

**MINUTES**  
**SPECIAL BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
**October 20, 2020**

<b>Attendee Name</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Board of Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Taylor	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Clarence Mansell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shamindra Manbahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peggy Asche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosa Gutierrez	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>

**OPENING CEREMONIES**

Pledge of Allegiance - Led by Vice President Kyle Crowther  
Opening Prayer - Led by Director Dr. Clifford Young  
Call to Order  
Roll Call of Board Members

**ADOPT AGENDA**

Mr. Shamindra Manbahal, requested that Item No. 3 be excluded from the agenda. Also, Item No. 1 mentions Ordinance No. 86 and it cannot be approved at a Special Board meeting. Therefore, Ordinance No. 86 will be placed on the agenda at the next regularly scheduled Board. Hearing no further discussion, Director Dr. Clifford Young motioned to adopt the agenda as stated. Director Greg Young second the motion and the following vote was taken:

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<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

**PUBLIC PARTICIPATION**

Mr. Naseem Farooqi, Public Affairs Manager, read an email to the Board members from Thomas Miller. There were no other letters or zoom requests to speak.

President Hawkins stated that he would like to make a brief statement thanking Vice President Kyle Crowther and Board colleagues for their support and hard work over the course of the last year. The Board has focused on three major issues for ratepayers, such as: transparency, accountability and local jobs. Today’s Special meeting and agenda items are a combination of all three. It is also a testament to the hard work and collaboration of our Board members. The Managers’ have been working hard to improve our organization and significant steps to reform our Water District. The Reform Plan identifies and bolsters our commitment to transparency, accountability and sustainability. There is a presentation tonight on paths that can be taken as a regional leader to ensure that there is a well-equipped workforce in our industry. The Inland Empire Water Career Pathways Program will protect our industry and strengthen our workforce by creating good paying jobs via apprenticeships. Due to the high unemployment in our area, this is a critical step to make sure residents in our service area are well qualified to fill vacancies as our industry grows and we begin to see the wave of retirements that are anticipated over the next few years.

**PRESENTATION**

- Resolution No. 2020-17 – Inland Empire Water Career Pathways Program

Mr. Shamindra Manbahal, Chief Financial Officer, reported that the Inland Empire Water Career Pathways Program is designed to have accountability, transparency, and sustainability as well as support local jobs in the water industry. The District is experiencing a loss of expertise and seasoned employees due to retirements. Therefore, the District is implementing and recommending this program. The programs are focused on industries that are hiring and can offer career paths, such as: trade, healthcare, financial services and technology. They have developed a career pathway program in partnership with employers to connect people to demand skills with paid work experience. Baywork is a collaboration of 38 water and wastewater agencies in the Bay area, which addresses workforce development and reliability challenges with a regional approach. Baywork chose Jewish Vocational & Career Counseling Services (JVS) for the organization’s core strategy, which identifies opportunities to train people for good, career path jobs, plus they have over 40 years of experience. There is a Memorandum of Understanding with JVS tonight for the Board’s consideration. The opportunities for job creation with this program will help introduce individuals who would not have had the tools that are necessary. Questions ensued. The most important question was asked about the funding for the program. Mr. Manbahal stated that the District is anticipating grant funding for these programs. Hearing



no further discussions, Director Greg Young motioned to adopt Resolution No. 2020-17 and Vice President Kyle Crowther second the motion. The following vote was taken:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Gregory Young, Director
<b>SECONDER:</b>	Kyle Crowther, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

## DISCUSSION

### 1. RESOLUTION NO. 2020-18 – REFORM PLAN.

Director Dr. Clifford Young inquired if the Board of Directors Policies and Procedures Manual were included in this Resolution. President Channing Hawkins stated yes. It was mentioned again that Ordinance No. 86 will be placed on the agenda at the next regularly scheduled Board meeting. Director Dr. Clifford Young motioned to adopt Resolution No. 2020-18 – Reform Plan. Director Greg Young second the motion and the following vote was taken:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

### 2. MEMORANDUM OF UNDERSTANDING BETWEEN WEST VALLEY WATER DISTRICT AND JEWISH VOCATIONAL & CAREER COUNSELING SERVICE FOR A WORKFORCE DEVELOPMENT COLLABORATIVE AND PLAN.

Director Dr. Clifford Young motioned to approve the Memorandum of Understanding between West Valley Water District and Jewish Vocational & Career Counseling Service for a Workforce Development Collaborative and Plan. Director Greg Young second the motion and the following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

### 3. LISTING OF DISTRICT FACILITIES THAT ARE ELIGIBLE FOR NAMING POLICY.

The Board voted unanimously to exclude Item No. 3 during the adoption of the Consent Calendar.

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## CLOSED SESSION

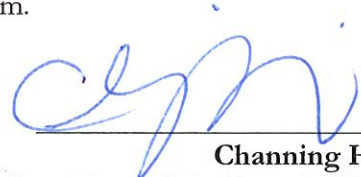
Mr. Robert Tafoya reported out of Closed Session stating that multiple items were considered; however, one final action was taken regarding the case of Kenny Hernandez v. West Valley Water District. Based on the recommendation of the mediator, the case was settled, and the District accepted in the amount of \$250,000.00. The following vote was taken (4 to 1):

Vice President Kyle Crowther - Yes  
Director Greg Young - Yes  
Director Dr. Clifford Young – Yes  
President Channing Hawkins – Yes  
Director Dr. Michael Taylor - No

- CONFERENCE WITH LABOR NEGOTIATOR (54957.6) District Negotiators; Martin Pinon, Robert Tafoya, Union Negotiators; Re: International Union of Operating Engineers, Local. 12.
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of the Government code Section 54956.9 Case Name: Kenny Hernandez v. West Valley Water District, Case No. CS1825805.

## ADJOURN

Hearing no further business, the meeting adjourned at 7:40 p.m.



**Channing Hawkins**  
**President of the Board of Directors**  
**of West Valley Water District**

**ATTEST:**

  
**Peggy Asche, Board Secretary**

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