



WEST VALLEY WATER DISTRICT  
855 W. BASE LINE ROAD, RIALTO, CA 92376  
PH: (909) 875-1804 FAX: (909) 875-1849

REGULAR BOARD MEETING  
AGENDA

THURSDAY, SEPTEMBER 3, 2020  
CLOSED SESSION - 6:00 PM • OPEN SESSION – 7:00 PM

**BOARD OF DIRECTORS**

Channing Hawkins, President  
Kyle Crowther, Vice President  
Dr. Michael Taylor, Director  
Greg Young, Director  
Dr. Clifford Young, Director

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"In order to comply with legal requirements for posting of agendas, only those items filed with the District Secretary's office by noon, on Wednesday a week prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

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**Teleconference Notice:** In an effort to prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20 and the order of the County of San Bernardino dated March 17, 2020, there will be no public location for attending this Board Meeting in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 807-977-6383 or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8079776383>. Public comment may also be submitted via email to the Public Affairs Manager, Naseem Farooqi at [nfarooqi@wvwd.org](mailto:nfarooqi@wvwd.org). The webinar will also be available for public viewing by visiting [www.wvwd.org](http://www.wvwd.org). If you require additional assistance, please contact [nfarooqi@wvwd.org](mailto:nfarooqi@wvwd.org).

**OPENING CEREMONIES**

Call to Order  
Pledge of Allegiance  
Opening Prayer  
Roll Call of Board Members

## **ADOPT AGENDA**

### **PUBLIC PARTICIPATION**

*Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to email **Public Affairs Manager, Naseem Farooqi** at [nfarooqi@wvwd.org](mailto:nfarooqi@wvwd.org) or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8079776383> or telephone by calling the following number and access code: **Dial: (888) 475-4499, Access Code: 807-977-6383**. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.*

***Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.***

### **PRESENTATION**

- Update on Responses to State Controller's Office Audit.
- West Valley Water District's 2020-21 Reform Plan.

### **CONSENT CALENDAR**

*All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.*

#### **Consideration of:**

1. July 9, 2020 - Special Board Meeting Minutes. **(Page 6)**
2. July 16, 2020 - Regular Board Meeting Minutes. **(Page 10)**
3. July 29, 2020 - Special Board Meeting Minutes. **(Page 17)**
4. Purchase of Zone 8 Property. **(Page 19)**
5. Sale of the Customer Service Trailers. **(Page 29)**
6. 2020 Purchase Card Policy. **(Page 50)**
7. 2020 Purchasing Policy. **(Page 72)**
8. 2020 Document Retention Policy. **(Page 137)**
9. Responses to State Controller's Office Audit – Receive and File.

10. Water System Infrastructure Installation and Conveyance Agreement with SRPF B\_10336 Alder, L.L.C. for Alder Commerce Center. **(Page 147)**
11. Service Agreement with Spectrum Enterprise for Fiber Internet Access and Trunking Service (VOIP). **(Page 172)**
12. Professional Service Agreement with Management Partners to Conduct Recruitment for Human Resources and Risk Manager Position. **(Page 196)**

## **BUSINESS MATTERS**

**Consideration of:**

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

1. **Board Members**
2. **Legal Counsel**
3. **General Manager**

## **UPCOMING MEETINGS**

1. September 7, 2020 - District Office CLOSED in Observance of Labor Day
2. September 8, 2020 - West Valley Water District Safety and Technology Committee Meeting at 6:00 p.m. at the District Headquarters
3. September 9, 2020 - West Valley Water District Finance Committee Meeting at 1:00 p.m. at the District Headquarters
4. September 9, 2020 - West Valley Water District Engineering, Operations & Planning Committee Meeting at 6:00 p.m. at District Headquarters
5. September 10, 2020 - West Valley Water District External Affairs Committee Meeting at 6:00 p.m. at the District Headquarters
6. September 14, 2020 - West Valley Water District Human Resources Committee Meeting at 6:00 p.m. at the District Headquarters
7. September 15, 2020 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408
8. September 17, 2020 - West Valley Water District Board of Directors Regular Board Meeting at 7:00 p.m. (6:00 p.m. Closed Session), at District Headquarters

9. October 1, 2020 - San Bernardino Valley Municipal Water District Board of Directors Workshop-Resources at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408
10. October 5, 2020 - San Bernardino Valley Municipal Water District Basin Technical Advisory Committee at 1:30 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408
11. October 6, 2020 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408
12. October 8, 2020 - San Bernardino Valley Municipal Water District Board of Directors Workshop-Policy at 2:00 p.m., 380 Vanderbilt Way, San Bernardino, CA 92408
13. October 13, 2020 - San Bernardino Valley Municipal Water District Board of Directors Workshop-Engineering at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408
14. October 15, 2020 - San Bernardino Valley Municipal Water District Advisory Commission on Water Policy at 6:30 p.m., 380 Vanderbilt Way. San Bernardino, CA 92408
15. October 20, 2020 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408

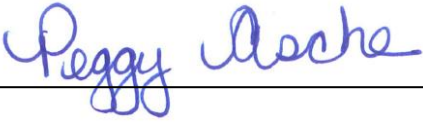
#### **CLOSED SESSION**

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OF SUBDIVISION (D) OF SECTION 54956 9: NUMBER OF CASES: FOUR (4).
- CONFERENCE WITH LABOR NEGOTIATOR (54957.6) DISTRICT NEGOTIATORS; MARTIN PINON, ROBERT TAFOYA, UNION NEGOTIATORS; RE: INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 12.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - PURSUANT TO GOVERNMENT CODE SECTION 54957, TITLE(S): ASSISTANT GENERAL MANAGER.
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO PARAGRAPH ONE (1) OF SUBDIVISION (D) OF THE GOVERNMENT CODE SECTION 54956.9 CASE NAME: CLIFFORD YOUNG ET AL V. ROBERT TAFOYA ET AL. CASE NO. 19STCV05677
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION - PURSUANT TO GOVERNMENT CODE SECTION 54957 TITLE (S): GENERAL MANAGER, GENERAL COUNSEL, CHIEF FINANCIAL OFFICER.

**ADJOURN**

**DECLARATION OF POSTING:**

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on August 31, 2020.



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Peggy Asche, Acting Board Secretary

**Please Note:**

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at [www.wvwd.org](http://www.wvwd.org) subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to Peggy Asche, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Asche may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.