Boulevard San Dimas, CA 91773 Dennis Ambayec, Capital Program Engineer (626) 430-4254</p> <p>Time Period: 2020 – 2022</p>	<p>Description of Services: Michael Baker provided construction management services for this plant project, including drilling, equipping, testing a groundwater extraction well, disinfection building, steel welded reservoir, a diesel-powered emergency generator, and a booster station containing two 30-horsepower duty pumps and one 125-horsepower fire pump for fire flow demands. The project also included the procurement and installation of CML&C piping, DIP piping a new SCE service new antenna with integration into the existing SCADA system and site grading, paving and drainage modifications. Michael Baker also provided contract administration, scheduling, RFI submittals, inspection reports, digital photos, progress payments, and the final punch list.</p>
<p>Project Name: Del Monte Treatment Plant Improvements</p> <p>Reference: Golden State Water Company 630 East Foothill Boulevard San Dimas, CA 91773 Roman Silvestre (626) 485-9613</p> <p>Time Period: 6/22 – 6/23</p>	<p>Description of Services: Michael Baker was retained by Golden State Water Company to provide project and construction management for this treatment plant improvement project, which includes a booster station, well rehab, arsenic treatment system, steel bolted backwash tank, and chemical building capable of producing 3,200 gpm. The project also included the procurement and installation of CML&C piping, DIP piping a new SCE service new antenna with integration into the existing SCADA system and site grading, paving and drainage modifications all within an active plant that contained 2 welded steel reservoirs and existing boosters that are to be demolished upon the completion of the new booster station.</p>
<p>Project Name: Bear Valley Booster Pump Station</p> <p>Reference: Golden State Water Company 630 East Foothill Boulevard San Dimas, CA 91773 Octavio Verduzco (909) 506-0479 Ext.217</p> <p>Time Period: 2/22 – 3/23</p>	<p>Description of Services: Michael Baker was retained by Golden State Water Company to provide project and construction management for this Booster Station Project, which included a CMU booster station capable of producing 2,700 gpm. The project also included the procurement and installation of an on-site standby generator, site grading and drainage modifications, CML&C piping, DIP piping a new SCE service new antenna with integration into the existing SCADA system all within an active plant that contained 2 welded steel reservoirs and existing boosters that are to be demolished upon the completion of the new booster station.</p>
<p>Project Name: Rix Wells Retrofit</p> <p>Reference: San Bernardino Municipal Water District 380 East Vanderbilt Way San Bernardino, CA 92408 Steve Miller, Director of Water Utility (909) 453-6170</p> <p>Time Period: 4/17 – 12/18</p>	<p>Description of Services: Michael Baker provided construction management and inspection services for the Regional Tertiary Treatment Rapid Infiltration and Extraction (RIX) Wells Retrofit Project, which constructed one new well; equipped four wells; constructed a DIP pipeline to convey produced well water to the existing RIX site; provided appurtenances, electrical and control systems, power control center and CMU building that housed the well VFD's and standby generator; installed pre-purchased pumps, motors, and variable frequency drives; installed pre-purchased standby diesel emergency generator; repaired and reconstructed existing improvements affected by the work; and provided incidentals for a complete and usable facility.</p>

Additional Representative Projects

2022	<p>Project Name: Bloomington Area Waterline Replacement Project, Phase 3A</p> <p>Reference: West Valley Water District 855 West Baseline Road Rialto, CA 92376 Bertha Perez, Associate Engineer 909-875-1804 x 349</p> <p>Time Period: 8/19 – 4/20</p>	<p>Michael Baker provided construction management, construction monitoring, and contract administration services for this \$1.5 million project involving the installation of new 8" mainline, abandonment of existing services and mainline, and relocation of existing service laterals to serve Zone 2, in the Bloomington Area, as part of Phase IIIA. Work consisted of the installation of 5,601 LF of CML&C waterline, 141 relocated service laterals, 14 new fire hydrant assemblies, and repaving operations along 10th Street & 11th Street, between Linden Ave. and Locust Ave., and along Maple Ave. Michael Baker was integrally involved in verifying quantities and ensuring quality control; providing community relations and monitoring site safety; coordinating survey; conducting bi-weekly progress meetings and preparing minutes; monitoring project schedules; and preparing and processing control documents.</p>	<ul style="list-style-type: none"> • CML&C Piping • Work with WVWD <p>Key Team Members Patrick Hanify Aaron Singer</p>
2019	<p>Retrofit of RIX Expansion Project Test Wells into Production Wells Project, Construction Management and Inspection Services Colton, CA <i>Agency: SBMWD</i> Construction Cost: \$4.8M</p>	<p>Michael Baker provided construction management and inspection services for the Regional Tertiary Treatment Rapid Infiltration and Extraction (RIX) Wells Retrofit Project, which constructed one new well; equipped four wells; constructed a pipeline to convey produced well water to the existing RIX site; provided appurtenances, electrical and control systems, power control center and building; installed pre-purchased pumps, motors, and variable frequency drives; installed pre-purchased standby diesel emergency generator; repaired and reconstructed existing improvements affected by the work; and provided incidentals for a complete and usable facility.</p>	<ul style="list-style-type: none"> • CMU Structure • Emergency Generator (within CMU Structure) • Pumps and Motors • Work within active plant • New Electrical Service <p>Key Team Members Patrick Hanify</p>
2021	<p>Construction Management and Inspection for Zone 2 Waterline and Service Relocation in the Bloomington Area, Phase IIIA Bloomington, CA <i>Agency: West Valley Water District</i> Cost: \$58,330 (Fee)</p>	<p>Michael Baker provided construction management, construction monitoring, and contract administration services for this \$1.5 million project involving the installation of new 8" mainline, abandonment of existing services and mainline, and relocation of existing service laterals to serve Zone 2, in the Bloomington Area, as part of Phase IIIA. Work consisted of the installation of 5,601 LF of CML&C waterline, 141 relocated service laterals, 14 new fire hydrant assemblies, and repaving operations along 10th Street & 11th Street, between Linden Ave. and Locust Ave., and along Maple Ave.</p>	<ul style="list-style-type: none"> • WVWD Project • CML&C Pipe <p>Key Team Members Patrick Hanify Aaron Singer</p>
2019	<p>Reservoir 2-3 Construction Management Inspection Services Rialto, CA <i>Agency: West Valley Water District</i> Cost: \$74,115 (Fee)</p>	<p>Construction management and inspection services for site improvements to control erosion and to provide effective site drainage improvements included a new access road, storm drain piping, and energy dissipation measures contract administration, scheduling, RFI submittals, inspection reports, digital photos, progress payments, traffic control, site safety, community relations, and the final punch list.</p> <ul style="list-style-type: none"> • Reservoir 2-3 Site Improvements was completed with \$3.5k remaining in value on a \$74k contract. • Reservoir 2-3 Site Improvements was completed \$4.5k under the original contract and negotiated nearly 18% of the contract value in project credits. 	<ul style="list-style-type: none"> • WVWD Project • Work within active plant • Reservoir Modifications • Fencing and Drainage Modifications • Plant Paving <p>Key Team Members Patrick Hanify Aaron Singer</p>

2020	Warren 4-R Well Replacement Project San Bernardino, CA <i>Agency: City of Riverside Public Utilities</i> <i>Contract Holder: Hillwood Investment</i> Construction Cost: \$5,680,000	Michael Baker provided engineering design and construction management, which included drilling, equipping, and testing of one ground water extraction well; installation of discharge and pump-to-waste pipelines to carry raw water to a nearby water main; CML and CMC bypass line; installation of a pre-lube system; abandonment of 12 wells; demolition of 4 wells; electrical improvements; conduits and wiring; and emergency generator connection.	<ul style="list-style-type: none"> • Pumps and Motors • CML&C Piping • New Edison Service Key Team Members Patrick Hanify Aaron Singer
2019	CDA Phase III Expansion Project, Program Management Inland Empire, CA <i>Agency: CDA</i> Construction Cost: \$156M	Michael Baker provided program management and engineering services to the CDA for its Phase 3 expansion project. The Phase 3 expansion increased the production capacity of the CDA's groundwater desalter facilities to over 35,000 acre-feet per year of potable water capacity. The project includes the construction of new groundwater wells, pipelines, treatment facilities to recover desalter concentrate (i.e., concentrate reduction facility), product water pump station expansion, and new product water pump stations.	<ul style="list-style-type: none"> • Pump Station(s) • CMU Structures • CML&C Piping • New Edison Service(s) • Work within active plant Key Team Members Patrick Hanify
2012	Mojave Water Agency Zone 1 Reservoir and Zone 2 Pump Station Apple Valley, CA <i>Agency: Mojave Water Agency</i> Construction Cost: \$6M	Michael Baker provided engineering design and construction management for the Zone 1 Reservoir and Zone 2 Pump Station project which included a pump station with an initial capacity of 13,500 gpm (ultimate capacity of 27,500 gpm), one 2.65 million gallon welded steel reservoir, and a chlorination facility. Other appurtenant work at the site included the construction of a surge suppression system, site work, electrical and instrumentation for the facility, street improvements on Mesa Street, and on-site and off-site piping. The Zone 2 Reservoir work consisted of site work, installation of 30-inch steel pipe, connections to existing piping, and electrical and instrumentation for the facility. Fiber optic cable will be installed within existing conduit located both on and off-site.	<ul style="list-style-type: none"> • Pumps and Motors • CML&C Piping • New Edison Service • Masonry Buildings • Site grading and drainage modifications • Steel Welded Tank • Existing Tank Modifications Key Team Members Patrick Hanify Sal Sheikh
2010	Verdemont Water Infrastructure Improvement Project, Ph 1 San Bernardino, CA <i>Agency: SBMWD</i> Construction Cost: \$4.5M	Michael Baker provided construction management and inspection services for the Verdemont Infrastructure Improvement Project including three projects (Palm Pumping Station, Magnolia Booster Station and the Palm Connector). The Palm Pumping Station was constructed with the capacity for 16 MGD and is located at the San Bernardino Municipal Water Department (SBMWD's) existing Palm Reservoir site near the intersection of University Parkway and Northpark Boulevard. The Magnolia Booster Station has the capacity for 9 MGD. It is located within a SBMWD easement located on the Cesar Chavez Middle School site near the intersection of Magnolia Avenue and the Cable Creek Channel. The Palm Connector 24-inch Transmission Main is located within the existing SBMWD rights-of-way located between Kendall Drive and the southern end of Magnolia Avenue. Work on the Palm Connector included crossings of Caltrans and Flood Control District rights-of-way via jack and bore.	<ul style="list-style-type: none"> • Pump Station(s) • CMU Structures • CML&C Piping • New Edison Service • Work within active plant Key Team Members Patrick Hanify

6. Additional Information

Each project has its own unique set of critical issues. Below are some key issues for projects such as the one described in the RFP, which Michael Baker will either resolve prior to their becoming bigger issues or look to elevate with constructability reviews or prior to construction.

- **Safety, Cost and Schedule** - Always of primary concern. The good news is that early planning and identification of construction challenges and opportunities create additional certainty and security for the budget and schedule.

Safety is Michael Baker's #1 Concern

- **Potholing** – Ensuring that the contractor potholes not only the tie-in locations but also all utility crossings and immediately notifies the construction manager of any conflict with the proposed alignment or design. Working within an active site, it is imperative that the contractor have as much knowledge as possible of the active pipes and other underground items.
- **SWPPP BMP's** – Requiring the contractor to work within the state stormwater permitting process and procedures to ensure WVWD is not held responsible for violations as the LRP. This project borders upon an existing floodway and as such requiring the contractor to comply with these requirements will be key.

- **Start-up and Testing** – Testing the Pump Station will be critical and working with the contractor and owner to put the Pump Station into service is critical. It will require the contractor to provide a thorough testing plan which helps ensure that the owner and other staff are not needlessly standing around during “start-up” because critical testing was not completed prior to their arrival. Executing the work in the field remains the most significant phase of any construction project.
- **Testing and Disinfection** - Requiring the contractor to provide a thorough testing and disinfection plan includes testing pressures, sampling locations, disinfection procedures, injection points, discharge methods, and discharge locations. This includes the testing and disinfection of the Aeration Tank.
- **Storage of Materials** – Michael Baker will carefully work with WVWD and the Contractor to confirm areas of the site that would be acceptable to WVWD for staging and storage. We will also keep the contractor within any approved areas as to avoid impact to WVWD operations and maintain access to the existing facilities.
- **Exercising of Existing Valves** – It is recommended that WVWD operations staff exercise the valves that will be needed during any tie-in or shutdown and perform that work early in construction so that if other plans or arrangement need to be considered that it will not impact the project schedule or limit customer outages.

Top Reasons to Select the Michael Baker Team

1. **Project Ownership** – We are invested in this project and the long-term success of West Valley. This project is in our own backyard, and we want to see it completed successfully.
2. **A Plan to Mitigate Risk** – We have developed a comprehensive plan to manage risk and have already identified key issues, described above.
3. **Principal Engagement** – Our approach includes regular and meaningful involvement by the team principals to proactively assist in managing staffing levels.
4. **A CM Team Builder and Communicator** – Aaron Singer and Patrick Hanify have a history of delivering successful projects with WVWD and have managed several projects involving Miles Costanza, Marek Przywara and Sal Sheikh. This continuity with the existing project parties and familiarity with the project allows the Michael Baker team to keep the ball moving with little to no ramp-up time, getting the project off to a good, solid start.

7. Cost Estimates of Consulting Fee

TASKS	Approximate Person Hours				Total Est. Hours	Michael Baker Labor Cost	Direct Cost	Sub-consultant Cost	Total Estimated Fee
	Technical Experts	PM/IRE	CM	Civil Inspector					
Rates	\$ 225.00	\$ 200.00	\$ 145.00	\$ 138.00					
Construction Management									
Construction Management	20	208	832	0	1060	\$ 166,740	\$ 2,250		\$ 168,990
Subtotal Amount:	20	208	832	0	1060	\$ 166,740	\$ 2,250	\$ -	\$ 168,990
On-Site Inspection									
Construction Inspection				1600	1600	\$ 220,800	7,420		\$ 228,220
Coating Inspection - MCS					380	\$ -		54,731	\$ 54,731
10% Sub Consultant Mark-up:								\$ 5,473	\$ 5,473
Subtotal Amount:	0	0	0	1600	1980	\$ 220,800	\$ 7,420	\$ 60,204	\$ 288,424
Materials Testing and Other Specialty Inspection									
Materials Testing and Other Specialty Inspection - RMA					72	\$ -		15,000	\$ 15,000
10% Sub Consultant Mark-up:								\$ 1,500	\$ 1,500
Subtotal Amount:					72	\$ -	\$ -	\$ 16,500.00	\$ 16,500
Off-Site Services									
Special Inspection Shop Coating - MCS					160			14,080	\$ 14,080
10% Sub Consultant Mark-up:								\$ 1,408	\$ 1,408
Subtotal Amount:	0	0	0	0	160	\$ -	\$ -	\$ 15,488	\$ 15,488
WVWWD Allowance									
WVWWD Discretionary Allowance (Addendum 2)					0	\$ -			\$ 30,000
Subtotal Amount:	0	0	0	0	0	\$ -	\$ -	\$ -	\$ 30,000
TOTAL	20	208	832	1768	3272	\$ 387,540	\$ 9,670	\$ 92,192	\$ 519,402

Notes:

- 1) Assumes 200 working days of Civil Construction, with a 360 calendar day contract for all work besides the Generator
- 2) Compaction Testing and Welding Inspection to be performed by others (Contractor)
- 3) Construction Surveying and Construction Staking to be performed by others (Contractor/Owner)
- 4) Direct Costs (printing, mileage etc.) to be billed at cost +15%, any unutilized ODC costs can be transferred to labor costs should it become necessary.
- 5) It is not anticipated however, if needed, overtime rates will be at the rates shown above x 1.5 and double time x 2.0
- 6) Shop Inspection is assumed to be located in San Luis Obispo County 4 weeks at 8hrs/day and not subject to prevailing wages, no other source inspection or witness testing was included within this proposal
- 7) Fee does not include Permit procurement
- 8) Contractor to pay for all processing costs related to submittals beyond the first resubmittal
- 9) Labor and Expenses will be billed on a Time and Materials basis until the project is completed or the contract is expended
- 10) For personnel types not shown, if needed, will be billed at the rates on the standard rate sheet for the year in which the work is performed
- 11) Due to ever-changing costs, Michael Baker will increase rates by 5 percent (5%) should the work occur beyond December 31, 2023 and another 5% for any work provided beyond December 31, 2024
- 12) Inspector Direct Costs (vehicle, mileage, etc) will be priced at \$35/day

8. Compliance Statements

Current resources as reflected in this proposal, are available to be utilized on this contract and will remain available until the project is complete. If a team member has a change of employment, a comparable replacement will be presented to the District for approval, prior to placement.

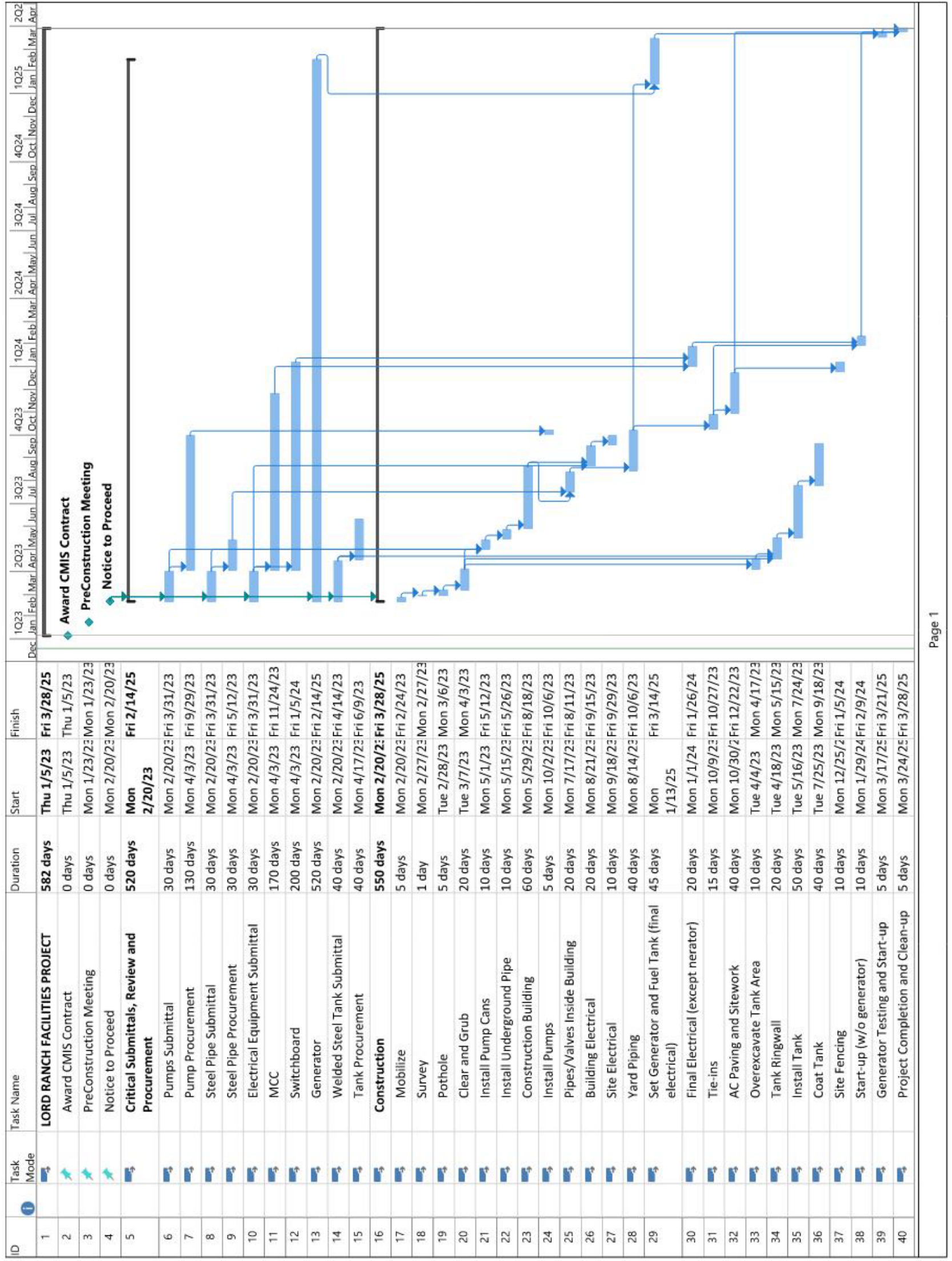
Michael Baker accepts the District's insurance and indemnity requirements.

Michael Baker is in compliance with all federal laws relating to affirmative action, drug-free workplace, minimum wage, and lobbying.



9. Project Schedule

The schedule is a key element to this project and in addition to the schedule herein, we have discussed how to meet the projects aggressive timeline within the understanding and approach sections of the proposal. The selected contractor will be required to prepare and submit their own schedule. Michael Baker will work with the contractor to develop a schedule with the goal to complete the project within the required contract duration.



10. Appendix – Key Project Team Resumes

Patrick Hanify, PE, QSD/QSP, CCM, T2, D2, LEED AP | Project Manager / Resident Engineer

Mr. Hanify has been managing projects for the Michael Baker Construction Management Department. His responsibilities include the processing and reviewing RFIs, CCOs, RFQs, shop drawings and submittals. He also reviews baseline CPM schedules, progress payments and bid documents; upholds code requirements; conducts progress meetings and organize meeting minutes; coordinates daily operations with contractors; field inspections and materials testing; documentation of projects utilizing record drawings, digital photography, observation reports and quantities; coordinates with various agencies, utilities and residents; ensures traffic control and site safety; and maintains public relations. His degree in Engineering coupled with his design experience in public works, water resources and land development projects, provide him with a solid foundation for Construction Management and Inspection work.

Experience

Kiowa Booster Pump Plant. *Golden State Water Company.* Project / Construction Manager. Michael Baker provided construction management services for this plant project, including drilling, equipping, testing a groundwater extraction well, disinfection building, **steel welded reservoir, a diesel-powered emergency generator**, and a **booster station** containing two-thirty horsepower duty pumps and one 125 horsepower fire pump for fire flow demands. The project also included the procurement and installation of **CML&C piping**, DIP piping a **new SCE service** new antenna with integration into the existing SCADA system and **site grading, paving and drainage modifications** Michael Baker also provided contract administration, scheduling, requests for information (RFI) submittals, inspection reports, digital photos, progress payments, and the final punch list.

Bear Valley Booster Pump Station. *Golden State Water Company.* Project / Construction Manager. Responsible for project and construction management for this Booster Station Project, which included a **CMU booster station** capable of producing 2,700 gpm. The project also included the procurement and installation of an **on-site standby generator, site grading and drainage modifications, CML&C piping**, DIP piping a new SCE service new antenna with integration into the existing SCADA system **all within an active plant** that contained 2 welded steel reservoirs and existing boosters that are to be demolished upon the completion of the new booster station.

Del Monte Treatment Plant Improvements. *Golden State Water Company.* Project / Construction Manager. Responsible for project and construction management for this treatment plant improvement project, which includes a **booster station**, well rehab, arsenic treatment system, **steel bolted backwash tank, and chemical building** capable of producing 3,200 gpm. The project also included the procurement and installation of **CML&C piping**, DIP piping a **new SCE service**, new antenna with integration into the existing SCADA system and **site grading, paving and drainage modifications all within an active plant** that contained 2 welded steel reservoirs and existing boosters that are to be demolished upon the completion of the new booster station.

Verdemont Water Infrastructure Improvement Projects, Phase 1, San Bernardino, California. *City of San Bernardino.* Assistant Construction Manager. Served as Assistant Construction Manager and Assistant Field Engineer. Responsible for excellent claims avoidance and change order resolution. The project team maintained consistent client satisfaction and communication resulting in repeat business. Michael Baker provided construction management and inspection services for water infrastructure improvements. Phase 1 encompassed three projects: the Palm Pumping Station, the Magnolia Booster Station, and the Palm Connector 24-inch transmission main. The Palm Pumping Station has a capacity for 16 million gallons per day (MGD) and was constructed on the existing Palm reservoir site. The Magnolia Booster Station has a capacity of 9 MGD. The Palm Connector 24-inch transmission main included crossings of Caltrans and Flood Control District right-of-way. Michael Baker provided construction management, inspection, contract administration, scheduling, RFI

Years with Michael Baker: 17

Years with Other Firms: 0

Degrees

B.S., 2007, Civil Engineering, Geospatial Option, California State Polytechnic University, Pomona

Licenses/Certifications

Grade II Water Distribution Operator (D2), California, 2018, 49529

Grade II Water Treatment Operator (T2), California, 2018, 41009

LEED Accredited Professional, 2009
Professional Engineer - Civil, California, 2012, 79874

Certified Inspector of Sediment & Erosion Control, California, 2012, 0789

Qualified SWPPP Practitioner (QSP), California, 2011, 20942

Certified Construction Manager, 2018, 8612

Qualified SWPPP Developer (QSD), California, 2019, C79874

responses, submittals, daily reports, digital photos, progress payments, traffic controls, site safety, community relations, and the final punch list.

Mojave Water Agency Regional Recharge and Recovery (R3) Project, Victor Valley, California. Mojave Water Agency. Construction Manager. Responsible for construction management. Michael Baker provided complete engineering services to the Mojave Water Agency for the Regional Recharge and Recovery (R3) Project, a high profile water supply project in San Bernardino County. The project will ultimately recharge up to 40,000 acre-feet per year of State Water Project water into the Upper Mojave River flood plain, and will include the construction of up to 22 extraction recovery wells, three reservoirs, a 25,000 gpm pump station, and a fully integrated conveyance system to deliver water to a variety of retail agencies in the High Desert. The Phase I project included construction of six wells to extract up to 15,000 acre-ft per year, over 16 miles of 12-inch to 48-inch diameter pipe, a 2.65 MG welded steel reservoir, a flow control and recharge facility with 40,000 gpm capacity and up to 235 psi pressure drop, a pump station sized for 25,000 gpm with pumps installed to provide 15,000 gpm, and four turnout flow control facilities for delivering the water to member agencies.

Euclid Avenue Median Irrigation Pump Station Recycled Water Improvements, Ontario, California. Ontario Municipal Utility Company. Project Manager/Inspector. Michael Baker provided inspection services for the first project City's new backbone recycled water distribution system. The system includes over 4,200 linear feet of 6-inch recycled water PVC pipeline; a new irrigation system booster pump to irrigate the Euclid Avenue center median; a new recycled water booster pump station required to deliver recycled water from Inland Empire Utilities Agency's 1059 zone to the City's new recycled water distribution high zone.

Rix Wells Construction Management and Inspection, San Bernardino, California. San Bernardino Municipal Water Department. Project Manager. Provided inspection, construction management, and project management. Michael Baker provided construction management and inspection services for the Regional Tertiary Treatment Rapid Infiltration and Extraction (RIX) Wells Retrofit Project, which constructed one new well; equipped four wells; constructed a pipeline to convey produced well water to the existing RIX site; provided appurtenances, electrical and control systems, power control center and building; installed pre-purchased pumps, motors, and variable frequency drives; installed pre-purchased standby diesel emergency generator; repaired and reconstructed existing improvements affected by the work; and provided incidentals for a complete and usable facility.

Chino Basin Desalter Authority (CDA) Phase 3 Expansion, Inland Empire, California. Chino Basin Desalter Authority. Assistant Program Manager. Mr. Hanify recently completed Assistant Program Management services for the Chino Desalter Authority (CDA) Phase 3 Expansion Project. The Phase 3 Expansion increases production capacity of the CDA's groundwater desalter facilities to over 35,000 acre-ft per year of potable water capacity. The project includes construction of new groundwater wells, pipelines, treatment facility to recover desalter concentrate (i.e., concentrate reduction facility), product water pump station expansion and new product water pump stations. As Assistant Program Manager his responsibilities included Monthly report preparation, attending twice a month sponsor group meeting, constructability reviews, assistance with property acquisition, project bidding assistance, attending construction progress meetings, and project closeout assistance. The total construction cost of the Phase 3 expansion was \$151 Million.

Various WVWD Projects. West Valley Water District. Project / Construction Manager. Responsible for project and construction management for the following WVWD Projects:

- **Reservoir 2-3 Site Improvements**
- **Santa Ana Avenue Transmission Main Project, Phase II**
- **Zone 2 Waterline and Service Relocation in the Bloomington Area, Phase IIIA**

Various Welded Steel Reservoir Projects. Various Clients throughout Southern CA. Project / Construction Manager. Responsible for project and construction management for the following Projects:

Waalew Reservoir 0.3 MG Tank

Eaton Reservoir 0.6 MG Tank

Bear Valley PH 1 Reservoir 0.75 MG Tank

Irwin Reservoir 1.5 MG Tank

Kiowa 0.54 MG Tank

Emerald Reservoir 0.5 MG Tank

MWA Zone 2 Reservoir 2.65 MG Tank

Tapo Canyon WTP 1.0 MG Tank

Linda Vista Reservoir 0.6 MG Tank

Tanya Bilezikjian, PE, QSD/QSP | Principal In Charge

Ms. Bilezikjian works with a variety of clients to develop and manage Storm Water and NPDES programs throughout Southern California. Her client-focused approach has led to successful project outcomes and long-term client-consultant relationships, earning her the prized role of trusted advisor to her clients. She has direct experience managing large programs, negotiating permit language with State and Regional Water Boards, preparing complex individual NPDES permit applications, developing and delivering trainings, authoring program guidance documents, and planning and identifying common sense solutions and improvements to both site-specific and program level challenges. Ms. Bilezikjian has focused her career on transportation agencies, utilities, and other government agencies, having managed multi-million-dollar contracts for Caltrans, Southern California Edison, CA State Parks, and others. Ms. Bilezikjian has managed large teams in support of these projects, including both Michael Baker team members and multiple subconsultants, on multiple simultaneous task orders.

Experience

MWD As-Needed Environmental Services for Wastewater and Storm Water, Southern California, California. *Metropolitan Water District.* Project Manager. Responsible for project management. Michael Baker conducted a review of the client's compliance with stormwater and wastewater requirements. Michael Baker audited ten NPDES permits and all the associated sampling and monitoring reports going back five years. Michael Baker also developed a summary report identifying the areas of deficiency regarding permit provisions and sampling and reporting requirements and developed a comprehensive permit reporting deadline and renewal table. Michael Baker performed a site visit and best management practice evaluation for the draining of the Palos Verdes Reservoir and assisted with stormwater compliance during significant construction activities at the Weymouth Treatment plant.

Santa Margarita Water District (SMWD) Middle Chiquita Canyon Water Facilities, Orange County, California. *Santa Margarita Water District.* Engineering Technician. Responsible for SWPPP. Michael Baker provided preliminary and final design services for a total of approximately 23,200 linear feet (LF) of domestic and recycled water transmission mains, two 2.0 million gallon (MG) domestic water reservoirs, and one 4.0 MG recycled water reservoir, which serve the Rancho Mission Viejo Company's Sendero and Esencia Developments. The project also included: alternative pipeline alignment analysis for routes through environmentally sensitive areas and agricultural areas; grading phasing analysis; and coordination with the Rancho Mission Viejo Company, California Department of Public Health, San Diego Gas and Electric, and the California Department of Fish and Wildlife.

Construction Management and Inspection for Zone 2 Waterline and Service Relocation in the Bloomington Area, Phase IIIA, Bloomington, California. *West Valley Water District.* Principal In Charge. Michael Baker provided construction management, construction monitoring, and contract administration services for this \$1.5 million project involving the installation of new 8" mainline, abandonment of existing services and mainline, and relocation of existing service laterals to serve Zone 2, in the Bloomington Area, as part of Phase IIIA. Work consisted of the installation of 5,601 LF of CML&C waterline, 141 relocated service laterals, 14 new Fire Hydrant assemblies, and repaving operations along 10th Street & 11th Street, between Linden Ave. and Locust Ave., and along Maple Ave. Michael Baker was integrally involved in verifying quantities and ensuring quality control; providing community relations and monitoring site safety; coordinating survey; conducting bi-weekly progress meetings and preparing minutes; monitoring project schedules; and preparing and processing control documents.

Reservoir 2-3 Site Improvements. *West Valley Water District.* Principal In Charge. Michael Baker provided construction management and inspection services to West Valley Water District to manage site improvements for a reservoir. The work consisted of removal of an existing hillside spillway and replacement with a new 24" RCP line, Junction box, and dissipator, new AC access road, cut-off wall, curb and gutter, and site fencing.

Years with Michael Baker: 14

Years with Other Firms: 4

Degrees

M.S., 2001, Civil Engineering/Environmental, University of California, Irvine

B.S., 1999, Chemical Engineering, University of California, Irvine

Licenses/Certifications

Construction General Permit Trainer of Record, California, 2010

Qualified SWPPP Developer (QSD), California, 2010, 00072

Qualified SWPPP Practitioner (QSP), California, 2010, 00072

Professional Engineer - Civil, California, 2008, 72119

Envision Sustainability Professional, 2019, 29797

Aaron Singer, PE, OSHA 30 | Construction Manager, Back-up Inspector

Mr. Singer has been assisting with project management for Michael Baker's Construction Management Department. His responsibilities include support with processing and in reviewing RFI's, CCO's, RFQ's, shop drawings and submittals. His work outside of Michael Baker providing design and field support in the commercial construction, transportation, and land development sectors has prepared him with a solid foundation for Construction Management and Inspection work.

Experience

Kiowa Booster Pump Plant. *Golden State Water Company.* Assistant Construction Manager/ Field Engineer. Michael Baker provided construction management services for this plant project, including drilling, equipping, testing a groundwater extraction well, disinfection building, **steel welded reservoir, a diesel-powered emergency generator**, and a **booster station** containing two-thirty horsepower duty pumps and one 125 horsepower fire pump for fire flow demands. The project also included the procurement and installation of **CML&C piping**, DIP piping a **new SCE service** new antenna with integration into the existing SCADA system and **site grading, paving and drainage modifications** Michael Baker also provided contract administration, scheduling, requests for information (RFI) submittals, inspection reports, digital photos, progress payments, and the final punch list.

Bear Valley Booster Pump Station. *Golden State Water Company.* Assistant Construction Manager/ Field Engineer. Michael Baker provided construction management, construction monitoring, and contract administration services for this Booster Station Project, which included a **CMU booster station** capable of producing 2,700 gpm. The project also included the procurement and installation of an **on-site standby generator, site grading and drainage modifications, CML&C piping**, DIP piping a new SCE service new antenna with integration into the existing SCADA system **all within an active plant** that contained 2 welded steel reservoirs and existing boosters that are to be demolished upon the completion of the new booster station.

Del Monte Treatment Plant Improvements. *Golden State Water Company.* Assistant Construction Manager/ Field Engineer. This treatment plant improvement project, which includes a **booster station**, well rehab, arsenic treatment system, **steel bolted backwash tank**, and **chemical building** capable of producing 3,200 gpm. The project also included the procurement and installation of **CML&C piping**, DIP piping a **new SCE service**, new antenna with integration into the existing SCADA system and **site grading, paving and drainage modifications all within an active plant** that contained 2 welded steel reservoirs and existing boosters that are to be demolished upon the completion of the new booster station.

Various WWWD Projects. Assistant Construction Manager/ Field Engineer. Aaron has served in this role on the following WWWD Projects:

- **Reservoir 2-3 Site Improvements**
- **Santa Ana Avenue Transmission Main Project, Phase II**
- **Zone 2 Waterline and Service Relocation in the Bloomington Area, Phase IIIA**

Various Welded Steel Reservoir Projects. *Various Clients throughout Southern CA.* Assistant Construction Manager/ Field Engineer. Aaron has served in this role on the following WWWD Projects:

Waalew Reservoir 0.3 MG Tank
Eaton Reservoir 0.6 MG Tank

Irwin Reservoir 1.5 MG Tank
Kiowa 0.54 MG Tank

Linda Vista Reservoir 0.6 MG Tank

Years with Michael Baker: 4

Years with Other Firms: 3

Degrees

B.S.C.E., 2016, Civil Engineering, California Baptist University

Licenses/Certifications

Professional Engineer – Civil, California, 2022, 94535



Nedeljko Jutric | Lead Inspector

Mr. Jutric's construction management experience in mechanical, civil, and environmental engineering includes: heavy heat-power plants with primary and secondary long distance heating pipeline systems, industrial and municipal water and wastewater systems, power plant support equipment, heat exchanger and pump stations, reservoirs (for oil, gas and water), anticorrosion protection systems on underground pipelines and reservoirs and HVAC.

Experience

Jamacha Pump Station Replacement, Spring Valley, California. *San Diego County*. Mechanical Engineer. Provided mechanical services; inspections and construction management support for ongoing construction of Jamacha Sewage Lift Pump Station. Construction of the pump station included pumps, force main, valve and ancillary equipment, construction and installation; HVAC installation; odor control system; raw sewage Wet Well; Dry Well, industrial plumbing installations, electrical installation, controls installation and testing. Pump station construction management services and commissioning included; inspection of the supplied pumps, control valves, flow meters, piping, MCC cabinets and control equipment.

Inspection included but not limited as follows; verification of plant requirements and conditions; supervising of all installation steps; leak tests; inspection and measurement of correct alignment of the pump sets by means of the latest laser equipment; inspection of equipment, measuring instruments fitted for pump protection; supervising the commissioning, test runs and trial operations including records of important operating data; on-the-job training of operating staff.

Phase 1 WWTP Expansion Construction Management Services, Rialto, California. *City of Rialto*. Inspections. Mr. Jutric provided the City of Rialto with Design-Build Construction Inspections services during the upgrade of existing wastewater treatment plant facilities and increase the plant's energy efficiency in order to meet the needs of a growing population. The City chose to perform this work in Retrofit Phase 1. Phase 1 included construction of energy cogeneration and Fuel Cell facilities, Fuel (Digester Biogas) Treatment, FOG (Fat Oil and Grease) receiving station, Flare, Boiler Room fasciitis, Water Treatment with RO filtration and underground liquid and gas piping, Electrical Room facilities and Central SCADA system, through a Design-Build contract that was executed between the City and Chevron Energy Solutions.

Assessment of Existing Drinking Water System, Rialto, California. *City of Rialto*. Mr. Jutric worked as a team member, during assessment of existing Drinking Water System for City of Rialto. Purpose of the assessment was, to revised and make changes in Water Master Plan for City of Rialto. The assessment reflects current information on the system including water demands, pipelines, pump stations, and wells. Collected information are compared with data provided in the Plan and several earlier studies. This Plan has been prepared to define the Five-Year Water System Capital Improvement Program (Five-Year CIP) for the period 2012-2017. The Plan also addresses longer-term future system requirements.

Years with Experience: 27

Degrees

M.S., Environmental Quality Engineering,
University of Alaska

B.S., Mechanical Engineering, University of
Sarajevo

Specialties

Water/Wastewater Engineering
 Stream/Lake Restoration
 Water Quality/Quantity Monitoring
 Construction Monitoring
 Pipelines
 Power Production

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Michael Baker
INTERNATIONAL

RESOLUTION NO. 2023-__

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WEST VALLEY WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF WEST VALLEY WATER DISTRICT FOR THE PERIOD FEBRUARY 14, 2023, THROUGH MARCH 14, 2023, PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, West Valley Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the West Valley Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Gov't Code § 54950 et seq.), so that any member of the public may attend, participate, and watch the district's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54950(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the district's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or the state of emergency continues to impact some members' ability to meet safely in person; and

WHEREAS, such conditions now exist in the district, specifically, a state of emergency has been proclaimed due to an outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, the Board of Directors has determined that the state of emergency continues to directly impact the ability of some of the members to meet safely in person; and

WHEREAS, the Board of Directors does hereby find that the current state of emergency with respect to COVID-19, local official recommendations to promote social distancing, and conditions causing some risk to the health and safety of attendees, and will continue to cause,
Resolution 2023-____

conditions of peril to the safety of some of persons with the district that are likely to be beyond the control of services, personnel, equipment, and facilities of the district, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of West Valley Water District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE WEST VALLEY WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the district and declares that meeting in person could impact some members’ ability to meet in person and would present imminent risk to the health and safety of some of the attendees.

Section 3. Ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and legislative bodies of the West Valley Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect on February 14, 2023 and shall be effective until the earlier of (a) March 14, 2023, or (b) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the West Valley Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED this ___th day of _____, 2023.

Board of Directors of West Valley Water District

BY: _____
GREGORY YOUNG
President

CERTIFICATION

I, Elvia Dominguez, Board Secretary of the West Valley Water District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Directors of the West Valley Water District at a special meeting held on the ___th day of _____, 2023, by the following vote:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:

Dated:

ELVIA DOMINGUEZ
Board Secretary



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: PURCHASE ORDER REPORT - DECEMBER 2022

BACKGROUND:

The West Valley Water District (“District”) generated twenty-six (26) Purchase Orders (“PO”) in the month of December 2022 to various vendors that provide supplies and services to the District. The total amount issued to PO’s for the month of December 2022 was **\$88,714.80**. A table listing all PO’s for December 2022 is shown in **Exhibit A**.

There was one (1) Change Order (“CO”) approved at the General Manager’s approval level during the month of December 2022 and is shown in **Exhibit B**.

FISCAL IMPACT:

There is no fiscal impact for producing the December 2022 Purchase Order Report.

STAFF RECOMMENDATION:

Approve the December 2022 Purchase Order Report.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

VJ;ar

ATTACHMENT(S):

1. Exhibit A - December 2022 Purchase Order Report
2. Exhibit B - December 2022 Change Order Report

MEETING HISTORY:

01/25/23 Finance Committee REFERRED TO BOARD

Exhibit A



West Valley Water District, CA

Purchase Order Summary Report

Purchase Order Detail

Issued Date Range 12/01/2022 - 12/31/2022

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
23-0233	4 945 Single Body Air Vac 02549 - VAG USA LLC	Completed West Valley Water District	12/1/2022 12/15/2022	0.00	1,797.27
23-0234	Food Grade Mineral Oil for Well Pumps 01783 - SC COMMERCIAL LLC	Outstanding West Valley Water District	12/7/2022 12/21/2022	0.00	6,359.05
23-0235	Truck 105 and 105 Trailer Service/repairs 01700 - PG MECHANICAL	Completed West Valley Water District	12/7/2022 12/21/2022	0.00	2,565.00
23-0236	Warranty MXU's prorated pricing 11.12.13.14 years 00255 - AQUA-METRIC SALES CO	Outstanding West Valley Water District	12/7/2022 12/21/2022	0.00	17,056.10
23-0237	SCADA Laptops 2022 00326 - CDW GOVERNMENT INC	Outstanding West Valley Water District	12/7/2022 12/21/2022	0.00	16,994.10
23-0238	Silicone Roof Repair 01564 - RITE-WAY ROOF CORPORATION	Outstanding West Valley Water District	12/1/2022 12/15/2022	0.00	4,696.00
23-0239	Reduced Pressure Zone Backflow 00066 - GRAINGER INC	Completed West Valley Water District	12/7/2022 12/7/2022	0.00	605.59
23-0240	Roemer fire system annual testing 01606 - CHAMPION FIRE SYSTEMS, INC.	Outstanding West Valley Water District	12/7/2022 12/21/2022	0.00	995.00
23-0241	Stock Order 11/23/2022 00066 - GRAINGER INC	Completed West Valley Water District	12/8/2022 12/8/2022	0.00	243.50
23-0242	FBR annual fire system testing 01606 - CHAMPION FIRE SYSTEMS, INC.	Completed West Valley Water District	12/8/2022 12/22/2022	0.00	1,185.00
23-0243	HQ annual fire system testing 01606 - CHAMPION FIRE SYSTEMS, INC.	Completed West Valley Water District	12/8/2022 12/22/2022	0.00	1,185.00
23-0244	Tesco factory service 00097 - TESCO CONTROLS INC	Completed West Valley Water District	12/13/2022 12/27/2022	0.00	782.90
23-0245	Tesco factory support 00097 - TESCO CONTROLS INC	Completed West Valley Water District	12/13/2022 12/27/2022	0.00	1,890.00
23-0246	Tesco factory service 00097 - TESCO CONTROLS INC	Completed West Valley Water District	12/13/2022 12/27/2022	0.00	1,440.00
23-0247	Tesco factory service 00097 - TESCO CONTROLS INC	Completed West Valley Water District	12/13/2022 12/27/2022	0.00	4,599.40
23-0248	PFAS Sampling Rialto Well 6 01574 - BABCOCK LABORATORIES, INC.	Outstanding West Valley Water District	12/13/2022 12/27/2022	0.00	500.00
23-0249	PFAS Sampling 01574 - BABCOCK LABORATORIES, INC.	Outstanding West Valley Water District	12/13/2022 12/27/2022	0.00	1,500.00
23-0250	Replacement batteries for boom lift 01085 - INTERSTATE BATTERY OF SAN BERNARDINO	Outstanding West Valley Water District	12/15/2022 12/29/2022	0.00	2,863.82

Purchase Order Summary Report

Issued Date Range 12/01/2022 - 12/31/2022

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
23-0251	Contact Chamber Inspection 01569 - CSI SERVICES, INC	Outstanding West Valley Water District	12/15/2022 12/29/2022	0.00	3,950.00
23-0252	Pre-Treatment Fire Sprinkler Inspection 01470 - CRB SECURITY SOLUTIONS	Outstanding West Valley Water District	12/15/2022 12/29/2022	0.00	831.73
23-0253	Board photos 02331 - MAGNIFY PRODUCTIONS	Completed West Valley Water District	12/15/2022 12/29/2022	0.00	3,000.00
23-0254	Annual Service & Maint. truck 104 and trailer 01700 - PG MECHANICAL	Completed West Valley Water District	12/13/2022 12/27/2022	0.00	1,366.50
23-0255	6" Flanges 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	12/19/2022 12/19/2022	0.00	853.60
23-0256	RP Device 12/13/22 00066 - GRAINGER INC	Completed West Valley Water District	12/19/2022 12/19/2022	0.00	3,565.24
23-0257	Reservoir dive inspections 01471 - DIVE/CORR, INC.	Outstanding West Valley Water District	12/20/2022 1/3/2023	0.00	6,150.00
23-0258	Headquarters fire sprinkler repair 02555 - RBM FIRE PROTECTION INC	Outstanding West Valley Water District	12/22/2022 1/5/2023	0.00	1,740.00

Purchase Order Count: (26)

Total Trade Discount: 0.00

Total: 88,714.80

Exhibit B



West Valley Water District, CA

Purchase Order Change Report

Change Details

PO Issue Dates: -
PO Change Dates: 12/01/2022 - 12/31/2022

Purchase Order	Purchase Order Description	Vendor	Ship To Code	Attention To	Issue Date	Amount	Shipping	Tax	Discount	Total Amount
23-0063	Staffing Services for Board Secretar	02138 - MUNITEMPS STAFFING	WVWD		8/4/2022	65,000.00	0.00	0.00	0.00	65,000.00
Packet	Change Description	Change Reason			Change Date	Changed By	Void PO			
POPKT05894	Increase PO by Acting GM Limit of!	Increase PO by Acting GM Limit of \$25K. Board Secretary Recruitment has gone longer than anticipated and PO needs more funds.			12/13/2022	AI Robles				

Purchase Order Changes

What Changed	Changed From	Changed To
Amount:	40,000.00	65,000.00

Changed Item

Item	Commodity Code	Department	Sales Tax Code	Needed By	Units	Price	Amount	Shipping	Tax	Discount	Total Amount
Staffing Services for Board Secretar	Service	5610			0.00	0.00	65,000.00	0.00	0.00	0.00	65,000.00
What Changed	Changed From	Changed To									
Amount:	40,000.00	65,000.00									

Old Distributions

Account	Project Account Key	Separate Sales Tax	Percent	Amount	New Distributions	Project Account Key	Separate Sales Tax	Percent	Amount
100-5610-525-5340			100.00%	40,000.00	100-5610-525-5340			100.00%	65,000.00

Account Summary

Account	Changed From	Changed To	Voided	Difference
100-5610-525-5340	40,000.00	65,000.00	0.00	25,000.00
Report Totals:	40,000.00	65,000.00	0.00	25,000.00

Fund Summary

Fund	Changed From	Changed To	Voided	Difference
100	40,000.00	65,000.00	0.00	25,000.00
Report Totals:	40,000.00	65,000.00	0.00	25,000.00



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: MONTHLY REVENUE & EXPENDITURES REPORT - DECEMBER 2022

BACKGROUND:

The Board of Directors requested the Monthly Financial Status Report to be presented to the Finance Committee for review and discussion before presenting these reports to the Board of Directors. The reports are being produced from the District's Financial System (System of Records) and will be presented on a monthly basis.

DISCUSSION:

The Monthly Financial Status Report (**Exhibit A**) summarizes the District's revenue categories as well as expenditures for all Departments. The original total budget includes the adopted budget. Current total budget includes the adopted budget plus any budget amendments or adjustments made during the year. Period activity column represents activity for the reporting periods. Fiscal activity column represents the year-to-date activity or transactions that have been recorded in the general ledger from the beginning of the fiscal year July 1 through December 31. The encumbrance column represents funds encumbered with a purchase order that's not spent but committed. The percent column represents the percentage of the current budget that has been received (Revenue) or utilized (Expenditure). Every quarter-end, a quarterly report (**Exhibit B**) is presented to compare the current fiscal year quarter vs the previous year's quarter.

FISCAL IMPACT:

There is no fiscal impact for producing the December 2022 Monthly Revenue & Expenditure Report.

STAFF RECOMMENDATION:

Approve the December 2022 Monthly Revenue & Expenditure Report.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

VJ;jv

ATTACHMENT(S):

1. Exhibit A - 2022 December Monthly Revenue & Expenditure Report
2. Exhibit B - 2022 December Quarter End Report

MEETING HISTORY:

01/25/23 Finance Committee REFERRED TO BOARD

Exhibit A



West Valley Water District, CA

Budget Report

Group Summary

For Fiscal: 2022-2023 Period Ending: 12/31/2022

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Revenue							
4000 - Water consumption sales	19,701,888.00	19,701,888.00	1,053,300.97	10,243,855.52	0.00	-9,458,032.48	51.99 %
4010 - Water service charges	8,168,023.00	8,168,023.00	524,260.19	4,170,555.68	0.00	-3,997,467.32	51.06 %
4020 - Other operating revenue	3,967,920.00	3,967,920.00	411,090.78	1,423,155.31	0.00	-2,544,764.69	35.87 %
4030 - Property Taxes	3,069,566.00	3,069,566.00	1,722,823.02	1,985,528.02	0.00	-1,084,037.98	64.68 %
4040 - Interest & Investment Earnings	350,000.00	350,000.00	41,446.30	924,738.81	0.00	574,738.81	264.21 %
4050 - Rental Revenue	36,303.00	36,303.00	3,169.08	19,014.48	0.00	-17,288.52	52.38 %
4060 - Grants and Reimbursements	127,892.00	127,892.00	0.00	6,571.09	0.00	-121,320.91	5.14 %
4070 - Gain on Sale of Capital Assets	0.00	0.00	0.00	735,493.68	0.00	735,493.68	0.00 %
4080 - Other Non-Operating Revenue	15,783.00	15,783.00	3,253.19	10,406,838.27	0.00	10,391,055.27	65,937.01 %
Revenue Total:	35,437,375.00	35,437,375.00	3,759,343.53	29,915,750.86	0.00	-5,521,624.14	84.42 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 12/31/2022

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Expense							
5110 - Source Of Supply	2,530,789.00	2,530,789.00	112,798.47	734,522.19	0.00	1,796,266.81	29.02 %
5210 - Production	4,403,550.00	4,403,550.00	343,492.18	2,202,593.46	135,789.63	2,065,166.91	53.10 %
5310 - Water Quality	772,375.00	772,375.00	63,197.48	269,158.07	19,020.00	484,196.93	37.31 %
5320 - Water Treatment - Perchlorate	550,000.00	550,000.00	12,570.75	136,518.14	17,873.28	395,608.58	28.07 %
5350 - Water Treatment - FBR/FXB	2,204,600.00	2,204,600.00	151,149.43	828,602.74	524,867.87	851,129.39	61.39 %
5390 - Water Treatment - Roemer/Arsenic	1,944,210.00	1,944,210.00	134,559.92	837,010.78	205,330.23	901,868.99	53.61 %
5410 - Maintenance - T & D	2,545,250.00	2,545,250.00	211,271.81	965,574.83	439,996.51	1,139,678.66	55.22 %
5510 - Customer Service	1,323,600.00	1,323,600.00	86,798.72	557,015.43	0.00	766,584.57	42.08 %
5520 - Meter Reading	1,154,500.00	1,154,500.00	81,909.61	461,661.86	17,056.10	675,782.04	41.47 %
5530 - Billing	537,700.00	537,700.00	52,853.01	245,012.58	97,385.02	195,302.40	63.68 %
5610 - Administration	2,512,301.00	2,512,301.00	105,735.32	596,696.66	28,899.00	1,886,705.34	24.90 %
5615 - General Operations	3,378,372.00	3,378,372.00	91,454.71	1,935,598.85	232,769.48	1,210,003.67	64.18 %
5620 - Accounting	974,443.00	974,443.00	81,943.63	399,672.87	31,000.00	543,770.13	44.20 %
5630 - Engineering	1,793,120.00	1,793,120.00	190,158.27	815,612.79	37,668.25	939,838.96	47.59 %
5640 - Business Systems	1,369,630.00	1,369,630.00	103,930.80	569,992.91	49,879.20	749,757.89	45.26 %
5645 - GIS	285,830.00	285,830.00	17,903.91	125,182.81	6,500.00	154,147.19	46.07 %
5650 - Board Of Directors	304,900.00	304,900.00	20,449.83	114,504.74	21,300.00	169,095.26	44.54 %
5660 - Human Resources/Risk Management	964,580.00	964,580.00	76,122.52	285,843.70	130,080.00	548,656.30	43.12 %
5680 - Purchasing	667,300.00	667,300.00	57,512.45	259,939.76	0.00	407,360.24	38.95 %
5710 - Public Affairs	1,362,912.00	1,362,912.00	52,627.19	340,380.72	409,535.41	612,995.87	55.02 %
5720 - Grants & Rebates	80,000.00	80,000.00	644.00	9,243.46	0.00	70,756.54	11.55 %
6200 - Interest Expense	888,300.00	888,300.00	0.00	212,406.50	0.00	675,893.50	23.91 %
6300 - Debt Administration Service	6,615.00	6,615.00	0.00	0.00	0.00	6,615.00	0.00 %
Expense Total:	32,554,877.00	32,554,877.00	2,049,084.01	12,902,745.85	2,404,949.98	17,247,181.17	47.02 %
Report Surplus (Deficit):	2,882,498.00	2,882,498.00	1,710,259.52	17,013,005.01	-2,404,949.98	11,725,557.03	506.78 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 12/31/2022

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
100 - Water Operations Fund	2,882,498.00	2,882,498.00	1,710,259.52	17,013,005.01	-2,404,949.98	11,725,557.03
Report Surplus (Deficit):	2,882,498.00	2,882,498.00	1,710,259.52	17,013,005.01	-2,404,949.98	11,725,557.03

Exhibit B

**SECOND QUARTER FINANCIAL REPORT
THREE MONTHS ENDED DECEMBER 31, 2022**

	2nd Quarter Actuals				Notes
	FY21-22	FY22-23	Amount	%	
	12/31/2021	12/31/2022	Change	Change	
Operating revenues:					
Water consumption sales	\$ 4,981,386	\$ 4,423,978	\$ (557,408)	-11.19%	A
Water service charges	2,116,426	2,135,707	\$ 19,280	0.91%	
Other operating income	951,237	939,676	\$ (11,562)	-1.22%	
Total operating revenues	8,049,050	7,499,360	(549,689)	-6.83%	
Non-operating revenues:					
Property taxes	1,788,606	1,985,736	\$ 197,131	11.02%	
Grants and reimbursements	27,483	4,421	\$ (23,062)	-83.91%	
Interest and investment earnings	(191,576)	628,942	\$ 820,517	-428.30%	B
Rental income- cellular antennas	9,041	8,195	\$ (846)	-9.36%	
Gain/(loss) on sale/disposition of capital assets	-	-	\$ -	0.00%	
Other non-operating revenues	23,885	3,053	\$ (20,831)	-87.22%	
Total non-operating revenues	1,657,439	2,630,347	972,908	58.70%	
Operating expenses:					
Public affairs	207,282	174,702	\$ (32,580)	-15.72%	
Grants	3,089	4,084	\$ 995	32.23%	
Source of supply	364,553	555,747	\$ 191,194	52.45%	C
Pumping	858,075	1,315,091	\$ 457,016	53.26%	D
Water treatment	1,028,636	1,154,082	\$ 125,446	12.20%	E
Transmission and distribution	586,684	591,524	\$ 4,841	0.83%	
Customer accounts	648,018	695,266	\$ 47,248	7.29%	
General and administrative	2,872,759	2,152,695	\$ (720,064)	-25.07%	F
Total operating expenses	6,569,096	6,643,193	74,096	1.13%	
Non-operating expenses:					
Litigation loss	16,800	-	\$ (16,800)	-100.00%	
Total non-operating expenses	16,800	-	(16,800)	-100.00%	
Total revenues	9,706,489	10,129,708	\$ 423,219	4.36%	
Total expenditures	6,585,896	6,643,193	\$ 57,296	0.87%	
Net change	3,120,592	3,486,515	365,923	11.73%	

Note	Comment
A	Even though there was an increase in customer accounts, customers are consuming less water due to the lifting of COVID-19 restrictions. This includes students returning to school and employees returning to the workplace. Wet weather conditions have also decreased customer demand.
B	Unrealized loss was greater than interest return in FY21-22. This unrealized loss is temporary. At the time of investment maturity the face value, known as par value, is paid to the District.
C	An increase in purchased water from the IE Utilities Agency led to an increase in Source of Supply. IE Utilities Agency has one of the highest purchased water rates. This supply source is used when other available sources are not readily available.
D	Pumping costs increased due to a greater reliance on pumping water for supply and higher electricity rates.
E	Price increases for chemical supplies needed and new chlorination equipment purchased.
F	Labor costs experienced a decrease due to several vacancies in the General and Administrative area.



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: CASH DISBURSEMENTS REPORT - DECEMBER 2022

BACKGROUND:

The Board of Directors requested the Monthly Cash Disbursements Report to be presented to the Finance Committee for review and discussion before presenting these reports to the Board of Directors. The reports are being produced from the District's Financial System (System of Records) and will be presented to the Finance Committee on a monthly basis.

DISCUSSION:

Each month, the Accounting Department provides a complete listing of all disbursements for the previous month in an effort to promote fiscal responsibility and accountability over the expenditure of public funds. This process includes providing the Finance Committee, Board of Directors, and ratepayers the opportunity to review expenses for supplies, materials, services, (**Exhibit A**) and payroll Disbursements (**Exhibit B**). Payroll is processed bi-weekly and accounts payable is processed weekly. Information to justify each payment is available through the Accounting Department. For reference, Customer Refunds are credits due as a result of closing a water account.

FISCAL IMPACT:

There is no fiscal impact for producing the December 2022 Cash Disbursement Reports.

STAFF RECOMMENDATION:

Approve the December 2022 Cash Disbursement Reports.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

VJ:jv

ATTACHMENT(S):

1. Exhibit A - 2022 December Cash Disbursements Board Report
2. Exhibit B - 2022 December Cash Disbursements Payroll Board Report

MEETING HISTORY:

01/25/23 Finance Committee REFERRED TO BOARD

Exhibit A

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

December 2022

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
6617	ACWA /JPIA	EE Adjustments	\$ 4,457.74	
6617	ACWA /JPIA	COBRA - Mesa & Farooqi (November)	\$ 2,906.72	
6617	ACWA /JPIA	EE Adjustments	\$ (5,658.25)	
6617	ACWA /JPIA	DELTACARE DENTAL HMO	\$ 686.52	
6617	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 7,726.92	
6617	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	\$ 176.12	
6617	ACWA /JPIA	HEALTH INSURANCE	\$ 119,261.46	
6617	ACWA /JPIA	VISION	\$ 1,567.32	
6617	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 894.36	
6617	ACWA /JPIA	HEALTH INSURANCE	\$ 10,636.24	
6617	ACWA /JPIA	VISION	\$ 127.08	
6617	ACWA /JPIA	Retiree - Health Benefits for November 2022	\$ 17,619.62	
6617	ACWA /JPIA	Retiree - Health Benefits for November 2022	\$ 1,978.64	
6617	ACWA /JPIA	Retiree - Health Benefits for November 2022	\$ 635.40	
6618	ARROWHEAD UNITED WAY	Gina Bertoline	\$ 5.00	
6618	ARROWHEAD UNITED WAY	Gina Bertoline	\$ 5.00	
6619	BRENTAG PACIFIC INC	Acetic Acid for FBR	\$ 27,765.74	
6620	CDW GOVERNMENT INC	Panasonic Toughbook Laptops ordered in 2021	\$ 4,205.42	
6620	CDW GOVERNMENT INC	Panasonic Toughbook Laptops ordered in 2021	\$ 8.00	
6620	CDW GOVERNMENT INC	ANNUAL CONTRACT-2021	\$ 22,224.45	
6621	HACH COMPANY	HACH PM Contract for the FBR	\$ 12,877.00	
6622	HASA INC.	CHEMICALS-WELL#24	\$ 211.86	
6622	HASA INC.	CHEMICALS-WELL#15	\$ 276.87	
6622	HASA INC.	CHEMICALS-WELL#8	\$ 284.08	
6622	HASA INC.	CHEMICALS-WELL#4	\$ 288.90	
6622	HASA INC.	CHEMICALS-WELL#1	\$ 252.79	
6622	HASA INC.	CHEMICALS-BLF	\$ 963.00	
6622	HASA INC.	CHEMICALS-WELL#15	\$ 144.45	
6622	HASA INC.	CHEMICALS-WELL#30	\$ 84.27	
6622	HASA INC.	CHEMICALS-WELL#8	\$ 192.60	
6622	HASA INC.	CHEMICALS-WELL#4	\$ 96.30	
6622	HASA INC.	CHEMICALS-WELL#1	\$ 216.67	
6622	HASA INC.	CHEMICALS-WELL#24	\$ 192.60	
6622	HASA INC.	CHEMICALS-WELL#42	\$ 264.82	
6622	HASA INC.	CHEMICALS-FBR	\$ 4,320.81	
6622	HASA INC.	CHEMICALS-ROEMER	\$ 5,401.02	
6623	MCMaster-CARR SUPPLY COMPANY	FBR SUPPLIES	\$ 411.12	
6624	SB VALLEY MUNICIPAL	BLF ELECTRICITY-9/29/22-10/30/22	\$ 87,705.61	
6625	TOM DODSON & ASSOCIATES	Lytle Creek Environmental Services	\$ 1,125.00	
6625	TOM DODSON & ASSOCIATES	Bio Study for Pepper Railway crossing	\$ 18,302.70	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.28	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.16	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.50	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.58	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.48	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.26	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 8.02	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.16	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.58	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 8.02	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.48	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.26	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

December 2022

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.28	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.50	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.16	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 8.02	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.58	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.28	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.50	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.48	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.26	
6626	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 5.60	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 6.53	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 5.62	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 5.62	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 6.53	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 5.60	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.60	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.53	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.62	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.49	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.38	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.38	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.49	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.38	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.49	
6626	UNIFIRST CORPORATION	JANITORIAL SERVICES	\$ 151.32	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 5.72	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.61	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.22	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.61	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 5.72	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.22	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.22	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.61	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 5.72	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.14	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.16	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.26	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

December 2022

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.91	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 7.56	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.51	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.69	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.63	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.14	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.26	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.51	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.63	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.69	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 7.56	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.16	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.91	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.26	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.69	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.51	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.14	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.91	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.16	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.63	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 7.56	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.61	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.63	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.23	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.26	
6626	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.97	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.23	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.26	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.97	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.23	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.26	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.61	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.63	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.97	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.97	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.63	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.61	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.26	
6626	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.23	
6626	UNIFIRST CORPORATION	JANITORIAL SERVICES	\$ 237.07	
6626	UNIFIRST CORPORATION	JANITORIAL SERVICES	\$ 237.07	
6626	UNIFIRST CORPORATION	JANITORIAL SERVICES	\$ 237.07	
6626	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.54	
6626	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.72	
6626	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.54	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

December 2022

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
6626	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.72	
6626	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.54	
6626	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.72	
6626	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 7.98	
6626	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 6.39	
6626	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 6.39	
6626	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 7.98	
6626	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 7.98	
6626	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 9.50	
6626	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 6.39	
6631	AIR & HOSE SOURCE INC	PRODUCTION SUPPLIES	\$ 860.65	
6632	CHANDLER ASSET MANAGEMENT	NOV 2022 SERVICES	\$ 2,321.89	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 13.50	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 13.50	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 182.25	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 128.25	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 22.50	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 182.25	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 128.25	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 6.75	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 211.50	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL#11	\$ 165.75	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 324.50	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL#6	\$ 165.75	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 249.50	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 249.50	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 120.00	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 147.00	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 15.00	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 15.00	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 113.25	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 80.00	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 15.00	
6633	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 15.00	
6634	COMPUTERIZED EMBROIDERY COMPANY INC	SHIRTS-DAN JENKINS	\$ 221.92	
6634	COMPUTERIZED EMBROIDERY COMPANY INC	SHOP SUPPLIES-BEANIES	\$ 329.72	
6635	DAVID N M TURCH	Federal Lobbyist Services-10/9/22-11/8/22	\$ 12,500.00	
6636	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 171.46	
6637	MURPHY, RONALD	MEDICARE PART B REIMB-JULY-SEPT 2022	\$ 510.30	
6638	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	\$ 431.70	
6639	SAFETY COMPLIANCE COMPANY	FIELD SAFETY MTG-11/8/22	\$ 225.00	
6639	SAFETY COMPLIANCE COMPANY	OFFICE SAFETY MTG-11/8/22	\$ 200.00	
6640	SAMBA HOLDINGS INC	HR SERVICES	\$ 119.64	
6641	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.16	
6641	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.48	
6641	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 8.02	
6641	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.28	
6641	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.58	
6641	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.50	
6641	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.50	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

December 2022

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
6641	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.26	
6641	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 5.60	
6641	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 5.62	
6641	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 6.53	
6641	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	\$ 9.50	
6641	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.38	
6641	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.49	
6641	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.71	
6641	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 9.50	
6641	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.71	
6641	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 5.72	
6641	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.22	
6641	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.61	
6641	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 9.50	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.51	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.26	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.16	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.14	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.91	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.63	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 9.50	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 8.49	
6641	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 7.56	
6641	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.23	
6641	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.63	
6641	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.61	
6641	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 9.50	
6641	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.26	
6641	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.97	
6641	UNIFIRST CORPORATION	JANITORIAL SERVICES	\$ 237.07	
6641	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 9.50	
6641	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.54	
6641	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.72	
6641	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 6.39	
6641	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 7.98	
6641	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 9.50	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 13.50	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 45.75	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 45.75	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 18.75	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 33.25	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 30.00	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 33.25	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 42.50	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 33.25	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 128.25	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 218.25	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 502.50	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 15.75	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 6.75	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 13.50	
6643	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ARSENIC	\$ 33.25	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

December 2022

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
6644	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 344.00	
6644	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 204.50	
6644	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 172.50	
6644	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 69.00	
6644	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 448.50	
6644	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 69.00	
6644	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 827.50	
6644	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 34.50	
6644	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 34.50	
6645	DIAMOND ENVIRONMENTAL SERVICES LP	RESTROOM RENTAL-10272 S CEDAR	\$ 129.95	
6645	DIAMOND ENVIRONMENTAL SERVICES LP	RESTROOM RENTAL-18451 VINEYARD AVE	\$ 129.95	
6646	DRAKE, LANCE W	T4 CERTIFICATION	\$ 105.00	
6647	ENGINEERING RESOURCES INC	CMIS Santa Ana Transmission Main Phase II	\$ 3,080.00	
6647	ENGINEERING RESOURCES INC	CMIS Santa Ana Transmission Main Phase II	\$ 1,000.00	
6648	GENERAL PUMP COMPANY INC	Rehab of North Well at East Complex		\$ 59,575.14
6649	HARTLEY, MARY JO	2022 POSTER CONTEST SUPPLIES	\$ 66.65	
6650	HASA INC.	CHEMICALS-WELL#24	\$ 187.78	
6650	HASA INC.	CHEMICALS-WELL#30	\$ 120.37	
6650	HASA INC.	CHEMICALS-WELL#54	\$ 218.85	
6650	HASA INC.	CHEMICALS-ROEMER	\$ 2,121.74	
6650	HASA INC.	CHEMICALS-WELL#30	\$ 165.02	
6650	HASA INC.	CHEMICALS-WELL#15	\$ 377.20	
6650	HASA INC.	CHEMICALS-WELL#1	\$ 247.54	
6650	HASA INC.	CHEMICALS-WELL#24	\$ 94.30	
6650	HASA INC.	CHEMICALS-WELL#54	\$ 176.82	
6650	HASA INC.	CHEMICALS-BLF	\$ 1,203.74	
6650	HASA INC.	CHEMICALS-WELL#30	\$ 264.82	
6650	HASA INC.	CHEMICALS-WELL#15	\$ 240.75	
6650	HASA INC.	CHEMICALS-WELL#4	\$ 264.82	
6650	HASA INC.	CHEMICALS-WELL#24	\$ 240.75	
6650	HASA INC.	CHEMICALS-WELL#54	\$ 240.75	
6650	HASA INC.	CHEMICALS-WELL#42	\$ 240.75	
6650	HASA INC.	CHEMICALS-WELL#1	\$ 192.60	
6650	HASA INC.	CHEMICALS-ROEMER	\$ 5,401.02	
6651	MCMaster-CARR SUPPLY COMPANY	PRODUCTION SUPPLIES	\$ 648.75	
6651	MCMaster-CARR SUPPLY COMPANY	PRODUCTION SUPPLIES	\$ 436.45	
6651	MCMaster-CARR SUPPLY COMPANY	PRODUCTION SUPPLIES	\$ 486.62	
6651	MCMaster-CARR SUPPLY COMPANY	PRODUCTION SUPPLIES	\$ 226.32	
6651	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 498.96	
6651	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 463.24	
6651	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 115.75	
6651	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 335.65	
6652	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	\$ 449.48	
6653	PICAZO'S FLOWER DESIGNS INC	XMAS SEMINAR CENTERPIECES	\$ 813.52	
6654	SHARP EXTERMINATOR INC	DISTRICT MAINTENANCE	\$ 185.00	
6655	TKE ENGINEERING INC	"24"" WATERLINE IN PEPPER AVE @ UNION PACI RLI	\$ 635.00	
6656	TOM DODSON & ASSOCIATES	Bio Study for Pepper Railway crossing	\$ 450.00	
6656	TOM DODSON & ASSOCIATES	Bio Study for Pepper Railway crossing	\$ 750.00	
6656	TOM DODSON & ASSOCIATES	Reservoir Zone 8-3 Modifications	\$ 6,702.50	
6656	TOM DODSON & ASSOCIATES	Lytle Creek Environmental Services	\$ 3,912.48	
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.58	
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.28	
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.26	
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.16	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 8.02	
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.50	
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.50	
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.48	
6657	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.53	
6657	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 9.50	
6657	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.60	
6657	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.62	
6657	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.71	
6657	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.38	
6657	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 9.50	
6657	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.49	
6657	UNIFIRST CORPORATION	JANITORIAL SERVICES ROEMER	\$ 151.32	
6657	UNIFIRST CORPORATION	JANITORIAL SERVICES ROEMER	\$ 151.32	
6657	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 9.50	
6657	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.61	
6657	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.22	
6657	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 5.72	
6657	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.71	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 9.50	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.63	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.14	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.16	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.26	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.69	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.91	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 108.43	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 31.76	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6657	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.51	
6657	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.26	
6657	UNIFIRST CORPORATION	JANITORIAL SERVICES	\$ 237.07	
6657	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.54	
6657	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.72	
6657	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 9.50	
6657	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.97	
6657	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.23	
6657	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.61	
6657	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 9.50	
6657	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.63	
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.50	
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.39	
6657	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.98	
6659	VULCAN MATERIALS COMPANY	Temporary Asphalt	\$ 710.50	
6660	ALBERT A WEBB ASSOCIATES	Proposal to update the phase III bid package	\$ 4,760.00	
6660	ALBERT A WEBB ASSOCIATES	Proposal to update the phase III bid package	\$ 2,420.00	
6660	ALBERT A WEBB ASSOCIATES	18" Trans Main Crossing I15_Citrus to Lytle Creek		\$ 421.50
6661	CALIFORNIA LANDSCAPE & DESIGN INC.	Landscape Maintenance Services	\$ 5,833.00	
6661	CALIFORNIA LANDSCAPE & DESIGN INC.	Landscape Maintenance Services	\$ 1,667.00	
6662	CAROLLO ENGINEERS INC	WIFIA and SRF Loan Application - Roemer Expansion	\$ 3,628.50	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 31.50	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 182.25	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 30.00	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 54.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 20.25	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 13.50	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 30.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 13.50	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 20.25	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 6.75	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 211.50	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 35.25	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 47.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 41.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 211.50	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 35.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 35.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 227.25	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 80.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 497.75	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 65.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 197.50	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 106.50	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 15.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 15.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 80.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 15.00	
6663	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 15.00	
6664	FASTENAL COMPANY	PRODUCTION SUPPLIES	\$ 230.99	
6664	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 247.91	
6665	GARCIA, ANGELA	ACWA FALL CONFERENCE 2022	\$ 334.88	
6666	GENERAL PUMP COMPANY INC	Repair and re-install Well 18A pump	\$ 24,820.00	
6667	HARTLEY, MARY JO	CATALYST WEST OCEANSIDE	\$ 622.33	
6668	HASA INC.	CHEMICALS-WELL#1	\$ 218.85	
6668	HASA INC.	CHEMICALS-WELL#4	\$ 337.55	
6668	HASA INC.	CHEMICALS-WELL#24	\$ 240.75	
6668	HASA INC.	CHEMICALS-WELL#8	\$ 349.09	
6668	HASA INC.	CHEMICALS-WELL#15	\$ 288.90	
6668	HASA INC.	CHEMICALS-WELL#8	\$ 349.34	
6668	HASA INC.	CHEMICALS-WELL#42	\$ 240.75	
6669	HAWKINS, CHANNING	ACWA FALL CONFERENCE 2022	\$ 202.25	
6670	INFOSEND INC	Postage/Printing for Customer Bills	\$ 4,013.65	
6670	INFOSEND INC	Postage/Printing for Customer Bills	\$ 11,573.07	
6671	JENKINS, DANIEL	ACWA FALL CONFERENCE 2022	\$ 108.76	
6672	LEASE PLAN USA INC	Mechanic Repairs for Fleet	\$ 11,905.69	
6673	LIZETT SANTORO	ENG DEPT CHRISTMAS DECORATIONS	\$ 199.81	
6674	MAGNIFY PRODUCTIONS	Board photos	\$ 3,000.00	
6675	MCMASTER-CARR SUPPLY COMPANY	6" Flanges	\$ 995.13	
6675	MCMASTER-CARR SUPPLY COMPANY	PRODUCTION SUPPLIES	\$ 250.88	
6675	MCMASTER-CARR SUPPLY COMPANY	SHOP SUPPLIES	\$ 336.84	
6675	MCMASTER-CARR SUPPLY COMPANY	SHOP SUPPLIES	\$ 426.82	
6675	MCMASTER-CARR SUPPLY COMPANY	SHOP SUPPLIES	\$ 146.02	
6676	MOORE, KELVIN	ACWA FALL CONFERENCE 2022	\$ 202.25	
6677	PANTALEON, SOCORRO	WATERSMART CONFERENCE	\$ 63.00	
6677	PANTALEON, SOCORRO	ACWA FALL CONFERENCE 2022	\$ 547.54	
6678	RAMIREZ, YOLANDA	WELLNESS COMMITTEE	\$ 75.18	
6679	RECYCLED AGGREGATE MATERIALS CO INC	DISPOSAL FEES	\$ 130.00	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

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6679	RECYCLED AGGREGATE MATERIALS CO INC	DISPOSAL FEES	\$ 130.00	
6680	SAMBA HOLDINGS INC	HR SERVICES	\$ 117.56	
6681	SUEZ WTS ANALYTICAL INSTRUMENTS INC	Suez PM contract for TOC analyzer	\$ 7,148.14	
6682	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.48	
6682	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.50	
6682	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.26	
6682	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.16	
6682	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.58	
6682	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.50	
6682	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.28	
6682	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 8.02	
6682	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 9.50	
6682	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.53	
6682	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.60	
6682	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.62	
6682	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.71	
6682	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 9.50	
6682	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.49	
6682	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 6.38	
6682	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.71	
6682	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 5.72	
6682	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 9.50	
6682	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.22	
6682	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.61	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.51	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.16	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.14	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.26	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.91	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 9.50	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.61	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.71	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.63	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.69	
6682	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 11.96	
6682	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.97	
6682	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 9.50	
6682	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.23	
6682	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.26	
6682	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.61	
6682	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.63	
6682	UNIFIRST CORPORATION	JANITORIAL SERVICES	\$ 237.07	
6682	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.54	
6682	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 9.50	
6682	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.72	
6682	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 7.98	
6682	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 9.50	
6682	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 6.39	
6684	VULCAN MATERIALS COMPANY	Temporary Asphalt	\$ 852.30	
6685	YOUNG, GREGORY A	ACWA FALL CONFERENCE 2022	\$ 212.25	
83180	ACWA	2023 ANNUAL DUES	\$ 26,800.00	
83181	AIRGAS USA LLC	METERS SUPPLIES	\$ 78.63	
83182	AM CONSERVATION GROUP INC	PA PROMOTIONAL SUPPLIES	\$ 465.42	

WEST VALLEY WATER DISTRICT

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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
83183	AMAZON.COM SALES INC	PRODUCTION SUPPLIES	\$ 146.02	
83183	AMAZON.COM SALES INC	CUSTOMER SERVICE SUPPLIES	\$ 390.83	
83183	AMAZON.COM SALES INC	OFFICE SUPPLIES-RETURNS	\$ (420.21)	
83183	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 464.25	
83183	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 299.65	
83183	AMAZON.COM SALES INC	Computer Supplies September 2022	\$ 333.22	
83183	AMAZON.COM SALES INC	Computer Supplies September 2022	\$ 215.45	
83183	AMAZON.COM SALES INC	Computer Supplies September 2022	\$ 86.18	
83184	CHAMBERLAYNEPR	Communcations Consultant Services	\$ 7,500.00	
83184	CHAMBERLAYNEPR	Communcations Consultant Services	\$ 7,500.00	
83185	CINTAS CORPORATION	JANITORIAL SERVICES	\$ 181.10	
83186	CITY OF RIALTO	ENCROACHMENT PERMIT	\$ 958.70	
83187	CLASSIC PROMOTIONS LLC	PA PROMOTIONAL SUPPLIES	\$ 339.50	
83188	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 786.67	
83188	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 263.77	
83188	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 786.56	
83188	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 263.71	
83189	CONTROL TEMP INC	BOOSTER FAN IN JOSE'S OFFICE	\$ 900.00	
83190	FRANCHISE TAX BOARD	GARNISHMENT	\$ 110.00	
83190	FRANCHISE TAX BOARD	GARNISHMENT	\$ 110.00	
83191	GARDA CL WEST INC	ARMORED TRANSPORTATION SERVICE-NOV 2022	\$ 322.38	
83191	GARDA CL WEST INC	ARMORED TRANSPORTATION SVCS-OCT 2022	\$ 23.46	
83192	GRAINGER INC	Concrete saw for well site door replacements	\$ 3,535.62	
83192	GRAINGER INC	PRODUCTION SUPPLIES	\$ 17.43	
83192	GRAINGER INC	PRODUCTION SUPPLIES	\$ (17.43)	
83192	GRAINGER INC	Backflow Devices	\$ 3,804.76	
83192	GRAINGER INC	Backflow Preventers	\$ 6,341.25	
83192	GRAINGER INC	FBR SUPPLIES	\$ 25.92	
83192	GRAINGER INC	ROEMER SUPPLIES	\$ 207.84	
83193	HOME DEPOT	ROEMER SUPPLIES	\$ 152.96	
83193	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 39.31	
83193	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 258.47	
83194	I.U.O.E., LOCAL UNION NO. 12	I.U.O.E LOCAL 12 UNION DUES	\$ 352.00	
83194	I.U.O.E., LOCAL UNION NO. 12	I.U.O.E LOCAL 12 UNION DUES	\$ 352.00	
83195	INLAND DESERT SECURITY	ANSWERING SERVICE	\$ 628.30	
83196	INTERSTATE BATTERY OF SAN BERNARDINO	PRODUCTION SUPPLIES	\$ 381.28	
83197	LEGAL SHIELD	LEGALSHIELD	\$ 228.74	
83197	LEGAL SHIELD	LEGALSHIELD	\$ 228.71	
83198	MCCROMETER INC	Flow Meter for Zone 5-4 Cla Val	\$ 3,524.40	
83199	MINUTEMAN PRESS OF RANCHO CUCAMONGA	Graphic Design, Printing & Postage	\$ 6,765.62	
83200	NED'S OIL SALES INC	PRODUCTION SUPPLIES	\$ 13.03	
83201	PR PRINTING	RECEIPT BOOKS FOR CS	\$ 511.13	
83202	QUADIENT FINANCE USA INC	POSTAGE METER	\$ 32.31	
83203	RIALTO WATER SERVICES	ROEMER SEWER SVC	\$ 67.17	
83204	SHERIFFS COURT SERVICES	GARNISHMENT	\$ 764.49	
83205	SO CALIFORNIA EDISON	BLF ELECTRICITY	\$ 96.81	
83205	SO CALIFORNIA EDISON	WELL 11X ELECTRICITY	\$ 29.63	
83206	STATE WATER RESOURCES CONTROL BOARD	T2 CERTIFICATION-CODY LUDWIG	\$ 60.00	
83207	THE STANDARD	AD&D	\$ (1.05)	
83207	THE STANDARD	LIFE INSURANCE	\$ (7.75)	
83207	THE STANDARD	AD&D	\$ 302.21	
83207	THE STANDARD	DEPENDENT LIFE	\$ 91.02	
83207	THE STANDARD	LIFE INSURANCE	\$ 2,228.46	
83207	THE STANDARD	LONG TERM DISABILITY	\$ 2,037.40	

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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
83207	THE STANDARD	AD&D	\$ 31.50	
83207	THE STANDARD	DEPENDENT LIFE	\$ 6.15	
83207	THE STANDARD	LIFE INSURANCE	\$ 232.50	
83207	THE STANDARD	LONG TERM DISABILITY	\$ 22.73	
83207	THE STANDARD	EE Adjustment and Pending Credit	\$ (287.40)	
83207	THE STANDARD	EMPLOYEE AFTER-TAX	\$ 577.32	
83207	THE STANDARD	EMPLOYEE AFTER-TAX	\$ 577.23	
83208	THERMO ELECTRON NORTH AMERICA LLC	Dionex PM Contract	\$ 6,005.00	
83209	UNIVAR USA INC	Phosphoric Acid for FBR	\$ 5,446.34	
83210	USA BLUEBOOK	ROEMER SUPPLIES	\$ 667.39	
83211	YO FIRE	Ford Stock Order 08/09/22	\$ 1,588.24	
83211	YO FIRE	Ford Stock Order 08/09/22	\$ 4,827.20	
83211	YO FIRE	Ford Stock Order 08/09/22	\$ 425.61	
83211	YO FIRE	Ford Stock Order 08/09/22	\$ 723.00	
83211	YO FIRE	Stock Order 11-16-22	\$ 915.88	
83212	BUI, ALLEN/ KAREN	Customer Refund	\$ 55.68	
83213	SIMMONS, BRITTANEY	Customer Refund	\$ 21.66	
83214	TORRES, ANASTACIO	Customer Refund	\$ 28.07	
83215	LENNAR HOMES	Customer Refund	\$ 8.80	
83216	LENNAR HOMES	Customer Refund	\$ 9.98	
83217	LENNAR HOMES	Customer Refund	\$ 8.80	
83218	LENNAR HOMES	Customer Refund	\$ 9.99	
83219	LENNAR HOMES	Customer Refund	\$ 8.80	
83220	LENNAR HOMES	Customer Refund	\$ 9.99	
83221	LENNAR HOMES	Customer Refund	\$ 8.80	
83222	LENNAR HOMES	Customer Refund	\$ 19.21	
83223	GARCIA, RAFAELA	Customer Refund	\$ 814.51	
83224	MIGUEL A MUNGUIA	DJ CHRISTMAS SEMINAR	\$ 850.00	
83225	360CIVIC	Website Redesign 2021 Project	\$ 9,500.00	
83226	ALLIANCE 2020 INC	HR SERVICES	\$ 334.48	
83227	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 258.84	
83227	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 10.76	
83227	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 478.30	
83227	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 178.04	
83227	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 51.35	
83228	AT&T	ROEMER FIRE SVC	\$ 145.43	
83229	BURRTEC WASTE INDUSTRIES INC	ROEMER DISPOSAL FEES	\$ 262.86	
83229	BURRTEC WASTE INDUSTRIES INC	HQ DISPOSAL FEES	\$ 911.94	
83230	CHARTER COMMUNICATIONS	TELEPHONE/INTERNET	\$ 1,149.00	
83230	CHARTER COMMUNICATIONS	TELEPHONE/INTERNET	\$ 930.46	
83231	CHINO BASIN WATERMASTER	AGRICULTURAL POOL WATER REALLOCATION	\$ 19,205.28	
83232	CINTAS CORPORATION	JANITORIAL SERVICES	\$ 183.67	
83233	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE	\$ 13.37	
83233	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE	\$ 6.96	
83233	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE	\$ 777.79	
83233	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE	\$ 11.96	
83233	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE	\$ 1,670.94	
83234	GALLAGHER BENEFIT SERVICES INC	Executive Recruitment Services for General Manage	\$ 6,250.00	
83235	GRAINGER INC	Backflow Preventers	\$ 16,487.25	
83236	INLAND EMPIRE UTILITIES AGENCY	SERVICES 10/1/22-10/31/22	\$ 93,593.19	
83237	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 25.85	
83237	JOHNSON'S HARDWARE INC	METERS SUPPLIES	\$ 59.93	
83238	LINDA CHARNELL CARR	TURF REPLACEMENT	\$ 644.00	
83239	MINUTEMAN PRESS OF RANCHO CUCAMONGA	Printing of Annual Budget Book	\$ 1,974.81	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

December 2022

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
83239	MINUTEMAN PRESS OF RANCHO CUCAMONGA	CERTIFICATES OF RECOGNITION	\$ 93.41	
83240	MUNITEMPS STAFFING	Staffing Services for Board Secretary	\$ 5,648.50	
83240	MUNITEMPS STAFFING	Staffing Services for Board Secretary	\$ 6,497.75	
83240	MUNITEMPS STAFFING	Staffing Services for Board Secretary	\$ 6,616.25	
83241	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA, / HR SERVICES		\$ 349.00	
83241	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA, / HR SERVICES		\$ 129.00	
83242	PG MECHANICAL	Toyota Fork Maint.	\$ 840.00	
83242	PG MECHANICAL	Toyota Fork Maint.	\$ 325.00	
83243	RIALTO WATER SERVICES	FBR WATER SERVICE	\$ 23,119.19	
83243	RIALTO WATER SERVICES	HQ WATER SERVICES	\$ 120.58	
83244	SO CALIFORNIA EDISON	ELECTRICITY-ROEMER	\$ 45,947.50	
83245	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	\$ 4,656.89	
83245	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	\$ 1,458.93	
83246	WIENHOFF DRUG TESTING	HR ANNUAL FEE	\$ 595.00	
83247	ESPINOSA, ELIZABETH	Customer Refund	\$ 24.12	
83248	MARTINEZ, ALEYDA	Customer Refund	\$ 64.45	
83249	Cooley, Becky	Customer Refund	\$ 78.71	
83250	Mai, Yuet Ching Lam & Zhen He	Customer Refund	\$ 64.40	
83251	ESTATE, GUSHUE REAL	Customer Refund	\$ 48.01	
83252	LENNAR HOMES	Customer Refund	\$ 1.65	
83253	Kong, Lingqiong	Customer Refund	\$ 76.04	
83254	LENNAR HOMES	Customer Refund	\$ 1.66	
83255	LENNAR	Customer Refund	\$ 7.62	
83256	Burrel, Cecile C & Dorthy	Customer Refund	\$ 28.30	
83257	GHOMESHI, HADI	Customer Refund	\$ 11.56	
83258	RICHMOND AMERICAN HOMES	Customer Refund	\$ 10.39	
83259	LENNAR HOMES	Customer Refund	\$ 10.39	
83260	LENNAR HOMES	Customer Refund	\$ 15.91	
83261	LENNAR HOMES	Customer Refund	\$ 10.39	
83262	LENNAR HOMES	Customer Refund	\$ 12.60	
83263	LENNAR HOMES	Customer Refund	\$ 15.91	
83264	GONZALES, MARGARET/BEIL, BRIAN	Customer Refund	\$ 12.32	
83265	REDWINE, RYAN/ HOLLY	Customer Refund	\$ 76.39	
83266	LYLE, ARNOLD & JEANETTE	Customer Refund	\$ 6.54	
83267	SPARKS,MARSHA	Customer Refund	\$ 77.59	
83268	AMAZON.COM SALES INC	METERS SUPPLIES	\$ 246.80	
83268	AMAZON.COM SALES INC	SHOP SUPPLIES	\$ 121.14	
83268	AMAZON.COM SALES INC	SHOP SUPPLIES	\$ 223.62	
83268	AMAZON.COM SALES INC	Amazon Computer Supplies NOV 22	\$ 1,077.45	
83268	AMAZON.COM SALES INC	Amazon Computer Supplies NOV 22	\$ 84.42	
83268	AMAZON.COM SALES INC	Amazon Computer Supplies NOV 22	\$ 151.63	
83268	AMAZON.COM SALES INC	Amazon Computer Supplies NOV 22	\$ 190.29	
83268	AMAZON.COM SALES INC	Amazon Computer Supplies NOV 22	\$ 268.90	
83268	AMAZON.COM SALES INC	Amazon Computer Supplies NOV 22	\$ 323.23	
83268	AMAZON.COM SALES INC	Amazon Computer Supplies NOV 22	\$ 711.11	
83268	AMAZON.COM SALES INC	Amazon Computer Supplies NOV 22	\$ 99.96	
83269	AUTOMATED GATE SERVICES INC	ROEMER SUPPLIES	\$ 217.50	
83269	AUTOMATED GATE SERVICES INC	GATE MAINTENANCE	\$ 250.00	
83270	CHARTER COMMUNICATIONS	CABLE/TELEPHONE	\$ 276.04	
83270	CHARTER COMMUNICATIONS	CABLE/TELEPHONE	\$ 109.92	
83271	CINTAS CORPORATION	JANITORIAL SERVICES	\$ 143.92	
83272	CITY OF RIALTO	UTILITY USER TAX-NOV 2022	\$ 48,684.71	
83272	CITY OF RIALTO	UTILITY USER TAX-NOV 2022	\$ (179.81)	
83273	COLTON PUBLIC UTILITIES	WELL 18A ELECTRIC	\$ 384.10	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

December 2022

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
83274	FAST SERVICE	CUSTOMER SERVICES	\$ 236.00	
83275	FISH WINDOW CLEANING	JANITORIAL SERVICES	\$ 275.00	
83276	FLEET SERVICES INC	VEHICLE MAINTENANCE	\$ 276.23	
83277	GEOSCIENCE SUPPORT SVCS INC	Bunker Hill Well Sitting Phase II	\$ 1,743.50	
83278	GRAINGER INC	Stock Order 11/23/2022	\$ 60.88	
83278	GRAINGER INC	Stock Order 11/23/2022	\$ 73.15	
83278	GRAINGER INC	Stock Order 11/23/2022	\$ 34.75	
83278	GRAINGER INC	Stock Order 11/23/2022	\$ 26.18	
83278	GRAINGER INC	Stock Order 11/23/2022	\$ 19.61	
83278	GRAINGER INC	Stock Order 11/23/2022	\$ 47.79	
83278	GRAINGER INC	Reduced Pressure Zone Backflow	\$ 652.53	
83278	GRAINGER INC	PRODUCTION SUPPLIES	\$ 285.40	
83278	GRAINGER INC	PRODUCTION SUPPLIES	\$ 755.62	
83279	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 25.83	
83279	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 8.61	
83279	JOHNSON'S HARDWARE INC	MAINTENANCE SUPPLIES	\$ 412.63	
83280	MUNITEMPS STAFFING	Staffing Services for Board Secretary	\$ 6,083.00	
83280	MUNITEMPS STAFFING	Staffing Services for Board Secretary	\$ 5,727.50	
83281	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	\$ 171.82	
83281	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	\$ 25.40	
83281	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	\$ 191.53	
83282	PACK N MAIL	CUSTOMER SERVICES	\$ 197.00	
83283	PG MECHANICAL	Truck 105 and 105 Trailer Service/repairs	\$ 2,565.00	
83284	SC COMMERCIAL LLC	Gasoline for Fleet	\$ 12,030.82	
83285	SHAW HR CONSULTING, INC.	HR CONSULTING	\$ 1,345.00	
83286	SO CALIFORNIA EDISON	ELECTRICITY-VARIOUS SITES	\$ 5,788.85	
83286	SO CALIFORNIA EDISON	ELECTRICITY-VARIOUS SITES	\$ 51,939.68	
83286	SO CALIFORNIA EDISON	ELECTRICITY-VARIOUS SITES	\$ 82,564.41	
83286	SO CALIFORNIA EDISON	S END SHOP	\$ 102.55	
83286	SO CALIFORNIA EDISON	ELECTRICITY-VARIOUS SITES	\$ 10,129.41	
83286	SO CALIFORNIA EDISON	ELECTRICITY-VARIOUS SITES	\$ 16,248.72	
83286	SO CALIFORNIA EDISON	ELECTRICITY-VARIOUS SITES	\$ 7,172.31	
83286	SO CALIFORNIA EDISON	ELECTRICITY-VARIOUS SITES	\$ 3,200.29	
83286	SO CALIFORNIA EDISON	ELECTRICITY-VARIOUS SITES	\$ 234.80	
83286	SO CALIFORNIA EDISON	ELECTRICITY-VARIOUS SITES	\$ 2,936.40	
83287	STRADLING YOCCA CARLSON & RAUTH	LEGAL FEES	\$ 787.50	
83287	STRADLING YOCCA CARLSON & RAUTH	LEGAL FEES	\$ 315.00	
83288	TESCO CONTROLS INC	PRODUCTION SUPPLIES	\$ 315.00	
83289	THE GAS COMPANY	ROEMER GAS SERVICES	\$ 63.51	
83290	THERMO ELECTRON NORTH AMERICA LLC	Dionex IC Pure Water PM Contract	\$ 1,075.00	
83290	THERMO ELECTRON NORTH AMERICA LLC	Dionex parts	\$ 1,813.23	
83290	THERMO ELECTRON NORTH AMERICA LLC	Dionex parts	\$ 1,551.60	
83290	THERMO ELECTRON NORTH AMERICA LLC	Dionex parts	\$ 512.03	
83291	TROJAN TECHNOLOGIES INC.	Ultraviolet Transmittance Meter	\$ 11,562.28	
83292	TYLER TECHNOLOGIES INC	TECHNICAL SERVICES ANNUAL FEES	\$ 4,532.38	
83293	ULINE	SHOP SUPPLIES	\$ 391.56	
83294	VAG USA LLC	4 945 Single Body Air Vac	\$ 1,728.11	
83295	VAN JEW	ACWA FALL CONFERENCE-INDIAN WELLS	\$ 67.30	
83296	YO FIRE	SHOP SUPPLIES	\$ 991.30	
83297	VELASCO, JESUS	Customer Refund	\$ 45.48	
83298	IRONS, STEVE & CHRISTINE	Customer Refund	\$ 13.65	
83299	EDU, MAURICE	Customer Refund	\$ 3.10	
83300	LENNAR HOMES	Customer Refund	\$ 4.88	
83301	LENNAR HOMES	Customer Refund	\$ 4.88	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

December 2022

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
83302	LENNAR HOMES	Customer Refund	\$ 4.88	
83303	Anderson-Staley, Delores	Customer Refund	\$ 70.19	
83304	AIRGAS USA LLC	PRODUCTION SUPPLIES	\$ 55.68	
83305	ALLIANCE 2020 INC	HR SERVICES-RECRUITMENT	\$ 808.25	
83306	AMAZON.COM SALES INC	SHOP SUPPLIES	\$ 680.44	
83306	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 32.77	
83306	AMAZON.COM SALES INC	PA SUPPLIES	\$ 22.47	
83306	AMAZON.COM SALES INC	PA SUPPLIES-OUTREACH	\$ 78.66	
83307	AMERICAN PAYROLL ASSOCIATION	APA MEMBERSHIP-GINA	\$ 429.87	
83307	AMERICAN PAYROLL ASSOCIATION	APA MEMBERSHIP-GINA	\$ 275.00	
83308	AT&T	TELEMETRY LINE	\$ 68.96	
83309	AT&T INTERNET	INTERNET SERVICES	\$ 111.64	
83310	BRAX COMPANY INC	DAF Sludge Puimp parts	\$ 1,588.34	
83310	BRAX COMPANY INC	DAF Sludge Puimp parts	\$ 1,534.36	
83311	CEMEX INC	SHOP SUPPLIES	\$ 259.62	
83311	CEMEX INC	SHOP SUPPLIES	\$ 214.69	
83312	CINTAS CORPORATION	JANITORIAL SERVICES	\$ 183.67	
83313	CITY OF SAN BERNARDINO	BLF WATER	\$ 46.13	
83314	CORE & MAIN LP	Large Meter Order 11/01/22	\$ 16,479.82	
83314	CORE & MAIN LP	14" Blind Flanges for Well 16 and 17	\$ 898.01	
83314	CORE & MAIN LP	14" Blind Flanges for Well 16 and 17	\$ 24.50	
83314	CORE & MAIN LP	14" Blind Flanges for Well 16 and 17	\$ 127.49	
83315	EAST VALLEY WATER DISTRICT	SOLAR CHALLENGE EVENT	\$ 3,500.00	
83316	FONTANA HERALD NEWS	ADVERTISEMENT	\$ 450.00	
83317	GARDA CL WEST INC	ARMORED TRANSPORT-DEC 2022	\$ 322.38	
83318	GHD INC	Professional Engineering Services Roemer Expansion		\$ 38,031.90
83318	GHD INC	Professional Engineering Services Roemer Expansion		\$ 13,068.23
83319	GRAINGER INC	RP Device 12/13/22	\$ 1,305.05	
83319	GRAINGER INC	RP Device 12/13/22	\$ 2,536.50	
83319	GRAINGER INC	PRODUCTION SUPPLIES	\$ 251.47	
83319	GRAINGER INC	PRODUCTION SUPPLIES	\$ 414.96	
83319	GRAINGER INC	PRODUCTION SUPPLIES	\$ (251.47)	
83320	INLAND DESERT SECURITY	ANSWERING SERVICE	\$ 649.95	
83321	JOHNSON'S HARDWARE INC	MAINTENANCE SUPPLIES	\$ 21.51	
83321	JOHNSON'S HARDWARE INC	MAINTENANCE SUPPLIES	\$ 27.50	
83321	JOHNSON'S HARDWARE INC	MAINTENANCE SUPPLIES	\$ 43.06	
83322	MIKE ROQUET CONSTRUCTION, INC.	Street Restoration at 2414 W. Calle Vista	\$ 29,079.00	
83322	MIKE ROQUET CONSTRUCTION, INC.	Street Paving	\$ 5,067.86	
83323	PG MECHANICAL	Annual Service & Maint. truck 104 and trailer	\$ 1,366.50	
83324	PTM DOCUMENT SYSTEMS	W2 / MISC 1099 FORMS	\$ 289.43	
83325	QUADIENT FINANCE USA INC	POSTAGE	\$ 577.27	
83326	RIALTO WATER SERVICES	SEWER SVC-ROEMER	\$ 67.17	
83327	ROBERT D NIEHAUS INC	Construction Water Fee Adequacy	\$ 3,670.00	
83328	ROYAL INDUSTRIAL SOLUTIONS	PRODUCTION SUPPLIES	\$ 528.04	
83329	SB COUNTY FIRE PROTECTION DISTRICT	PERMIT FEES-ARSENIC	\$ 455.00	
83330	SO CALIFORNIA EDISON	WELL#17/19920 COUNTRY CLUB	\$ 5,636.99	
83330	SO CALIFORNIA EDISON	WELL#17/19920 COUNTRY CLUB	\$ 445.34	
83330	SO CALIFORNIA EDISON	WELL#6 ELECTRICITY	\$ 9,822.31	
83330	SO CALIFORNIA EDISON	WELL# 11X ELECTRICITY	\$ 31.41	
83331	STATE WATER RESOURCES CONTROL BOARD	PERMIT FEES	\$ 3,274.00	
83332	STETSON ENGINEERS INC	REISSUE CHECK 82289	\$ 1,845.25	
83332	STETSON ENGINEERS INC	REISSUE CHECK 82289	\$ 1,845.25	
83332	STETSON ENGINEERS INC	REISSUE CHECK 82289	\$ 1,845.25	
83332	STETSON ENGINEERS INC	REISSUE CHECK 82289	\$ 1,845.25	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT

December 2022

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
83333	TESCO CONTROLS INC	Tesco factory service	\$ 4,599.40	
83333	TESCO CONTROLS INC	Tesco factory service	\$ 782.90	
83333	TESCO CONTROLS INC	Tesco factory service	\$ 1,440.00	
83333	TESCO CONTROLS INC	PRODUCTION SUPPLIES	\$ 720.00	
83333	TESCO CONTROLS INC	Tesco factory support	\$ 1,890.00	
83333	TESCO CONTROLS INC	Afterbay NTU/meter diagnostics	\$ 1,750.00	
83334	THE GAS COMPANY	HQ GAS SERVICES	\$ 305.19	
83335	UNDERGROUND SERVICE ALERT	NEW TICKETS	\$ 584.00	
83335	UNDERGROUND SERVICE ALERT	NEW TICKETS	\$ 169.42	
83336	WILLIE W WILLIAMS	LEGAL FEES	\$ 5,615.00	
83337	YO FIRE	MAINTENANCE SUPPLIES	\$ 495.65	
83337	YO FIRE	MAINTENANCE SUPPLIES	\$ 163.78	
83338	Armstrong, Kathryn	Customer Refund	\$ 57.52	
83339	LOPEZ, ALTAGRACIA	Customer Refund	\$ 19.01	
83340	LOPEZ, JACQUELYN & ORLANDO	Customer Refund	\$ 44.75	
83341	PORCHO, ALFRED & CAROL	Customer Refund	\$ 8.74	

SUBTOTALS \$ 1,274,584.49 \$ 111,096.77

GRAND TOTAL \$ 1,385,681.26

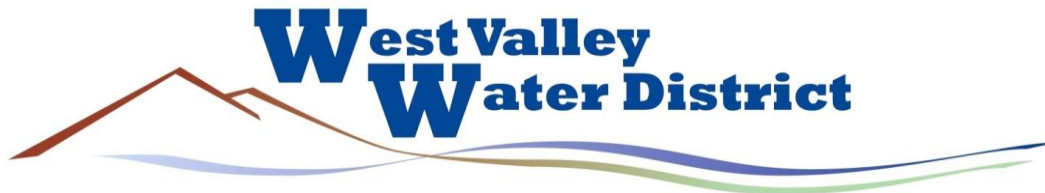
Exhibit B

**WEST VALLEY WATER DISTRICT
PAYROLL GROSS WAGES
FISCAL YEAR 2022 - 2023**

Report Month	Description	From	To	Gross Wages Paid
July 2022	Monthly Pay Period #7	06/01/22	06/30/22	7,113.22
July 2022	Pay Period #14	06/24/22	07/08/22	322,603.34
July 2022	Pay Period #15	07/08/22	07/22/22	295,540.63
Total for July 2022				625,257.19
August 2022	Monthly Pay Period #8	07/01/22	07/31/22	7,113.22
August 2022	Pay Period #16	07/22/22	08/05/22	302,888.25
August 2022	Pay Period #17	08/05/22	08/19/22	291,827.03
Total for August 2022				601,828.50
September 2022	Monthly Pay Period #9	08/01/22	08/30/22	7,487.60
September 2022	Pay Period #18	08/19/22	09/02/22	295,994.15
September 2022	Pay Period #19	09/02/22	09/16/22	281,560.23
Total for September 2022				585,041.98
October 2022	Monthly Pay Period #10	09/01/22	09/30/22	8,236.36
October 2022	Pay Period #20	09/16/22	09/30/22	290,932.18
October 2022	Pay Period #21	09/30/22	10/14/22	283,102.95
Total for October 2022				582,271.49
November 2022	Monthly Pay Period #11	10/01/22	10/31/22	9,621.58
November 2022	Pay Period #22	10/14/22	10/28/22	274,535.56
November 2022	Manual Checks			
November 2022	Pay Period #23	10/28/22	11/11/22	359,504.87
Total for November 2022				643,662.01
December 2022	Monthly Pay Period #12	11/01/22	11/30/22	9,630.95
December 2022	Pay Period #24	11/11/22	11/25/22	297,401.31
December 2022	Pay Period #25	11/25/22	12/09/22	316,141.81
December 2022	Pay Period #26	12/09/22	12/23/22	292,536.16
Total for December 2022				

**WEST VALLEY WATER DISTRICT
EFT AND PAYROLL ITEMS
DECEMBER 2022**

Date	Item	Check No. or EFT	Amount
12/01/22	Pay Period #24	8880-8881	4,110.69
12/01/22	Monthly Pay Period #12	none	
12/15/22	Pay Period #25	8882-8883	626.68
12/29/22	Pay Period #26	8884-8885	155.93
	Total Checks		<u>4,893.30</u>
12/01/22	Pay Period #24 Direct Deposits	EFT	194,438.22
12/01/22	Federal Tax Withheld Social Security & Medicare	EFT	72,384.78
12/01/22	State Tax Withheld and State Disability Insurance	EFT	16,525.71
12/01/22	Lincoln Deferred Compensation Withheld	EFT	14,691.80
12/01/22	Lincoln - Employer Match Benefit	EFT	3,450.00
12/01/22	Nationwide Deferred Compensation Withheld	EFT	2,692.00
12/01/22	Nationwide - Employer Match Benefit	EFT	625.00
12/01/22	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	28,569.47
12/01/22	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	16,500.23
12/01/22	California State Disbursement / EDD	EFT	1,050.46
12/01/22	Monthly Pay Period #12 Direct Deposits	EFT	8,480.74
12/01/22	Federal Tax Withheld Social Security & Medicare	EFT	1,799.18
12/01/22	State Tax Withheld and State Disability Insurance	EFT	111.50
12/15/22	Pay Period #25 Direct Deposits	EFT	205,564.78
12/15/22	Federal Tax Withheld Social Security & Medicare	EFT	83,223.47
12/15/22	State Tax Withheld and State Disability Insurance	EFT	17,163.17
12/15/22	Lincoln Deferred Compensation Withheld	EFT	14,630.12
12/15/22	Lincoln - Employer Match Benefit	EFT	3,450.00
12/15/22	Nationwide Deferred Compensation Withheld	EFT	3,692.00
12/15/22	Nationwide - Employer Match Benefit	EFT	700.00
12/15/22	Nationwide - 401a Employer Match Benefit	EFT	1,000.00
12/15/22	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	28,784.54
12/15/22	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	16,235.53
12/15/22	California State Disbursement / EDD	EFT	1,050.46
12/29/22	Pay Period #26 Direct Deposits	EFT	192,892.17
12/29/22	Federal Tax Withheld Social Security & Medicare	EFT	75,516.64
12/29/22	State Tax Withheld and State Disability Insurance	EFT	15,123.78
12/29/22	Lincoln Deferred Compensation Withheld	EFT	14,484.68
12/29/22	Lincoln - Employer Match Benefit	EFT	3,450.00
12/29/22	Nationwide Deferred Compensation Withheld	EFT	3,692.00
12/29/22	Nationwide - Employer Match Benefit	EFT	700.00
12/29/22	Nationwide - 401a Employer Match Benefit	EFT	1,000.00
12/29/22	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	28,039.30
12/29/22	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	16,011.85
12/29/22	California State Disbursement	EFT	1,050.46
12/27/22	PERS - Replacement Benefit Contribution, RBP	EFT	390.84
	Total EFT		<u>1,089,164.88</u>
	Grand Total Payroll Cash		<u>1,094,058.18</u>



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: TRANSFER FUNDS REQUEST FROM GENERAL CHECKING TO
 WVWD INVESTMENT ACCOUNT

BACKGROUND:

At the August 20, 2020, Board of Directors meeting, the WVWD Board of Directors approved and authorized the Chief Financial Officer (CFO) to transfer funds in/out of the District's Chase account to/from the District's investment accounts to take advantage of potential interest earnings. At this meeting, the WVWD Board also requested that the CFO provide a detailed report of all transfers every month and include this report in the monthly financial reports presented to the Board.

Per Section 5 Delegation of Authority of the District's investment policy, authority to manage the District's investment program is derived from California Government Code, Section 53607. Management responsibility for the investment program is hereby delegated to the General Manager and CFO, who shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials, and their procedures in their absence.

DISCUSSION:

Based on the District's investment policy, "Securities placed in a collateral pool must provide coverage for at least 100 percent of all deposits placed in that institution." As of January 17, 2023, the District maintained balances within the FDIC limit of \$250,000 for each bank account, except for the Chase General Governmental Checking account. The Chase General Governmental Checking account typically holds funds of at least \$700 thousand for operational purposes. In December, the District collected over \$2 million in capacity charges, development fees, and property tax revenue. In an effort to reduce the excess funds in the general checking account, District staff would like to transfer the excess funds of \$2 million to the US Bank Investment account.

Request to transfer excess funds to US Bank Investment Account managed by Chandler Asset Management, investing in longer-term (3-5 Years) US Treasuries (4.00 – 4.50%) and US Corporates Rated "A" or higher (4.50 – 5.50%) with a longer maturity date. Fees: 0.08% (8 basis points). **Yields are subject to change. **Chandler Asset Management is the District's investment advisor.*

FISCAL IMPACT:

Potential interest revenue, depending on where the funds are placed.

STAFF RECOMMENDATION:

Approve the transfer of \$2 million from the District's general checking account to the District's US Bank investment account managed by Chandler Asset Management to earn potential interest.

Respectfully Submitted,

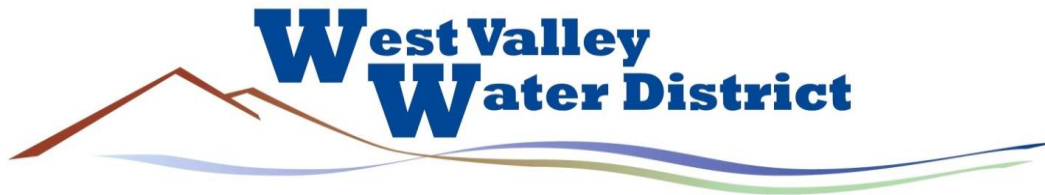
Van Jew

Van Jew, Acting General Manager

VJ;jv

MEETING HISTORY:

01/25/23 Finance Committee REFERRED TO BOARD



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: RESOLUTION AUTHORIZING SIGNATORY CHANGES FOR ALL JP MORGAN CHASE, US BANK, CALTRUST, LAIF ACCOUNTS

BACKGROUND:

West Valley Water District (the “district”) has bank accounts with JP Morgan Chase. Funds must be accessible to meet daily financial commitments of the organization. Checks must be issued and business transacted to meet financial obligations. Certain individuals must be delegated proper authority to act on behalf of the district with regard to these financial transactions.

The District also has several investment accounts with LAIF, CalTrust, and US Bank custodial account managed by Chandler Asset Management. Based on the District’s investment policy, section 5 Delegation of Authority of the District’s investment policy, authority to manage the District’s investment program is derived from California Government Code, Section 53607. Management responsibility for the investment program is hereby delegated to the General Manager and CFO, who shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials, and their procedures in their absence.

DISCUSSION:

Banks and Investment institutions require signature cards for authorized signers. The district has JP Morgan Chase bank accounts and Investment accounts that require an authorized representative to act on behalf of the district so that operational needs are met.

The attached resolution (Exhibit A) requires approval to amend bank and investment account access.

FISCAL IMPACT:

No fiscal impact

STAFF RECOMMENDATION:

Approve the update to authorized signers to all District JP Morgan Chase accounts and Investment

accounts.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

VJ:jv

ATTACHMENT(S):

1. Exhibit A - Resolution Bank and Investment Signatory Authorization

MEETING HISTORY:

01/25/23 Finance Committee REFERRED TO BOARD

Exhibit A

RESOLUTION NO. 2023-__**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WEST VALLEY WATER DISTRICT AUTHORIZING SIGNATORIES FOR BANK ACCOUNTS AND INVESTMENT OF DISTRICT MONIES IN LOCAL AGENCY INVESTMENT FUND**

WHEREAS, the West Valley Water District (“District”) Board of Directors hereby finds that the deposit and withdrawal of money in ALL J.P Morgan Chase Bank accounts, US Bank National Association (“US Bank”), the Local Agency Investment Fund in the State of California, as well as the CalTrust Pooled Investment Fund, and in accordance with all California Government Code, including sections 53630-53686, 53607, 53601-53605, and 16429.1 et. Seq. for the purpose of Authorizing signature card changes to the successors in office as provided therein is in the best interests of the District; and

WHEREAS, the West Valley Water District (“District”) Board of Directors hereby rescinds Resolution No. 2020-6, Resolution No. 2020-7, Resolution No. 2020-8, and Resolution No. 2020-9 related to ALL J.P Morgan Chase Bank accounts, US Bank National Association (“US Bank”), the Local Agency Investment Fund in the State of California, as well as the CalTrust Pooled Investment Fund, for the purpose of deposits and withdrawals of District monies in accordance with all California Government Code, including sections 53630-53686, 53607, 53601-53605, and 16429.1 et. Seq. for the purpose of Authorizing signature card changes to the successors in office as provided therein is in the best interests of the District; and

WHEREAS, the Board of Directors finds it necessary to add additional successors to All J.P Morgan Chase Bank Accounts for the purpose of deposit and withdrawals of District monies in accordance with California Government Code, including sections 53630-53686 for the purpose of deposits, withdrawals and transfer of funds as provided therein.

WHEREAS, the Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code Section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the West Valley Water District, 855 W. Baseline Rd, Rialto, CA 92376.

WHEREAS, the Board of Directors finds it necessary to add additional successors to CalTrust Fund for the purpose of deposits, transfers and withdrawals of money in accordance with all California Government Code, including section 53601 and 53605 for the purpose of investment as provided therein is in the best interests of the District.

WHEREAS, the District hereby finds it necessary to hold a segregated account with US Bank for District investment managed by Chandler Asset Management, an agreement with the District and Chandler Asset Management board approved March 15, 2018. In order to add additional successors to US Bank Custodial account for Chandler managed investments in accordance with all California Government Code, including section 53607 for the purpose of investment as provided therein is in the best interests of the District.

NOW, THEREFORE, THE WEST VALLEY WATER DISTRICT BOARD OF DIRECTORS, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Board of Directors hereby authorizes signature cards for All J.P Morgan Chase Bank Accounts for the purpose of deposits and withdrawals of District monies in all J.P Morgan accounts in accordance with Government Code section 53630-53686 for the purpose of deposits, withdrawals, and transfer of funds as provided therein.

Section 2. That the Board of Directors hereby authorized the deposit and withdrawal of West Valley Water District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code Section 16429.1 et.seq. for the purpose of investment as provided therein.

Section 3. The Board of Directors hereby authorizes signature card changes to CalTrust Fund for the purpose of deposits, transfers and withdrawals of money in accordance with all California Government Code, including section 53601 and 53605 for the purpose of investment as provided therein is in the best interests of the District.

Section 4. The Board of Directors hereby authorizes signature card changes to US Bank Custodial account for Chandler managed investments in accordance with all California Government Code, including section 53607 for the purpose of investment as provided therein is in the best interests of the District.

Section 5. The following District officers holding the title(s) and their successors in office: President, Vice President, General Manager or Interim General Manager, Assistant General Manager, Chief Financial Officer, and Director of Finance are each hereby authorized to order the deposit, withdrawal, and transfer of monies in ALL J.P Morgan Chase Bank accounts, US Bank National Association (“US Bank”), the Local Agency Investment Fund in the State of California, as well as the CalTrust Pooled Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purpose of this resolution and the purposes of the resolution and the transaction contemplated hereby.

Section 6. This Resolution shall be effective and shall remain in full force and effect until rescinded by Board of Directors by resolution and a copy of the resolution rescinding and or amending this resolution shall be filed with the State Treasurer’s Office

APPROVED, PASSED, and ADOPTED this ___th day of _____, 2023.

Board of Directors

BY: _____
GREGORY YOUNG
President

APPROVED AS TO FORM:
Alvarez-Glasman & Colvin

VINCENT C. EWING
General Counsel

CERTIFICATION

I, Elvia Dominguez, Board Secretary of the West Valley Water District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Directors of the West Valley Water District at a regular meeting held on the ___th day of _____, 2023, by the following vote:

AYES: BOARD MEMBERS:.
NOES: BOARD MEMBERS:.
ABSENT: BOARD MEMBERS:.
ABSTAIN: BOARD MEMBERS:.

Dated: _____, 2023

ELVIA DOMINGUEZ
Board Secretary



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: TREASURER'S REPORT - DECEMBER 2022

DISCUSSION:

West Valley Water District (“District”) contracts with the Clifton Larson Allen LLP to prepare West Valley Water District’s (WVWD) Investment report on a monthly basis. The District’s investment policy is in uniformity with the State of California’s Local Agency Investment Guidelines (Government Code Section 53601(b)). The Treasurer Report for the Month of December 2022 (**Exhibit A**) is presented to the Finance Committee for discussion.

FISCAL IMPACT:

Monthly Cost of \$2,625 was included in the FY 2022-23 annual budget.

STAFF RECOMMENDATION:

Approve the December 2022 Treasurer’s Report.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

VJ;jv

ATTACHMENT(S):

1. Exhibit A - 2022 December Treasurer Report

MEETING HISTORY:

01/25/23 Finance Committee REFERRED TO BOARD

Exhibit A

West Valley Water District
Cash, Investment & Reserve Balances - December 31, 2022

Institution/Investment Type	November 2022 Balance	December 2022 Balance	RESERVE ACCOUNT	Minimum Balance	Target Balance	Maximum Balance
Funds Under Control of the District:			RESTRICTED FUNDS			
District Cash Drawers	\$ 4,300.00	\$ 4,300.00	2016A Bond	\$ 178.34	\$ 178.34	\$ 178.34
	\$ 4,300.00	\$ 4,300.00	Customer Deposit Accounts	\$ 5,432,572.40	\$ 5,432,572.40	\$ 5,432,572.40
Checking and Savings:			Capacity Charge Acct Balance	\$ 51,113,889.08	\$ 51,113,889.08	\$ 51,113,889.08
Chase - General Government Checking	\$ 2,863,708.90	\$ 4,727,529.66	CIP account in LAIF for capital purposes	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
Chase - Special Rebate Checking	\$ -	\$ -		\$ 59,546,639.82	\$ 59,546,639.82	\$ 59,546,639.82
Chase - UTC Routine Checking	\$ 5,000.56	\$ 5,000.56	CAPITAL RESERVE FUNDS			
Chase - UTC Non-Routine Checking	\$ 48,636.50	\$ 48,636.50	Capital Project Account - 100% FY 22-23	\$ 7,827,687.00	\$ 7,827,687.00	\$ 10,000,000.00
	\$ 2,917,345.96	\$ 4,781,166.72	Capital Project Account-80% FY 23-24	\$ 4,868,000.00	\$ 4,868,000.00	\$ 8,000,000.00
State of California, Local Agency Investment Fund	\$ 74,360,558.58	\$ 74,360,558.58	Administrative & General Account	\$ 1,582,998.10	\$ 1,582,998.10	\$ 1,582,998.10
US Bank - Chandler Asset Mgmt	\$ 28,643,668.15	\$ 28,626,226.05		\$ 14,278,685.10	\$ 14,278,685.10	\$ 19,582,998.10
CalTrust Pooled Investment Fund - Short Term	\$ 16,785,902.55	\$ 16,844,559.85	LIQUIDITY FUNDS			
CalTrust Pooled Investment Fund - Medium Term	\$ -	\$ -	Rate Stabilization Account	\$ 985,094.40	\$ 2,955,283.20	\$ 4,925,472.00
U. S. Treasury Bills			Operating Reserve Account	\$ 5,276,660.33	\$ 10,553,320.67	\$ 15,829,981.00
Government Agencies (Federal Home Loan Bank)	\$ -	\$ -	Emergency Account	\$ 1,260,933.24	\$ 2,521,866.48	\$ 3,782,799.71
			Water Banking Account	\$ 125,000.00	\$ 625,000.00	\$ 1,250,000.00
Total	\$ 122,711,775.24	\$ 124,616,811.20		\$ 7,647,687.97	\$ 16,655,470.35	\$ 25,788,252.71
Funds Under Control of Fiscal Agents:			OTHER RESERVES			
US BANK			Self-Insurance Reserve	\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00
2016A Bond - Principal & Payment Funds	\$ 177.87	\$ 178.34		\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00
2016A Bond - Interest Fund	\$ -	\$ -	OPERATING CASH			
Total	\$ 177.87	\$ 178.34	Balance Available for Daily Operations	\$ 38,143,976.65	\$ 29,136,194.27	\$ 14,699,098.91
Grand Total	\$ 122,711,953.11	\$ 124,616,989.54		\$ 38,143,976.65	\$ 29,136,194.27	\$ 14,699,098.91
			Grand Total	\$ 124,616,989.54	\$ 124,616,989.54	\$ 124,616,989.54
			UNRESTRICTED RESERVES	\$ 65,070,349.72		

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the West Valley Water District Board of Directors and the California Government Code Section 53601

I also certify that there are adequate funds available to meet the District's Budget.

William Fox

Chief Financial Officer

West Valley Water District Investment Memo – December 2022

Note:

All significant assumptions, methodologies and analyzed amounts were discussed with and agreed to by the District's accounting staff. From this conversation, we believe the District's accounting staff has the requisite knowledge and understanding of the processes/analyses prepared by CLA as not to impair our independence.

Total Fund Balance

When comparing the District's total fund balances month-over-month between December (\$124,616,989.54) and November (\$121,711,953.11), CLA found the \$1,905,036.43 increased fund balance between December and November.

The District board of directors approved the District's investment policy update recommended by Chandler Asset Management, which became effective as of December 1, 2022. The 12/01/22 Regular Board Meeting Agenda Packet includes the detailed updated policy.

U.S. Bank Chandler Custodial Account

Cash/Money Market - Per Section 9.11 of the District's investment policy, "The company shall have met either one of the following criteria: 1) attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs "Nationally Recognized Statistical Rating Organization" or 2) retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years of experience managing money market mutual funds with assets under management in excess of five hundred million dollars." Based on Chandler Asset Management's reconciliation summary for the period ending December 31, 2022, CLA was able to confirm the District's cash and money-market securities were in accordance with the investment policy. CLA also conducted a review of the District's cash and money-market securities and found that all the District's holdings were in alignment with the requirements set forth in the investment policy.

In addition to ensuring that the District's money market funds attained the highest ranking provided by more than one NRSRO, the District also met the requirements outlined in Section 9.11 of the investment policy through its established relationship with Chandler Asset Management. With total assets under management of over \$25 billion with over thirty years of experience in managing money market mutual funds, Chandler Asset Management exceeds the requirements of the District's policy.

Per the investment policy, the maximum percentage of District investments in money market funds is capped at 20%. Similarly, the allowable mutual fund and money market account instruments per California government code (Sections 53601(I) and 53601.6(b)) for local government entities are also capped at 20%. The District's money market balance percentage as of December 31, 2022 is 0.50%. Therefore, the District is following both the investment policy and California governmental code.

United States Treasury Issues – Per Section 9.1 of the investment policy, "there's no limitation as to the percentage of the portfolio that may be invested in this category."

The District's investment policy is in uniformity with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(b)). These guidelines establish that maximum investment maturities for United States Treasury Obligations are limited to five years. However, the legislative body may grant express authority to make investments either specifically or as a part of an investment

West Valley Water District Investment Memo – December 2022

program approved by the legislative body that exceeds this five year remaining maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit. These guidelines do not establish a maximum specified percentage of the District's investment portfolio for United States Treasury Obligations.

As of December 31, 2022, 9.18% of the District's total portfolio is invested in United States Treasury Issues. With no maximum percentage established for United States Treasury Issues, the District is in conformity with the investment policy and the State of California's Local Agency Investment Guidelines.

Negotiable Certificates of Deposit – Section 9.4 of the District's investment policy states "purchases are limited to securities that have a long-term debt rating of at least the "A" category, or its equivalent, by a NRSRO." All instruments categorized as negotiable certificates of deposit in the District's portfolio follow Section 9.4 of the investment policy, as each security has a satisfactory long-term debt rating, and the investment matures within the five-year time frame as dictated in the policy. Based on CLA's analysis, the purchase dates for all medium-term notes fall within the five-year framework established in the investment policy.

Per Section 9.4 of the investment policy, the maximum percentage of investments in negotiable certificates of deposit is 30% of the portfolio.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(i)) regarding negotiable certificates of deposit. These guidelines establish a maximum specified percentage of the District's investment portfolio for certificates of deposit at 30%. The State of California's guidelines also establish that maximum investment maturities for medium-term notes are limited to five years.

Negotiable certificates of deposit constitute 0.0% of the District's total investment balance as of December 31, 2022. Therefore, the District is following both the investment policy and the State of California's standards.

Medium-Term Notes – Section 9.10 of the District's investment policy states "purchases are limited to securities that have a long-term debt rating of at least the "A" category, or its equivalent, by a NRSRO." The investment policy also states that medium-term notes should have a "maximum remaining maturity of five years or less." All instruments categorized as medium-term notes in the District's portfolio follow Section 9.10 of the investment policy, as each security has a satisfactory long-term debt rating, and the investment matures within the five-year time frame as dictated in the policy. Based on CLA's analysis, the purchase dates for all medium-term notes fall within the five-year framework established in the investment policy.

Per Section 9.10 of the investment policy, the maximum percentage of investments in medium short-term notes is 30% of the portfolio.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(k)) regarding medium-term notes. These guidelines establish a maximum specified percentage of the District's investment portfolio for medium-term notes at 30%. The State of California's guidelines also establish that maximum investment maturities for medium-term notes are limited to five years.

West Valley Water District Investment Memo – December 2022

Medium-term notes constitute 5.65% of the District’s total investment balance as of December 31, 2022. Therefore, the District is following both the investment policy and the State of California’s standards.

Federal Agency Obligations – Per Section 9.5 of the District’s investment policy, “there is no limitation as to the percentage of the portfolio that may be invested in this category, however, purchases of callable Federal Agency obligations are limited to a maximum of 30 percent of the portfolio.” Although the policy does not explicitly list the bond rating requirements for federal agency obligations, all the District’s current federal agency holdings are rated AAA by multiple NRSRO’s as of December 31, 2022.

While the State of California’s Local Agency Investment Guidelines have not established a maximum specified percentage for investments in federal agency obligations, these guidelines establish that maximum investment maturities for Federal Agency Obligations are limited to five years (Government Code Section 53601(f)). However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year remaining maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.

Federal agency obligations represent 6.96% of the District’s total investment balance as of December 31, 2022. Therefore, the District is in accordance with both its investment policy as well as the guidelines set-forth by the State of California.

Local Agency Investment Fund (LAIF)

The State of California, Local Agency Investment Fund (LAIF) processes a same-day transaction if notified by 10:00 am. This ability satisfies the investment requirement of 24-hour liquidity as stipulated in the investment policy for the District.

Per Section 9.2 of the District’s investment policy, the maximum percentage of investments in the State of California, Local Agency Investment Fund is unlimited.

The District’s investment policy is also in accordance with the State of California’s Local Agency Investment Guidelines (Government Code Section 16429.1) concerning the Local Agency Investment Fund. These guidelines establish no maximum specified percentage of the District’s investment portfolio while also dictating no maximum maturity date for LAIF investments.

Per the Standard and Poor’s rating system, California’s Current Credit Rating is AA-, identifying the credit quality of the fund’s portfolio performance as strong.

As of the period ending December 31, 2022, the District’s Local Agency Investment Fund balance represents 59.67% of the District’s entire portfolio. Therefore, the District is following the investment policy as well as the standards of the Local Agency Investment Guidelines.

Based on the LAIF performance report dated December 14, 2022 LAIF investments had a net-yield of 2.007%. Regarding portfolio composition, LAIF fund investments were split into the following categories (percentages may not total 100% due to rounding):

- Treasuries- 66.35%
- Agencies- 19.46%

West Valley Water District Investment Memo – December 2022

- Certificates of Deposit/Bank Notes- 6.63%
- Commercial Paper- 4.54%
- Time Deposits- 2.58%
- Loans- 0.18%
- Corporate Bonds- 0.26%

On March 20, 2019, the District received a \$3 million dollar settlement as part of a larger association of local water districts and municipalities, from the San Gabriel Valley Water Company, Fontana Union Water Company, and the San Gabriel California Corporation. Per the settlement agreement, “West Valley and the non-settling plaintiffs separately asserted six claims alleging breach of contract and other claims arising from the 1961 Decree.” The 1961 Decree governs groundwater pumping from a portion of the Rialto-Colton Basin. The claims also concern the defendants (Fontana Parties) pumping from a portion of the Rialto-Colton Basin that is outside the Rialto Basin as defined by the 1961 Decree. The San Bernardino Basin Area and most but not all the Rialto-Colton Basin are located within the service area of the Valley District and this violation served as the basis of the settlement.

The settlement check was received and deposited into the District’s General Government Checking bank account and the District’s board approved the transfer of the \$3 million in settlement funds to the District’s LAIF account on April 4, 2019. While these funds have been earmarked for Capital Improvement Projects, the District has yet to allocate these funds to any specific project and the District will house all settlement funding in the LAIF account until board approval is received for the allocation of these funds.

The Investment Trust of California (Cal TRUST)

The District maintains investments in the CalTRUST Short-Term Fund. For the month ending December 31, 2022 the Net Asset Value per share was \$9.98 (\$16,844,559.85 book value) for CalTRUST Short-Term Fund investments. Per the CalTRUST Month End Portfolio Statistics dated December 31, 2022, the credit rating for the Short-Term Fund is AAF, identifying the credit quality of the fund’s portfolio performance as very strong.

Section 9.3 of the District’s investment policy states “no limit will be placed on the percentage total in this category.” The State of California also fails to establish a maximum percentage total for investment trusts per Government Code Section 16340. As of the period ending December 31, 2022, the District’s CalTRUST investment balance represents 13.52% of the District’s entire portfolio. Therefore, the District is following the investment policy and the standards set-forth by the State of California as it relates to CalTRUST securities.

Bank Deposits

Based on the District’s investment policy, “Securities placed in a collateral pool must provide coverage for at least 100 percent of all deposits that are placed in that institution.” As of December 31, 2022, the District maintained balances within the FDIC limit of \$250,000 for each of its bank accounts, except for the Chase General Governmental Checking account. The Chase General Governmental Checking account maintains funds for operational purposes and normally carries a balance of at least \$1.5 million dollars which represents funding for one payroll, and one accounts payable check run. In CLA’s comparison between the District’s general checking account balances for December 2022 (\$4,727,529.66) and

West Valley Water District Investment Memo – December 2022

November 2022 (\$2,863,708.90), CLA observed an increase in the December 2022 account balance of \$1,863,820.76 versus November 2022 due to a few factors. The District collected \$346,463.64 from Raytheon Technologies Corporation and received \$1,605,384.23 tax payments from County of San Bernardino. Any remaining difference is due to normal monthly activity.

During our review of the December 2022 Chase General Governmental Checking account bank statement, it was noted that there were 20 fraudulent activities totaling \$30,032.89. West Valley Water District (“WVWD”) has a procedure where the bank issues a check/ACH exception report for WVWD to review and reject fraudulent checks/ACHs as needed. Currently, WVWD has implemented check number and amount positive pay.

While the District reconciles its deposit accounts monthly, CLA found that the District has historically reported the month-ending bank statement balance on the Treasurer’s Report. Because the monthly bank statement does not take any outstanding checks or other withdrawals into account, the District may be overstating the General Government Checking balances on the Treasurer’s Report, which ultimately impacts its liquidity.

In December, the UTC Routine Checking account was \$5,000.56 and the UTC Non-Routine Checking account balance was \$48,636.50. The balances in both accounts went remained unchanged between December 2022 and November 2022. The relatively low balances in both accounts (in comparison with the historical balances) is due to the former CFO’s emphasis on transferring more of its unrestricted cash balances to the District’s investments accounts to take advantage of the increased rate of return.

In analyzing the accounting for the District’s cash drawers (\$3,600) and petty cash (\$700), per the District’s accounting staff, the District’s cash drawers are normally reconciled daily. Each drawer is counted by the customer service representative responsible for the drawer and a secondary count is performed by the customer service lead or supervisor prior to the funds being relinquished to the District’s armored security provider, Gaurda, for deposit daily. Cash deposits are reconciled daily by the District’s accounting department. Petty cash is normally reconciled by the accounting department monthly. The District’s accounting department provided CLA with a formalized reconciliation for the petty cash account and the cash drawers for December 2022, therefore CLA was able to agree the cash drawers and petty cash balance to the District Cash Drawers summary schedule.

Section 9.12 of the investment policy asserts that “there is no limit on the percentage of the portfolio that may be invested in bank deposits.” Similarly, the State of California’s Government Code for Allowable Investment Instruments fails to dictate any portfolio standards for general bank deposit accounts. Although no maximum has been established for amounts invested in bank deposits by the investment policy or the State of California, CLA can verify that as of December 31, 2022 the District had 3.84% of its portfolio invested in bank deposit accounts.

Commercial Paper

Commercial paper is an unsecured, short-term debt instrument issued by a corporation, typically for the financing of accounts payable and inventories and meeting short-term liabilities. Commercial paper is usually issued at a discount from face value and typically reflects prevailing market interest rates. Per section 9.8 of the investment policy, the entity that issues the commercial paper should meet all the following conditions “(i) is organized and operating in the United States as a general corporation, (ii) has

West Valley Water District Investment Memo – December 2022

total assets in excess of five hundred million dollars (\$500,000,000), and (iii) has debt other than commercial paper, if any, that is rated at least the “A” category by a NRSRO. For a commercial paper investment to be eligible for the District, the commercial paper shall not have a maximum maturity of 270 days or less and no more than 25% of the District’s portfolio may be invested in this category.

The District’s investment policy is also in accordance with the State of California’s Local Agency Investment Guidelines (Government Code Section 53601 (h)) regarding Commercial Paper. These guidelines establish a maximum specified percentage of the District’s investment portfolio for commercial paper at 25%. The State of California’s guidelines also establish that maximum investment maturities for commercial paper should be 270 days or less.

As of December 31, 2022, the District had 0.0% invested in commercial paper investment. Therefore, the District is following both the investment policy and the State of California’s standards.

Supranational

Supranationals are explicitly defined in Section 9.14 of the investment policy as “US dollar-denominated senior unsecured unsubordinated obligations or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank”. Securities listed as supranationals must be rated in the AA category or higher by a NRSRO and no more than 30% of the District’s portfolio may be invested in these securities with a maximum maturity of five years.

The District’s investment policy is also in accordance with the State of California’s Local Agency Investment Guidelines (Government Code Section 53601(q)) regarding supranationals. These guidelines establish a maximum specified percentage of the District’s investment portfolio for supranationals at 30%. The State of California’s guidelines also establish that maximum investment maturities for supranationals should be five years or less.

As of December 31, 2022, the District’s investments in five securities categorized as supranationals was 0.69% of the total portfolio and securities maintained a maturity date of less than five years from the original purchase date. CLA can confirm that the District’s supranational investments meet the standards of both the investment policy and the State of California.

Note:

All significant assumptions, methodologies and analyzed amounts were discussed with and agreed to by the District's accounting staff. From this conversation, we believe the District's accounting staff has the requisite knowledge and understanding of the processes/analyses prepared by CLA as not to impairment our independence.

Restricted Funds

Bond Proceeds Fund(s) – Balances in the bond proceeds fund accounts represent monies derived from the proceeds of a bond issue. Per the requirements of the District's reserve policy, the target level for the debt service reserve requirement is established at the time of the bond issue. Based on documentation provided to CLA, "no reserve fund has been established in connection with the issuance of the 2016A bonds." Therefore, the December 31, 2022 ending balance of \$178.34 satisfies the minimum balance requirements per the District's reserve policy.

Customer Deposit Accounts – Due to fluctuations in the number of utility customer deposits required and the number of development projects in process, no minimum or maximum levels have been established for customer deposit accounts. The customer deposit account balances presented on the treasurer's report are based on the ending balance on the general ledger for the month. The customer deposit accounts are reconciled monthly. CLA was able to confirm that the customer deposit accounts balance presented on the December 2022 Treasurer's Report reconciles with the District's general ledger. The December 31, 2022 balance of \$5,432,572.40 in customer deposit accounts satisfies the balance requirements of the District's reserve policy.

Capacity Charge Account – The District's reserve policy does not explicitly address or specify any minimum or maximum funding levels for capacity charge accounts. However, based on the reconciliation schedule provided by the District, CLA can confirm that the balance of \$51,113,889.08 presented on the December 2022 Treasurer's Report for the Capacity Charge Account reconciles with the documentation provided to CLA with no variance.

CIP Account in LAIF for Capital Purposes – On March 20, 2019, the District received a \$3 million dollar settlement as part of a larger association of local water districts and municipalities, from the San Gabriel Valley Water Company, Fontana Union Water Company and the San Gabriel California Corporation. The check was received and deposited into the District's General Government Checking bank account and the District's board approved the transfer of the \$3 million dollars in settlement funds to the District's LAIF account on April 4, 2019. While these settlement funds have been restricted for Capital Improvement Projects, currently there are no designations or allocations for District funding towards any Capital Improvement Projects.

Capital Reserve Funds

Capital Project Account – The capital project account is used for the funding of new capital assets or the rehabilitation, enhancement, or replacement of capital assets when they reach the end of their useful lives. Per the requirements of the District's reserve policy, "the minimum target level WVWD will strive for is 100% of its then-current year fiscal year from the Capital Improvement Budgets plus 80% of the amount estimated to be needed the following fiscal year." The District currently maintains a balance of \$12,695,687.00 (\$7,827,687.00 for fiscal year 2022-23 and \$4,868,000.00 for fiscal year 2023-24) in its

West Valley Water District Reserve Memo – December 2022

capital project account, meeting the minimum target level required for both fiscal years. Based upon the inquiry of finance department personnel, certain projects are no longer included in the capital improvement reserve in the board approved budget for the FY 22-23 because those projects are funded directly from the Capacity Charge Restricted Fund. CLA was able to confirm that the District is in adherence with the minimum target level requirement as of December 31, 2022 by comparing the board-approved 2022-23 Capital Improvement Budget which indicates a total CIP (Operating Revenues + Capacity Charges + FY 2021-22 Carryover Balance) for fiscal year 2022-23 of \$7,827,687.00. The reserve policy only requires the district to maintain 80% of the amount estimated to be needed the following fiscal year (2023-24) which amounts to \$4,868,000.00, therefore, the District meets the requirement indicated in its reserve policy.

Administrative & General Account – The administrative and general account is utilized to fund certain general, administration and overhead projects. While no specific target level has been earmarked for either project, the District hopes to maintain a minimum balance in the administrative and general account equal to 5% of its annual operating expenses. Per the FY 2022-23 board-approved budget, CLA can confirm the District has an operating expenses budget of \$31,659,962.37. As of December 31, 2022, the administrative and general account contains \$1,582,998.10 which satisfies the 5% minimum requirement of the District’s reserve policy.

Liquidity Funds

Rate Stabilization Fund – This fund is established to provide flexibility to the Board when settling rates to allow for absorbing fluctuations in water demand and smoothing out rate increases over time, temporarily defraying any unforeseen decreases in the sale of water. To remain in conjunction with the reserve policy, the District should aim to maintain a minimum level equal to 5% of water sales. Per the FY 2022-23 board-approved budget, the District anticipates water revenues of \$19,701,887.62 for the current fiscal year. The District’s current balance of \$985,094.40 in its rate stabilization account achieves the minimum target level for this account as indicated in the reserve policy.

Operating Reserve Account – This fund may be routinely utilized by staff to cover temporary cash flow deficiencies caused by timing differences between revenue and expenses or decreases in revenues and unanticipated increases in expenses. Given the significance of this account, the District strives to maintain a minimum amount equal to 60 days of the District’s budgeted total operating expenses in this account. Per the FY 2022-23 board-approved budget, CLA can confirm the District has an operating expenses budget of \$31,659,962.37. As of December 31, 2022, the operating reserve account maintains a balance of \$5,276,660.33, which satisfies the requirements of the District’s reserve policy.

Emergency Account – The emergency account may be utilized to purchase water at any time or to begin repair of the water system after a catastrophic event. Therefore, a minimum target level equal to 1% of net capital assets of the District’s water system has been established to enable the district to manage emergency situations. Per December 31, 2022 general ledger detail reporting provided by the District’s accounting staff, CLA was able to confirm that the District’s net assets total \$126,093,323.78. As of December 31, 2022, the emergency account represents a balance of \$1,260,933.24 or 1% of total net assets, allowing the District to meet its requirements for the reserve policy.

Water Banking Account – The District’s reserve policy states “The District will strive to maintain a minimum level equal to the cost of 1,000 acre-feet of water and a maximum amount equal to the cost of

West Valley Water District Reserve Memo – December 2022

10,000 acre-feet of water.” Per an invoice from the San Bernardino Valley Municipal Water District, CLA can confirm that the District currently pays \$125 per acre-feet of water. By maintaining a balance of \$125,000 in its Water Banking Account, the District is in adherence with its reserve policy.

Self-Insurance Reserve – As indicated in the minutes from the April 5, 2018 board meeting, the District’s board of directors approved \$5,000,000 in funds for employee liability claims and this amount is considered adequate based on conversations with the District’s CFO.

Balance Available for Daily Operations – This balance represents the District’s total cash balance less any fund requirements. For the month ending December 31, 2022, the District had a total of \$124,616,989.54 in various institutional accounts. The required reserve balances by type total \$86,473,012.89 and are categorized as follows:

- Restricted Funds- \$59,546,639.82
- Capital Reserve Funds- \$14,278,685.10
- Liquidity Funds- \$7,647,687.97
- Other Reserves- \$5,000,000.00

Based on the District’s Treasurer’s Report, which indicates a total cash balance of \$124,616,989.54 and fund requirements of \$86,473,012.89, the fund balance available for daily operations reconciles to the December 2022 Treasurer’s report.

CLA reviewed the Treasurer’s report for clerical accuracy and recalculated the total Unrestricted Reserves balance and agreed the totals to the December 2022 Treasurer’s Report. The Treasurer’s Report indicates that West Valley Water District’s total cash, investment, and reserve balances as of December 31, 2022 total \$124,616,989.54. In its assessment of the District’s accounts, the balances on the Treasurer’s Report appear to agree with the supporting documentation provided by the West Valley Water District.

West Valley Water District
Investment Policy Analysis
December 31, 2022

U.S. Bank - Chandler Asset Management		
Money Market	619,875.80	A
Commercial Paper	-	A
Federal Agency Obligations	8,667,402.25	A
U.S. Government	11,437,674.00	A
Corporate Bonds	7,038,170.50	A
Supranational	863,103.50	A
Negotiable CD	-	A
Total U.S. Bank - Chandler Asset Management Funds	28,626,226.05	

Checking and Savings		
Bank of Hope	-	B
Chase-1653 (Operating Account)	4,727,529.66	B
Chase-1368	5,000.56	B
Chase-1392	48,636.50	B
Chase-5993 (Rebate Account)	-	B
2016A Bond - Principal & Payment Funds	178.34	B
2016A Bond - Interest Fund	-	B
District Cash Drawers	4,300.00	C
Total Checking and Savings	4,785,645.06	

CalTRUST Short Term Fund	16,844,559.85	A
CalTRUST Medium Term Fund	-	A
LAIF	74,360,558.58	A
Total December 31, 2022 District Funds	124,616,989.54	

The balances indicated above are as of December 31, 2022

- Balances verified with monthly investment statements provided by client **A**
- Balances verified with monthly bank statements provided by client **B**
- Balances verified with monthly reconciliations provided by client **C**

The purpose of this report is to calculate the asset class percentage in comparison with the maximum portfolio percentage allowed by the district's investment policy

Based on our review of the asset classes as of 12/31/22, West Valley Water District is in compliance with its investment policy

Security Type	Maximum per Investment Policy	Balance
Commercial Paper	25%	-
Federal Agency Obligations	30%	8,667,402.25
U.S. Government	No Limit	11,437,674.00
LAIF	No Limit	74,360,558.58
CalTRUST	No Limit	16,844,559.85
Negotiable CD	30%	-
Medium Term Notes (Corporate Bonds)	30%	7,038,170.50
Money Market	20%	619,875.80
Bank Deposits	No Limit	4,785,645.06
Supranational	30%	863,103.50
		124,616,989.54
Funds Excluded from Policy	2016A	-
Total December 31, 2022 District Funds		124,616,989.54

Asset Class	December 2022	
	(% of Total Investments)	Maximum Portfolio (%)
Commercial Paper	0.00%	25%
Federal Agency Obligations	6.96%	30%
U.S. Government	9.18%	No Limit
LAIF	59.67%	No Limit
CalTRUST	13.52%	No Limit
Negotiable CD	0.00%	30%
Medium Term Notes (Corporate Bonds)	5.65%	30%
Money Market	0.50%	20%
Bank Deposits	3.84%	No Limit
Supranational	0.69%	30%

West Valley Water District
 Bond Analysis
 December 31, 2022

Federal Agency Obligations						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 12/31/22	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)
F H L M C - 3137EAEN5	247,890.00	Aaa	Yes	8/7/2018	6/19/2023	4.8
F H L M C - 3137EAES4	176,284.80	Aaa	Yes	6/24/2020	6/26/2023	3.0
FFCB Note 3133EKZK5	245,217.50	Aaa	Yes	8/19/2019	8/14/2023	3.9
Federal Home Loan Bks - 313383YJ4	247,482.50	Aaa	Yes	11/29/2018	9/8/2023	4.7
F N M A - 3135G0U43	231,980.25	Aaa	Yes	9/12/2018	9/12/2023	4.9
FHLMC MTN- 3137EAEZ8	481,025.00	Aaa	Yes	10/7/2020	11/6/2023	3.0
F N M A - 3135G06H1	417,856.65	Aaa	Yes	11/23/2020	11/27/2023	3.0
FHLMC MTN- 3137EAF2	335,489.00	Aaa	Yes	12/2/2020	12/4/2023	3.0
Federal Home Loan Bks - 3130A0F70	236,546.40	Aaa	Yes	12/13/2018	12/8/2023	4.9
Federal Home Loan Bks - 3130A83H7	184,852.90	Aaa	Yes	4/8/2019	3/8/2024	4.8
Federal Home Loan Bks - 3130A0XE5	245,495.00	Aaa	Yes	3/19/2019	3/8/2024	4.9
FFCB Note 3133EKNX0	241,800.00	Aaa	Yes	6/25/2019	6/3/2024	4.9
Federal Home Loan Bks - 3130A1XJ2	244,225.00	Aaa	Yes	6/12/2019	6/14/2024	4.9
F N M A - 3135G0V75	239,312.50	Aaa	Yes	7/8/2019	7/2/2024	4.9
FFCB- 3133EKP75	238,147.50	Aaa	Yes	10/15/2019	9/17/2024	4.9
F N M A - 3135G0W66	237,497.50	Aaa	Yes	10/17/2019	10/15/2024	4.9
Federal Farm Credit Bks - 3133ENS43	498,115.00	Aaa	Yes	10/30/2022	10/17/2024	2.0
Federal Farm Credit Bks - 3133ENZ94	499,380.00	Aaa	Yes	11/16/2022	11/18/2027	4.9
F N M A - 3135G0X24	89,740.80	Aaa	Yes	1/8/2020	1/7/2025	4.9
Federal Farm Credit Bks - 3133ENZ37	503,095.00	Aaa	Yes	11/3/2022	1/10/2025	2.2
Federal Home Loan Mortgage Company - 3137EAEPO	268,549.80	Aaa	Yes	2/13/2020	2/12/2025	4.9
F N M A Deb - 3135G03U5	156,185.80	Aaa	Yes	4/22/2020	4/22/2025	4.9
F N M A - 3135G04Z3	259,324.35	Aaa	Yes	6/17/2020	6/17/2025	4.9
F H L M C - 3137EAEU9	316,732.50	Aaa	Yes	7/21/2020	7/21/2025	4.9
F N M A - 3135G05X7	459,963.90	Aaa	Yes	10/6/2020	8/25/2025	4.8
Federal Home Loan Bks - 3130AJXA2	270,429.00	Aaa	Yes	10/7/2020	9/12/2025	4.9
FHLMC MTN - 3137EAEX3	197,973.60	Aaa	Yes	9/23/2020	9/23/2025	4.9
F N M A - 3135G06G3	449,625.00	Aaa	Yes	11/1/2020	11/7/2025	4.9
Federal Home Loan Bks - 3130AKFA9	447,185.00	Aaa	Yes	12/16/2020	12/12/2025	4.9
Total Federal Agency Obligations	8,667,402.25					

Negotiable Certificate of Deposit						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 12/31/22	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)
Total Negotiable Certificates of Deposit	-					

Money Market Fund						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 12/31/22	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)
First American Govt Obligation Fund Class Y - 31846V203	619,875.80	Aaa	Yes	various		
Total Money Market	619,875.80					

Commercial Paper						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 12/31/22	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)
Total Commercial Paper	-					

Supranational						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 12/31/22	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)
International Finance Corp - 45950KCR9	236,077.50	Aaa	Yes	7/12/2021	10/16/2024	3.2
International Bank M T N - 459058L8	179,676.00	Aaa	Yes	10/22/2020	10/28/2025	4.9
Inter American Devel Bk - 4581X0DV7	447,350.00	Aaa	Yes	4/13/2021	4/20/2026	5.0
Total Supranational	863,103.50					

U.S. Corporate						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 12/31/22	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)
Charles Schwab Corp - 808513AT2	149,806.50	A2	Yes	6/8/2018	1/25/2023	4.6
Berkshire Hathaway Inc. - 084670BR8	149,358.00	Aa2	Yes	5/9/2018	3/15/2023	4.8
Toyota Motor Credit Corp. - 89236TJD8	143,393.40	A1	Yes	4/6/2021	4/6/2023	2.0
Apple Inc. - 037833AK6	148,800.00	Aaa	Yes	4/11/2019	5/3/2023	4.0
Walmart Inc - 931142EK5	148,999.50	Aa2	Yes	6/26/2018	6/26/2023	4.9
Bank of NY Mellon Corp - 06406FAD5	295,362.00	A1	Yes	3/15/2021	8/16/2023	2.4
John Deere Capital Corp - 24422EVN6	320,303.55	A2	Yes	3/1/2021	1/17/2024	2.8
National Rural Util Coop - 637432NL5	195,430.00	A1	Yes	4/6/2022	2/7/2024	1.8
Bank of America - 06051GHF9	124,530.00	A2	Yes	5/29/2019	3/5/2024	4.7
Charles Schwab Corp. - 808513BN4	99,788.85	A2	Yes	3/16/2021	3/18/2024	3.0
Amazon Com Inc. - 023135BW5	282,570.00	A1	Yes	5/10/2021	5/12/2024	3.0
Jpmorgan Chase Co - 46625HJX9	294,822.00	A1	Yes	12/5/2019	5/13/2024	4.4
Caterpillar Fini Corp - 14913R2L0	292,020.00	A2	Yes	5/10/2021	5/17/2024	3.0
Salesforce Com Inc - 79466LAG9	46,901.00	A2	Yes	6/29/2021	7/15/2024	3.0
US Bancorp - 91159HHX1	144,201.00	A2	Yes	2/5/2021	7/30/2024	3.4
Paccar Financial Corp - 69371RR40	111,751.20	A1	Yes	8/3/2021	8/9/2024	3.0
Paccar Financial Corp - 69371RR73	225,407.30	A1	Yes	3/31/2022	4/7/2025	3.0
Pepsico Inc - 713448CT3	286,857.00	A1	Yes	10/31/2022	4/30/2025	2.5
Pfizer Inc Sr Gbl Nto - 717081EX7	114,472.50	A1	Yes	6/3/2020	5/28/2025	4.9
State Str Corp - 857477BR3	74,449.60	A1	Yes	2/27/2022	2/6/2026	3.9
Apple Inc. - 037833EB2	155,326.50	Aaa	Yes	2/5/2021	2/8/2026	4.9
Unitedhealth Group Inc - 91324PEC2	53,584.80	A3	Yes	6/16/2021	5/15/2026	4.8
Walmart Inc - 931142ER0	53,133.60	Aa2	Yes	9/8/2021	9/17/2026	5.0
Honeywell International - 438516BL9	276,288.00	A2	Yes	12/13/2022	11/1/2026	3.8
Duke Energy Carolinas - 26442CAS3	282,354.00	Aa3	Yes	10/28/2022	12/1/2026	4.0
Target Corp - 87612EBM7	127,090.60	A2	Yes	1/19/2022	1/15/2027	4.9
Procter Gamble Co The - 742718FV6	272,676.00	Aa3	Yes	2/1/2022	2/1/2027	4.9
Charles Schwab Corp - 808513BY0	86,604.85	A2	Yes	3/1/2022	3/3/2027	4.9
Berkshire Hathaway Fin - 084664CZ2	258,493.20	Aa2	Yes	3/7/2022	3/15/2027	5.0
Blackrock Inc - 09247XAN1	236,222.50	Aa3	Yes	4/27/2022	3/15/2027	4.8
Northern Tr Corp Sr Nt - 665859AW4	293,028.00	A2	Yes	5/5/2022	5/10/2027	4.9
Unitedhealth Group Inc - 91324PEG3	295,029.55	A3	Yes	5/17/2022	5/15/2027	4.9
Walmart Inc - 931142EX7	246,547.50	Aa2	Yes	9/12/2022	9/9/2027	4.9
Toronto Dominion Bank - 89114QCA4	290,208.00	A1	Yes	4/23/2021	6/12/2024	3.1
Bank of Montreal - 06367WB85	233,527.50	A2	Yes	8/6/2021	5/1/2025	3.7
Royal Bank of Canada - 78015K7H1	228,832.50	A1	Yes	5/20/2021	6/10/2025	4.0
Total U.S. Corporate	7,038,170.50					

U.S. Government						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 12/31/22	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)
U.S. Treasury Note - 912828V80	243,407.50	Aaa	Yes	4/29/2019	1/31/2024	4.7
U.S. Treasury Note - 912828X70	241,210.00	Aaa	Yes	9/5/2019	4/30/2024	4.6
U.S. Treasury Note - 912828ZU3	167,384.00	Aaa	Yes	12/30/2019	8/31/2024	4.6
U.S. Treasury Note - 912828YM6	473,730.00	Aaa	Yes	12/9/2020	10/31/2024	3.8
U.S. Treasury Note - 912828YV6	236,562.50	Aaa	Yes	12/11/2019	11/30/2024	4.9
U.S. Treasury Note - 912828Z52	469,920.00	Aaa	Yes	5/9/2021	1/31/2025	3.7
U.S. Treasury Note - 912828ZF0	459,220.00	Aaa	Yes	2/24/2021	3/31/2025	4.0
U.S. Treasury Note - 912828ZL7	456,330.00	Aaa	Yes	1/13/2021	4/30/2025	4.2
U.S. Treasury Note - 912828ZT0	453,905.00	Aaa	Yes	12/16/2020	5/31/2025	4.4
U.S. Treasury Note - 91282CAB7	451,190.00	Aaa	Yes	12/16/2020	7/31/2025	4.6
U.S. Treasury Note - 91282CAJ0	449,610.00	Aaa	Yes	12/1/2020	8/31/2025	4.7
U.S. Treasury Note - 91282CAT8	447,090.00	Aaa	Yes	12/1/2020	10/31/2025	4.8
U.S. Treasury Note - 91282CBC4	446,855.00	Aaa	Yes	1/8/2021	12/31/2025	4.9
U.S. Treasury Note - 91282CBH3	444,865.00	Aaa	Yes	2/16/2021	1/31/2026	4.9
U.S. Treasury Note - 91282CBQ3	445,530.00	Aaa	Yes	3/4/2021	2/28/2026	4.9
U.S. Treasury Note - 91282CCF6	222,960.00	Aaa	Yes	6/28/2021	5/31/2026	4.9
U.S. Treasury Note - 91282CCP4	441,815.00	Aaa	Yes	9/17/2021	7/31/2026	4.8
U.S. Treasury Note - 91282CCW9	442,715.00	Aaa	Yes	11/29/2021	8/31/2026	4.7
U.S. Treasury Note - 91282CCZ2	443,965.00	Aaa	Yes	12/15/2021	9/30/2026	4.7
U S Treasury Note - 91282CDK4	448,655.00	Aaa	Yes	10/20/2022	11/30/2026	4.1
U S Treasury Note - 91282CEF4	469,200.00	Aaa	Yes	11/2/2022	3/31/2027	4.4
U.S. Treasury Note - 91282CEN7	473,830.00	Aaa	Yes	6/6/2022	4/30/2027	4.8
U S Treasury Note - 91282CET4	424,179.00	Aaa	Yes	7/8/2022	5/31/2027	4.8
U S Treasury Note - 91282CEW7	483,455.00	Aaa	Yes	10/20/2022	6/30/2027	4.6
U S Treasury Note - 91282CFH9	235,641.00	Aaa	Yes	10/6/2022	8/31/2027	4.8
U S Treasury Note - 91282CFM8	501,875.00	Aaa	Yes	10/24/2022	9/30/2027	4.9
U S Treasury Note - 91282CFU0	501,835.00	Aaa	Yes	11/18/2022	10/31/2027	4.9
U S Treasury Note - 9128283F5	460,740.00	Aaa	Yes	11/28/2022	11/15/2027	4.9
Total U.S. Government	11,437,674.00					

November 2022 Bond Total per Treasurer's Report 28,626,226.05
 Total Per December 2022 Chandler Statement 28,626,226.05
 Variance -



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: REGIONAL 5-PARTY WATER SUPPLY AGREEMENT

BACKGROUND:

The West Valley Water District (WVWD) along with San Bernardino Valley Municipal Water District (Valley District), Metropolitan Water District of Southern California (MWD), Western Municipal Water District (WMWD), and Rubidoux Community Services District (RCSD) have been discussing jointly partnering on a regional water supply agreement, which will provide RCSD access to up to 2,000 acre-feet per year of State Water Project water for the first time. In addition to expanding their water supply portfolio with this new source of potable water supply, RCSD will also benefit from receiving a lower total dissolved solids (TDS) source of supply. (As the potable water is used, some will make it into the sewer treatment and discharge system, which itself is regulated and must meet certain water quality standards. The lower TDS water will help RCSD, both a water and sewer entity, achieve such compliance as a sewer entity).

How the new water supply will be delivered: MWD, in cooperation with its member agency WMWD, will deliver imported water to Valley District, who in turn will deliver it to WVWD, who will ultimately treat, wheel, and supply it directly into RCSD's water system.

DISCUSSION:

At its March 17, 2022 West Valley Water District (WVWD) Board of Directors meeting, WVWD was approved to enter into a 5-party water supply agreement. At that time, three of the other parties approved the agreement. The fifth party, MWD, was amenable to the water supply concept presented in the agreement but were not ready to commit to the duration of agreement as initially envisioned. It appears now MWD may be willing to reconsider the water supply agreement as initially envisioned.

Since the 2022 version of the agreement, there have also been some additional proposed edits to the 5-party agreement as shown in **Exhibit A**. The proposed edits are largely clarifying in nature and have been reviewed by both staff and WVWD's legal counsel and the agreement is being recommended for approval.

FISCAL IMPACT:

No fiscal impact.

STAFF RECOMMENDATION:

Approve the updated version of the water supply agreement as attached as Exhibit A.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

VJ:ls

ATTACHMENT(S):

1. Rubidoux agreement draft 12.21.22_redline vSignature Block Updated

MEETING HISTORY:

01/17/23 Engineering, Operations and Planning Committee REFERRED TO BOARD

AGREEMENT NO. _____
AGREEMENT TO PROVIDE WATER TO
RUBIDOUX COMMUNITY SERVICES DISTRICT

This Agreement to Provide Water to Rubidoux Community Services District (Agreement) is entered by The Metropolitan Water District of Southern California (Metropolitan), San Bernardino Valley Municipal Water District (Valley District), West Valley Water District (West Valley), Rubidoux Community Services District (Rubidoux), and Western Municipal Water District (Western), collectively the “Parties.”

RECITALS

A. Metropolitan is a State Water Project contractor and a metropolitan water district organized under the Metropolitan Water District Act, codified at section 109-1, et seq. of West’s Appendix to the California Water Code, and is engaged in developing, storing, and distributing water in the counties of Los Angeles, Orange, Riverside, San Bernardino, San Diego, and Ventura. Metropolitan has an existing agreement with San Gabriel Valley Municipal Water District (SGVMWD) that allows for the delivery of water through ~~the~~SGVMWD’s San Gabriel Valley Devil Canyon – Azusa Pipeline, ~~of which Valley District also has 50% of using SGVMWD’s unused capacity right up to Riverside Avenue in the City of Rialto.~~

~~B. West Valley is a County Water District, a public agency of the State of California, providing retail water to approximately 95,000 customers. West Valley’s service area overlaps five political jurisdictions: The Cities of Rialto, Fontana, Colton, and Jurupa Valley; and unincorporated areas of San Bernardino County, including the community of Bloomington.~~

~~C. Valley District is a public agency incorporated under the Municipal Water District Act of 1911 (California Water Code Section 71000 et seq., as amended) that is engaged in wholesale delivery of water in portions of the counties of San Bernardino and Riverside. Valley District is a State Water ~~Contractor~~Project contractor that primarily imports water into its service area through the State Water Project– (SWP). Valley District has 50-percent capacity rights on SGVMWD’s San Gabriel Valley Devil Canyon – Azusa Pipeline right up to Riverside Avenue in the City of Rialto. Valley District has an existing connection on the San Gabriel Valley Devil Canyon – Azusa Pipeline that can also be used to deliver imported supplies from Metropolitan to~~

a portion of Western’s service area.

D.C. Western is a municipal water district incorporated under the Municipal Water District Act of 1911 (California Water Code Section 71000 et seq., as amended) that is engaged in retail and wholesale delivery of water to customers in western Riverside County. Western purchases imported water from Metropolitan and helps provide water to over 1,000,000 people in its service area.

D. West Valley is a County Water District, a public agency of the State of California, providing retail water to approximately 95,000 customers. West Valley’s service area overlaps five political jurisdictions: The Cities of Rialto, Fontana, Colton, and Jurupa Valley; and unincorporated areas of San Bernardino County, including the community of Bloomington. West Valley’s service area overlaps the service areas of two SWP contractors, Metropolitan and Valley District.

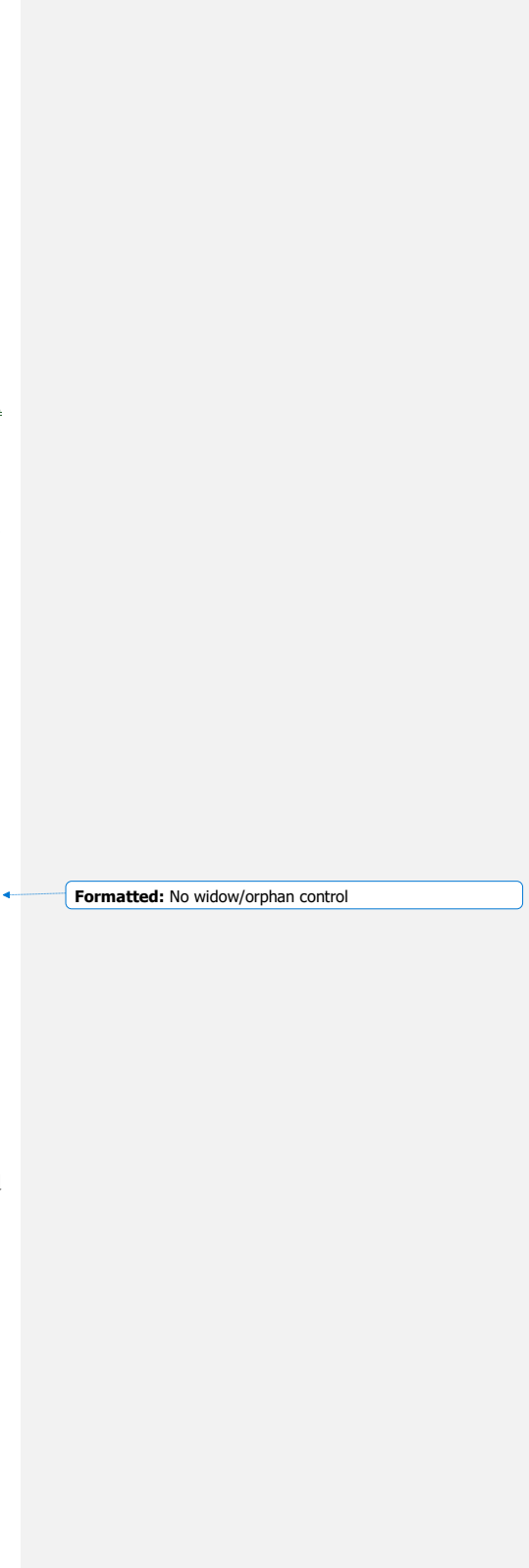
E. Rubidoux is a California community services district providing retail potable water, non-potable water, sewer collection and treatment, solid waste collection, fire protection services, street lighting, and weed abatement services to approximately 40,000 customers in its service area located in the City of Jurupa Valley. Rubidoux is within the service area of Western but currently has no connection to imported water supplies and is reliant solely on local groundwater sources.

F. The Parties desire to enter into this Agreement in order to provide water to Rubidoux for use within Western’s service area (which is also within Metropolitan’s service area).

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals and the representations which are incorporated herein by this reference, warranties, covenants, and agreements contained in this Agreement and for other good and valuable consideration, the Parties hereby agree to the following terms and conditions of this Agreement.

1. Requests for Water. Rubidoux will coordinate with Valley District, West Valley, and Western on determining the monthly amount of imported water Rubidoux needs from Metropolitan, up to a maximum amount of 2,000 acre feet per calendar year. After coordinating,



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Western will request delivery of the water from Metropolitan in accordance with Sections 2 through 4 below, inclusive. The requested water must be used within Metropolitan’s service area.

2. Metropolitan Deliveries. To the extent there is sufficient unused capacity in the San Gabriel Valley Devil Canyon-Azusa Pipeline, Metropolitan will ~~deliver the water to request~~ Valley District ~~to deliver Metropolitan supplies equal to Rubidoux’s requested amount to~~ Valley District’s connection (Lytle Creek, Station, 1747+00) on the San Gabriel Valley Devil Canyon – Azusa Pipeline. The maximum amount of water that Rubidoux can receive from Metropolitan ~~may deliver~~ under this Agreement during a calendar year is 2,000 acre-feet ~~per calendar year.~~

3. Valley District Deliveries. Valley District will deliver the water that Metropolitan delivers ~~it receives~~ pursuant to Section 2 to West Valley.

4. West Valley Deliveries. West Valley will treat and deliver the water to Rubidoux, per terms identified in a separate agreement between West Valley and Rubidoux, for use within Western’s service area by Rubidoux.

~~5. Monthly Amounts. ~~and~~ Rubidoux will provide Metropolitan, Western, and West Valley with a meter read report of the amounts delivered by 3:00 p.m. on the fifth business day after the end of the month-~~
~~to account for the supplies. ~~5. Monthly Amounts. Western will inform Metropolitan and Valley District of the amounts of water delivered to Rubidoux by 3:00 p.m. on the tenth business day after the end of the month to account for the supplies.~~~~ Reconciliation of water deliveries will be allowed in subsequent monthly accounting.

6. Billing and Payment. Western will pay Metropolitan’s rate for full service untreated water in effect at the time of the delivery of the water to Valley District’s connection for use by Rubidoux within Western’s service area. The delivery is subject to the capacity charge, readiness-to-serve charge, and all volumetric water rates then in effect, in the same manner as deliveries made to Western through Metropolitan’s distribution system and connections. Metropolitan will bill Western, and Western will pay Metropolitan, in accordance with the billing and payment provisions of Metropolitan’s Administrative Code, as amended over time. Rubidoux will reimburse Western for all payments Western makes to Metropolitan under this Agreement. Valley District and West Valley shall have no responsibility for the cost

of water delivered to Valley District's connection for use within Western's service area by Rubidoux. Metropolitan is not responsible for paying any costs under this Agreement.

~~7.~~ 7. Water Use Restrictions. During a time when the Department of Water Resources is administering SWP allocations pursuant to Article 18a of the Water Supply Contracts, or during a time when Metropolitan's Board of Directors has declared that a regional shortage is in effect, the same guidelines, procedures, and limitations that Metropolitan applies to its Member Agencies, including, but not limited to, water supply allocation surcharges, volumetric limits, outdoor watering restrictions, or other response actions to preserve supplies in times of shortages, will apply to deliveries made pursuant to this Agreement.

8. Department of Water Resources. Metropolitan will be responsible for any Department of Water Resources charges for the State Water Project supplies delivered to Valley District's connection under this Agreement.

~~89.~~ Term. Upon execution, this Agreement is effective as of ~~June 1, 2022~~ {MONTH} {#}, 2023 and terminates on ~~December 31, November 4,~~ November 4, 2035, provided that if the terms of the State Water Contracts are extended beyond ~~December 31, November 4,~~ November 4, 2035, then the term of this Agreement will likewise be extended to match the term of the State Water Contracts.

~~910.~~ Cancellation. Notwithstanding Section 8, any Party may terminate this Agreement by providing at least 30 days written notice to all the other Parties provided that the notifying party is not in default under this Agreement.

~~1011.~~ Liability and Indemnification. Liability and indemnification shall be governed by section 4502 of Metropolitan's Administrative Code. Valley District, West Valley, and Rubidoux each agree to the provisions of section 4502 of Metropolitan's Administrative Code, which provisions are incorporated here by this reference, and agree to its enforceability by or against each of them under this Agreement in the same manner and to the same extent as that section applies to Western.

~~1112.~~ No Third-Party Rights. This Agreement is made solely for the benefit of the Parties and their respective permitted successors and assigns (if any). Except for such a permitted successor or assign, no other person or entity may have or acquire any right by virtue of this Agreement.

~~1213.~~ Ambiguities. Each Party and its counsel have participated fully in the drafting, review and revision of this Agreement. No rule of construction to the effect that ambiguities are

to be resolved against the drafting Party shall be applied in the interpretation of this Agreement or any amendments or modifications thereof.

~~13~~14. Entire Agreement. This Agreement constitutes the final, complete, and exclusive statement of the terms of the Agreement among the Parties pertaining to the subject matter and supersedes all prior and contemporaneous understandings or agreements of the Parties. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty outside those expressly set forth in this Agreement.

~~14. —~~ Counterparts. ~~This~~15. Signature. The Parties agree that this Agreement ~~may will~~ be executed ~~in two or more counterparts, each of using DocuSign by electronic signature, which, when executed and delivered,~~ shall be considered an original ~~and signature for all of which together purposes and~~ shall constitute one instrument, with have the same force and effect as ~~though an original signature. All Parties will receive an executed copy of this Agreement via DocuSign after all signatures appeared on a single document. Parties have signed.~~

~~15~~16. Relationship of Parties. Nothing contained in this Agreement shall be construed as creating a joint venture, partnership or any other similar arrangement among any of the Parties. No Party to this Agreement shall be deemed to be a representative, an agent or an employee of any other Party. Unless otherwise expressly specified in this Agreement, no Party shall have any authority or right to assume or create any obligation of any kind or nature, express or implied, on behalf of, or in the name of any other Party, nor bind any other Party in any respect, without the specific prior written authorization of another Party. The obligations of the Parties shall be several and not joint.

~~16~~17. Amendments. No change, amendment or modification of this Agreement shall be valid or binding upon the Parties unless such change, amendment or modification is in writing and duly executed by all Parties.

~~17~~18. Time of the Essence. Time is of the essence in the execution and performance of this Agreement.

[signatures on following page]

**THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA**

Adel Hagekhalil
General Manager

Dated

APPROVED AS TO FORM:

Marcia L. Scully
General Counsel

Dated

**SAN BERNARDINO VALLEY MUNICIPAL
WATER DISTRICT**

Heather Dyer
General Manager

Dated

APPROVED AS TO FORM:

Brad Neufeld
General Counsel

Dated

WEST VALLEY WATER DISTRICT

~~Shamindra Manbaha~~ Van M. Jew
Acting General Manager

Dated

APPROVED AS TO FORM:

~~Robert Tafoya~~ Vincent Ewing
General Counsel

Dated

WESTERN MUNICIPAL WATER DISTRICT

Craig Miller _____ Dated
General Manager

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APPROVED AS TO FORM:

Jeff Ballinger _____ Dated
Legal Counsel

RUBIDOUX COMMUNITY SERVICES DISTRICT

Jeff Sims _____ Dated
General Manager

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APPROVED AS TO FORM:

John Harper _____ Dated
Legal Counsel

LCW LIEBERT CASSIDY WHITMORE

A PROFESSIONAL LAW CORPORATION

6033 W. Century Boulevard
5th Floor
Los Angeles, CA 90045
310-981-2000
Fed. Tax I.D. #95-3658973

Attorney – Client Privilege

West Valley Water District
Haydee Sainz
Human Resources & Risk Management Manager
hsainz@wvwd.org

Invoice 224190
July 31, 2022

Client/Matter No.: WE126-00003
Re: Personnel Rules Audit

Billing Summary

Total Fees	\$882.00
Total Costs	\$0.00
Total Charges	<u>\$882.00</u>

OK to pay
(Signature)
(Signature)

LCW LIEBERT CASSIDY WHITMORE

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Attorney – Client Privilege

West Valley Water District
Haydee Sainz
Human Resources & Risk Management Manager
hsainz@wvwd.org

Invoice 225825
August 31, 2022

Client/Matter No.: WE126-00001
Re: General

Billing Summary

Total Fees	\$3,684.50
Total Costs	\$0.00
Total Charges	<u>\$3,684.50</u>

*OK
to pay
[Signature]*

LCW LIEBERT CASSIDY WHITMORE

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Attorney – Client Privilege

West Valley Water District
Haydee Sainz
Human Resources & Risk Management Manager
hsainz@wvwd.org

Invoice 225930
August 31, 2022

Client/Matter No.: WE126-00007
Re: William "Bill" Krueger Matters

Billing Summary

Total Fees	\$427.00
Total Costs	\$0.00
Total Charges	<u>\$427.00</u>

ok to pay
(Signature)
(Signature)

LCW LIEBERT CASSIDY WHITMORE

A PROFESSIONAL LAW CORPORATION

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5th Floor
Los Angeles, CA 90045
310-981-2000
Fed. Tax I.D. #95-3658973

Attorney – Client Privilege

West Valley Water District
Haydee Sainz
Human Resources & Risk Management Manager
hsainz@wvwd.org

Invoice 225931
August 31, 2022

Client/Matter No.: WE126-00008
Re: Paul Becker 2022 Complaint & Investigation

Billing Summary

Total Fees	\$398.00
Total Costs	\$1,066.50
Total Charges	<u>\$1,464.50</u>

Handwritten notes:
OK to pay
[Signature]
[Signature]

LCW LIEBERT CASSIDY WHITMORE

A PROFESSIONAL LAW CORPORATION

6033 W. Century Boulevard
5th Floor
Los Angeles, CA 90045
310-981-2000
Fed. Tax I.D. #95-3658973

Attorney – Client Privilege

West Valley Water District
Haydee Sainz
Human Resources & Risk Management Manager
hsainz@wvwd.org

Invoice 225932
August 31, 2022

Client/Matter No.: WE126-00009
Re: Paul Becker 2020 Complaint & Investigation

Billing Summary

Total Fees	\$227.50
Total Costs	\$1,580.00
Total Charges	<u>\$1,807.50</u>

Handwritten signature and initials



ALBRIGHT, YEE & SCHMIT, APC
707 Wilshire Boulevard, Suite 3600
Los Angeles, CA 90017-3516
Phone: (213) 833-1700
Fax: (213) 833-1710
www.ayslaw.com

West Valley Water District

Invoice

Invoice Number 27873
Invoice Date 01/12/2023
Payment Due On 01/12/2023
Amount Due **\$1,987.50**

Pay Now



Scan to pay

(1092.09) WVWD - Personnel Investigation

WVWD - Personnel Investigation -

Invoice No.: 27873



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: UPCOMING BOARD OF DIRECTORS MEETING: MARCH 2, 2023

DISCUSSION:

During the week of February 27, 2023 to March 3, 2023, it is anticipated that both members of the Board of Directors and staff will, consistent with the District's adopted legislative principles, be participating in meetings with federal legislatures to promote the interests of the District and will also be attending Association of California Water Agencies (ACWA) Washington DC Conference. The multi-day conference will cover the implementation of the Infrastructure Investment and Jobs Act (IIJA; P.L. 117-58), provide insights and opportunities for the 118th Congress and the Biden Administration action on the ongoing drought, and be an opportunity to meet new members of the California Congressional Delegation and network with fellow California water professionals.

The District's participation in the above stated activities and events with federal legislators and the ACWA DC Conference coincide, in part, with the with the regularly scheduled West Valley Water District Board meeting of March 2, 2023. As such, it is recommended that the Board of Directors consider cancelling its meeting on that day. At its discretion, the Board could schedule a Special Board meeting in its place. Some open dates for Special Board meetings include:

- March 7th (Tuesday)
- March 9th^h (Thursday)

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

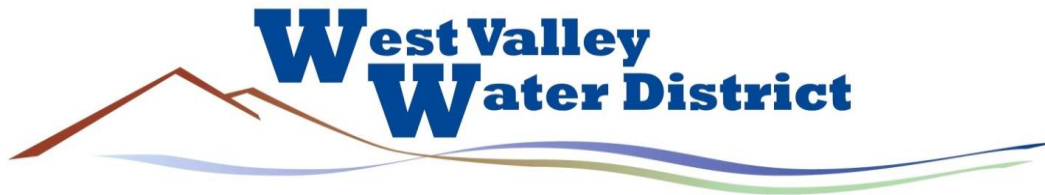
Cancel the regularly scheduled March 2, 2023 Board meeting and consider whether to schedule a Special Board meeting in its place.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

VJ:ed



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: February 2, 2023
TO: Board of Directors
FROM: Van Jew, Acting General Manager
SUBJECT: UPCOMING BOARD OF DIRECTORS MEETING: FEBRUARY 16, 2023

DISCUSSION:

The City of Fontana is having their State of City address on February 16, 2023, from 5:00 - 8:00 pm. At this event, it is anticipated that Mayor Acquanetta Warren will reflect upon the City's accomplishments of the year past and discuss the City's vision for the future. This event also coincides with the regularly scheduled West Valley Water District Board of Directors (Board) meeting that same evening.

At its discretion, the Board could cancel its February 16, 2023 meeting. Likewise, the Board at its discretion could schedule a Special Board meeting in its place. Some open dates for the Special Board meeting include:

- February 15th (Wednesday)
- February 23th (Thursday)

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

This item is agendized for Board discussion and direction.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

VJ:ed

**RESOLUTION NO. 2020-1
A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WEST VALLEY WATER DISTRICT APPROVING
A TEMPORARY FREEZE ON HIRING OF DISTRICT PERSONNEL**

WHEREAS, the West Valley Water District (“District”) must undertake its fiduciary responsibility to ensure recruitment and staffing of District personnel is being conducted in accordance with District policy, procedures, and to the expectation of District ratepayers; and

WHEREAS, the District will assess its current state of staffing levels and staffing procedures within the district.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WEST VALLEY WATER DISTRICT DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The District hereby puts forth a temporary ban, with exceptions, on recruitment and staffing efforts in the hiring of new personnel into the District, the promotion and/or transfer of existing personnel within the District, as well as salary increases to existing personnel. This temporary ban may only be lifted by a duly adopted resolution of the Board reenacting the recruitment and staffing efforts or pay increases of the District.

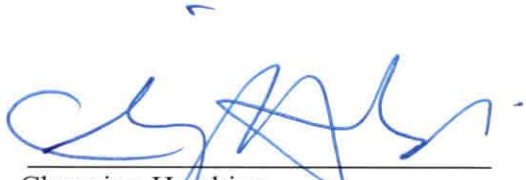
SECTION 2. It is hereby understood that the following exceptions apply to the ban on recruitment and staffing efforts of the District:

1) Critical Positions: Should the vacancy of any position be deemed as critical to the safe and effective operations of the District, the General Manager may present to the Board for approval to resume recruitment and staffing efforts, internal transfers, or promotions for that position only. The Board must approve any request to commence recruitment and staffing, internal transfers, or promotional efforts in order for the District to proceed.

2) Salary Increases: Salary increases related to personnel performance evaluations are exempt from this ban and may continue so far in that said increase is conducted in accordance with existing District policies and procedures.

ADOPTED, SIGNED AND APPROVED THIS 16th DAY OF JANUARY, 2020 BY THE FOLLOWING VOTE:

AYES: **DIRECTORS:** Channing Hawkins, Kyle Crowther, Michael Taylor, Clifford Young
NOES: **DIRECTORS:**
ABSENT: **DIRECTORS:**
ABSTAIN: **DIRECTORS:** Greg Young



Channing Hawkins
President of the Board of Directors of the
West Valley Water District

ATTEST:



Crystal Escalera
Board Secretary