

West Valley Water District Proposed Operating Budget Summary - Fiscal Year 2020-2021

	FY 2018-2019 Actuals	FY 2019-2020 Budget	As of 6/2/20 FY 2020 YTD Actuals	FY 2020-21 Proposed	Amount Change	% Change
Operating Revenues						
Subtotal: Domestic Water Consumption Sales	15,682,620.74	16,013,478.00	15,256,389.57	14,412,130.20	(1,601,347.80)	90%
Subtotal: Other Water Consumption Sales	1,481,052.45	1,064,440.00	565,705.89	1,243,996.00	179,556.00	117%
Total Water Consumption Sales	17,163,673.19	17,077,918.00	15,822,095.46	15,656,126.20	(1,421,791.80)	92%
Total Monthly Service Charges	7,396,277.02	7,044,882.69	6,929,478.78	6,340,394.42	(704,488.27)	90%
Total Other Operating Revenue	3,796,812.62	3,637,423.54	1,871,975.09	3,002,320.56	(635,102.98)	83%
Total Operating Revenues	28,356,762.83	27,760,224.23	24,623,549.33	24,998,841.18	(2,761,383.05)	90%
Operating Expenses						
Total Expenses: Source of Supply - 5110	1,740,715.90	1,957,292.00	1,446,637.65	1,660,958.00	(296,334.00)	85%
Total Expenses: Production - Pumping - 5210	3,189,445.14	3,227,110.00	2,658,616.31	3,293,040.00	65,930.00	102%
Total Expenses: Water Quality Department - 5310	550,696.49	667,679.00	444,276.22	689,330.00	21,651.00	103%
Total Expenses: Water Treatment - Perchlorate- 5320	271,346.32	236,600.00	171,242.82	272,500.00	35,900.00	115%
Total Expenses: Water Treatment - FBR/FXB - 5350	1,628,181.53	1,983,210.00	1,555,040.41	2,095,343.32	112,133.32	106%
Total Expenses: Water Treatment - Roemer/Arsenic - 5390	1,651,467.92	1,963,730.00	1,551,296.44	1,798,960.00	(164,770.00)	92%
Total Expenses: Maintenance - Transmission and Distribution - 5410	1,787,611.37	2,661,170.00	2,309,932.08	2,322,909.00	(338,261.00)	87%
Total Expenses: Asset Management - 5420	110,375.57	409,570.00	373,291.80	-	(409,570.00)	0%
Total Expenses: Customer Service - 5510	942,025.10	982,550.00	829,902.75	1,156,520.00	173,970.00	118%
Total Expenses: Meter Reading - 5520	1,031,873.10	1,090,926.00	750,671.02	991,555.00	(99,371.00)	91%
Total Expenses: Billing - 5530	482,526.11	529,525.00	405,231.18	507,950.00	(21,575.00)	96%
Total Expenses: Administration - 5610	2,550,035.59	2,495,530.00	2,249,825.42	1,980,910.00	(514,620.00)	79%
Total Expenses: General Operations - 5615	1,633,070.62	2,719,890.00	2,398,044.08	2,217,094.00	(502,796.00)	82%
Total Expenses: Accounting - 5620	784,936.02	777,983.00	623,841.95	828,088.00	50,105.00	106%
Total Expenses: Engineering Before Reclasses to CIP	1,294,120.63	1,939,620.00	1,236,156.95	1,414,710.00	(524,910.00)	73%
<i>Engineering Labor, Benefits, and Overhead Reclass To CIP</i>	-	(2,099,208.00)	-	-	2,099,208.00	0%
Total Expenses: Engineering - 5630	1,294,120.63	(159,588.00)	1,236,156.95	1,414,710.00	1,574,298.00	-886%
Total Expenses: Information Technology - 5640	950,971.78	1,225,074.00	902,717.22	1,145,298.00	(79,776.00)	93%
Total Expenses: GIS - 5645	-	150,200.00	27,983.60	227,200.00	77,000.00	151%
Total Expenses: Board of Directors - 5650	239,598.17	257,350.00	208,868.52	269,900.00	12,550.00	105%
Total Expenses: Human Resources/Risk Management - 5660	523,667.51	817,184.00	917,544.45	826,979.00	9,795.00	101%
Total Expenses: Purchasing - 5680	364,420.07	440,390.00	336,328.64	649,700.00	209,310.00	148%
Total Expenses: Public Affairs - 5710	1,376,831.39	1,050,452.00	1,512,322.85	1,027,136.00	(23,316.00)	98%
Total Expenses: Grants & Rebates - 5720	141,688.20	66,000.00	9,456.63	41,000.00	(25,000.00)	62%
Total Expenses: Water Resources Management - 5730	-	340,060.00	196,643.59	-	(340,060.00)	0%
Total Expenses: HydroSTEM - 5740	1,650.15	79,650.00	3,530.79	-	(79,650.00)	0%
Total Operating Expenses	23,247,254.68	25,969,537.00	23,119,403.37	25,417,080.32	(552,456.68)	98%
Operating Surplus(Deficit) Before Depreciation/Amortization	5,109,508.15	1,790,687.23	1,504,145.96	(418,239.14)	(2,208,926.37)	-23%

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	FY 2018-2019 Actuals	FY 2019-2020 Budget	As of 6/2/20 FY 2020 YTD Actuals	FY 2020-21 Proposed	Amount Change	% Change
Non-Operating Revenues						
Subtotal: Property Taxes	2,305,151.34	1,970,000.00	2,339,825.65	1,773,000.00	(197,000.00)	90%
Subtotal: Grants and Reimbursements	703,948.09	-	84,862.33	-	-	0%
Subtotal: Interest and Investment Earnings	1,795,521.74	375,000.00	360,677.83	337,500.00	(37,500.00)	90%
Subtotal: Rental Income - Cellular Anntenas	33,859.92	30,000.00	30,080.70	30,000.00	-	100%
Subtotal: Other Non-Operating Revenues	3,015,463.63	11,800.00	11,100.69	10,820.00	(980.00)	92%
Subtotal: Gain On Sale/Disposition Of Capital Assets	-	-	-	-	-	0%
Total Non-Operating Revenues	7,853,944.72	2,386,800.00	2,826,547.20	2,151,320.00	(235,480.00)	90%
Non-Operating Expenses						
Subtotal: Loss On Sale/Disposition Of Capital Assets	-	-	-	-	-	0%
Subtotal: Interest Expense - Long-Term Debt	937,891.96	974,350.00	226,390.53	978,450.00	4,100.00	100%
Subtotal: Amortization Of Deferred Charges	-	-	-	-	-	0%
Subtotal: Change in Contingent Liability	-	-	162,000.00	-	-	0%
Total Non-Operating Expenses	937,891.96	974,350.00	388,390.53	978,450.00	4,100.00	100%
Non-Operating Surplus(Deficit)	6,916,052.76	1,412,450.00	2,438,156.67	1,172,870.00	(239,580.00)	83%
Operating Budget Summary						
Grand Total Revenues	36,210,707.55	30,147,024.23	27,450,096.53	27,150,161.18	(2,996,863.05)	90%
Grand Total Expenses	24,185,146.64	26,943,887.00	23,507,793.90	26,395,530.32	(548,356.68)	98%
Debt Service (BLF, HydroPlant, Bond Pmt)				1,062,629.00		
Reserve Transfer To/(From)				(307,998.14)	(307,998.14)	0%
Grand Total Net Surplus(Deficit)	12,025,560.91	3,203,137.23	3,942,302.63	-		
Debt Service						
Debt Convenance Ratio Calculation:						
Debt Service						
Net Revenue	12,963,452.87	4,177,487.23	4,330,693.16	1,733,080.86		
Series 2016A Bond Debt Service	1,345,743.95	1,307,450.00	1,313,450.00	1,310,250.00		
Debt Convenance Ratio (Minimum 1.20)	9.63	3.20	3.30	1.32		
Calculation: Net Revenue ÷ Total Debt Service						

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Operating Revenues											
Water Consumption Sales											
100-4000-400-4005	Domestic Water Sales		(162.91)		(276.87)	-	(276.87)				
100-4000-400-4001	Water Domestic - Tier 1		4,727,968.50	4,768,710.00	4,497,967.91	-	4,497,967.91	4,291,839.00	(476,871.00)	90%	
100-4000-400-4002	Water Domestic - Tier 2		5,818,314.10	5,995,516.00	5,797,110.38	-	5,797,110.38	5,395,964.40	(599,551.60)	90%	
100-4000-400-4003	Water Domestic - Tier 3		5,068,491.88	5,249,252.00	4,961,588.15	-	4,961,588.15	4,724,326.80	(524,925.20)	90%	
100-4000-400-4010	Water Revenue & Unauth / Unbilled Year End		68,009.17	-	-	-	-	-	-	0%	
Subtotal: Domestic Water Consumption Sales			15,682,620.74	16,013,478.00	15,256,389.57	-	15,256,389.57	14,412,130.20	(1,601,347.80)	90%	
100-4000-400-4006	Pressure Irrigation Water Sales		35,954.14	46,440.00	26,517.81	-	26,517.81	41,796.00	(4,644.00)	90%	
100-4000-400-4007	Hydrant Water Sales		710,043.76	575,000.00	350,945.30	-	350,945.30	517,500.00	(57,500.00)	90%	
100-4000-400-4008	Fire Service		175,329.26	160,000.00	152,623.98	-	152,623.98	144,000.00	(16,000.00)	90%	
100-4000-400-4009	Revenue / Wholesale Water Sales		36,698.16	20,000.00	34,418.80	-	34,418.80	18,000.00	(2,000.00)	90%	
100-4000-400-4011	Revenue / Water-Unauthorized Consumption		3,027.13	3,000.00	1,200.00	-	1,200.00	2,700.00	(300.00)	90%	
100-4000-400-4012	Chino Basin Water Rights Lease		520,000.00	260,000.00	-	-	-	520,000.00	260,000.00	200%	
Subtotal: Other Water Consumption Sales			1,481,052.45	1,064,440.00	565,705.89	-	565,705.89	1,243,996.00	179,556.00	117%	
Total Water Consumption Sales			17,163,673.19	17,077,918.00	15,822,095.46	-	15,822,095.46	15,656,126.20	(1,421,791.80)	92%	
Water Service Charges											
100-4010-401-4051	Fire Service Mnthly Service Charge		314,832.50	312,072.49	302,111.36	-	302,111.36	280,865.24	(31,207.25)	90%	
100-4010-401-4050	Domestic Water Monthly Service Charge		6,989,094.29	6,646,093.20	6,543,983.16	-	6,543,983.16	5,981,483.88	(664,609.32)	90%	
100-4010-401-4052	Hydrant Water Monthly Service Charge		45,860.53	40,440.00	39,732.79	-	39,732.79	36,396.00	(4,044.00)	90%	
100-4020-405-4055	Pressure Irrigation Montly Service Charge		3,939.54	4,837.00	3,172.40	-	3,172.40	4,353.30	(483.70)	90%	
100-4020-405-4054	Back Flow Monthly Service Charge		42,550.16	41,440.00	40,479.07	-	40,479.07	37,296.00	(4,144.00)	90%	
Total Monthly Service Charges			7,396,277.02	7,044,882.69	6,929,478.78	-	6,929,478.78	6,340,394.42	(704,488.27)	90%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Other operating income										
100-4020-405-4101	Delinquent Charges	461,328.58	455,000.00	246,439.87	-	246,439.87	318,500.00	(136,500.00)	70%	
100-4010-401-4114	Backflow Install Chg	339.00	465.56	-	-	-	325.89	(139.67)	70%	
100-4020-405-4108	After Hours/Same Day Turn On Charges	12,475.00	6,000.00	7,375.00	-	7,375.00	4,200.00	(1,800.00)	70%	
100-4020-405-4106	Turn On/Turn Offs For Non-Payment	251,797.50	175,000.00	127,970.00	-	127,970.00	122,500.00	(52,500.00)	70%	
100-4020-405-4104	Pulled Meter Charges	275.00	-	-	-	-	-	-	0%	
100-4020-405-4107	Lien Fee	1,370.30	1,513.33	810.00	-	810.00	1,362.00	(151.33)	90%	
100-4020-405-4102	Delinquent Collection Fee	-	100.00	-	-	-	90.00	(10.00)	90%	
100-4020-405-4115	Water Service Application Fee	45,645.00	50,000.00	38,150.00	-	38,150.00	45,000.00	(5,000.00)	90%	
100-4020-405-4110	Fire Flow Testing	7,350.00	6,100.00	6,750.00	-	6,750.00	5,490.00	(610.00)	90%	
100-4020-405-4118	Copies	106.00	200.00	891.00	-	891.00	180.00	(20.00)	90%	
100-4020-405-4100	Revenue / Cash Variance	(639.24)	-	-	-	-	-	-	0%	
100-4020-405-4113	Plan Check Fees	43,316.00	40,000.00	26,136.00	-	26,136.00	36,000.00	(4,000.00)	90%	
100-4020-405-4105	Returned Payment Charges	11,800.00	11,500.00	10,750.00	-	10,750.00	10,350.00	(1,150.00)	90%	
100-4020-405-4111	Inspection Fees	127,859.88	60,000.00	12,818.85	-	12,818.85	54,000.00	(6,000.00)	90%	
100-4020-405-4112	Revenue / Meter Installation Charge	458,812.73	-	7,676.00	-	7,676.00	-	-	0%	
100-4020-405-4103	Fines For Unauthorized Water Use	2,200.00	1,466.67	2,750.00	-	2,750.00	1,320.00	(146.67)	90%	
100-4020-405-4117	Revenue / Miscellaneous	485.53	5,000.00	85,532.79	-	85,532.79	4,500.00	(500.00)	90%	
100-4020-405-4116	Revenue / Unclaimed Customer Refund	16,319.12	-	-	-	-	-	-	0%	
100-4020-405-4128	3A1 Pump from City of Rialto	43,794.98	30,000.00	36,117.28	-	36,117.28	27,000.00	(3,000.00)	90%	
100-4020-405-4132	Reimbursement From City Of Rialto - Opr Plant	131,132.96	130,000.00	98,014.79	-	98,014.79	117,000.00	(13,000.00)	90%	
100-4020-405-4131	Reimbursement From UTC - Routine Costs FBR	1,169,823.76	1,144,000.00	607,132.57	-	607,132.57	1,244,000.00	100,000.00	109%	
100-4020-405-4134	Reimbursement From UTC - Non-Routine Costs	-	25,000.00	-	-	-	-	(25,000.00)	0%	
100-4020-405-4135	Reimbursement From UTC - Routine Costs FXB	-	350,000.00	-	-	-	-	(350,000.00)	0%	
100-4020-405-4127	Baseline Feeder Operations	607,276.33	862,500.00	508,351.02	-	508,351.02	776,250.00	(86,250.00)	90%	
100-4020-405-4122	Document Prep Fees	30.00	15.00	35.00	-	35.00	-	(15.00)	0%	
100-4020-405-4120	Administration Fees (Section 2017)	318,196.47	200,000.00	6,721.08	-	6,721.08	180,000.00	(20,000.00)	90%	
100-4020-405-4123	Utility Users Tax Administration	1,449.24	1,615.57	1,280.90	-	1,280.90	1,600.00	(15.57)	99%	
100-4020-405-4125	Reimbursement From Residents For Damages Done	61,396.87	29,197.41	27,408.94	-	27,408.94	26,277.67	(2,919.74)	90%	
100-4020-405-4124	Energy Demand Response Programs	-	-	-	-	-	-	-	0%	
100-4020-405-4126	Conservation Rebate Reimb	22,871.61	52,750.00	12,864.00	-	12,864.00	26,375.00	(26,375.00)	50%	
Total Other Operating Revenue		3,796,812.62	3,637,423.54	1,871,975.09	-	1,871,975.09	3,002,320.56	(635,102.98)	83%	
Total Operating Revenues		28,356,762.83	27,760,224.23	24,623,549.33	-	24,623,549.33	24,998,841.18	(2,761,383.05)	90%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Operating Expenses										
Source of Supply - 5110										
	Baseline Feeder Agreement		625,000.00	318,866.41	34.30		625,000.00			Baseline Feeder Agreement - Delivery Charge for 5,000 acre-feet at \$125/acre-foot.
	San Bernardino Municipal Water - Encanto Booster		20,800.00	20,802.15			20,800.00			Standby water source for warmer months for 100 acre-feet at \$208/acre-foot.
	Mid-year Adjustment. Will not use 5K water rights		(95,000.00)							
100-5110-520-5252	Purchased Water / Muni	513,003.94	550,800.00	339,668.56	34.30	339,702.86	645,800.00	95,000.00	117%	
	SWP - Direct Delivery - Roemer WFF Direct Delivery		625,000.00	525,000.00			500,000.00			State Project Water Direct Delivery - Roemer Water Treatment Plant Direct Delivery. 4,000 acre-feet at \$125/acre-foot.
	SWP - Recharge - Bunker Hill Obligation - Baseline Feeder		147,500.00				147,500.00			State Project Water Recharge - Bunker Hill Obligation - Baseline Feeder. 25% of the Baseline Feeder delivery is required to be recharged. Purchase 1,250 acre-feet at \$118/acre-foot.
							122,666.00			San Bernardino Basin Area (SBBA) Agreement- Water Sustainability and O&M Costs FY2021
100-5110-520-5253	Purchased Water / State Project Water	360,781.82	772,500.00	525,000.00	-	525,000.00	770,166.00	(2,334.00)	100%	
	Lytle Creek Water Rights		134,992.00	151,987.79			134,992.00			Purchase of Lytle Creek Water Rights from San Bernardino. 1,144 acre-feet at \$118/acre-foot.
100-5110-520-5250	Purchased Water / City of San Bernardino	145,104.01	134,992.00	151,987.79	-	151,987.79	134,992.00	-	100%	
	Stock Water Assessment		4,000.00	3,286.00			2,000.00			Stock Water Assessment
100-5110-520-5251	Purchased Water / Fontana Union	5,459.00	4,000.00	3,286.00	-	3,286.00	2,000.00	(2,000.00)	50%	
	IEUA SWP - Well 54, the main source of supply in the District's service area in Fontana.		75,000.00	412,711.81			16,000.00			Capacity Charge per the agreement with IEUA.
	Midyear Adjustment. Purchased Water Board Approved Oct. 17, 2019		370,000.00				42,000.00			IEUA's Meter Equivalent Unit Charge is about \$3,500/month for 1 year.
100-5110-520-5255	Purchased Water / IEUA	695,948.60	445,000.00	412,711.81	-	412,711.81	58,000.00	(387,000.00)	13%	
	Watermaster costs to maintain rights in the Chino Basin.		50,000.00	13,949.19			50,000.00			Annual assessment charge to Chino Basin Watermaster to maintain rights in the Chino Basin.
100-5110-520-5254	Other Miscellaneous / Chino Basin Watermaster	20,418.53	50,000.00	13,949.19	-	13,949.19	50,000.00	-	100%	
	Subtotal: Non Payroll and Benefits Expenses	1,740,715.90	1,957,292.00	1,446,603.35	34.30	1,446,637.65	1,660,958.00	(296,334.00)	85%	
	Total Expenses: Source of Supply - 5110	1,740,715.90	1,957,292.00	1,446,603.35	34.30	1,446,637.65	1,660,958.00	(296,334.00)	85%	

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GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Production - Pumping - 5210											
100-5210-500-5001	Salaries & Wages / Full Time		724,244.95	808,650.00	718,625.41	-	718,625.41	862,500.00	53,850.00	107%	
100-5210-500-5003	Salaries & Wages / Overtime		42,044.36	50,000.00	46,294.18	-	46,294.18	50,000.00	-	100%	
100-5210-500-5004	Salaries & Wages / On Call		3,577.80	4,500.00	2,607.19	-	2,607.19	4,500.00	-	100%	
Subtotal: Payroll Expenses			769,867.11	863,150.00	767,526.78	-	767,526.78	917,000.00	53,850.00	106%	
100-5210-510-5101	Benefits / FICA		50,778.15	49,070.00	46,981.48	-	46,981.48	52,300.00	3,230.00	107%	
100-5210-510-5102	Benefits / Medicare		12,066.14	11,660.00	11,300.15	-	11,300.15	12,300.00	640.00	105%	
100-5210-510-5123	Benefits / Disability Insurance		3,575.69	4,280.00	1,593.58	-	1,593.58	5,100.00	820.00	119%	
100-5210-510-5125	Benefits / Life Insurance		2,771.91	3,260.00	4,771.27	-	4,771.27	3,500.00	240.00	107%	
100-5210-510-5121	Benefits / Dental		9,228.76	12,340.00	10,892.10	-	10,892.10	11,600.00	(740.00)	94%	
100-5210-510-5120	Benefits / Hosp / Med Insurance		149,014.84	197,190.00	184,095.28	-	184,095.28	200,600.00	3,410.00	102%	
100-5210-510-5122	Benefits / Vision Care Insurance		1,841.47	2,170.00	2,082.41	-	2,082.41	2,200.00	30.00	101%	
100-5210-510-5124	Benefits / EAP		251.45	300.00	293.15	-	293.15	300.00	-	100%	
100-5210-510-5100	Benefits / Deferred Comp-ER Match		13,093.35	19,500.00	11,457.26	-	11,457.26	19,500.00	-	100%	
100-5210-510-5105	Expenses / PERS-Pension Classic		64,463.08	61,050.00	59,334.56	-	59,334.56	77,100.00	16,050.00	126%	
100-5210-510-5106	PERS-Pension / Employer PEPPRA-2nd Tier		4,213.45	13,050.00	7,823.34	-	7,823.34	10,200.00	(2,850.00)	78%	
100-5210-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		47,952.95	41,810.00	40,636.57	-	40,636.57	48,900.00	7,090.00	117%	
100-5210-510-5103	Expenses / Workers Comp Ins		46,981.52	41,330.00	42,781.87	-	42,781.87	45,200.00	3,870.00	109%	
100-5210-510-5109	Expense / PERS - Pension Expense - GASB 68		28,996.39	-	-	-	-	-	-	0%	
Subtotal: Benefits Expenses			435,229.15	457,010.00	424,043.02	-	424,043.02	488,800.00	31,790.00	107%	
Subtotal: Payroll and Benefits Expenses			1,205,096.26	1,320,160.00	1,191,569.80	-	1,191,569.80	1,405,800.00	85,640.00	106%	
	Valley College, AWWA training , Emergency Management training etc. for 9 staff members. Includes Electrical and Instrumentation Classes at Chaffey College \$3350, On-line Water Treatment and Distribution Classes, Backflow Certification training and fees, D2 exam and certification and T2 exam and certification.			7,200.00	1,134.97	349.99		690.00			Treatment and Distribution Cert./Renewal for 8 employees.
	Crane training for 6 staff members.			15,000.00	745.00	11,842.50		2,250.00			Supervisor Training: Water Treatment Plant Specialist Program Class 1 (\$1,100), Class 2 (\$1,100), and an 8-hr Hazardous Waste Operations and Emergency Response Refresher (\$50).
	Crane rental required for training and testing.			2,500.00		860.95					2 New Electricians Training: CWEA Level 1 Cert. \$367/each, CWEA Level 2 Cert. \$382/each, and Chaffey Electrical courses \$276/each.
								250.00			8-hr Hazardous Waste Operations and Emergency Response Refresher for 5 employees, \$50/each.
								200.00			Microsoft Training for 1 employee.
								200.00			9-Unit (90-Contact Hr) Water Class, \$50/each, for 4 employees.
								1,600.00			American Water College Classes, \$399/each, for 2 employees to take 2 classes.
100-5210-515-5200	Expenses / Training		3,279.95	24,700.00	1,879.97	13,053.44	14,933.41	5,190.00	(19,510.00)	21%	
	Uniform fees for uniformed staff members including Supervisor			2,600.00	1,860.91	151.35		2,600.00			Uniforms and safety boots for 8 employees.
	Safety Boots \$200 per pair			2,000.00	560.81						
	Hats, \$20 per employee per year			200.00							
100-5210-536-5475	Operating Supplies / Uniforms		2,411.97	4,800.00	2,421.72	151.35	2,573.07	2,600.00	(2,200.00)	54%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	YTD Actual	Encumbrances	As of 6/2/20 FY 2019-20 YTD Total	FY 2020-21 Proposed	Amount Change	% Change	Justification
100-5210-515-5202	Miscellaneous / Trans/Meals/Lodging	-	-	-	-	-	-	-	0%	
	Annual testing for all active production meters.		12,000.00				12,000.00			Well and booster pump flow meter testing, 24 meters.
100-5210-525-5321	Meter Testing	5,105.00	12,000.00	-	-	-	12,000.00	-	100%	
	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.	P17080	2,500.00	1,502.25	145.50		2,500.00			Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
100-5210-525-5301	Professional Services / Lab Tests	2,016.75	2,500.00	1,502.25	145.50	1,647.75	2,500.00	-	100%	
										Under General Ops.
100-5210-550-5300	Professional Services / Alarm	-	-	-	-	-	-	-	0%	
	BLF: 12.5% Sodium Hypochlorite for wellhead chlorination. P17080	P17080	60,000.00	48,219.29	3,966.63		60,000.00			BLF: 12.5% Sodium Hypochlorite for wellhead chlorination. P17080
	Wells without wellhead treatment: Sodium Hypochlorite for wellhead chlorination. P17010	P17010								Wells without wellhead treatment: Sodium Hypochlorite for wellhead chlorination. P17010
100-5210-530-5401	Operating Supplies / Chemicals	52,318.05	60,000.00	48,219.29	3,966.63	52,185.92	60,000.00	-	100%	
	Production/Pumping: Repairs and improvements to District pumping facilities and sites - air vac repairs, valve repairs, chlorine injector repairs, vandalism, fence repairs, etc. PM contract for service on emergency generators		100,000.00	140,790.26	30,486.06		15,000.00			Reservoirs cleaning and inspection for tanks.
	Midyear Adjustment. Needed for unexpected repairs		100,000.00				2,000.00			Cleaning supplies for pump stations& wells.
							5,000.00			Injection quills, tubing, PVC, and fittings for repairs to chlorination equipment.
							20,000.00			Repair or replace gate valves and airvacs.
							50,000.00			Well and booster motor repairs.
							25,000.00			Electrical and instrumentation repairs.
							20,000.00			Fencing repairs & vandalism cleanup.
							30,000.00			Well, Booster, and intertie meter repairs.
							30,000.00			RTU replacement.
100-5210-540-5614	Repair & Maintenance / Structures / Facility	333,059.05	200,000.00	140,790.26	30,486.06	171,276.32	197,000.00	(3,000.00)	99%	
				991.21			5,000.00			TESCO - Supervisory Control and Data Acquisition (SCADA) support. SCADA is used to monitor and control the water system, i.e., treatment plants, wells, booster stations, equipment, etc.
100-5210-525-5306	Outside Labor / Contractors/Telemetry	-	-	991.21	-	991.21	5,000.00	5,000.00	0%	
	Annual cost for electrical service at all District facilities.		1,700,000.00	1,223,060.95			1,600,000.00			Annual cost for electrical service at all District facilities, i.e., HQs, well, booster station, and reservoir sites.
	Midyear Adjustment. Transferred for unexpected repairs/maint.		(100,000.00)							
100-5210-550-5652	Utility Services / Electric	1,585,721.97	1,600,000.00	1,223,060.95	-	1,223,060.95	1,600,000.00	-	100%	
	City water service at East Complex.		450.00	377.88			450.00			City water service at East Complex.
100-5210-550-5655	Utility Services / Water	436.14	450.00	377.88	-	377.88	450.00	-	100%	
	CUPA permits and misc. Fire Dept permits.		2,500.00				2,500.00			CUPA permits and misc. Fire Dept permits.
100-5210-536-5473	Miscellaneous / Permits & Fees	-	2,500.00	-	-	-	2,500.00	-	100%	
	Subtotal: Non Payroll and Benefits Expenses	1,984,348.88	1,906,950.00	1,419,243.53	47,802.98	1,467,046.51	1,887,240.00	(19,710.00)	99%	
	Total Expenses: Production - Pumping - 5210	3,189,445.14	3,227,110.00	2,610,813.33	47,802.98	2,658,616.31	3,293,040.00	65,930.00	102%	

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GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Water Quality Department - 5310											
100-5310-500-5001	Salaries & Wages / Full Time		283,819.09	300,090.00	225,609.28	-	225,609.28	306,600.00	6,510.00	102%	
100-5310-500-5003	Salaries & Wages / Overtime		13,453.84	13,000.00	11,381.37	-	11,381.37	13,000.00	-	100%	
100-5310-500-5004	Salaries & Wages / On Call		3,082.83	3,100.00	1,545.77	-	1,545.77	3,100.00	-	100%	
Subtotal: Payroll Expenses			300,355.76	316,190.00	238,536.42	-	238,536.42	322,700.00	6,510.00	102%	
100-5310-510-5101	Benefits / FICA		15,648.70	19,010.00	15,134.05	-	15,134.05	19,200.00	190.00	101%	
100-5310-510-5102	Benefits / Medicare		3,659.85	4,450.00	3,539.43	-	3,539.43	4,500.00	50.00	101%	
100-5310-510-5123	Benefits / Disability Insurance		807.88	1,670.00	799.74	-	799.74	2,100.00	430.00	126%	
100-5310-510-5125	Benefits / Life Insurance		685.05	1,290.00	1,731.13	-	1,731.13	1,400.00	110.00	109%	
100-5310-510-5121	Benefits / Dental		2,772.14	4,900.00	3,312.47	-	3,312.47	5,300.00	400.00	108%	
100-5310-510-5120	Benefits / Hosp / Med Insurance		49,808.36	86,430.00	62,817.61	-	62,817.61	77,600.00	(8,830.00)	90%	
100-5310-510-5122	Benefits / Vision Care Insurance		567.93	870.00	618.51	-	618.51	900.00	30.00	103%	
100-5310-510-5124	Benefits / EAP		77.55	120.00	87.08	-	87.08	100.00	(20.00)	83%	
100-5310-510-5100	Benefits / Deferred Comp-ER Match		4,646.33	7,800.00	5,090.72	-	5,090.72	7,800.00	-	100%	
100-5310-510-5105	Expenses / PERS-Pension Classic		6,632.62	12,470.00	6,620.77	-	6,620.77	8,300.00	(4,170.00)	67%	
100-5310-510-5106	PERS-Pension / Employer PEPRA-2nd Tier		10,706.09	12,350.00	10,746.68	-	10,746.68	17,600.00	5,250.00	143%	
100-5310-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		4,934.52	8,540.00	4,534.36	-	4,534.36	5,300.00	(3,240.00)	62%	
100-5310-510-5103	Expenses / Workers Comp Ins		7,804.01	9,870.00	8,780.00	-	8,780.00	16,500.00	6,630.00	167%	
100-5310-510-5109	Expense / PERS - Pension Expense - GASB 68		28,974.97	-	-	-	-	-	-	0%	
Subtotal: Benefits Expenses			137,726.00	169,770.00	123,812.55	-	123,812.55	166,600.00	(3,170.00)	98%	
Subtotal: Payroll and Benefits Expenses			438,081.76	485,960.00	362,348.97	-	362,348.97	489,300.00	3,340.00	101%	
	CEU's for distribution and treatment certifications required by State of California.			1,500.00		660.00		1,470.00			Supervisor Training: Hazardous Waste Ops and Emergency Response Refresher (\$110), Distribution Class (\$150), Treatment Class (\$150), AWC Regulations Class (\$20), Backflow Tester Course (\$830), and Cross Connection Exam (\$210).
	Water Quality Specialist requires Cross-Connection Specialist certification to meet job description. Course is a pre-requisite for certification.			1,400.00				605.00			Operator III Training: Distribution cert. renewal (\$60), Cross Connection Renewal (\$100), 40-hr Initial Hazardous Waste Ops and Emergency Response Training (\$365), and Cross Connection Webinar (\$80).
	Water Quality Specialist requires Cross-Connection Specialist certification to meet job description.			155.00	135.00			890.00			Operator Training: Treatment Cert. renewal (\$60) and Backflow Tester Course (\$830).
	Water Quality Specialist and Cross-Connection/Commercial Account Coordinator require Treatment Operator Grade 2 certifications to meet job description. Course is a pre-requisite for certification.			700.00				565.00			New Operator Training: 40-hr Initial Hazardous Waste Ops and Emergency Response Training (\$365) and a water class (\$200).
	Water Quality Specialist and Cross-Connection/Commercial Account Coordinator require Treatment Operator Grade 2 certifications to meet job description. Cost includes exam and certifications fees.			290.00							
	Water Quality Specialist requires backflow certification to take Cross-Connection Specialist certification exam.			180.00							
	Approximately four (4) employees attendance at conferences in California for continuing education for renewal of certifications.			1,000.00							

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GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Water Quality Specialist requires backflow certification to take Cross-Connection Specialist certification exam. Course is a pre-requisite for certification.			790.00							
Water Quality Supervisor requires Distribution Operator Grade 2 certification to meet job goals. Course is a pre-requisite for certification.			350.00	125.00						
Water Quality Supervisor requires Treatment Operator			145.00							
Cross-Connection/Commercial Account Coordinator			350.00							
Cross-Connection/Commercial Account Coordinator			220.00							
Water Quality Supervisor requires OSHA HAZWOPER 40-			300.00							
Water Quality Specialist requires OSHA HAZWOPER 8-hour			110.00							
Cross-Connection/Commercial Account Coordinator			190.00							
100-5310-515-5200 Expenses / Training		4,439.99	7,680.00	260.00	660.00	920.00	3,530.00	(4,150.00)	46%	
Uniform Rental Service			750.00	676.94	30.51		2,500.00			Uniforms and safety boots for 4 employees and office suppliers.
\$200 per pair, 2 pairs per staff, 3 staff members.			600.00	369.82						
WVWD polo shirts for staff when attending			120.00							
100-5310-536-5475 Operating Supplies / Uniforms		1,331.19	1,470.00	1,046.76	30.51	1,077.27	2,500.00	1,030.00	170%	
Routine lab costs for Wells 1A, 4A, 5A, 8A, 15, 23A, 24, 30, 33, 41, 54, 22, 42. Triennial sampling is due in July at about \$1,600/well site x 14 wells plus Well 7 requires full Title 22 each quarter for one year.			9,446.00	6,134.25	2,000.00		36,000.00			Routine lab costs for Wells 1A, 4A, 5A, 8A, 15, 23A, 24, 30, 33, 41, 54, 22, 42. Triennial sampling is due in July at about \$1,600/well site x 14 wells plus Well 7 requires full Title 22 each quarter for one year.
UCMR4			5,000.00	2,260.00			30,000.00			Routine lab cost for distribution sampling.
Distribution Sampling			36,000.00	30,356.50	2,601.50		15,000.00			Mis. Sampling, i.e., Engineering Projects, Maintenance, Water Quality Complaints, lead sampling, PFAS Sampling, etc.
School Lead Sampling			30.00							
Misc. Sampling			1,000.00	904.50						
Water Resource Evaluation Sampling			2,000.00							
PFAS Sampling			6,000.00							
100-5310-525-5314 Professional Services / Lab Tests		57,362.50	59,476.00	39,655.25	4,601.50	44,256.75	81,000.00	21,524.00	136%	
Purchase of instruments and reagents necessary for compliance field testing and water quality calls.			7,700.00	3,084.09			8,000.00			Purchase of instruments and reagents necessary for compliance field testing and water quality calls.
Purchase of dechlorination tablets to meet NPDES permit requirements during necessary system flushing activities.			1,532.00	796.34			1,000.00			Purchase of dechlorination tables to meet NPDES permit requirements during necessary system flushing activities.
100-5310-530-5401 Operating Supplies / Chemicals		7,836.99	9,232.00	3,880.43	-	3,880.43	9,000.00	(232.00)	97%	
Repair sample station/well sample taps/etc. Sample stations are used to collect distribution samples to meet State and Federal regulations.			8,650.00	4,241.78	592.70		15,000.00			Fees for DigAlert underground-utility locating.
Seal wire, register covers, etc.			3,300.00	465.42			17,000.00			Repair or replace sample stations.
Check valves/test cocks			1,800.00				10,000.00			Calibration of hydrant meters. Hydrant meters require calibration to provide accurate measurement of customer consumption for billing purposes.
Replace blow off for flushing program.			2,460.00				10,000.00			Calibration of backflow tester gauge required for accurate backflow testing.
Calibration of backflow tester gauge required for accurate backflow testing.			170.00							

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Calibration of 35 hydrant meters. Hydrant meters require calibration to provide accurate measurement of customer consumption for billing purposes.			5,250.00	139.25						
Distribution flushing is required to maintain optimal water quality. State regulations require regular flushing of the distribution system. Automatic flushing devices will assist WVWD staff in meeting distribution-flushing requirements that are currently behind schedule due to lack of staffing.			20,250.00							
Fees for DigAlert underground-utility locating. Water Quality has been tasked with USA underground utility locating starting FY18-19 (after mid-year). Fees were previously paid by Engineering.			10,000.00	7,451.55						
100-5310-540-5614 Repair & Maintenance / Structures / Facility		17,732.20	51,880.00	12,298.00	592.70	12,890.70	52,000.00	120.00	100%	
Replace stolen hydrant meters, deposit is kept and goes into revenue account.			10,800.00				30,000.00			Replace stolen hydrant meters, deposit is kept and goes into revenue account.
Hydrant meters require replacement once damaged by customers.			7,200.00		10,116.51		22,000.00			Hydrant meters require replacement once damaged by customers. Clam shell locks, ball valve locks, adapters, chain etc. Equipment requires replacement due to damage caused by customer or theft.
Clam shell locks, ball valve locks, adapters, chain etc. Equipment requires replacement due to damage caused by customer or theft. Approximately \$5,000 was spent on these items during FY18-19.			5,000.00	1,881.28	1,956.74					
Required to carry out water quality and cross-connection/backflow duties.			2,200.00							
Required for flushing program.			1,081.00							
Locating underground valves and water services to meet USA underground utility marking requirements. Water Quality has been tasked with USA underground utility locating starting FY18-19 (after mid-year).			2,000.00	92.43						
A iPad is required to utilize WVWD's newly launched ArcGIS in the field. Field utilization of ArcGIS will allow for increased accuracy: of water service identification, water quality complaint remediation, and tracking of backflow/cross-connections.			1,500.00							
Backflow protection assemblies are part of WVWD's hydrant meter rental program. Backflows are used to protect the public water supply. During FY18-19 backflows were purchased under a CIP project following the revision of WVWD regulations that stated backflow rentals will be offered to customers. Backflows must be replaced when damaged or stolen.			10,500.00							

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20 FY 2019-20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
	Water Quality has seen an increase in demand for 4" hydrant meters. To meet customer demand, additional hydrant meters are required.			7,500.00	4,855.14						
	Theft of hydrant meters and backflow devices continues to be a problem for WVWD. To deter theft, Water Quality needs a welder to properly secure hydrant meters and backflow devices to WVWD hydrants.			3,200.00							
	The Cross-Connection/Commercial Account Coordinator is required to lift large backflow protection devices in excess of 200lbs without assistance from other staff. A hitch hoist is required for the Cross-Connection/Commercial Account Coordinator to safely lift heavy loads.			1,000.00							
100-5310-540-5602	Repair & Maintenance / Equipment		23,911.86	51,981.00	6,828.85	12,073.25	18,902.10	52,000.00	19.00		
	Subtotal: Non Payroll and Benefits Expenses		112,614.73	181,719.00	63,969.29	17,957.96	81,927.25	200,030.00	18,311.00	110%	
	Total Expenses: Water Quality Department - 5310		550,696.49	667,679.00	426,318.26	17,957.96	444,276.22	689,330.00	21,651.00	103%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Water Treatment - Perchlorate - 5320											
	PECHLORATE - DISTRICT WELLS 18A: HACH PM Contract NO3 Analyzer	P17020		2,500.00				2,500.00			HACH PM Contract NO3 Analyzer.
100-5320-525-5340	Professional Services / Other Consultants		1,080.00	2,500.00	-	-	-	2,500.00	-	100%	
	PERCHLORATE - DISTRICT WELLS 18A, 42, 16 & 17: Electricity costs for plant operations	P17020		450,000.00	129,554.91			175,000.00			PERCHLORATE - DISTRICT WELLS 18A, 42, 41, 16 & 17: Electricity costs for plant operations. Reduced by \$5k
	MidYear Adjustment. Mutiple wells out of service (18A, 17, 16 & 41)			(290,000.00)							
100-5320-550-5652	Utility Services / Electric		211,139.42	160,000.00	129,554.91	-	129,554.91	175,000.00	15,000.00	109%	
	PERCHLORATE - DISTRICT WELLS & IX Systems 18A, 42, 16 & 17: Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations	P17020		38,100.00	11,038.00	445.00		40,000.00			PERCHLORATE - DISTRICT WELLS & IX Systems 18A, 41, 42, 16 & 17: Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
								(20,000.00)			Reduced at Budget Workshop.
100-5320-525-5314	Professional Services / Lab Tests		22,314.25	38,100.00	11,038.00	445.50	11,483.50	20,000.00	(18,100.00)	52%	
	PERCHLORATE - DISTRICT WELLS 18A, 42, 16 & 17: Chemical costs for treatment - Chlorine	P17020		21,000.00	3,898.67	1,904.45		25,000.00			DISTRICT WELLS 18A, 41, 42, 16 & 17: Chemical costs for treatment - Chlorine. Increase based on bringing Well 41 online.
100-5320-530-5401	Operating Supplies / Chemicals		7,370.42	21,000.00	3,898.67	1,904.45	5,803.12	25,000.00	4,000.00	119%	
	PERCHLORATE - DISTRICT WELLS 18A, 42, 16 & 17: IX PERCHLORATE TREATMENT SYSTEM Cartridge filters and repair & maintenance cost for 4 IX systems (Well 41 added this year).	P17020		80,000.00	3,520.00	10,908.13		5,000.00			Repair and Replace pump motors, as needed. \$20,000/motor. Reduced compared to previous years.
								10,000.00			Cartridge filters and miscellaneous equipment.
								15,000.00			Building and grounds. Replace a door, rebuild the chemical tank containment and install a roof over the chemical tank at Well 41.
	Midyear Adjustment. Trans from Purchased Water MUNI			(75,000.00)							
100-5320-540-5614	Repair & Maintenance / Structures / Facility		29,211.01	5,000.00	3,520.00	10,908.13	14,428.13	30,000.00	25,000.00	600%	
	Perchlorate- District well 18 A 42, 16, and 17. Replacement of 1 Chemical dosing pump.	P17020		10,000.00	9,973.16			20,000.00			Repare or replace chemical pumps and assoicated equipment.
100-5320-540-5602	Repair & Maintenance / Chlorination Equipment		-	10,000.00	9,973.16	-	9,973.16	20,000.00	10,000.00	200%	
	Subtotal: Non Payroll and Benefits Expenses		271,346.32	236,600.00	157,984.74	13,258.08	171,242.82	272,500.00	35,900.00	115%	
	Total Expenses: Water Treatment - Perchlorate- 5320		271,346.32	236,600.00	157,984.74	13,258.08	171,242.82	272,500.00	35,900.00	115%	

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GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Water Treatment - FBR/FXB - 5350											
100-5350-500-5001	Salaries & Wages / Full Time		307,078.99	361,230.00	346,838.48	-	346,838.48	370,400.00	9,170.00	103%	
100-5350-500-5003	Salaries & Wages / Overtime		76,844.66	75,000.00	55,113.86	-	55,113.86	75,000.00	-	100%	
100-5350-500-5004	Salaries & Wages / On Call		-	3,000.00	-	-	-	3,000.00	-	100%	
100-5350-500-5021	Salaries & Wages / Class A Drivers License		602.65	650.00	-	-	-	-	(650.00)	0%	
100-5350-500-5020	Salaries & Wages / Bilingual Compensation		650.00	650.00	575.00	-	575.00	700.00	50.00	108%	
Subtotal: Payroll Expenses			385,176.30	440,530.00	402,527.34	-	402,527.34	449,100.00	8,570.00	102%	
100-5350-510-5101	Benefits / FICA		26,550.70	21,910.00	24,790.84	-	24,790.84	22,700.00	790.00	104%	
100-5350-510-5102	Benefits / Medicare		6,349.93	5,130.00	5,953.80	-	5,953.80	5,300.00	170.00	103%	
100-5350-510-5123	Benefits / Disability Insurance		1,550.31	1,680.00	687.31	-	687.31	2,100.00	420.00	125%	
100-5350-510-5125	Benefits / Life Insurance		1,223.29	1,350.00	2,061.14	-	2,061.14	1,400.00	50.00	104%	
100-5350-510-5121	Benefits / Dental		4,600.35	4,900.00	3,925.36	-	3,925.36	3,400.00	(1,500.00)	69%	
100-5350-510-5120	Benefits / Hosp / Med Insurance		75,984.65	83,170.00	71,365.27	-	71,365.27	80,100.00	(3,070.00)	96%	
100-5350-510-5122	Benefits / Vision Care Insurance		786.74	870.00	860.50	-	860.50	900.00	30.00	103%	
100-5350-510-5124	Benefits / EAP		107.43	120.00	121.46	-	121.46	100.00	(20.00)	83%	
100-5350-510-5100	Benefits / Deferred Comp-ER Match		7,824.17	7,800.00	7,392.82	-	7,392.82	7,800.00	-	100%	
100-5350-510-5105	Expenses / PERS-Pension Classic		25,682.71	28,210.00	25,790.03	-	25,790.03	31,700.00	3,490.00	112%	
100-5350-510-5106	PERS-Pension / Employer PEPPRA-2nd Tier		4,558.95	4,870.00	5,427.85	-	5,427.85	5,500.00	630.00	113%	
100-5350-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		19,099.41	19,320.00	17,662.80	-	17,662.80	20,100.00	780.00	104%	
100-5350-510-5103	Expenses / Workers Comp Ins		19,682.09	19,410.00	18,839.56	-	18,839.56	19,500.00	90.00	100%	
Subtotal: Benefits Expenses			194,000.73	198,740.00	184,878.74	-	184,878.74	200,600.00	1,860.00	101%	
Subtotal: Payroll and Benefits Expenses			579,177.03	639,270.00	587,406.08	-	587,406.08	649,700.00	10,430.00	102%	
	On-line Water Treatment and Water Distribution Classes.	P17050		1,600.00	2,571.56	400.00		405.00			Treatment and Distribution Cert./Renewal
	AWWA 1 Day Workshop at \$160 each			640.00	145.00						3 employees to attend Tri State Conference at \$925/each. (Conf. \$125, hotels/meals \$800)
	HAZWOPER			160.00		119.85		250.00			1 employee to take online class - Chlorine and Disinfection \$250/each
	Treatment Cert Renewal			300.00	105.00			150.00			3 employees to take 8-hr Hazardous Waste Operations and Emergency Response Refresher. \$50/each.
	Distribution Cert Renewal			300.00	130.00			195.00			Budget workshop
	Backflow Training			790.00							
	Backflow Cert Fees			200.00							
100-5350-515-5200	Expenses / Training		4,842.59	3,990.00	2,951.56	519.85	3,471.41	1,000.00	(2,990.00)	25%	
	Carollo and Envirogen annual support. For assistance with operational and regulatory assistance. The contract will be presented at the June 20th Board Meeting.	P17050		55,000.00	458.35			50,000.00			Carollo annual support. For assistance with operational and regulatory assistance of the FXB.
								20,000.00			Consultant to evaluate the FXB.
	FBR and FXB Thermo consumables and support.	P17050		60,000.00	20,132.50	920.00		30,000.00			FBR and FXB Thermo consumables and support.
	FBR and FXB Hach consumables and support.	P17050		20,000.00				10,000.00			FBR and FXB Hach consumables and support.
	FBR and FXB Calibration of flow meters and on-line analyzer's.	P17050		15,000.00	500.00	7,671.00		10,000.00			FBR and FXB Calibration of flow meters and on-line analyzer's.
	PM Contract for on-line TOC analyzer for FBR.	P17050		11,000.00	1,149.81			11,000.00			PM Contract for on-line TOC analyzer for FBR.
	Change out service for GAC system for FBR	P17050		5,000.00		1,050.00		5,000.00			Change out service for FBR air scrubber.
	FBR/FXB Components for online compressors and blowers parts. Based on the maintenance schedule and the FXB	P17050		25,000.00	20,112.30	1,784.14		10,000.00			FBR/FXB Components for online compressors and blowers parts.

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Kaeser Blower/ Collins filters Parts for FBR.	P17050		15,000.00				5,000.00			Kaeser Blower/ Collins filters Parts for FBR.
Tech support for SCADA FXB, integrating the FBR to the FXB.	P17050		45,000.00				20,000.00			Tech support for SCADA for FXB/FBR.
	P17055						10,000.00			FXB & FBR WELL 6 & 11: Air Conditioning service and emergency
FXB, WELL 6 & 11: Cartridge filters	P17055		15,000.00				5,000.00			WELL 6 & 11: VFD Maintenance.
FXB & FBR WELL 6 & 11: Air Conditioning service and	P17055		10,000.00				1,000.00			Annual fire sprinkler testing.
WELL 6 & 11: VFD	P17055		30,000.00				14,000.00			Annual water quality monitoring to comply with Geo Logic requirements.
FBR Filters rehab	P17050			31,991.64	24,748.36					
Annual fire sprinkler testing	P17050		1,000.00		1,185.00					
Annual water quality monitoring to comply with Geo Logic requirements.	P17050		14,000.00	10,412.50	3,389.50					
Mid year adjustment. Budgeted for unexpected work, that's not needed			(125,000.00)				168,893.32			UTC Claim for refund
100-5350-525-5340 Professional Services / Other Consultants		228,908.52	196,000.00	84,757.10	40,748.00	125,505.10	369,893.32	173,893.32	189%	
FBR and FXB treatment plant components - valves, flow meters, actuators, unexpected parts. Modified to reflect current budget year expenditures.	P17050		10,000.00	64.08			10,000.00			FBR and FXB treatment plant components - valves, flow meters, actuators, unexpected parts. Modified to reflect current budget year expenditures.
100-5350-525-5315 Professional Services / Misc Studies		5,305.71	10,000.00	64.08	-	64.08	10,000.00	-	100%	
Uniform rental service.			1,200.00	920.89	73.86		3,600.00			Uniforms and boots for 4 employees.
Boots			800.00	200.00			(1,600.00)			Budget workshop
100-5350-536-5475 Operating Supplies / Uniforms		2,139.80	2,000.00	1,120.89	73.86	1,194.75	2,000.00	-	100%	
FBR: Electricity costs for plant operations. It is the current trend.	P17050		260,000.00	202,438.52	2,670.00		310,000.00			Electricity costs for plant operations. It is the current trend.
FXB : Electricity costs for plant operations. FXB is currently not on-line.			80,000.00							
100-5350-550-5652 Utility Services / Electric		310,670.95	340,000.00	202,438.52	2,670.00	205,108.52	310,000.00	(30,000.00)	91%	
FBR Phone Service			450.00				10,000.00			FXB SCADA integration and FBR/FXB Phone Services.
100-5350-550-5650 Communication Services / Telephone		-	10,450.00	-	-	-	10,000.00	(450.00)	96%	
FBR: Valve positioners, VFD A/C, Miscellaneous tools and maintenance	P17050		20,000.00	26,976.60	21,088.34		60,750.00			FBR: Valve positioners, VFD A/C, Miscellaneous tools and maintenance. Replacement parts and critical spare parts for Wells 11 and 6. Replacement parts and critical spare parts for the FXB.
Replacement parts and critical spare parts for Well 11 and 6.	P17051		20,000.00							
Replacement parts and critical spare parts for the FXB.	P17055		10,000.00							
Midyear adjustment. Cover shortfall plus \$5k to Y.E			25,000.00							
100-5350-540-5600 Other Miscellaneous / District Cost		43,974.46	75,000.00	26,976.60	21,088.34	48,064.94	60,750.00	(14,250.00)	81%	
Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.	P17050		40,000.00	28,666.46	1,477.00		20,000.00			Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. Reduced by \$20 Per G. Young

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GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.	P17051		6,000.00	3,202.25			30,000.00			Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling. To date, FXB was not operated by WVWD during FY 2018-2019, due to project delays. Requested funds are included because operation of FXB is anticipated to start.
Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. To date, FXB was not operated by WVWD during FY 2018-2019, due to project delays. Requested funds are included because operation of FXB is anticipated to start.	P17055		50,000.00	2,754.50						
Babcock Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.			3,500.00							
Midyear Adj. Trans. To Dist. Cost shortfall			(25,000.00)							
100-5350-525-5314 Professional Services / Lab Tests		61,617.31	74,500.00	34,623.21	1,477.00	36,100.21	50,000.00	(24,500.00)	67%	
FXB Treatment Plant:	P17055		12,000.00				20,000.00			FBR: Aluminum chlorohydrate is anticipated once, 6000 gallons.
FBR Treatment Plant :	P17050		15,000.00	13,312.59	13,925.04		162,000.00			FBR: Acetic Acid is delivered monthly totaling to \$16K/month.
FBR: Aluminum chlorohydrate is anticipated twice a year. \$12,992.00x2=\$25,984.00 (\$3.24 per gallon)	P17050		24,000.00	24,087.44	27,880.87		20,000.00			FBR Polymer cationic deliveries for DAF. 12 drums a year.
FBR: Acetic Acid is delivered monthly \$18,000 x 12 = \$216,000 (\$7.50/Gallons)	P17050		216,000.00	92,647.25			28,000.00			FBR: Chlorine. \$3,500/load, 8 loads a year.
FBR Polymer cationic deliveries	P17050		25,000.00	25,134.55	45,201.19		48,000.00			FBR: Phosphoric Acid is delivered monthly. \$4,000/month.
FBR: Chlorine	P17050		57,000.00				10,000.00			FXB Chemicals: Hydrogen Peroxide, Aluminum chlorohydrate, acetic acid, chlorine and phosphoric acid.
FXB: Hydrogen Peroxide	P17055		38,000.00							
FBR: Phosphoric Acid is delivered monthly.	P17050		36,000.00	5,602.24	31,928.53					
FXB: Aluminum chlorohydrate.	P17055		180,000.00							
FXB: Acetic Acid	P17055		12,000.00							
FXB, Polymer cationic deliveries	P17055		5,000.00							
FXB: Chlorine	P17055		20,000.00							
FXB: Phosphoric Acid	P17055		18,000.00							
Mid Year Adjustment. Plant is down, no need for Chemicals			(310,000.00)							
100-5350-530-5401 Operating Supplies / Chemicals		234,550.26	348,000.00	160,784.07	118,935.63	279,719.70	288,000.00	(60,000.00)	83%	
FBR Treatment Plant Well 6 & 11 Cartridge Filters	P17050		13,000.00				10,000.00			Replace GAC media in FBR aeration scrubber system, twice/year.
100-5350-530-5404 Operating Supplies / Resin Exchange		16.14	13,000.00	-	-	-	10,000.00	(3,000.00)	77%	
FBR Well 6 & 11 Repair & Maintenance	P17050		35,000.00	97,395.71	9,584.93		50,000.00			Cactus Basin No. 2 required maintenance, including dinking and removing vegetation and spraying approved chemical to control weeds.
Online analyzer replacement parts.	P17050		25,000.00	6,947.85			4,000.00			Repair GAC media and drum every 6 month.
Well 11 Ion Exchange replacement					71,489.37		40,000.00			Repair or replace 4 Fluizied pumps.
										Purchase 2 totes of GAC Media for the FBR reactors.
Cactus Basin No. 2 required maintenance, including dinking and removing vegetation and spraying approved chemical to control weeds.			50,000.00				40,000.00			Unforeseen repair to the DAF. Purchase components, chain of flight, etc.

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Spare Motor for Well 6 - Treatment Department - FBR/FXB (1)			50,000.00	49,670.18			30,000.00			Repair and replace pumps and motors.
Mid Year Adjustment. Need to purchase valves, acutators and plant parts			50,000.00							
100-5350-540-5614	Repair & Maintenance / Structures / Facility	110,568.96	210,000.00	154,013.74	81,074.30	235,088.04	164,000.00	(46,000.00)	78%	
Chlorination equipment for FXB	P17055		15,000.00				20,000.00			Chlorination equipment for FBR/FBR.
Chlorination equipment for FBR	P17050		15,000.00	6,746.78	18,978.00					
100-5350-540-5602	Repair & Maintenance / Chlorination Equipment	18,601.87	30,000.00	6,746.78	18,978.00	25,724.78	20,000.00	(10,000.00)	67%	
Equipment Rental: FBR & FXB WELL 6 & 11: Chemical pumps, DAF pumps, sludge pumps.	P17050		1,000.00							
Midyear Adjustment. No rental equip. anticitpated to Y.E.			(1,000.00)							
100-5350-526-5381	Equipment Rental	-	-	-	-	-	-	-	0%	
Annual payment to San Bernardino County Flood Control District based on volume FBR/FXB discharge into Cactus No. 2.	P17050		25,000.00	7,558.96			5,000.00			Vector control for Cactus Basin No. 2
Vector control for Cactus Basin No. 2			5,000.00				10,000.00			Annual payment to San Bernardino County Flood Control District based on volume FBR/FXB discharge into Cactus No. 2.
							25,000.00			Rialto Discharge Fees - NEW
							110,000.00			Cactus Basin No. 2 1-time mitigation cost.
100-5350-536-5473	Miscellaneous / Permits & Fees	25,373.20	30,000.00	7,558.96	-	7,558.96	150,000.00	120,000.00	500%	
Tri State at \$125/each Hotel at \$70/night x nights = \$335			1,000.00	33.84						See Expense/Training budget.
100-5350-515-5202	Miscellaneous / Trans/Meals/Lodging	2,434.73	1,000.00	33.84	-	33.84	-	(1,000.00)	0%	
Subtotal: Non Payroll and Benefits Expenses		1,049,004.50	1,343,940.00	682,069.35	285,564.98	967,634.33	1,445,643.32	101,703.32	108%	
Total Expenses: Water Treatment - FBR/FXB - 5350		1,628,181.53	1,983,210.00	1,269,475.43	285,564.98	1,555,040.41	2,095,343.32	112,133.32	106%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Water Treatment - Roemer/Arsenic - 5390											
100-5390-500-5001	Salaries & Wages / Full Time		349,782.59	437,650.00	277,849.31	-	277,849.31	322,800.00	(114,850.00)	74%	
100-5390-500-5003	Salaries & Wages / Overtime		107,582.28	80,000.00	75,249.18	-	75,249.18	80,000.00	-	100%	
100-5390-500-5004	Salaries & Wages / On Call		-	3,000.00	-	-	-	3,000.00	-	100%	
100-5390-500-5021	Salaries & Wages / Class A Drivers License		703.26	650.00	1,139.80	-	1,139.80	1,300.00	650.00	200%	
100-5390-500-5020	Salaries & Wages / Bilingual Compensation		1,160.20	1,300.00	1,139.80	-	1,139.80	2,000.00	700.00	154%	
	Subtotal: Payroll Expenses		459,228.33	522,600.00	355,378.09	-	355,378.09	409,100.00	(113,500.00)	78%	
100-5390-510-5101	Benefits / FICA		28,267.96	28,270.00	20,465.97	-	20,465.97	19,500.00	(8,770.00)	69%	
100-5390-510-5102	Benefits / Medicare		6,801.61	6,620.00	5,229.80	-	5,229.80	4,600.00	(2,020.00)	69%	
100-5390-510-5123	Benefits / Disability Insurance		1,638.10	2,440.00	703.05	-	703.05	1,500.00	(940.00)	61%	
100-5390-510-5125	Benefits / Life Insurance		1,172.51	1,730.00	1,720.98	-	1,720.98	1,000.00	(730.00)	58%	
100-5390-510-5121	Benefits / Dental		4,102.65	6,520.00	4,611.60	-	4,611.60	4,800.00	(1,720.00)	74%	
100-5390-510-5120	Benefits / Hosp / Med Insurance		68,884.34	113,670.00	69,294.36	-	69,294.36	76,700.00	(36,970.00)	67%	
100-5390-510-5122	Benefits / Vision Care Insurance		693.32	1,090.00	619.56	-	619.56	700.00	(390.00)	64%	
100-5390-510-5124	Benefits / EAP		94.67	150.00	87.24	-	87.24	100.00	(50.00)	67%	
100-5390-510-5100	Benefits / Deferred Comp-ER Match		6,567.56	9,750.00	5,144.38	-	5,144.38	5,900.00	(3,850.00)	61%	
100-5390-510-5105	Expenses / PERS-Pension Classic		32,100.12	45,610.00	27,865.04	-	27,865.04	34,000.00	(11,610.00)	75%	
100-5390-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		23,872.63	31,240.00	19,083.87	-	19,083.87	21,600.00	(9,640.00)	69%	
100-5390-510-5103	Expenses / Workers Comp Ins		20,769.12	21,550.00	16,644.50	-	16,644.50	16,600.00	(4,950.00)	77%	
	Subtotal: Benefits Expenses		194,964.59	268,640.00	171,470.35	-	171,470.35	187,000.00	(81,640.00)	70%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	YTD Actual	Encumbrances	As of 6/2/20 FY 2019-20 YTD Total	FY 2020-21 Proposed	Amount Change	% Change	Justification
Subtotal: Payroll and Benefits Expenses		654,192.92	791,240.00	526,848.44	-	526,848.44	596,100.00	(195,140.00)	75%	
On-line Water Treatment Classes			800.00	881.87			810.00			Treatment and Distribution Cert./Renewal
										2 employees to attend Tri State Conference at \$925/each. (Conf. \$125, hotels/meals \$800)
On-line Distribution Classes			800.00				1,000.00			4 employees to take online class - Chlorine and Disinfection \$250/each
HAZWOPER Training			160.00		159.80		150.00			3 employees to take 8-hr Hazardous Waste Operations and Emergency Response Refresher. \$50/each.
Treatment Cert. Renewal			300.00	105.00			400.00			1 employee to take the initial 40-hr Hazardous Waste Operations and Emergency. \$400/each.
Distribution Cert Renewal			300.00							
Backflow Training			790.00							
Backflow Cert Fees			200.00	215.00						
AWWA 1 Day Workshop			640.00							
100-5390-515-5200	Expenses / Training	1,284.48	3,990.00	1,201.87	159.80	1,361.67	2,360.00	(1,630.00)	59%	
	PM Contract for LAB and basement TOC severs analyzer.	P17060	10,000.00				25,000.00			Trident filter SCADA configation, equipment installation, etc.
	Hach analyzer reagents.	P17060	5,000.00				5,000.00			PM contract for Total Organic Carbon analyzer.
	PM contract with DC Frost	P17060	35,000.00	5,532.87	18,955.00		10,000.00			Trident filter maintenance and repairs.
	Layne HMI support.	P17060	25,000.00				30,000.00			Parts and services for HACH analyzers
	HACH support.	P17070	10,000.00				15,000.00			PM for Q air for compressors and blowers.
	Mid Year adjustments. Not needed for this F.Y.		(17,000.00)				(8,500.00)			Budget Workshop - June 6, 2020
100-5390-525-5340	Professional Services / Other Consultants	42,327.22	68,000.00	5,532.87	18,955.00	24,487.87	76,500.00	8,500.00	113%	
	Filter #6, media change out, and filter rehab/ clarifier valves	P17060					20,000.00			Filter survey for 2 Trident filters.
	Tesco SCADA support for Roemer Plant. Reduced to reflect FY 2018-2019.		10,000.00	607.98						
100-5390-525-5315	Professional Services / Misc Studies	17,548.76	10,000.00	607.98	-	607.98	20,000.00	10,000.00	200%	
	Uniform rental service		1,200.00	684.03	55.58		3,600.00			Uniforms and safety boots for 4 employees
	Work boots		800.00	400.00			(2,100.00)			Budget Workshop - June 6, 2020
100-5390-536-5475	Operating Supplies / Uniforms	1,271.10	2,000.00	1,084.03	55.58	1,139.61	1,500.00	(500.00)	75%	
	ROEMER TREATMENT PLANT: Electricity costs for plant operations Estimate \$40,800 per mth	P17060	150,000.00	376,884.87			490,000.00			ROEMER TREATMENT PLANT: Electricity costs for plant operations. ARSENIC: Electricity costs for plant operations.
	ARSENIC: Electricity costs for plant operations	P17070	130,000.00	59,138.65						
	Midyear Adjustment. Underfunded		208,000.00							
100-5390-550-5652	Utility Services / Electric	492,100.92	488,000.00	436,023.52	-	436,023.52	490,000.00	2,000.00	100%	
	ROEMER TREATMENT PLANT: Refuse service by City of Rialto	P17060	4,000.00	2,429.10	242.91		3,200.00			Trash services. Reduced Budget Workshop - June 6, 2020 \$4,000 orig. req. reduced \$800
100-5390-550-5654	Utility Services / Trash	2,605.92	4,000.00	2,429.10	242.91	2,672.01	3,200.00	(800.00)	80%	
	ROEMER TREATMENT PLANT: Natural gas service by Southern California Gas Company	P17060	500.00	439.45			700.00			ROEMER TREATMENT PLANT: Natural gas service by Southern California Gas Company
100-5390-550-5653	Utility Services / Gas	411.97	500.00	439.45	-	439.45	700.00	200.00	140%	
	ROEMER TREATMENT PLANT: Operators responsible for daily upkeep and housekeeping	P17060	6,000.00	4,136.11	414.52		6,000.00			Daily upkeep and housekeeping, i.e., floor waxing.
100-5390-525-5313	Professional Services / Janitorial	4,591.04	6,000.00	4,136.11	414.52	4,550.63	6,000.00	-	100%	
	ROEMER TREATMENT PLANT: Telephone, fax and internet service by AT&T	P17060					12,000.00			ROEMER TREATMENT PLANT: Telephone, fax and internet service by AT&T

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
100-5390-550-5650	Communication Services / Telephone	6,318.23	12,000.00	8,728.41	-	8,728.41	12,000.00	-	100%	
	ARSENIC: Arsenic analyzer for Fe, Mn, Tools, Miscellaneous	P17070	30,000.00	20,138.15	31,365.96		20,000.00			Hydroelectric Plant Operations and Maintenance Cost.
	Roemer Miscellaneous Equipment for Arsenic	P17060	30,000.00				10,000.00			Tools and miscellaneous equipment.
	Midyear Adjustment. Do not plan to spend		(30,000.00)				30,000.00			Repair or replace 4 VFDs and/or motors as needed.
100-5390-540-5600	Other Miscellaneous / District Cost	32,238.45	30,000.00	20,138.15	31,365.96	51,504.11	60,000.00	30,000.00	200%	
	ROEMER TREATMENT PLANT: Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations	P17060	53,000.00	16,603.00	1,846.00		25,000.00			ROEMER TREATMENT PLANT: Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations
	ARSENIC & Well 2: Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations	P17070	7,000.00	872.50			5,000.00			ARSENIC & Well 2: Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations
	Midyear Adjustment. Do not plan to spend		(35,000.00)				(5,000.00)			Budget Workshop - June 6, 2020
100-5390-525-5314	Professional Services / Lab Tests	23,642.93	25,000.00	17,475.50	1,846.00	19,321.50	25,000.00	-	100%	
	ROEMER TREATMENT PLANT: Contracted cleanout activities needed for sludge drying ponds	P17060	30,000.00				30,000.00			ROEMER TREATMENT PLANT: Contracted cleanout activities needed for sludge drying ponds
	ARSENIC: \$3,500 per removal, typically every 3 weeks when running constantly. Anticipate 9 months running continuously.	P17070	55,000.00	3,263.04			20,000.00			ARSENIC: \$3,500 per removal, typically every 3 weeks when running constantly. Anticipate 9 months running continuously.
	Midyear Adjustment. Well 2 out of service		(50,000.00)				(15,000.00)			Budget Workshop - June 6, 2020
100-5390-525-5317	Professional Services / Sludge Disposal	35,025.04	35,000.00	3,263.04	-	3,263.04	35,000.00	-	100%	
	ROEMER TREATMENT PLANT: Chemical costs for Roemer Treatment - Chlorine	P17060	80,000.00	97,070.84	22,508.20		129,600.00			ROEMER TREATMENT PLANT: Chemical costs for Roemer Treatment - Chlorine \$3,600/load for 36 loads.
	ROEMER TREATMENT PLANT: Chemical costs for Roemer Treatment - ACH Coagulant	P17060	70,000.00	51,573.36	11,896.48		111,000.00			ROEMER TREATMENT PLANT: Chemical costs for Roemer Treatment - ACH Coagulant. \$18,500/month for 6 months.
	ROEMER TREATMENT PLANT: Chemical costs for Roemer Treatment - ACH Coagulant PRETREATMENT ONLY	P17060	55,000.00	2,180.45			30,000.00			ROEMER TREATMENT PLANT: Chemical costs for Roemer Treatment - Earth Tec \$5,000/tote for 6 totes.
	ARSENIC: Chemical costs for Roemer treatment - Ferric Chloride	P17070	35,000.00	1,956.04	18,043.96		(70,000.00)			
	ARSENIC: Chemical costs for Arsenic treatment - Chlorine	P17070	10,000.00	4,791.94						
	Midyear Adjustment. Red. To fund Maint. & Fac. Due to lower cost		(70,000.00)							
100-5390-530-5401	Operating Supplies / Chemicals	177,147.11	180,000.00	157,572.63	52,448.64	210,021.27	200,600.00	20,600.00	111%	
	Routine and unexpected repairs at the Roemer Plant: motors, pumps, treatment process components, etc. There will be increase usage.	P17060	150,000.00	154,690.63	20,424.07		8,000.00			Repair and Maintenance 4 booster pumps, \$2,000/each.
	Level sensors for ponds and chemical tanks for decant ponds		15,000.00	9,048.54	6,139.08		32,000.00			Rehab effluent pump 1 and repair and repair chemical pumps.
	Calibration, certification for inf. meters and air compressor services.		20,000.00	30,014.12	2,070.73		15,000.00			Maintenance supplies, i.e., bowers for exhaust fans \$8,000/each.
	Inspection of Fire Sprinkler Services (pre & post).		2,000.00	5,730.66	5,934.87		10,000.00			Consumable products, i.e., tools, gaskets, hardware parts, etc.
	Midyear Adjustment. Cover shortfall and planned repairs to Y.E.		90,000.00				35,000.00			Repair parts and fittings, i.e., pipe, packing, hoses, etc.
							20,000.00			Conducts, tubes, etc.
							40,000.00			Repair and replace valves, actuators, etc.
							40,000.00			Repair and replace compressor system pipe and air line.
							25,000.00			Trident filter repairs.
							25,000.00			Electrical supplies, i.e., transducers, flow meters, flow switches, etc.

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20		FY 2020-21 Proposed	Amount Change	% Change	Justification	
					YTD Actual	Encumbrances					FY 2019-20 YTD Total
100-5390-540-5614	Repair & Maintenance / Structures / Facility		146,424.72	277,000.00	199,483.95	34,568.75	234,052.70	250,000.00	(27,000.00)	90%	
	Annual R/R chlorine equipment			20,000.00	26,274.23			20,000.00			Repair or replace chlorine pumps and parts.
	Midyear Adjustment. Unplanned repair for 2 pumps			10,000.00							
100-5390-540-5602	Repair & Maintenance / Chlorination Equipment		14,337.11	30,000.00	26,274.23	-	26,274.23	20,000.00	(10,000.00)	67%	
100-5390-526-5381	Equipment Rental		-	1,000.00	-	-	-	-	(1,000.00)	0%	
Subtotal: Non Payroll and Benefits Expenses			997,275.00	1,172,490.00	884,390.84	140,057.16	1,024,448.00	1,202,860.00	30,370.00	103%	
Total Expenses: Water Treatment - Roemer/Arsenic - 5390			1,651,467.92	1,963,730.00	1,411,239.28	140,057.16	1,551,296.44	1,798,960.00	(164,770.00)	92%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Maintenance - Transmission and Distribution - 5410											
100-5410-500-5001	Salaries & Wages / Full Time		524,018.03	687,050.00	599,695.58	-	599,695.58	660,900.00	(26,150.00)	96%	
100-5410-500-5003	Salaries & Wages / Overtime		72,087.85	105,000.00	86,678.87	-	86,678.87	80,000.00	(25,000.00)	76%	
100-5410-500-5004	Salaries & Wages / On Call		16,947.10	25,000.00	17,937.84	-	17,937.84	20,000.00	(5,000.00)	80%	
100-5410-500-5021	Salaries & Wages / Class A Drivers License		3,249.18	6,600.00	2,871.12	-	2,871.12	1,300.00	(5,300.00)	20%	
100-5410-500-5020	Salaries & Wages / Bilingual Compensation		1,100.00	1,300.00	575.00	-	575.00	700.00	(600.00)	54%	
Subtotal: Payroll Expenses			617,402.16	824,950.00	707,758.41	-	707,758.41	762,900.00	(62,050.00)	92%	
100-5410-510-5101	Benefits / FICA		38,879.01	45,920.00	44,572.23	-	44,572.23	41,100.00	(4,820.00)	90%	
100-5410-510-5102	Benefits / Medicare		9,092.77	10,740.00	10,424.21	-	10,424.21	9,600.00	(1,140.00)	89%	
100-5410-510-5123	Benefits / Disability Insurance		2,593.25	4,990.00	1,185.18	-	1,185.18	5,100.00	110.00	102%	
100-5410-510-5125	Benefits / Life Insurance		2,296.08	3,880.00	4,070.20	-	4,070.20	3,500.00	(380.00)	90%	
100-5410-510-5121	Benefits / Dental		7,584.11	14,340.00	8,813.51	-	8,813.51	11,200.00	(3,140.00)	78%	
100-5410-510-5120	Benefits / Hosp / Med Insurance		142,152.79	252,880.00	164,144.58	-	164,144.58	198,400.00	(54,480.00)	78%	
100-5410-510-5122	Benefits / Vision Care Insurance		1,738.21	2,610.00	2,014.62	-	2,014.62	2,200.00	(410.00)	84%	
100-5410-510-5124	Benefits / EAP		237.35	360.00	283.91	-	283.91	300.00	(60.00)	83%	
100-5410-510-5100	Benefits / Deferred Comp-ER Match		9,812.02	23,400.00	10,488.31	-	10,488.31	19,500.00	(3,900.00)	83%	
100-5410-510-5105	Expenses / PERS-Pension Classic		27,193.81	52,280.00	27,690.67	-	27,690.67	34,400.00	(17,880.00)	66%	
100-5410-510-5106	PERS-Pension / Employer PEPPRA-2nd Tier		15,362.75	14,370.00	21,872.97	-	21,872.97	25,700.00	11,330.00	179%	
100-5410-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		20,229.83	35,810.00	18,964.47	-	18,964.47	21,800.00	(14,010.00)	61%	
100-5410-510-5103	Expenses / Workers Comp Ins		26,550.10	29,340.00	31,866.07	-	31,866.07	35,000.00	5,660.00	119%	
100-5410-510-5109	Expense / PERS - Pension Expense - GASB 68		14,266.26	-	-	-	-	-	-	0%	
Subtotal: Benefits Expenses			317,988.34	490,920.00	346,390.93	-	346,390.93	407,800.00	(83,120.00)	83%	
Subtotal: Payroll and Benefits Expenses			935,390.50	1,315,870.00	1,054,149.34	-	1,054,149.34	1,170,700.00	(145,170.00)	89%	
	Training to obtain Class A license for 4 employees (Each \$3,000).			12,000.00	7,133.40						Confined Space Entry/Trench Safety Training - Field staff
	Certification courses and renewal. Anticipate an increase due to new employee. Three year certification renewal.			900.00	415.00						Rigging Training - Field staff
	On-line Water Treatment and Distribution Classes.			1,200.00	1,099.97						NCCO Crane Training - Field staff
	Hands-on safety training for field staff: traffic control, rigging and confined space entry. Currently not fully staffed. This is in anticipation of being fully staffed. There are new employees that will require extensive training. This is a catch all for the entire operations team.			10,000.00							Traffic Safety/Flagger Training - Field staff
	Backflow courses					2,230.00					Class A CDL Training for 2 employees, \$3800/each.
								400.00			Treatment and Distribution Cert./Renewal
								1,159.00			Supervisor Training: AWWA Infrastructure Management Cert. Program (\$936) and San Bernardino County Backflow Test (\$223).
								300.00			Lead Operator Training: 6 classes, \$50/each.
								350.00			1 water class per employee for 7 employees. (7*50) = \$350
100-5410-515-5200	Expenses / Training		6,898.26	24,100.00	8,648.37	2,230.00	10,878.37	2,209.00	(21,891.00)	9%	
	Uniforms. This is the calculation for 12 persons. There are new employees.			4,800.00	2,763.71	150.03		5,000.00			Uniforms and safety boots for 12 employees. \$2200 Reduced based on previous years trends
	Safety boots. This is the calculation for 12 persons.			2,400.00	933.10						

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	FY 2019-20 YTD Total				
100-5410-536-5475	Operating Supplies / Uniforms		3,710.57	7,200.00	3,696.81	150.03	3,846.84	5,000.00	(2,200.00)	69%	
	Pipe repairs 8" in diameter and less. Includes all labor, materials, tools and equipment to repair main leaks on distribution mains(includes Service Line Repairs)			400,000.00	392,643.43	5,979.58		400,000.00			All parts in the stock room. Parts that are shared with other depts. Water pipe, valves, clamps, flex couplings, meter boxes, etc. Materials, tools and equipment to repair main leaks, service leaks, etc.
100-5410-540-5605	Repair & Maintenance / Domestic Mains		357,887.45	400,000.00	392,643.43	5,979.58	398,623.01	400,000.00	-	100%	
	Damaged fire hydrants not covered by insurance: Spent approximately \$7,000 to \$10,000 past 3 years. On average, 10 hydrants hit/year			45,000.00	50,740.11	47.75		55,000.00			Repair or replace damaged or hit hydrants.
	Increase due to number of hit and runs in 2018/2019 FY,			10,000.00							
100-5410-540-5606	Repair & Maintenance / Fire Hydrants		46,743.13	55,000.00	50,740.11	47.75	50,787.86	55,000.00	-	100%	
	Annual R/R - District Facilities			50,000.00	22,942.01	515.25		50,000.00			Annual Repair/Replace - District Facilities. Building and grounds repairs, i.e., fencing, plumbing, roofing, graffiti abatement, etc.
100-5410-540-5616	Repair & Maintenance / Facilities Repairs		20,574.74	50,000.00	22,942.01	515.25	23,457.26	50,000.00	-	100%	
	Street pavement repair after maintenance activities per agency jurisdiction requirements. \$400 per patch on average based on history. If you fix a leak in Fontana, you have to replace the entire street. There are soil compression tests required now. Also, unexpected pavement repair.			475,000.00	320,930.40	337,202.00		500,000.00			Soil compaction testing and street pavement repairs after maintenance activities per agency's jurisdiction requirements. More service leaks have been experienced. The trench work and excavation standards have gotten more stringent. Concrete sidewalk repairs.
	Mid Year Adjustment. Pending invoices for work completed and to fund repairs to year end			200,000.00							
100-5410-540-5612	Repair & Maintenance / Street Patching		308,149.48	675,000.00	320,930.40	337,202.00	658,132.40	500,000.00	(175,000.00)	74%	
	Replace aging equipment to address more service line leaks. Retrofit existing trailers for emergency highline kits and retrofit for shoring trailer. Purchase an additional enclosed trailer for traffic control.			15,000.00	12,747.82	5,591.77		15,000.00			Replace aging equipment to address more service line leaks, welding equipment, and miscellaneous tools.
	Midyear Adjustment. District wide safety equip. hard hats, cones, safety vests - More staff			15,000.00							
100-5410-540-5615	Repair & Maintenance / Tools		16,223.50	30,000.00	12,747.82	5,591.77	18,339.59	15,000.00	(15,000.00)	50%	
	Midyear Adjustment. Cover shortfall to year end			4,000.00	3,497.20						None
100-5410-525-5319	Outside Labor / Contractors		19,569.50	4,000.00	3,497.20	-	3,497.20	-	(4,000.00)	0%	
	Scissor Lifts, rollers, sprayers, air blowers for day to day maintenance on all facilities.							5,000.00			Equipment Rental: shoring equipment, ventilator, etc.
	The District has more field staff that required to have safety equipment. For all District field staff.							20,000.00			Personal Protective Equipment (PPE) and safety equipment for all District staff, i.e., hard hats, gloves, goggles, vests, delineators, etc.
								15,000.00			Aluminum buildable shoring box to protect employees from trench failure. Lighter and easier to set up, which promotes frequent uses.
	The District has more field staff that required to have safety equipment. For all District field staff.			25,000.00	12,804.06	420.30					
	Midyear Adjustment. Don't anticipate need for rental equip.			(15,000.00)							
100-5410-526-5381	Rentals / Equipment		12,895.92	10,000.00	12,804.06	420.30	13,224.36	40,000.00	30,000.00	400%	
	Increase due to unforeseen repairs to District irrigation lines, extra weed abatement, and tree trimming outside contract scope of work. Maintaining over 40 sites.			70,000.00	55,543.00	19,337.00		85,000.00			The District is on a month-to-month contract, more irrigation repairs and vector control.

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GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20		FY 2019-20 YTD Total	FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances					
	Midyear Adjustment. To cover landscape, building improvements trans. \$15K From Equip.			20,000.00							
100-5410-540-5613	Repair & Maintenance / Structures & Improvements		59,568.32	90,000.00	55,543.00	19,337.00	74,880.00	85,000.00	(5,000.00)	94%	
Subtotal: Non Payroll and Benefits Expenses			852,220.87	1,345,300.00	884,193.21	371,589.53	1,255,782.74	1,152,209.00	(193,091.00)	86%	
Total Expenses: Maintenance - Transmission and Distribution - 5410			1,787,611.37	2,661,170.00	1,938,342.55	371,589.53	2,309,932.08	2,322,909.00	(338,261.00)	87%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Asset Management - 5420											
100-5420-500-5001	Salaries & Wages / Full Time		90,564.02	252,480.00	235,725.87	-	235,725.87	-	(252,480.00)	0%	
100-5420-500-5003	Salaries & Wages / Overtime		17.33	3,000.00	714.48	-	714.48	-	(3,000.00)	0%	
Subtotal: Payroll Expenses			90,581.35	255,480.00	236,440.35	-	236,440.35	-	(255,480.00)	0%	
100-5420-510-5101	Benefits / FICA		3,263.36	15,730.00	14,910.74	-	14,910.74	-	(15,730.00)	0%	
100-5420-510-5102	Benefits / Medicare		763.25	3,680.00	3,487.29	-	3,487.29	-	(3,680.00)	0%	
100-5420-510-5123	Benefits / Disability Insurance		108.76	1,380.00	554.88	-	554.88	-	(1,380.00)	0%	
100-5420-510-5125	Benefits / Life Insurance		82.35	1,040.00	1,563.88	-	1,563.88	-	(1,040.00)	0%	
100-5420-510-5121	Benefits / Dental		233.66	2,950.00	2,822.00	-	2,822.00	-	(2,950.00)	0%	
100-5420-510-5120	Benefits / Hosp / Med Insurance		5,015.80	63,200.00	61,486.92	-	61,486.92	-	(63,200.00)	0%	
100-5420-510-5122	Benefits / Vision Care Insurance		51.63	660.00	619.56	-	619.56	-	(660.00)	0%	
100-5420-510-5124	Benefits / EAP		7.05	90.00	87.24	-	87.24	-	(90.00)	0%	
100-5420-510-5100	Benefits / Deferred Comp-ER Match		881.88	5,850.00	3,793.12	-	3,793.12	-	(5,850.00)	0%	
100-5420-510-5105	Expenses / PERS-Pension Classic		4,522.10	25,330.00	23,568.02	-	23,568.02	-	(25,330.00)	0%	
100-5420-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		3,358.20	17,350.00	16,157.50	-	16,157.50	-	(17,350.00)	0%	
100-5420-510-5103	Expenses / Workers Comp Ins		270.95	1,530.00	1,305.35	-	1,305.35	-	(1,530.00)	0%	
Subtotal: Benefits Expenses			18,558.99	138,790.00	130,356.50	-	130,356.50	-	(138,790.00)	0%	
Subtotal: Payroll and Benefits Expenses			109,140.34	394,270.00	366,796.85	-	366,796.85	-	(394,270.00)	0%	
	Treatment and Distribution Courses, Certs, CEU Excel, Access. And Other			1,500.00	1,402.83	517.00					200 ea.
	Treatment Operator Grade 2 Certificate Course required for Asset Mgr			600.00	344.99						400 ea.
	Distribution Operator Grade 5 Certificate Course required for Planner/ Scheduler			600.00	310.00						600 ea
	Treatment Operator Grade 2 Certificate Course required for Planner/Scheduler			350.00							400 ea
	Distribution Operator Grade 3 Certificate Course required for Planner/ Scheduler			350.00							400 ea
	Planner/Scheduler Certificate Training			3,000.00							1200 ea x 3Planner /Scheduler, requirement for our job
	ACE training					875.00					
	Hosting for new AM, this was budgeted in the IT last year										Can you please check if Albert put this in IT budget for next FY?
	Licenses for the new AM										For 62 users can go down if we reduce users
	New Asset Management Program CIP										Per GM, use previous budget amount for Asset Management
100-5420-515-5200	Expenses / Training		586.39	6,400.00	2,057.82	1,392.00	3,449.82	-	(6,400.00)	0%	
	Metal Tagging and Stamping			8,000.00							This was originally 11K for last FY, however, this was reduced by 3K in mid year.
	Tablet for each employee. So they can enter information in the field (Per staff we need 5 devices at \$1,000 ea). The tablets will be for each operations department - FBR, Roemer, Maintenance, Production and Meters. This will give field staff mobility. They will be able to receive and input work orders, status of jobs and details out in the field.			5,000.00							1000 ea

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GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Midyear Adjustment. Program on hold as directed by BOD			(13,000.00)							
100-5420-525-5340 Professional Services / Other Consultants		-	-	-	-	-	-	-	0%	
Boots (2 pairs a year for Ralph and Kenny and 1 pair for Diana)			1,000.00	174.94						
Uniform			400.00	266.96	7.46					
Uniform and District shirts			600.00	407.04	430.74					
Miscellaneous for contingency			3,000.00							
100-5420-536-5475 Operating Supplies / Uniforms		75.43	5,000.00	848.94	438.20	1,287.14	-	(5,000.00)	0%	
Asset Management Utility Working Group Conference/Training Lodging			2,400.00	1,310.07						
Asset Management Utility Working Group Conference/Training Airfare			1,500.00	447.92						
100-5420-515-5202 Miscellaneous / Trans/Meals/Lodging		573.41	3,900.00	1,757.99	-	1,757.99	-	(3,900.00)	0%	
Subtotal: Non Payroll and Benefits Expenses		1,235.23	15,300.00	4,664.75	1,830.20	6,494.95	-	(15,300.00)	0%	
Total Expenses: Asset Management - 5420		110,375.57	409,570.00	371,461.60	1,830.20	373,291.80	-	(409,570.00)	0%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Customer Service - 5510											
100-5510-500-5001	Salaries & Wages / Full Time		474,781.84	432,500.00	387,997.70	-	387,997.70	498,100.00	65,600.00	115%	
Not mapped	Salaries & Wages / Part Time		-	-	-	-	-	-	-	0%	
100-5510-500-5003	Salaries & Wages / Overtime		17,313.94	20,000.00	18,707.52	-	18,707.52	10,000.00	(10,000.00)	50%	
100-5510-500-5004	Salaries & Wages / On Call		-	-	-	-	-	-	-	0%	
100-5510-500-5020	Salaries & Wages / Bilingual Compensation		2,253.65	2,600.00	1,367.08	-	1,367.08	2,600.00	-	100%	
	Subtotal: Payroll Expenses		494,349.43	455,100.00	408,072.30	-	408,072.30	510,700.00	55,600.00	112%	
100-5510-510-5101	Benefits / FICA		26,303.15	30,390.00	25,637.68	-	25,637.68	31,400.00	1,010.00	103%	
100-5510-510-5102	Benefits / Medicare		6,151.71	7,110.00	5,995.92	-	5,995.92	7,400.00	290.00	104%	
100-5510-510-5123	Benefits / Disability Insurance		1,871.21	2,790.00	1,006.50	-	1,006.50	4,600.00	1,810.00	165%	
100-5510-510-5125	Benefits / Life Insurance		1,763.58	2,370.00	2,850.78	-	2,850.78	3,100.00	730.00	131%	
100-5510-510-5121	Benefits / Dental		7,355.72	9,410.00	8,168.95	-	8,168.95	9,900.00	490.00	105%	
100-5510-510-5120	Benefits / Hosp / Med Insurance		142,736.21	173,010.00	148,684.28	-	148,684.28	182,400.00	9,390.00	105%	
100-5510-510-5122	Benefits / Vision Care Insurance		1,531.69	1,960.00	1,720.49	-	1,720.49	2,000.00	40.00	102%	
100-5510-510-5124	Benefits / EAP		209.15	270.00	242.41	-	242.41	300.00	30.00	111%	
100-5510-510-5100	Benefits / Deferred Comp-ER Match		4,977.90	17,550.00	5,529.85	-	5,529.85	17,600.00	50.00	100%	
100-5510-510-5105	Expenses / PERS-Pension Classic		10,192.55	10,700.00	9,421.46	-	9,421.46	11,500.00	800.00	107%	
100-5510-510-5106	PERS-Pension / Employer PEPPRA-2nd Tier		19,556.54	25,700.00	20,261.97	-	20,261.97	29,800.00	4,100.00	116%	
100-5510-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		7,582.96	7,330.00	6,452.37	-	6,452.37	7,300.00	(30.00)	100%	
100-5510-510-5103	Expenses / Workers Comp Ins		2,033.70	2,680.00	3,821.00	-	3,821.00	2,700.00	20.00	101%	
100-5510-510-5109	Expense / PERS - Pension Expense - GASB 68		22,910.51	-	-	-	-	-	-	0%	
	Subtotal: Benefits Expenses		255,176.58	291,270.00	239,793.66	-	239,793.66	310,000.00	18,730.00	106%	
	Subtotal: Payroll and Benefits Expenses		749,526.01	746,370.00	647,865.96	-	647,865.96	820,700.00	74,330.00	110%	
	Customer service (misc) training including water Distribution Operator Water Treatment, QWEL, and Water Use Efficiency Practitioner Certificates			5,000.00	2,053.91	2,299.93		5,000.00			Customer service (misc) training including water Distribution Operator Water Treatment, QWEL, and Water Use Efficiency Practitioner Certificates. New Tyler Incode system training
100-5510-515-5200	Expenses / Training		3,428.24	5,000.00	2,053.91	2,299.93	4,353.84	5,000.00	-	100%	
	Garda: Daily deposit pickup \$580/mth			7,500.00	5,647.27	3,570.14		9,500.00			Garda: Daily deposit pickup \$580/mth
	Mid Year Adjustment. Unfunded			1,000.00							
100-5510-525-5309	Professional Services / Armored Transport		5,392.22	8,500.00	5,647.27	3,570.14	9,217.41	9,500.00	1,000.00	112%	
	Nancy Friedman CS Seminar										
	Qualtric/CS Call surveys			3,880.00	248.00			4,000.00			
	Mid Year Adjustment. Reduce to fund operating supplies			(500.00)							
100-5510-525-5340	Professional Services / Other Consultants		-	3,380.00	248.00	-	248.00	4,000.00	620.00	118%	
	District Uniforms			1,800.00	936.46	118.44		1,500.00			
100-5510-536-5475	Operating Supplies / Uniforms		2,356.37	1,800.00	936.46	118.44	1,054.90	1,500.00	(300.00)	83%	
	Miscellaneous items, bulletin Board or awards for CS Reps			500.00	511.55			500.00			
	Receipts for satellite locations							1,000.00			
	Mid Year Adjustment. Unfunded			500.00							
100-5510-530-5403	Operating Supplies / Miscellaneous		540.54	1,000.00	511.55	-	511.55	1,500.00	500.00	150%	
	Cash Receipts printers										
	Mail Machine Lease			3,500.00				3,500.00			Mail Machine Lease
100-5510-536-5412	Equipment		-	3,500.00	-	-	-	3,500.00	-	100%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20		FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances				
Mid Year Adjustment. Unfunded			31,000.00	31,000.82					
100-5510-525-5319 Outside Labor / Contractors/Labor & Contractors		10,899.64	31,000.00	31,000.82	-	31,000.82	-	(31,000.00)	0%
Pak N' Mail: Average transaction is 200 per month							2,400.00		Pak N' Mail: Average transaction is 200 per month
J Check Cashing: Average transaction is 310 per month							3,720.00		J Check Cashing: Average transaction is 310 per month
Pay Near Me fees (Month of April 850 payments)							20,400.00		Pay Near Me fees (Month of April 850 payments)
Tyler convinence fee \$1.25/IVR & \$.85/Online Payments per transaction. 9,000 transaction per month.							113,400.00		Tyler convinence fee \$1.25/IVR & \$.85/Online Payments per transaction. 9,000 transaction per month.
Mid Year Adjustment. Unfunded			7,000.00	4,890.00					
100-5510-525-5305 Outside Labor / Contractors / Remote Site Fees		10,661.78	7,000.00	4,890.00	-	4,890.00	139,920.00	132,920.00	1999%
Approximatly an average \$14,200 per month			40,000.00	130,675.29			170,400.00		Bank Merchant Charges Approximatly an average \$14,200 per month
Mid Year Adjustment. Unfunded			135,000.00						
100-5510-536-5320 Miscellaneous / Bank Card Expense		158,542.17	175,000.00	130,675.29	-	130,675.29	170,400.00	(4,600.00)	97%
Field Training, Customer Service Training				84.98			500.00		
Conferences									
100-5510-515-5202 Miscellaneous / Trans/Meals/Lodging		678.13	-	84.98	-	84.98	500.00	500.00	0%
Subtotal: Non Payroll and Benefits Expenses		192,499.09	236,180.00	176,048.28	5,988.51	182,036.79	335,820.00	99,640.00	142%
Total Expenses: Customer Service - 5510		942,025.10	982,550.00	823,914.24	5,988.51	829,902.75	1,156,520.00	173,970.00	118%

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Meter Reading - 5520											
100-5520-500-5001	Salaries & Wages / Full Time		367,450.82	449,660.00	361,613.35	-	361,613.35	432,500.00	(17,160.00)	96%	
100-5520-500-5003	Salaries & Wages / Overtime		14,117.16	15,000.00	13,081.92	-	13,081.92	15,000.00	-	100%	
100-5520-500-5004	Salaries & Wages / On Call		6,672.09	5,000.00	4,322.07	-	4,322.07	5,000.00	-	100%	
100-5520-500-5020	Salaries & Wages / Bilingual Compensation		125.31	-	573.44	-	573.44	700.00	700.00	0%	
100-5520-500-5021	Labor / Class A Drivers License		-	-	100.00	-	100.00	-	-	0%	
	Subtotal: Payroll Expenses		388,365.38	469,660.00	379,690.78	-	379,690.78	453,200.00	(16,460.00)	96%	
100-5520-510-5101	Benefits / FICA		25,150.00	28,850.00	23,952.55	-	23,952.55	27,300.00	(1,550.00)	95%	
100-5520-510-5102	Benefits / Medicare		5,881.84	6,750.00	5,601.82	-	5,601.82	6,400.00	(350.00)	95%	
100-5520-510-5123	Benefits / Disability Insurance		2,090.76	3,880.00	842.35	-	842.35	3,600.00	(280.00)	93%	
100-5520-510-5125	Benefits / Life Insurance		1,710.45	2,680.00	2,429.74	-	2,429.74	2,400.00	(280.00)	90%	
100-5520-510-5121	Benefits / Dental		3,871.22	9,310.00	5,236.23	-	5,236.23	5,800.00	(3,510.00)	62%	
100-5520-510-5120	Benefits / Hosp / Med Insurance		86,664.66	157,880.00	82,675.09	-	82,675.09	101,200.00	(56,680.00)	64%	
100-5520-510-5122	Benefits / Vision Care Insurance		1,273.54	1,740.00	1,324.65	-	1,324.65	1,500.00	(240.00)	86%	
100-5520-510-5124	Benefits / EAP		173.90	230.00	186.38	-	186.38	200.00	(30.00)	87%	
100-5520-510-5100	Benefits / Deferred Comp-ER Match		5,112.86	15,600.00	5,821.04	-	5,821.04	13,700.00	(1,900.00)	88%	
100-5520-510-5105	Expenses / PERS-Pension Classic		21,716.20	35,950.00	11,779.69	-	11,779.69	13,200.00	(22,750.00)	37%	
100-5520-510-5106	PERS-Pension / Employer PEPPRA-2nd Tier		9,531.12	6,840.00	16,468.30	-	16,468.30	23,700.00	16,860.00	346%	
100-5520-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		16,151.53	24,620.00	8,080.97	-	8,080.97	8,400.00	(16,220.00)	34%	
100-5520-510-5103	Expenses / Workers Comp Ins		4,076.26	2,730.00	5,216.43	-	5,216.43	2,700.00	(30.00)	99%	
	Subtotal: Benefits Expenses		183,404.34	297,060.00	169,615.24	-	169,615.24	210,100.00	(86,960.00)	71%	
	Subtotal: Payroll and Benefits Expenses		571,769.72	766,720.00	549,306.02	-	549,306.02	663,300.00	(103,420.00)	87%	
	AWWA 1 - Day Workshop			640.00	299.00			805.00			Water Treatment and Distribution Cert./Renewal
	On-Line Water Treatment Classes			1,200.00	150.00	799.98					Tri State Conference/hotel package for employees: \$600/each
	On-Line Water Distribution Classes			1,200.00		799.98					AWWA Fall Conference/hotel package for 3 employees: \$1050/each
	Treatment Cert. Renewal			700.00	125.00			250.00			Operator II: Water Class) 5 * \$50
	Distribution Cert Renewal			600.00	105.00						
	Backflow Training			1,580.00							
	Backflow Certification			400.00							
100-5520-515-5200	Expenses / Training		5,199.66	6,320.00	679.00	1,599.96	2,278.96	1,055.00	(5,265.00)	17%	
	Uniforms			3,840.00	2,697.16	237.21		5,240.00			Uniforms and safety boots for 8 employees.
				1,600.00	734.02			(1,040.00)			Budget Workshop June 6, 2020
100-5520-536-5475	Operating Supplies / Uniforms		3,933.78	5,440.00	3,431.18	237.21	3,668.39	4,200.00	(1,240.00)	77%	
	Door tags			4,000.00				4,000.00			Door tags: \$800, 3x a year. Tools and supplies.
	Tools an supplies			7,000.00	7,607.38	238.46		7,000.00			Tools and supplies:
100-5520-530-5407	Operating Supplies / Shop Supplies		9,176.16	11,000.00	7,607.38	238.46	7,845.84	11,000.00	-	100%	
	Warranty MXU's			50,000.00	30,594.44			50,000.00			Warranty MXU's. \$100/each for 500.
	Large meter testing			17,875.00	16,447.51			17,875.00			Large meter testing. \$65/each for 275.
	Large meter repair or replace			6,000.00		3,400.00		6,000.00			Large meter repair or replace. \$150/each for 40.
	Meter registers/parts			13,500.00	8,347.40			13,500.00			Meter registers/parts. \$90/each for 150.
	Meter reading laptop			3,000.00				3,000.00			Meter reading laptop. \$3000/each.
	Meter box lids.			40,000.00				40,000.00			Meter box lids. \$40/each for 1000.
	Small meter testing			10,000.00				10,000.00			Small meter testing. \$40/meter for 250.

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Meters			96,654.00	91,575.04			96,654.00			Meters. \$161.09/each for 600.
Meter service repair parts.			9,886.00	6,164.01			9,886.00			Meter service repair parts. \$98.86/each for 100.
MXU's			64,565.00		3,950.00		64,565.00			MXU's radios. \$129.13/each for 500.
Meter boxes			7,296.00				8,520.00			Meter boxes. QTY 100
							(40,000.00)			Reduction overall
Midyear Adjustment. Limited meter changes due to COVID-19			(50,000.00)							
100-5520-540-5608	Repair & Maintenance / Meters & AMR's	301,005.04	268,776.00	153,128.40	7,350.00	160,478.40	280,000.00	11,224.00	104%	
	Temp Agency		20,000.00							None.
	Midyear Adjustment. Don't anticipate to spend/use due to		(20,000.00)							
100-5520-525-5319	Outside Labor/Contractors / Labor & Contractors	120,473.94		-	-	-	-	-	0%	
	Participation in industry related seminars and conventions. Tri State at \$125/each Hotel at \$70/ night x 3 nights		670.00	939.70						See Expenses/Training.
100-5520-515-5202	Miscellaneous / Trans/Meals/Lodging	1,598.72	670.00	939.70	-	939.70	-	(670.00)	0%	
	Misc. Meter Repairs		20,000.00	5,459.41			20,000.00			AMR replacement program/repairs, \$500/each for 40.
	AMR handheld computers/ programers		12,000.00	4,212.24			12,000.00			Handhelds and programers, \$3,000/each for 4.
100-5520-540-5601	Miscellaneous / AMR Mtr Replacemnt Prgram	18,716.08	32,000.00	9,671.65	16,482.06	26,153.71	32,000.00	-	100%	
	Subtotal: Non Payroll and Benefits Expenses	460,103.38	324,206.00	175,457.31	25,907.69	201,365.00	328,255.00	4,049.00	101%	
	Total Expenses: Meter Reading - 5520	1,031,873.10	1,090,926.00	724,763.33	25,907.69	750,671.02	991,555.00	(99,371.00)	91%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Billing - 5530											
100-5530-500-5001	Salaries & Wages / Full Time		223,926.77	214,030.00	191,325.95	-	191,325.95	218,800.00	4,770.00	102%	
100-5530-500-5003	Salaries & Wages / Overtime		1,593.74	10,000.00	5,840.02	-	5,840.02	5,000.00	(5,000.00)	50%	
100-5530-500-5020	Salaries & Wages / Bilingual Compensation		650.31	650.00	573.44	-	573.44	650.00	-	100%	
Subtotal: Payroll Expenses			226,170.82	224,680.00	197,739.41	-	197,739.41	224,450.00	(230.00)	100%	
100-5530-510-5101	Benefits / FICA		12,972.77	13,360.00	12,326.34	-	12,326.34	13,700.00	340.00	103%	
100-5530-510-5102	Benefits / Medicare		3,034.03	3,130.00	2,882.72	-	2,882.72	3,200.00	70.00	102%	
100-5530-510-5123	Benefits / Disability Insurance		1,216.60	1,140.00	469.36	-	469.36	1,500.00	360.00	132%	
100-5530-510-5125	Benefits / Life Insurance		950.40	1,000.00	1,425.88	-	1,425.88	1,000.00	-	100%	
100-5530-510-5121	Benefits / Dental		2,894.28	3,040.00	2,903.32	-	2,903.32	3,400.00	360.00	112%	
100-5530-510-5120	Benefits / Hosp / Med Insurance		49,974.78	53,160.00	50,988.60	-	50,988.60	54,300.00	1,140.00	102%	
100-5530-510-5122	Benefits / Vision Care Insurance		619.56	660.00	619.56	-	619.56	700.00	40.00	106%	
100-5530-510-5124	Benefits / EAP		84.60	90.00	87.24	-	87.24	100.00	10.00	111%	
100-5530-510-5100	Benefits / Deferred Comp-ER Match		1,300.63	5,850.00	1,146.87	-	1,146.87	5,900.00	50.00	101%	
100-5530-510-5105	Expenses / PERS-Pension Classic		19,024.54	21,420.00	19,166.36	-	19,166.36	23,700.00	2,280.00	111%	
100-5530-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		14,152.99	14,670.00	13,127.08	-	13,127.08	15,000.00	330.00	102%	
100-5530-510-5103	Expenses / Workers Comp Ins		1,020.33	1,190.00	1,008.90	-	1,008.90	1,200.00	10.00	101%	
Subtotal: Benefits Expenses			107,245.51	118,710.00	106,152.23	-	106,152.23	123,700.00	4,990.00	104%	
Subtotal: Payroll and Benefits Expenses			333,416.33	343,390.00	303,891.64	-	303,891.64	348,150.00	4,760.00	101%	
	Tyler system web-based trainings. Other offsite staff training or courses			720.00	136.46			1,000.00			New Tyler system web-based trainings
	CSMFO Chapter Meetings for staff. These meeings will be selected throught the year.			600.00	268.90			1,000.00			ICWA Membership and Classes - continued education credits for D2 certification
	ICWA Membership and Classes			500.00	90.40			1,000.00			AWWA Trainings - continued education credits for D2 cert.
	AWWA Trainings - local			1,200.00				500.00			Collections training
	AWWA Conference			650.00							
	Collections training			900.00							
100-5530-515-5200	Expenses / Training		844.62	4,570.00	495.76	-	495.76	3,500.00	(1,070.00)	77%	
	Collection agency fees (kept by agency when debt is collected)			1,500.00				1,500.00			Collection agency fees (kept by agency when debt is collected)
100-5530-525-5340	Professional Services / Other Consultants		1,407.37	1,500.00	-	-	-	1,500.00	-	100%	
	District Shirts			600.00	487.85			-			Annual purchase of District Shirts for staff
100-5530-536-5475	Operating Supplies / Uniforms		514.73	600.00	487.85	-	487.85	-	(600.00)	0%	
	County Recorder fee for lien releases			3,150.00	474.23			1,000.00			County Recorder fee for lien releases
100-5530-530-5403	Operating Supplies / Miscellaneous		687.28	3,150.00	474.23	-	474.23	1,000.00	(2,150.00)	32%	
	InfoSend - printing for bills mailed: 20,000 bills per month x 12 months			15,400.00	14,801.87			17,400.00			InfoSend - printing for bills mailed: 20,000 bills per month x 12 months
	InfoSend - printing for Important Notices mailed			7,025.00	6,752.15			9,025.00			InfoSend - printing for Important Notices mailed
	InfoSend - printing for Urgent Notices mailed			3,475.00	3,340.03			4,475.00			InfoSend - printing for Urgent Notices mailed
	Midyear Adjustment. Additional printing due to system conversion			10,000.00							
100-5530-525-5304	Outside Labor / Contractors/Printing		26,978.48	35,900.00	24,894.06	-	24,894.06	30,900.00	(5,000.00)	86%	
	InfoSend - postage for bills mailed: 20,000 bills per month x 12 months = 240,000 bills per year x average postage at \$0.3 per piece.			93,600.00	48,000.87			72,000.00			InfoSend - postage for bills mailed: 20,000 bills per month x 12 months = 240,000 bills per year x average postage at \$0.3 per piece.

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	FY 2019-20 YTD Total				
	InfoSend - postage for Important Notices mailed: 95,000 per year x average postage at \$0.42 per piece.			40,185.00	20,608.07			39,900.00			InfoSend - postage for Important Notices mailed: 95,000 per year x average postage at \$0.42 per piece.
	InfoSend - postage for Urgent Notices mailed: 25,000 per year x average postage at \$0.42 per piece.			10,575.00	5,423.18			10,500.00			InfoSend - postage for Urgent Notices mailed: 25,000 per year x average postage at \$0.42 per piece.
	Midyear Adjustment. Reduce To cover additional printing			(10,000.00)							
100-5530-536-5471	Communication Services / Postage & Shipping		117,820.84	134,360.00	74,032.11	-	74,032.11	122,400.00	(11,960.00)	91%	
	Meals for ride-a-longs with field staff, conservation water audits, and Other offsite staff training, ex) Collections, Liens,			104.00				500.00			Mileage to meetings, and training classes, Meal Reimbursement
	Meals for three off site staff trainings.			39.00	58.52						
	Mileage for three off site staff trainings. Estimated 3 round			162.00	92.05						
	I.E. Water CS & Billing Group. Refreshments for hosting the			250.00							
	AWWA/CSMFO Conferences			3,000.00		804.96					
	Travel and accommodations for Tyler Connect User Conference (1 staff)			2,500.00							
100-5530-515-5202	Miscellaneous / Trans/Meals/Lodging		856.46	6,055.00	150.57	804.96	955.53	500.00	(5,555.00)	8%	
	Subtotal: Non Payroll and Benefits Expenses		149,109.78	186,135.00	100,534.58	804.96	101,339.54	159,800.00	(26,335.00)	86%	
	Total Expenses: Billing - 5530		482,526.11	529,525.00	404,426.22	804.96	405,231.18	507,950.00	(21,575.00)	96%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Administration - 5610											
100-5610-500-5001	Salaries & Wages / Full Time		847,736.47	827,700.00	733,441.93	-	733,441.93	994,500.00	166,800.00	120%	
100-5610-500-5003	Salaries & Wages / Overtime		13,320.32	22,000.00	21,313.18	-	21,313.18	7,000.00	(15,000.00)	32%	
100-5610-500-5020	Salaries & Wages / Bilingual Compensation		425.00	-	-	-	-	700.00	700.00	0%	
100-5610-510-5104	Salaries & Wages / Vehicle Allowance		5,362.20	9,600.00	9,190.00	-	9,190.00	12,200.00	2,600.00	127%	
Subtotal: Payroll Expenses			866,843.99	859,300.00	763,945.11	-	763,945.11	1,014,400.00	155,100.00	118%	
100-5610-510-5101	Benefits / FICA		49,433.62	45,840.00	41,165.92	-	41,165.92	46,400.00	560.00	101%	
100-5610-510-5102	Benefits / Medicare		12,458.62	13,620.00	11,230.48	-	11,230.48	14,200.00	580.00	104%	
100-5610-510-5123	Benefits / Disability Insurance		2,726.87	3,100.00	1,113.68	-	1,113.68	3,600.00	500.00	116%	
100-5610-510-5125	Benefits / Life Insurance		1,956.75	2,280.00	2,785.39	-	2,785.39	2,400.00	120.00	105%	
100-5610-510-5121	Benefits / Dental		6,708.46	8,230.00	5,290.12	-	5,290.12	7,500.00	(730.00)	91%	
100-5610-510-5120	Benefits / Hosp / Med Insurance		106,608.01	83,870.00	80,987.86	-	80,987.86	123,500.00	39,630.00	147%	
100-5610-510-5122	Benefits / Vision Care Insurance		1,359.59	1,520.00	1,187.49	-	1,187.49	1,500.00	(20.00)	99%	
100-5610-510-5124	Benefits / EAP		180.95	210.00	167.43	-	167.43	200.00	(10.00)	95%	
100-5610-510-5100	Benefits / Deferred Comp-ER Match		46,182.26	38,650.00	27,350.33	-	27,350.33	33,700.00	(4,950.00)	87%	
100-5610-510-5105	Expenses / PERS-Pension Classic		20,067.49	36,000.00	15,611.28	-	15,611.28	12,200.00	(23,800.00)	34%	
100-5610-510-5106	PERS-Pension / Employer PEPRA-2nd Tier		37,884.13	38,290.00	28,492.87	-	28,492.87	64,500.00	26,210.00	168%	
100-5610-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		13,678.66	24,660.00	9,372.54	-	9,372.54	7,800.00	(16,860.00)	32%	
100-5610-510-5103	Expenses / Workers Comp Ins		4,323.58	5,550.00	3,809.02	-	3,809.02	5,500.00	(50.00)	99%	
100-5610-510-5109	Expense / PERS - Pension Expense - GASB 68		60,993.85	-	-	-	-	-	-	0%	
Subtotal: Benefits Expenses			364,562.84	301,820.00	228,564.41	-	228,564.41	323,000.00	21,180.00	107%	
Subtotal: Payroll and Benefits Expenses			1,231,406.83	1,161,120.00	992,509.52	-	992,509.52	1,337,400.00	176,280.00	115%	
	CalPERs Education Forum			400.00				800.00			CalPERs Education Forum
	CSFMO travel expenses - Anaheim January 28-31, 2020 Hotel & food -CFO			2,200.00	2,145.00			-			
	CSFMO Conference - Registration Fee - CFO			900.00	585.00			900.00			CSFMO & GFOA - Registration Fees
	CSDA General Management Leadership Summit (June - 3 days)			1,350.00				1,350.00			GFOA Certified Professional Finance Officer Certificate
	Misc. Seminars- CPE			2,000.00	429.99			2,000.00			Misc. Seminars
	CWEA Certification - AGM				193.00						
	National Notary Training					1,079.57					
	ACWA Conference DC2020					735.00					
	Small Water System Operator & Maint books					1,930.50					
	New Horizons computer learning courses					4,927.44					
100-5610-515-5200	Expenses / Training		8,638.24	6,850.00	3,352.99	8,672.51	12,025.50	5,050.00	(1,800.00)	74%	
	Uniforms			1,000.00	841.23			500.00			Misc. District Shirt and Emboidary. Budget Workshop - June 6, 2020
100-5610-536-5475	Operating Supplies / Uniforms		1,130.92	1,000.00	841.23	-	841.23	500.00	(500.00)	50%	
	WEF Membership			3,400.00				3,000.00			WEF Membership
	BOD Retreat. Temecula Creek Inn			17,000.00	10,639.72						
100-5610-536-5500	Miscellaneous / Promotional Activities		-	20,400.00	10,639.72	-	10,639.72	3,000.00	(17,400.00)	15%	
	Outside printing of the annual Consumer Confidence Report. Minimal printing required due to website posting.			2,000.00		376.73		2,000.00			Outside printing of the annual Consumer Confidence Report. Minimal printing required due to website posting.
	Business cards and other misc. printing needs			5,000.00	868.66			5,000.00			Business cards and other misc. printing needs

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Letterhead Printing			1,700.00	327.49	84.05		1,700.00			Letterhead Printing
							(3,700.00)			Budget Workshop - June 6, 2020
100-5610-536-5411 Miscellaneous / Printing		2,335.74	8,700.00	1,196.15	460.78	1,656.93	5,000.00	(3,700.00)	57%	
ACWA SPRING Registration Fee			2,175.00	2,130.00			2,175.00			ACWA SPRING Registration Fee
Travel expenses, hotel & food			6,000.00							Travel expenses, hotel & food
ACWA FALL Registration Fee			11,100.00	11,255.57			2,100.00			ACWA FALL Registration Fee
Travel expenses, hotel & food										Travel expenses, hotel & food
ASBC-CSDA - Monthly Meeting (5 people max per meetingx12 meetings)			1,260.00	332.00	1,000.00		1,260.00			ASBC-CSDA - Monthly Meeting (5 people max per meetingx12 meetings)
ACWA Legislative Symposium			1,080.00				1,080.00			ACWA Legislative Symposium
ACWA Legislative Symposium travel expenses, hotel & food			1,320.00							ACWA Legislative Symposium travel expenses, hotel & food
CSDA Government Affairs Day - Legislative Days May			825.00		1,733.88		825.00			CSDA Government Affairs Day - Legislative Days May
CSDA Government Affairs Day - Sacramento Travel Expenses, Hotel & Food			3,600.00	4,412.82						CSDA Government Affairs Day - Sacramento Travel Expenses, Hotel & Food
CSFMO travel expenses - Palm Springs January 28-31, 2020 Hotel & food-CFO			1,600.00	1,932.73						
Board retreat			-	8,000.00						
ACWA DC			2,070.00	1,596.27			2,100.00			ACWA DC - Budget Workshop June 6, 2020
ACWA DC travel expenses, hotel & food			15,000.00	13,884.98	1,497.14		15,000.00			ACWA DC travel expenses, hotel & food - Budget Workshop June 6, 2020
MEETINGS - meals, business meeting throughout year, employee Quarterly Appreciation & Safety Lunch, training meetings			5,000.00	6,742.68			5,000.00			MEETINGS - meals, business meeting throughout year, employee Quarterly Appreciation & Safety Lunch, training meetings
AGA PDT - Sacramento July 3 days - travel expenses hotel & food-CFO. Removal due to cost challenges.			-				-			AGA PDT - Sacramento July 3 days - travel expenses hotel & food-CFO. Removal due to cost challenges.
CSDA Annual Conference - Indian Wells - Sept 24-27			1,800.00		750.00					CSDA Annual Conference - Indian Wells - Sept 24-27
CSDA Annual Conference - Indian Wells - Travel Expenses, hotel & food			2,025.00							CSDA Annual Conference - Indian Wells - Travel Expenses, hotel & food
Travel expenses, hotel & food - Mayors conference hawaii				4,284.50	675.81		-			
Potential GM Training - Removed.			-				-			Potential GM Training - Removed.
Employee Seminar - Venue/Raffle Prizes/Awards etc			8,000.00	17,336.57			15,000.00			Employee Seminar - Venue/Raffle Prizes/Awards etc
Water Education Foundation tours - \$790 includes hotel, transportation, tour meals & snacks - responsible for transportation to and from tour (\$200) \$990 per person. Did not do this tour this year therefore removing due to cost savings.			-				-			Water Education Foundation tours - \$790 includes hotel, transportation, tour meals & snacks - responsible for transportation to and from tour (\$200) \$990 per person. Did not do this tour this year therefore removing due to cost savings.
AWWA Conference			-		1,906.36		-			
CSDA Board Secretary/Clerk Conference - Lake Tahoe Oct 22-24			575.00							CSDA Board Secretary/Clerk Conference -
CSDA Board Secretary/Clerk Conference - Lake Tahoe - Travel Expenses, Hotel & Food			1,800.00				1,800.00			CSDA Board Secretary/Clerk Conference - Travel Expenses, Hotel & Food
Laif Conference			-	1,144.24			-			
			-				-			
Board/Committee Meals			7,200.00	1,973.24	1,113.50		3,200.00			Board/Committee Meals - Budget workshop - June 6, 2020

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
			-				-			
Midyear Adjustment. Underfunded			10,000.00				-			
WaterSmart Innovation Conference - 10/19			1,975.00	1,195.00	1,966.22					WaterSmart Innovation Conference -
WaterSmart Lodging and travel			2,000.00	1,600.00	675.81					WaterSmart Lodging and travel
LCW HR Conference. This conference is being attended by Administrative personnel.			1,575.00							LCW HR Conference. This conference is being attended by Administrative personnel.
LCW Conference lodging (2 nights x 3 ppl) and travel			2,460.00							LCW Conference lodging (2 nights x 3 ppl) and travel
Fontana Mayor's Gala (1 table)			450.00				450.00			Fontana Mayor's Gala (1 table)
P3 Federal Conference 12/19			-				-			P3 Federal Conference 12/19
P3 Federal Conference lodging and travel - 10/19			-				-			P3 Federal Conference lodging and travel - 10/19
WESTCAS			550.00				4,000.00			WESTCAS - Budget workshop - June 6, 2020
WESTCAS lodging and travel			440.00							WESTCAS lodging and travel
Goal to reduce to \$52,580 however the above reflects the needs/requests of the District.							13,110.00			Budget Workshop
100-5610-515-5202	Miscellaneous / Trans/Meals/Lodging		95,720.93	91,880.00	75,234.34	11,318.72	86,553.06	67,100.00	(24,780.00)	73%
	Association of California Water Agencies Membership dues		21,000.00					25,000.00		Association of California Water Agencies Membership dues
	California Special Districts Assocaition		7,000.00	7,615.00				7,000.00		California Special Districts Assocaition
	ONETOUGHPHO - GM		-	599.00				-		
	COSTCO		400.00					400.00		Membership
	WESTCAS		1,300.00		1,265.00			1,300.00		Membership
	California Society of Municipal Finance Officers - CFO		120.00	110.00				120.00		California Society of Municipal Finance Officers
	Association of Government Accountants		150.00					150.00		Association of Government Accountants
	California Municipal Tax Association		100.00					100.00		California Municipal Tax Association
	SUNGARD USERS GROUP		195.00					195.00		Subscription
	American Water Works Association		3,900.00					3,900.00		American Water Works Association
	Government Finance Officers Association		150.00	150.00				150.00		Government Finance Officers Association
	The Sun		400.00	124.95				150.00		Subscription - Budget Workshop June 6, 2020
			-					-		
	Association of San Bernardino County Special Districts		275.00	375.00				275.00		Association of San Bernardino County Special Districts
	US Conference of Mayors membership			31,250.00						
	Cal CPA		340.00							
	Membership For Fontana Chamber of Commerce is in Public Affairs.		-					-		Membership For Fontana Chamber of Commerce is in Public Affairs.
	Misc membership		500.00					500.00		Misc Membership
100-5610-515-5201	Miscellaneous / Dues & Subscriptions		40,573.91	35,830.00	40,223.95	1,265.00	41,488.95	39,240.00	3,410.00	110%
	Retirement luncheon and gift expenses for retiring staff		5,000.00	140.20				5,000.00		Retirement luncheon and gift expenses for retiring staff
	Misc Expenses		820.00	100.17				820.00		Misc Expenses
	BOD Tablecloth Drycleaning		200.00	33.60				200.00		BOD Tablecloth Drycleaning
100-5610-536-5454	Miscellaneous / Office Supplies		8,313.56	6,020.00	273.97	-	273.97	6,020.00	-	100%
	Daily Journal Various amounts billed		500.00					500.00		Daily Journal Various amounts billed
	Freedom News group		1,200.00					-		local newspaper move to legal - Budget Workshop June 6, 2020
	ACWA		400.00					400.00		ACWA

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Rialto Record			500.00				500.00			Rialto Record
100-5610-536-5474	Miscellaneous / Recruitment	6,825.41	2,600.00	-	-	-	1,400.00	(1,200.00)	54%	
	General Legal Counsel (\$20,000/month average Tafoya & Garcia)		300,000.00	129,834.46			401,200.00			General Legal Counsel (\$20,000/month average Tafoya & Garcia) - Budget Workshop June 6, 2020
	West End Litigation (Leal Trejo).		50,000.00							
	Contingency		25,000.00				25,000.00			Contingency
	Varner-Brandt legal services		50,000.00	7,794.68			50,000.00			Varner-Brandt legal services
	Ziprik legal services. Redistricting has been complete.		25,000.00				-			Budget Workshop June 6, 2020
	Midyear Adjustments Cover shortage and fund to year end		286,000.00							
	Albright, Yee & Schmit			232,065.34						
	The Kaufman Law Firm			69,120.75						
	Law office of Willoughby & Assoc.			91,558.05						
	Leal Trejo Attorneys at Law			337,665.79						
	Ivie Mcneill & Wyatt				25,000.00					
100-5610-525-5330	Professional Services / Legal	1,004,173.76	736,000.00	868,039.07	25,000.00	893,039.07	476,200.00	(259,800.00)	65%	
	2nd Phase of Strategic Planning since Mission, Vision & Values Statement is adopted - Robert Mathis		100,000.00	84,906.22						2nd Phase of Strategic Planning since Mission, Vision & Values Statement is adopted
	Midyear Adjustments Cover shortage and fund to year end		110,000.00	258.00						Professional Services - Misc.
	MV Cheng & Assoc			79,053.75						
	National Demographics Corp			28,000.00						
	Employment Check			18,579.50						
100-5610-525-5340	Professional Services / Other Consultants	191,533.75	210,000.00	210,797.47	-	210,797.47	-	(210,000.00)	0%	
	BOD Induction		3,280.00							
	Election Expense		318,000.00							
	Midyear Adjustments. Consertative budgeting acutal cost \$198K		(121,150.00)							
100-5610-536-5452	Miscellaneous / Election Expense	-	200,130.00	-	-	-	-	(200,130.00)	0%	
	SBVMWD - Habitat Conservation Plan		40,000.00				40,000.00			Habitat Conservation Plan
	Midyear Adjustments. Limited due to COVID-19		(25,000.00)							
100-5610-537-5505	Programs / Regional Programs	-	15,000.00	-	-	-	40,000.00	25,000.00	267%	
	Subtotal: Non Payroll and Benefits Expenses	1,318,628.76	1,334,410.00	1,210,598.89	46,717.01	1,257,315.90	643,510.00	(690,900.00)	48%	
	Total Expenses: Administration - 5610	2,550,035.59	2,495,530.00	2,203,108.41	46,717.01	2,249,825.42	1,980,910.00	(514,620.00)	79%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
General Operations - 5615											
100-5615-510-5133	Benefits / Medicare Part B		-	-	39,970.50	-	39,970.50	-	-	0%	
100-5615-510-5131	Benefits / Dental-Retired		-	-	10,339.19	-	10,339.19	-	-	0%	
100-5615-510-5130	Benefits / Med-Retired		-	-	160,846.84	-	160,846.84	-	-	0%	
100-5615-510-5132	Benefits / Vision-Retired		-	-	3,115.01	-	3,115.01	-	-	0%	
100-5615-510-5140	Expense / Emp. Health Care Cost Implied Subsidy		(41,241.00)	-	-	-	-	-	-	0%	
Subtotal: Benefits Expenses			(41,241.00)	-	214,271.54	-	214,271.54	-	-	0%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20		FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances				
Amount per CalPERS Actuarial - Unfunded Liability lump sum payment			367,000.00	366,305.00		431,000.00			Amount per CalPERS Actuarial - Unfunded Liability lump sum payment
100-5615-510-5108 Expenses / PERS-Pension		282,210.00	367,000.00	366,305.00	-	431,000.00	64,000.00	117%	
Approx \$4500 each quarter			18,000.00	3,941.75		18,000.00			
100-5615-510-5145 Expense / State Unemployment Ins		15,779.72	18,000.00	3,941.75	-	18,000.00	-	100%	
OPEB Liability. New Valuation done by Bartel to include Board Approved changes. Will have report by July 2019.			907,000.00	855,952.00		359,444.00			OPEB Liability. New Valuation done by Bartel to include Board Approved changes. Will have report by July 2020.
100-5615-510-5135 Post Employment OPEB		157,004.59	907,000.00	855,952.00	-	359,444.00	(547,556.00)	40%	
Average \$431 per month - Inland Desert Security Answering Services			6,000.00	6,852.89	777.86	7,000.00			
100-5615-525-5318 Professional Services / Telephone Answering Svc		6,282.90	6,000.00	6,852.89	777.86	7,000.00	1,000.00	117%	
Approx \$7320 per month - Tyco Integrated Security, plus City of Rialto Alarm Permit fees			45,000.00	24,922.09	8,863.00	35,000.00			\$2300 per month plus unexpected repairs.
100-5615-525-5308 Professional Services / Alarm		31,655.61	45,000.00	24,922.09	8,863.00	35,000.00	(10,000.00)	78%	
Office supplies, toners			31,500.00	36,226.48	1,373.47	55,000.00			Office Supplies for the District
Receipts for satellite locations			1,000.00	254.19					
Ink for Mail Machine			900.00	455.66	1,178.20				
Business cards, envelopes, post cards			2,550.00	864.14	504.45				
Paper supplies, plates, plasticware			4,000.00	3,095.97	2,379.29				
Indoor Plant Maintenance			5,100.00	3,816.00					
Coffee and creamer orders			3,000.00	2,312.46					
Coffee services			1,000.00	723.99					
Certificate Frames for OPR/FBR			1,600.00						
Certificate Frames for Operation			1,350.00						
Contingency, Shredding, Document Handling			1,000.00		1,375.41				
Bottle water					485.99				
Covid-19 supplies					12,232.31				
100-5615-530-5409 Operating Supplies / Stationery & Office		46,900.62	63,000.00	47,748.89	19,529.12	67,278.01	(8,000.00)	87%	
Gasoline and Diesel Fuel for Fleet			160,000.00	106,968.20	8,280.48	130,000.00			Gasoline and Diesel Fuel for Fleet - Budget Workshop June 6, 2020
Extra Fuel due to COVID-19 (Vehicles taken home) if necessary									
100-5615-530-5402 Operating Supplies / Gasoline & Oil		104,535.61	160,000.00	106,968.20	8,280.48	115,248.68	(30,000.00)	81%	
Vulcan Materials			35,000.00	32,422.40	19,092.66	95,000.00			Operations Department needs \$95K for raw materials to repair and backfill trenches. I.e., sand, type II base, asphalt, gravel, etc.
Cemex Inc			12,300.00	6,241.07					
Fastenal Co.			12,000.00	9,461.42					
Home Depot			4,000.00	606.62					
Ramco			5,000.00	5,146.33					
Johnson's Hardware Inc			2,100.00	576.37					
Yo Fire			1,300.00	549.53					
Grainger Inc			1,500.00	3,806.50					
Inland Water Works Supply			3,000.00						
West Coast Safety Supply			4,000.00						

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification	
				YTD Actual	Encumbrances	FY 2019-20 YTD Total					
So Cal Locksmith			1,500.00	81.85							
Core & Main			1,200.00	704.69							
Matheson Tri-Gas, Inc			1,000.00								
S&J Supply			500.00								
Bernell Hydraulics Inc			600.00								
Miscellaneous			5,000.00	3,214.54	181.69						
Midyear Adjustments. Raw materials-sands, type 2 base, due to more leaks			10,000.00								
100-5615-530-5408	Operating Supplies / Shop Supplies		74,487.08	100,000.00	62,811.32	19,274.35	82,085.67	95,000.00	(5,000.00)	95%	
Furniture and Equipment for District			25,000.00	9,282.81			15,000.00			Furniture and Equipment for District	
100-5615-536-5413	Other Expenses / Furniture & Equipment		14,085.87	25,000.00	9,282.81	-	9,282.81	15,000.00	(10,000.00)	60%	
Average \$3000 per month for Electricity for District Headquarters			42,000.00	28,078.83			36,000.00			Average \$3000 per month for Electricity for District Headquarters	
100-5615-550-5652	Utility Services / Electric		34,222.28	42,000.00	28,078.83	-	28,078.83	36,000.00	(6,000.00)	86%	
Agua Mansa Properties Inc & Burrtec Waste Industries & Solid Waste Management			20,000.00	24,693.31	2,286.91		25,000.00			Agua Mansa Properties Inc & Burrtec Waste Industries & Solid Waste Management	
Midyear adjustment. Additional Spoil disposal more leaks			5,000.00								
100-5615-550-5654	Utility Services / Trash		17,443.85	25,000.00	24,693.31	2,286.91	26,980.22	25,000.00	-	100%	
Rialto Water Services Approx 175-200 per month			2,640.00	2,193.43			2,800.00			Rialto Water Services Approx 175-200 per month	
100-5615-550-5656	Utility Services / Water		2,763.82	2,640.00	2,193.43	-	2,193.43	2,800.00	160.00	106%	
Gas Co. Services Approx 150 per month			1,800.00	1,921.02			2,000.00			Gas Co. Services Approx 150 per month	
100-5615-550-5653	Utility Services / Gas		1,620.42	1,800.00	1,921.02	-	1,921.02	2,000.00	200.00	111%	
Cintas			6,600.00	6,929.77			75,000.00			Janitorial Services (Reg Daily Janitorial, Deep Cleaning of Restrooms, Janitorial Supplies, Mats Cleaning, Window Cleaning)	
Unifirst Corp			7,500.00	10,461.15	788.76						
All Pro Enterprises			52,900.00	41,079.53							
Fish Window Cleaning			1,020.00	925.00							
Johnson's Hardware Inc											
Miscellaneous			1,980.00								
100-5615-525-5313	Professional Services / Janitorial		57,843.59	70,000.00	59,395.45	788.76	60,184.21	75,000.00	5,000.00	107%	
Konica Minolta Administration- Copier Maintenance and usage costs			20,000.00	8,841.34	9,964.13		20,000.00			Copier Maintenance and Supplies	
100-5615-540-5610	Repair & Maintenance / Office Equipment		17,833.84	20,000.00	8,841.34	9,964.13	18,805.47	20,000.00	-	100%	
Radios and other communication Equipment - Advanced Electronics Inc.			8,000.00	4,835.93			10,000.00			Communication Equipment for District (Truck Radios, Walkie Talkies, Repairs and Maintenance for Comm Equipment)	
Other repairs & Maintenance			2,000.00								
100-5615-540-5603	Repair & Maintenance / Communication Equipment		3,143.05	10,000.00	4,835.93	-	4,835.93	10,000.00	-	100%	
Enterprise Fleet Management			15,000.00	9,122.38			90,000.00			Fleet Repair Costs	
Auto Parts			20,000.00	7,779.26	2,432.03						
West Coast Lights & Sirens			5,000.00	4,557.60							
Other Vehicle maintenance , Smog Lube & Tube, Colton Truck Supply			25,000.00	5,005.01	1,254.43						
Road Service & Tire			20,000.00	2,126.49							

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Network			35,000.00	39,331.89						
Midyear Adjustment. Reduced Lease fleet			(30,000.00)							
100-5615-540-5617	Repair & Maintenance / Vehicle	95,894.59	90,000.00	67,922.63	3,686.46	71,609.09	90,000.00	-	100%	
	Enterprise Fleet Management		72,000.00	50,206.02	8,555.81		70,000.00			Fleet Leasing, DMV Fees, and buyouts of remaining trucks
	Purchase 6-8 lease vehicles from Enterprise		18,000.00							
	Midyear Adjustment. Fewer unanticipated repairs		(20,000.00)							
100-5615-526-5380	Leasing / Vehicle	86,489.27	70,000.00	50,206.02	8,555.81	58,761.83	70,000.00	-	100%	
	ACWA/JPIA General Liability		230,000.00	68,979.66			276,000.00			ACWA/JPIA General Liability
100-5615-536-5303	Miscellaneous / Insurance-Auto / Gen	234,816.13	230,000.00	68,979.66	-	68,979.66	276,000.00	46,000.00	120%	
	AT&T		44,750.00	68,440.32			75,000.00			AT&T
	Verizon Wireless		50,000.00	43,484.94			45,000.00			Verizon Wireless
	Midyear Adjustment underunded		20,000.00							
100-5615-550-5650	Communication Services / Telephone	84,426.93	114,750.00	111,925.26	-	111,925.26	120,000.00	5,250.00	105%	
	Monthly postage check to Hassler/USPS for postage		12,000.00	4,102.24			10,000.00			Monthly postage check to Hassler/USPS for postage
100-5615-536-5471	Communication Services / Postage & Shipping	4,631.21	12,000.00	4,102.24	-	4,102.24	10,000.00	(2,000.00)	83%	
	Various Project Closings - expensed amount, not capitalized upon closing		50,000.00				50,000.00			Various Project Closings - expensed amount, not capitalized upon closing at Fiscal year end
100-5615-540-5470	Improvements Projects / Cap Improvement Proj Exp	68,373.68	50,000.00	-	-	-	50,000.00	-	100%	
	New Mailroom copier needed. Current one is about 10 years old and gets repaired too often		15,000.00	1,500.66	381.00		5,000.00			New Mailroom copier needed. Current one is about 10 years old and gets repaired too often
	Midyear Adjustment. Less than anticipated need		(10,000.00)							
100-5615-526-5381	Rentals / Equipment	1,326.38	5,000.00	1,500.66	381.00	1,881.66	5,000.00	-	100%	
	California Landscape		15,000.00	16,430.53	4,616.41		25,000.00			Building and Facility Maintenance Costs (Garden Maintenance, AC Maintenance, Pest Exterminator, Roof Repair, Etc)
	AC Maintenance		9,600.00	4,415.01			8,000.00			Replace Roll Up Door with Wicket Door if possible
	Exterminator Service		2,220.00	1,665.00			5,000.00			HQs roof repair and maintenance.
	Contingency for other maintenance - Johnsons Hardware,		12,000.00	11,632.06	519.32					
	Roof repair		4,180.00	5,814.05						
100-5615-540-5613	Repair & Maintenance / Structures & Improvements	43,275.38	43,000.00	39,956.65	5,135.73	45,092.38	38,000.00	(5,000.00)	88%	
	Johnson Machinery Company-Caterpillar, Westrux		10,000.00	11,862.98	387.84		20,000.00			This GL is shared among departments. Repair and maintenance for forklifts, 4 backhoes, emergency generators, etc.
	Rdo Equipment		3,500.00	4,525.73						
	Contingency		1,500.00							
100-5615-540-5607	Repair & Maintenance / Major Equip & Gen Plant	6,535.27	15,000.00	16,388.71	387.84	16,776.55	20,000.00	5,000.00	133%	
	State Water Resources Control Board		85,000.00	82,485.51			85,000.00			State Water Resources Control Board
	City of Rialto - Encroachment Permit Fees		75,000.00	45.32			75,000.00			City of Rialto - Encroachment Permit Fees
	South Coast AQMD		8,000.00	4,706.59			8,000.00			South Coast AQMD
	Dept of Toxic Substances		150.00				200.00			Dept of Toxic Substances
	County of SB-filing fee notice of exemption		50.00	634.00			50.00			County of SB-filing fee notice of exemption
	County Treasurer / County of SB LAFCO		20,000.00	20,000.00			20,000.00			County Treasurer / County of SB LAFCO
	USPS - PO Box Rental		500.00		678.00		500.00			USPS - PO Box Rental
	SB County Fire Protection		8,000.00	9,310.00			800.00			SB County Fire Protection

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	FY 2019-20 YTD Total				
	Western Municipal Water District			800.00		850.00		800.00			Western Municipal Water District
	City of Fontana			200.00	571.00			1,000.00			City of Fontana - Encroachment Permit Fees
	Misc				405.67	540.00		500.00			Annual San Bernardino County Street Permit Fees
100-5615-536-5473	Miscellaneous / Permits & Fees		177,288.32	197,700.00	118,158.09	2,068.00	120,226.09	191,850.00	(5,850.00)	97%	
100-5615-536-5455	Bad Debt Expense / Water Related		3,035.61	30,000.00	-	-	-	30,000.00	-	100%	
	Subtotal: Non Payroll and Benefits Expenses		1,674,311.62	2,719,890.00	2,093,793.09	89,979.45	2,183,772.54	2,217,094.00	(502,796.00)	82%	
	Total Expenses: General Operations - 5615		1,633,070.62	2,719,890.00	2,308,064.63	89,979.45	2,398,044.08	2,217,094.00	(502,796.00)	82%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	YTD Total				
Accounting - 5620										
100-5620-500-5001	Salaries & Wages / Full Time	370,218.76	386,890.00	324,270.75	-	324,270.75	417,100.00	30,210.00	108%	
100-5620-500-5003	Salaries & Wages / Overtime	8,569.12	15,000.00	13,228.54	-	13,228.54	10,000.00	(5,000.00)	67%	
100-5620-500-5020	Salaries & Wages / Bilingual Compensation	1,669.44	1,950.00	1,443.06	-	1,443.06	1,950.00	-	100%	
	Subtotal: Payroll Expenses	380,457.32	403,840.00	338,942.35	-	338,942.35	429,050.00	25,210.00	106%	
100-5620-510-5101	Benefits / FICA	23,100.38	24,200.00	21,300.75	-	21,300.75	26,000.00	1,800.00	107%	
100-5620-510-5102	Benefits / Medicare	5,402.55	5,660.00	4,981.66	-	4,981.66	6,100.00	440.00	108%	
100-5620-510-5123	Benefits / Disability Insurance	1,867.92	1,970.00	730.13	-	730.13	2,600.00	630.00	132%	
100-5620-510-5125	Benefits / Life Insurance	1,553.76	1,640.00	2,184.40	-	2,184.40	1,700.00	60.00	104%	
100-5620-510-5121	Benefits / Dental	7,292.16	8,080.00	6,917.40	-	6,917.40	8,100.00	20.00	100%	
100-5620-510-5120	Benefits / Hosp / Med Insurance	105,192.84	111,580.00	96,808.30	-	96,808.30	121,600.00	10,020.00	109%	
100-5620-510-5122	Benefits / Vision Care Insurance	1,032.60	1,090.00	929.34	-	929.34	1,100.00	10.00	101%	
100-5620-510-5124	Benefits / EAP	141.00	150.00	130.20	-	130.20	200.00	50.00	133%	
100-5620-510-5100	Benefits / Deferred Comp-ER Match	4,344.13	9,750.00	4,771.25	-	4,771.25	9,800.00	50.00	101%	
100-5620-510-5105	Expenses / PERS-Pension Classic	21,720.82	25,900.00	23,365.68	-	23,365.68	39,500.00	13,600.00	153%	
100-5620-510-5106	PERS-Pension / Employer PEPPRA-2nd Tier	8,148.67	8,890.00	5,850.09	-	5,850.09	3,900.00	(4,990.00)	44%	
100-5620-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit	16,157.74	17,740.00	16,002.42	-	16,002.42	25,100.00	7,360.00	141%	
100-5620-510-5103	Expenses / Workers Comp Ins	1,800.86	2,160.00	1,734.92	-	1,734.92	2,200.00	40.00	102%	
	Subtotal: Benefits Expenses	197,755.43	218,810.00	185,706.54	-	185,706.54	247,900.00	29,090.00	113%	
	Subtotal: Payroll and Benefits Expenses	578,212.75	622,650.00	524,648.89	-	524,648.89	676,950.00	54,300.00	109%	
	Technical skills Classes (Excel, etc). These will be refresher courses for seven staff members.		1,050.00	144.04			3,000.00			Government Finance Officers Association Accounting training. This would be for seven employees. California Society of Municipal Finance Officers (CSMFO) training.
	Government Finance Officers Association Accounting training. This would be for seven employees. There are various courses applicable to key job functions. .		4,200.00	2,412.00						
	California Society of Municipal Finance Officers (CSMFO).		1,440.00							
	APA Payroll Training				1,099.00					
100-5620-515-5200	Expenses / Training	4,332.01	6,690.00	2,556.04	1,099.00	3,655.04	3,000.00	(3,690.00)	45%	
	District Shirts		1,200.00	1,056.88	1,056.88		-			District Shirts
100-5620-536-5475	Operating Supplies / Uniforms	387.68	1,200.00	1,056.88	-	1,056.88	-	(1,200.00)	0%	
	Mileage to meetings, and training classes,		400.00				500.00			Mileage to meetings, and training classes, Meal Reimbursement
	Meal Reimbursement		500.00							
	CSMFO Conference & travel expenses, (\$305 w/tax per night) Flight & food		6,060.00	3,660.82	1,609.92					
100-5620-515-5202	Miscellaneous / Trans/Meals/Lodging	966.99	6,960.00	2,054.82	1,609.92	3,664.74	500.00	(6,460.00)	7%	
	Supplies Specific for Department. Ex: Checks -		1,000.00	369.95			500.00			Supplies Specific for Department. Ex: Checks -
100-5620-530-5403	Operating Supplies / Miscellaneous	-	1,000.00	369.95	-	369.95	500.00	(500.00)	50%	
	Average \$5000 per month - Chase Bank Fees. Increase due to more investment and less in account.		60,000.00	38,951.01			60,000.00			Average \$5000 per month - Chase Bank Fees. Increase due to more investment and less in account.
100-5620-536-5302	Miscellaneous / Bank Account Analysis	66,397.81	60,000.00	38,951.01	-	38,951.01	60,000.00	-	100%	
	AGA Membership - Accounting Manager and Accountants		330.00				330.00			CSMFO Membership - Accounting Manager and Accountants

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20		FY 2020-21 Proposed	Amount Change	% Change	Justification	
				YTD Actual	Encumbrances					
Inland Empire Chapter APA - Accounting Manager and			240.00	254.00		508.00			APA Membership - Accountant & Payroll	
CSMFO Membership - Accounting Manager and Accountants			330.00	110.00		640.00			GFOA - Accounting Department	
APA Membership - Accountant & Payroll			508.00	398.00						
GFOA - Accounting Department			640.00	160.00						
100-5620-515-5201	Miscellaneous / Dues & Subscriptions	673.00	2,048.00	922.00	-	922.00	1,478.00	(570.00)	72%	
	Annual Audit Fee		36,000.00	25,000.00		46,500.00			Annual Audit Fee including State Controllers Financial Rpt	
	CAFR Award GFOA fee		435.00	435.00	460.00	460.00			CAFR Award GFOA fee	
	CAFR State Controllers report		1,500.00							
100-5620-525-5310	Professional Services / Auditing	64,900.00	37,935.00	25,435.00	460.00	25,895.00	46,960.00	9,025.00	124%	
	Reduced based on actuals. Average \$800 per month - Fees for US Bank 2016A Bond account		9,600.00	3,941.59		9,000.00			Fees for US Bank 2016A Bond account and Investment account	
100-5620-525-5312	Professional Services / Fiscal Agent	3,217.46	9,600.00	3,941.59	-	3,941.59	9,000.00	(600.00)	94%	
	Chandler Asset Management		12,500.00	10,729.65		12,500.00			Chandler Asset Management	
	Actuary - GASB 75 OPEB & GASB 68		14,500.00	7,500.00		14,500.00			Actuary - GASB 75 OPEB & GASB 68 PERS Pension	
	DAC - Filings Fees for Bonds		2,500.00	2,500.00		2,500.00			DAC - Filings Fees for Bonds	
100-5620-525-5340	Professional Services / Consultants	65,461.56	29,500.00	20,729.65	-	20,729.65	29,500.00	-	100%	
	County Tax Collection fee for lien payments		400.00	7.20		200.00			County Tax Collection fee for lien payments	
100-5620-536-5476	Other Miscellaneous / County Tax Collection Fee	386.76	400.00	7.20	-	7.20	200.00	(200.00)	50%	
	Subtotal: Non Payroll and Benefits Expenses	206,723.27	155,333.00	96,024.14	3,168.92	99,193.06	151,138.00	(4,195.00)	97%	
	Total Expenses: Accounting - 5620	784,936.02	777,983.00	620,673.03	3,168.92	623,841.95	828,088.00	50,105.00	106%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Engineering - 5630											
100-5630-500-5001	Salaries & Wages / Full Time		759,000.81	1,188,120.00	845,253.36	-	845,253.36	845,700.00	(342,420.00)	71%	
100-5630-500-5002	Salaries & Wages / Part Time		2,909.70	-	9,177.45	-	9,177.45	-	-	0%	
100-5630-500-5003	Salaries & Wages / Overtime		3,879.96	5,000.00	4,559.12	-	4,559.12	5,000.00	-	100%	
100-5630-500-5004	Salaries & Wages / On Call		-	-	-	-	-	-	-	0%	
100-5630-500-5020	Salaries & Wages / Bilingual Compensation		576.57	650.00	573.43	-	573.43	1,300.00	650.00	200%	
Subtotal: Payroll Expenses			766,367.04	1,193,770.00	859,563.36	-	859,563.36	852,000.00	(341,770.00)	71%	
100-5630-510-5101	Benefits / FICA		46,908.30	67,190.00	53,231.84	-	53,231.84	51,300.00	(15,890.00)	76%	
100-5630-510-5102	Benefits / Medicare		11,165.78	16,950.00	12,684.25	-	12,684.25	12,100.00	(4,850.00)	71%	
100-5630-510-5123	Benefits / Disability Insurance		3,499.32	5,350.00	1,528.63	-	1,528.63	4,100.00	(1,250.00)	77%	
100-5630-510-5125	Benefits / Life Insurance		2,565.90	3,790.00	4,752.38	-	4,752.38	2,800.00	(990.00)	74%	
100-5630-510-5121	Benefits / Dental		7,396.69	13,520.00	8,182.56	-	8,182.56	9,900.00	(3,620.00)	73%	
100-5630-510-5120	Benefits / Hosp / Med Insurance		124,270.40	230,950.00	141,786.05	-	141,786.05	174,500.00	(56,450.00)	76%	
100-5630-510-5122	Benefits / Vision Care Insurance		1,652.16	2,390.00	1,807.05	-	1,807.05	1,700.00	(690.00)	71%	
100-5630-510-5124	Benefits / EAP		218.55	330.00	254.45	-	254.45	300.00	(30.00)	91%	
100-5630-510-5100	Benefits / Deferred Comp-ER Match		12,354.02	26,450.00	13,514.05	-	13,514.05	15,600.00	(10,850.00)	59%	
100-5630-510-5105	Expenses / PERS-Pension Classic		41,804.47	96,690.00	46,493.83	-	46,493.83	53,300.00	(43,390.00)	55%	
100-5630-510-5106	PERS-Pension / Employer PEPPRA-2nd Tier		18,214.43	13,710.00	25,943.38	-	25,943.38	25,900.00	12,190.00	189%	
100-5630-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		31,099.50	66,220.00	31,860.28	-	31,860.28	33,800.00	(32,420.00)	51%	
100-5630-510-5103	Expenses / Workers Comp Ins		13,409.96	14,880.00	13,015.70	-	13,015.70	12,900.00	(1,980.00)	87%	
Subtotal: Benefits Expenses			314,559.48	558,420.00	355,054.45	-	355,054.45	398,200.00	(160,220.00)	71%	
Subtotal: Payroll and Benefits Expenses			1,080,926.52	1,752,190.00	1,214,617.81	-	1,214,617.81	1,250,200.00	(501,990.00)	71%	
	On-Line Water Transmission and Distribution II Training			1,200.00	399.99	399.98		940.00			Training for 4 people (\$235x4)
	On-Line Water Treatment Course			1,050.00		599.97		480.00			Training for 4 people (\$120x4)
	Other Contact Hour Courses			720.00				500.00			Other Contact Hour Courses
	Business Writing/Leadership/Supervising Courses			800.00	1,048.00			400.00			Business Writing/Leadership/Supervising Courses
	D2 Exam			195.00	195.00			130.00			D1 - D3 Distribution Exam Rosa June 12, 2020
	T2 Exam			195.00				440.00			Training for 4 people (\$110x4)
	T2 Certification			240.00				1,000.00			T1 - T2 Treatment Certification
	Potable Water System Hydraulics Workshop (Rancho Cucamonga, CA)			390.00	195.00						
	AWWA Water Education Seminar (Orange, CA)			660.00	710.00			260.00			2 PPL - CIP Seminar credit for Distribution & Treatment Cert. Renewal
	PMP Review Course (2)			1,950.00	4,380.00			1,000.00			2 PPL - PMP Exams. Membership fees & Chapter Fees
	D2 Certification			240.00				330.00			D1 - D3 Distrinution Certification
	Midyear Adjustment Inspector Training Exams & Certs			6,500.00	284.00			230.00			2 PPL - PE License Renewal Fees
100-5630-515-5200	Expenses / Training		4,378.65	14,530.00	7,211.99	999.95	8,211.94	5,710.00	(8,820.00)	39%	
	Uniforms and Boots			1,500.00	1,049.50	32.46		1,300.00			Uniforms and Boots
	Misc. Tools			1,000.00	1,885.18			500.00			Misc. Tools
	Misc. Office Supplies			1,000.00	470.44			500.00			Misc. Office Supplies
	Midyear Adjustment. New hire inspector			3,000.00	2,895.89						
100-5630-536-5475	Operating Supplies / Uniforms		1,943.28	6,500.00	6,301.01	32.46	6,333.47	2,300.00	(4,200.00)	35%	
	Transportation/meals/parking for training and conferences/Lodgings			1,000.00	120.42			500.00			Transportation/meals/parking for training and conferences/Lodgings

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20		FY 2020-21 Proposed	Amount Change	% Change	Justification	
					YTD Actual	Encumbrances					FY 2019-20 YTD Total
100-5630-515-5202	Miscellaneous / Trans/Meals/Lodging		65.00	1,000.00	120.42	-	120.42	500.00	(500.00)	50%	
	Maintenance for Engineering Department Plotter/Scanner.			500.00				500.00			Maintenance for Engineering Department Plotter/Scanner.
	Misc. equipment or repair of equipment			500.00				500.00			Misc. equipment or repair of equipment
	Office Furniture - (need furniture for 2 new staff members)			4,000.00	2,451.31						
100-5630-540-5610	Repair & Maintenance / Office Equipment		-	5,000.00	2,451.31	-	2,451.31	1,000.00	(4,000.00)	20%	
	Midyear adjustment. Unexpected on call service		-	400.00	400.00						
100-5630-525-5311	Professional Services / Engineering		138,120.56	400.00	400.00	-	400.00	-	(400.00)	0%	
								30,000.00			Integrated Regional Water Management Plan and Urban Water Management Plan Update
								25,000.00			RBGCA Water Management Plan. Development of Basin Management Plan per Fontana Settlement
	Capacity Charge Study. Previous study was done in 2013.			80,000.00				80,000.00			Capacity Charge Study. Previous study was done in 2013.
	Removed as not on "needs only" spreadsheet. Temporary										
	Professional services not associated with a CIP such as appraisals and surveys ie new well site.			40,000.00	750.00			20,000.00			Professional services not associated with a CIP such as appraisals and surveys ie new well site, AWWA water audit. Etc
	Water Resource Development Reports. A feasibility study for the SSWIIFT basin project.			200,000.00							
	Midyear adjustment. Do not anticipate need due to COVID-19			(160,000.00)							
100-5630-525-5340	Professional Services / Other Consultants		68,686.62	160,000.00	750.00	3,272.00	4,022.00	155,000.00	(5,000.00)	97%	
	Subtotal: Non Payroll and Benefits Expenses		213,194.11	187,430.00	17,234.73	4,304.41	21,539.14	164,510.00	(22,920.00)	88%	
	Total Expenses: Engineering Before Reclasses to CIP		1,294,120.63	1,939,620.00	1,231,852.54	4,304.41	1,236,156.95	1,414,710.00	(524,910.00)	73%	
100-5630-500-5090	Cap Improvement Projects / Expenses Reclass To CIP		-	(2,099,208.00)	-	-	-	-	2,099,208.00	0%	
	Total Expenses: Engineering - 5630		1,294,120.63	(159,588.00)	1,231,852.54	4,304.41	1,236,156.95	1,414,710.00	1,574,298.00	-886%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	YTD Total				
Information Technology - 5640										
100-5640-500-5001	Salaries & Wages / Full Time	397,321.86	482,190.00	365,914.41	-	365,914.41	510,500.00	28,310.00	106%	
100-5640-500-5003	Salaries & Wages / Overtime	16,698.42	15,000.00	11,993.22	-	11,993.22	-	(15,000.00)	0%	
	Subtotal: Payroll Expenses	414,020.28	497,190.00	377,907.63	-	377,907.63	510,500.00	13,310.00	103%	
100-5640-510-5101	Benefits / FICA	24,530.54	27,290.00	20,738.07	-	20,738.07	28,500.00	1,210.00	104%	
100-5640-510-5102	Benefits / Medicare	6,073.54	6,730.00	5,533.97	-	5,533.97	7,000.00	270.00	104%	
100-5640-510-5123	Benefits / Disability Insurance	1,465.56	2,060.00	610.65	-	610.65	2,100.00	40.00	102%	
100-5640-510-5125	Benefits / Life Insurance	988.20	1,390.00	1,638.63	-	1,638.63	1,400.00	10.00	101%	
100-5640-510-5121	Benefits / Dental	4,611.60	6,460.00	4,611.60	-	4,611.60	6,500.00	40.00	101%	
100-5640-510-5120	Benefits / Hosp / Med Insurance	63,836.64	94,460.00	65,280.76	-	65,280.76	96,000.00	1,540.00	102%	
100-5640-510-5122	Benefits / Vision Care Insurance	619.56	870.00	619.56	-	619.56	900.00	30.00	103%	
100-5640-510-5124	Benefits / EAP	84.60	120.00	87.24	-	87.24	100.00	(20.00)	83%	
100-5640-510-5100	Benefits / Deferred Comp-ER Match	4,626.22	7,800.00	4,017.03	-	4,017.03	7,800.00	-	100%	
100-5640-510-5105	Expenses / PERS-Pension Classic	34,536.67	46,620.00	35,093.58	-	35,093.58	52,400.00	5,780.00	112%	
100-5640-510-5106	PERS-Pension / Employer PEPPRA-2nd Tier	218.73	-	-	-	-	-	-	0%	
100-5640-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit	25,691.09	31,930.00	24,034.45	-	24,034.45	33,300.00	1,370.00	104%	
100-5640-510-5103	Expenses / Workers Comp Ins	2,018.65	2,630.00	1,911.70	-	1,911.70	2,600.00	(30.00)	99%	
	Subtotal: Benefits Expenses	169,301.60	228,360.00	164,177.24	-	164,177.24	238,600.00	10,240.00	104%	
	Subtotal: Payroll and Benefits Expenses	583,321.88	725,550.00	542,084.87	-	542,084.87	749,100.00	23,550.00	103%	
	A 2 year subscription to Skillsets Online was purchased in FY 2019. FY 2020 trainings will leverage that subscription.	3,349.00								Discontinued the subscription.
	AWWA EL265 - Utility Risk and Resilience Certificate Program						1,300.00			Facilitating Compliance with America's Water Infrastructure Act of 2018 - 4 courses from AWWA
	Cyber Security Certified Ethical Hacker (CEH) training						1,900.00			Training for the I.T. Administrator
	Wireless infrastructure (HP Aruba framework)	3,000.00								
	CSMFO Trainings	180.00								
100-5640-515-5200	Expenses / Training	6,529.00	-	-	-	-	3,200.00	3,200.00	0%	
	Meal reimbursements	18.35	-				150.00			
	Mileage	-	54.00				54.00			Estimate for when District vehicles are unavailable and employees drive their own vehicles while conducting District business.
	Municipal Information Systems Assoc. of CA (MISAC)	130.00	640.00	130.00			640.00			Membership for 4 staff members
	Tyler Connect 2021	1,918.23	-							Registration, travel, meals, and accommodations. Reduced \$3k
	Special Districts Dinner			35.00						
100-5640-515-5202	Miscellaneous / Trans/Meals/Lodging	2,066.58	694.00	165.00	-	165.00	844.00	150.00	122%	
	InfoSend Inc - OnlineBillor.com	18,953.83	19,800.00	17,713.84			-			Onlinebillor was charged to I.T. but the bulk of the monthly cost was transaction processing costs, which should be in Customer Service or Accounting. Need to estimate new costs for Tyler Notify and Tyler Insite for transactions. The annual maintenance cost will be reflected below. Eliminated
	Smart phones	31,098.36	12,000.00	8,101.82			2,000.00			Need to discuss. Not sure what the new normal is, but if we reverted back away from telecommuting, the phones assigned to frontline office staff could be redistributed as needed for any positions that are added or filled in the upcoming year. That would reduce the cost of phones for new positions and/or replacements.

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GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Phone system supplies (phones, headsets, etc) to replace Customer Service equipment.		2,564.36	7,000.00	-			6,000.00			Replacing older desktop Cisco VoIP phones.
Printers		2,975.16	5,000.00	-	4,448.16		7,000.00			Workgroup printers and replacments
PC's (new positions and replacements)		18,514.39	41,000.00	26,838.82	22,047.50		30,000.00			
General Computer Supplies		38,487.27	20,000.00	45,995.57	6,674.90		30,000.00			
Wireless bridge		-		-			3,000.00			To address network latency/connection issues for FBR/FXB.
Contingency		-	5,000.00	-	3,862.97		5,000.00			
GPS hardware for additional vehicles added to the fleet. FY 2019 mid-year CIP included 14 new vehicles.		-	1,400.00	-			1,200.00			Additional units were not purchased in FY 2019 or FY 2020. Anticipate fleet purchases being made in FY 2021.
New ASA and switch for new hardline internet connection at Roemer Treatment Plant. It will allow site to site VPN - expansion of the network.		-	8,000.00	-			17,000.00			Two switches at \$4,500 each. One for the trailer, one for Roemer. Two ASA's at \$4,000 each. One ASA for Roemer and one for the Spectrum transition.
Not budgeted, charged from CIP - Primavera 6		13,375.00								
100-5640-530-5410	Miscellaneous / Computer Supplies & Maint	125,968.37	119,200.00	98,650.05	37,033.53	135,683.58	101,200.00	(18,000.00)	85%	
Time Warner Cable		1,299.64	1,350.00	1,497.13			1,392.00			Cable service for Customer Service Lobby and break rooms.
Verizon Wireless		12,414.31	14,000.00	7,777.11			16,980.00			District iPads, mifi's and wireless routers.
AT&T Business Uverse		1,684.75	2,040.00	774.44			2,040.00			SCADA connection
Contingency			1,000.00				1,000.00			Contingency
Monthly Service Fee Internet Service for Roemer			2,500.00				2,500.00			Working on securing a hardline internet connection at Roemer to replace the current wireless router.
100-5640-550-5651	Miscellaneous / High Speed Internet Ser	15,398.70	20,890.00	10,048.68	-	10,048.68	23,912.00	3,022.00	114%	
Project to upgrade UCS from v9.x to v11.5.1.		15,909.00	25,000.00	5,303.00						Completed in FY 2020
Penetration testing - Security assessment							15,000.00			Information Technology Security Assesment
Contingency		3,367.50	5,000.00	1,050.00			5,000.00			Contingency
Phone system and Internet Service transition			15,000.00		5,440.00		10,000.00			Programming assistance with the migration of telcom services from AT&T to Spectrum
Virtual server expansion and upgrade service							2,500.00			
Tyler intregration with Tokay for backflow testing							5,000.00			Custom export from Tyler and reconfiguration of the Tokay import process.
100-5640-525-5316	Professional Services / Programmer	19,276.50	45,000.00	6,353.00	5,440.00	11,793.00	37,500.00	(7,500.00)	83%	
SunGard Public Sector (HTE)		61,658.94	-	18,466.20						ERP - Replaced by Tyler Incode 10 during FY 2020
AutoCAD		372.92	1,400.00				1,400.00			AutoCAD.
Quatred LLC Barcoding System		2,271.80		2,339.95						Re-evaluate barcoding system for Maximo. Eliminated
ESRI Maintenance		25,000.00	34,000.00	25,000.00						ESRI Maintenance. Reflected on the budget for 5645 GIS
Acom Solutions - EZDesignerPro check printing software		1,494.00								Eliminated by Incode 10 implementation
Offsite data backup services.		783.19	6,000.00		8,478.80		7,800.00			VirtuStream service no longer being offered. Seeking new vendor for offsite data backup services.
Innovyze, Inc.		1,600.00	1,600.00	1,685.00			1,700.00			Innovyze, Inc. Water modeling software
Webex		228.00	230.00		911.94					Webex - online meetings and conference calls. Expect to discontinue at the end of the currrent license period.
Innovative Technical Consulting			7,200.00	3,445.20						AS400 Hardware support. Eliminated by Incode 10 Implementation.
SSL certification: encryption for the District's web based services.			200.00							SSL Certificate - gis.wvwd.org. Current certificate renews in FY 2022
SSL certification: encryption for the District's web based services.			200.00							SSL Certificate - navserv.wvwd.org. Current certificate renews in FY 2022

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GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
ACOM solutions - MICR hardware support.		499.00	600.00				700.00			MICR printer for A/P and Payroll checks.
Accela Agenda & Minutes.		13,867.20	15,000.00	13,867.20			14,000.00			Annual maintenance and licensing for the District's agendas and minutes software.
NeoGov - HR Support Platform		5,787.65	6,000.00		6,134.91		6,200.00			HR recruiting and onboarding
DLT Solutions - AutoCAD 3D.			5,000.00				3,000.00			Licenses for Engineering staff.
Tokay Backflow Testing Administration		790.00		790.00			4,000.00			Annual license plus integration with Incode 10
Watertrax		12,465.24	13,000.00	12,727.01			13,000.00			Water quality lab results database
Adobe Creative Cloud applications		1,199.76	600.00				1,800.00			Adobe Creative Cloud License. Subscription based online graphics software
AgencyETA			1,200.00	1,300.00			1,200.00			AgencyETA - website hosting. May be revised with new District website redesign project
Sensus/AquaMetrics			2,010.00				2,250.00			Software support for the District's meter reading system.
Planetbids		10,345.00	11,000.00				11,000.00			Online bid posting.
ConvergeOne - Cisco SmartNet			20,000.00				20,000.00			Cisco SmartNet. Various telcom hardware maintenance and support. Also includes FirePower
FirePower anti-malware protection		7,892.34								FirePower anti-malware protection. Included with SmartNet
SSL Certificate - wwwd.org.		399.98	200.00	399.98			200.00			SSL certification: encryption for the District's web based services.
SSL Certificate - vpn.wwwd.org.		159.98	200.00	159.98			200.00			SSL certification: encryption for the District's web based services.
Selectron		16,045.00	16,600.00	16,525.00						Annual maintenance and support for the District's Interactive Voice Response system. Eliminated by the Incode 10 Implementation.
Box.com		780.00	1,500.00	780.00			4,500.00			Almost at the storage limits of the current plan. Upgrade to the business plus plan, which will increase costs, but will be lower than the excessive overage costs of the current plan.
BAE SYSTEMS Email Service and Archiving		26,969.99	24,000.00	29,151.87			12,600.00			BAE SYSTEMS Email Service and Archiving. Reduction due to the planned transition to Office 365 email.
Non-Office 365 software, (i.e. Acrobat acrobat, etc.)		1,726.28		3,930.00	1,766.25		4,050.00			Adobe Acrobat DC Standard. Expanding to additional users due to telecommuting and UB implementation
Contingency		2,862.32	10,000.00		1,255.25		10,000.00			Contingency.
Verizon Network Fleet.		3,212.16	14,000.00	7,674.92			14,100.00			Monthly service charges for GPS fleet tracking system
Microsoft 365			25,000.00	1,103.34			32,500.00			G3 and G1 licensing. Expect to complete the transition of all users to 365. Will update and standardize all Microsoft Office applications to the latest versions. This project will also involve the migration of the District's e-mail hosting services from BAE systems. Approximately \$2,500 of the total is for e-mail migration support.
Tyler Incode 10			50,000.00	33,407.20			50,000.00			Tyler Incode Annual maintenance.
Cisco Umbrella Network Security Malware filter.			22,000.00				6,000.00			Annual cloud Subscription, (encryption engine for enhanced security). Provides enhancements to the District's current existing cybersecurity capabilities by leveraging additional Cisco technologies and services.
Tangentia - Maximo Hosting Services			25,000.00							Eliminated - Any licensing should initially be included in the CIP budget for the implementation. Afterwards, ongoing licensing costs will be budgeted here, or in the Asset Management Department.
Zoom Pro Licenses							2,698.00			15 licensed host users. All other staff are basic users at no charge.
Zoom Webinar License							480.00			1 Webinar host license to be redistributed as needed between host users.

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GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	FY 2019-20 YTD Total				
	Zoom Toll Free Audio Service							2,400.00			Enables toll free call-in for meetings and webinars. Staff will be directed to use the non-toll free numbers when using District cell phones as those are included in the wireless plans. This is primarily for non-District participants.
	Zoom Rooms Licenses							1,764.00			3 licenses for the software and hardware integrated systems for the two conference rooms and the Board room.
	UNCATEGORIZED				11,642.09						
											Barcoding for system Incode?. TBD
											Inventory module?. TBD - Do not currently have an inventory module at all.
100-5640-540-5604	Repair & Maintenance / Contracts And Licensing		198,410.75	313,740.00	184,394.94	18,547.15	202,942.09	229,542.00	(84,198.00)	73%	
	Subtotal: Non Payroll and Benefits Expenses		367,649.90	499,524.00	299,611.67	61,020.68	360,632.35	396,198.00	(103,326.00)	79%	
	Total Expenses: Information Technology - 5640		950,971.78	1,225,074.00	841,696.54	61,020.68	902,717.22	1,145,298.00	(79,776.00)	93%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
GIS - 5645											
100-5645-500-5001	Salaries & Wages / Full Time		-	85,960.00	19,126.40	-	19,126.40	91,400.00	5,440.00	106%	
100-5645-500-5002	Salaries & Wages / Part Time		-	-	585.60	-	585.60	38,100.00	38,100.00	0%	
Subtotal: Payroll Expenses			-	85,960.00	19,712.00	-	19,712.00	129,500.00	43,540.00	151%	
100-5645-510-5101	Benefits / FICA		-	5,350.00	1,242.30	-	1,242.30	7,900.00	2,550.00	148%	
100-5645-510-5102	Benefits / Medicare		-	1,260.00	290.55	-	290.55	1,900.00	640.00	151%	
100-5645-510-5123	Benefits / Disability Insurance		-	480.00	81.42	-	81.42	500.00	20.00	104%	
100-5645-510-5125	Benefits / Life Insurance		-	350.00	54.90	-	54.90	300.00	(50.00)	86%	
100-5645-510-5121	Benefits / Dental		-	450.00	70.72	-	70.72	400.00	(50.00)	89%	
100-5645-510-5120	Benefits / Hosp / Med Insurance		-	7,860.00	1,281.30	-	1,281.30	8,100.00	240.00	103%	
100-5645-510-5122	Benefits / Vision Care Insurance		-	220.00	34.42	-	34.42	200.00	(20.00)	91%	
100-5645-510-5124	Benefits / EAP		-	30.00	5.14	-	5.14	-	(30.00)	0%	
100-5645-510-5100	Benefits / Deferred Comp-ER Match		-	1,950.00	375.00	-	375.00	2,000.00	50.00	103%	
100-5645-510-5106	PERS-Pension / Employer PEPRA-2nd Tier		-	5,900.00	1,172.35	-	1,172.35	6,800.00	900.00	115%	
100-5645-510-5103	Expenses / Workers Comp Ins		-	490.00	107.55	-	107.55	700.00	210.00	143%	
Subtotal: Benefits Expenses			-	24,340.00	4,715.65	-	4,715.65	28,800.00	4,460.00	118%	
Subtotal: Payroll and Benefits Expenses			-	110,300.00	24,427.65	-	24,427.65	158,300.00	48,000.00	144%	
	ESRI's GIS Training			3,900.00	199.99	2,100.00		2,400.00		2 attendees (GIS Manager, & Student Intern)	
100-5645-515-5200	Expenses / Training		-	3,900.00	199.99	2,100.00	2,299.99	2,400.00	(1,500.00)	62%	
	Esri User Conference (July 2020)			3,000.00	1,255.96			1,500.00		1 attendees (GIS Manager & Student Intern)	
100-5645-515-5202	Miscellaneous / Trans/Meals/Lodging		-	3,000.00	1,255.96	-	1,255.96	1,500.00	(1,500.00)	50%	
	15" Surface Book2 16GB 8th Gen Intel Core i7 8650U Quad Core 4.2 Ghz Max Processor			3,000.00							
	High Accuracy GPS Unit										
	ESRI GIS (SUELA)License Renewal							25,000.00		Annual support	
	iPad Pro - 2							3,000.00		Additional units to support GIS applications deployed to field staff.	
	Contingency							1,000.00			
100-5645-530-5410	Miscellaneous / Computer Supplies & Maint		-	3,000.00	-	-	-	29,000.00	26,000.00	967%	
	Tyler Incode Billing System GIS Integration			-				8,000.00			
	MAXIMO CMMS System and GIS System Integration			-				-		TBD - Propose including this in the Asset Management System project budget upon completion of the RFP and selection process.	
	CIP / DIP Projects As-Builts Edits			-				10,000.00		Supports Engineering and other field based staff and services with updated	
	CIP Tracking Application			10,000.00							
	Backflow Inspection Application			20,000.00				4,000.00		Streamlines data collection for the backflow testing maintenance program	
	ESRI Support			-				2,000.00		Migration from ArcGIS 10.5.1 to 10.8	
	ESRI Health Check							12,000.00		GIS Systems Reconfiguration	
100-5645-525-5316	Professional Services / Programmer		-	30,000.00	-	-	-	36,000.00	6,000.00	120%	
Subtotal: Non Payroll and Benefits Expenses			-	39,900.00	1,455.95	2,100.00	3,555.95	68,900.00	29,000.00	173%	
Total Expenses: GIS - 5645			-	150,200.00	25,883.60	2,100.00	27,983.60	227,200.00	77,000.00	151%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	YTD Total				
Board of Directors - 5650										
100-5650-500-5002	Salaries & Wages / Part Time	83,716.50	97,250.00	70,138.75	-	70,138.75	104,400.00	7,150.00	107%	
Subtotal: Payroll Expenses		83,716.50	97,250.00	70,138.75	-	70,138.75	104,400.00	7,150.00	107%	
100-5650-510-5123	Benefits / Disability Insurance	183.12	200.00	88.32	-	88.32	200.00	-	100%	
100-5650-510-5125	Benefits / Life Insurance	214.56	230.00	255.46	-	255.46	300.00	70.00	130%	
100-5650-510-5101	Benefits / FICA	5,190.35	6,030.00	4,348.55	-	4,348.55	6,500.00	470.00	108%	
100-5650-510-5102	Benefits / Medicare	1,214.00	1,410.00	1,017.05	-	1,017.05	1,500.00	90.00	106%	
100-5650-510-5121	Benefits / Dental	4,481.16	4,710.00	4,550.14	-	4,550.14	5,400.00	690.00	115%	
100-5650-510-5120	Benefits / Hosp / Med Insurance	87,528.24	85,790.00	86,893.89	-	86,893.89	94,600.00	8,810.00	110%	
100-5650-510-5122	Benefits / Vision Care Insurance	1,032.60	1,090.00	998.18	-	998.18	1,100.00	10.00	101%	
100-5650-510-5103	Expenses / Workers Comp Ins	470.89	640.00	156.25	-	156.25	700.00	60.00	109%	
Subtotal: Benefits Expenses		100,314.92	100,100.00	98,307.84	-	98,307.84	110,300.00	10,200.00	110%	
Subtotal: Payroll and Benefits Expenses		184,031.42	197,350.00	168,446.59	-	168,446.59	214,700.00	17,350.00	109%	
	Treasurer - CLA \$2,600 per month			25,760.85	2,625.00		31,200.00			Treasurer - CLA \$2,600 per month
	Midyear Adjustment. Previous CFO Didn't fund during budget process		31,000.00							
100-5650-525-5340	Professional Services / Other Consultants	25,000.00	31,000.00	25,760.85	2,625.00	28,385.85	31,200.00	200.00	101%	
	Miscellaneous Training. Executive Education		3,000.00	250.00			3,000.00			Miscellaneous Training. Any required training going forward.
100-5650-515-5200	Expenses / Training	-	3,000.00	250.00	-	250.00	3,000.00	-	100%	
	Miscellaneous		1,000.00	273.87			1,000.00			Miscellaneous. Contingency
100-5650-530-5403	Operating Supplies / Miscellaneous	-	1,000.00	273.87	-	273.87	1,000.00	-	100%	
	Expense Reimbursements - Meals/Mileage/lodging/transportation i.e. science fairs, community service participation. Not on Schedule of Ordinance 85.		25,000.00	11,512.21			20,000.00			Expense Reimbursements - Meals/Mileage/lodging/transportation i.e. science fairs, community service participation. Not on Schedule of Ordinance 85.
100-5650-515-5202	Miscellaneous / Trans/Meals/Lodging	30,566.75	25,000.00	11,512.21	-	11,512.21	20,000.00	(5,000.00)	80%	
Subtotal: Non Payroll and Benefits Expenses		55,566.75	60,000.00	37,796.93	2,625.00	40,421.93	55,200.00	(4,800.00)	92%	
Total Expenses: Board of Directors - 5650		239,598.17	257,350.00	206,243.52	2,625.00	208,868.52	269,900.00	12,550.00	105%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	YTD Total				
Human Resources/Risk Management - 5660										
100-5660-500-5001	Salaries & Wages / Full Time	285,354.82	360,900.00	473,799.90	-	473,799.90	300,320.00	(60,580.00)	83%	Reduce HR Mgr. Sal by 79,680K to pay for Interim Mgr see below.
100-5660-500-5003	Salaries & Wages / Overtime	1,176.93	7,500.00	5,427.63	-	5,427.63	7,500.00	-	100%	
100-5660-500-5020	Salaries & Wages / Bilingual Compensation	1,298.78	1,300.00	1,125.00	-	1,125.00	700.00	(600.00)	54%	
100-5660-510-5104	Salaries & Wages / Vehicle Allowance	6,487.84	6,500.00	5,500.00	-	5,500.00	-	(6,500.00)	0%	
Subtotal: Payroll Expenses		294,318.37	376,200.00	485,852.53	-	485,852.53	308,520.00	(67,680.00)	82%	
100-5660-510-5101	Benefits / FICA	17,626.62	20,350.00	23,309.86	-	23,309.86	21,400.00	1,050.00	105%	
100-5660-510-5102	Benefits / Medicare	4,522.34	5,210.00	7,266.48	-	7,266.48	5,400.00	190.00	104%	
100-5660-510-5123	Benefits / Disability Insurance	1,038.45	1,270.00	554.76	-	554.76	1,500.00	230.00	118%	
100-5660-510-5125	Benefits / Life Insurance	741.15	980.00	1,588.25	-	1,588.25	1,000.00	20.00	102%	
100-5660-510-5121	Benefits / Dental	2,626.92	3,290.00	3,068.79	-	3,068.79	4,000.00	710.00	122%	
100-5660-510-5120	Benefits / Hosp / Med Insurance	42,308.24	59,570.00	55,937.25	-	55,937.25	70,500.00	10,930.00	118%	
100-5660-510-5122	Benefits / Vision Care Insurance	481.88	660.00	603.38	-	603.38	700.00	40.00	106%	
100-5660-510-5124	Benefits / EAP	65.80	90.00	84.81	-	84.81	100.00	10.00	111%	
100-5660-510-5100	Benefits / Deferred Comp-ER Match	13,896.35	10,850.00	8,300.00	-	8,300.00	5,900.00	(4,950.00)	54%	
100-5660-510-5105	Expenses / PERS-Pension Classic	8,406.22	9,590.00	8,854.29	-	8,854.29	29,600.00	20,010.00	309%	
100-5660-510-5106	PERS-Pension / Employer PEPRA-2nd Tier	12,068.86	17,750.00	12,640.88	-	12,640.88	7,600.00	(10,150.00)	43%	
100-5660-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit	6,254.00	6,570.00	6,063.98	-	6,063.98	18,800.00	12,230.00	286%	
100-5660-510-5103	Expenses / Workers Comp Ins	1,517.55	1,980.00	1,784.27	-	1,784.27	10,000.00	8,020.00	505%	
Subtotal: Benefits Expenses		111,554.38	138,160.00	130,057.00	-	130,057.00	176,500.00	38,340.00	128%	
Subtotal: Payroll and Benefits Expenses		405,872.75	514,360.00	615,909.53	-	615,909.53	485,020.00	(29,340.00)	94%	
	Group training for District employees (Safety Compliance) for Field Staff		6,000.00	4,420.00			6,000.00			Group training for District employees (Safety Compliance) for Field Staff
	Group Training (Safety Compliance) Office Staff		2,700.00	2,000.00			2,700.00			Group Training (Safety Compliance) Office Staff
	Training materials and expenses for Human Resources and Supervisors (LCW, etc)		3,780.00	3,410.00			1,980.00			Training materials and expenses for Human Resources and Supervisors (LCW, etc) Reduced \$1800
	Conference Registrations		2,500.00				-			Conference Registrations Reduced due to Pandemic
	CalPERs Education Forum		900.00				900.00			CalPERs Education Forum. Reduced due to Pandemic
	Educational Assistance Loan Program, various training - Admin		20,000.00	6,124.76			10,000.00			Educational Assistance Loan Program, various training - Admin. Reduced due to past years utilization
	Emergency Planning Training		2,000.00				2,000.00			Emergency Planning Training
	Neogov Conference		3,000.00	2,250.00			3,000.00			Neogov Conference
	SHRM Conference		2,500.00				-			SHRM Conference. Reduced due to Pandemic
	IEEAC Trainings		600.00				600.00			IEEAC Trainings
	Harassment Training		3,500.00				3,500.00			Harassment Training
	JPIA Training Conference		800.00				-			JPIA Training Conference. Reduced due to Pandemic
	Miscellaneous Trainings		1,500.00	506.82			500.00			Miscellaneous Trainings (Fred Pryor). Reduced due to prior year utilization
	LCW Conference (Law Updates 2020)		550.00				550.00			LCW Conference (Law Updates 2020) Webinars
	CPR Training. Required every three years. Added in this years budget.		6,000.00	3,960.00						Need it in Oct 2021
100-5660-515-5200	Expenses / Training	33,193.13	56,330.00	22,671.58	-	22,671.58	31,730.00	(24,600.00)	56%	
	Administrative Assistant Conference		1,500.00				-			Administrative Assistant Conference. Reduced due to Pandemic
	Society of Human Resources Annual Conference		2,500.00				-			Society of Human Resources Annual Conference. Reduced due to Pandemic

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification	
				YTD Actual	Encumbrances	FY 2019-20 YTD Total					
Attendance of HR Analyst at OES training -Emergency repsonse plan outdated			2,300.00							Attendance of HR Analyst at OES training -Emergency response plan outdated. Outsourced	
Travel and accomodations for PERS education forum			3,000.00							Travel and accomodations for PERS education forum	
Training and Conference for recruitment system			3,900.00	1,044.56						Training and Conference for recruitment system	
JPIA Training Conference, Travel, and Accomodations			1,700.00							JPIA Training Conference, Travel, and Accomodations Reduced due to Pandemic	
Miscellaneous trainings			2,250.00	35.00			1,500.00			Miscellaneous trainings	
LCW Conference			1,600.00				-			LCW Conference Reduced due to Pandemic	
100-5660-515-5202	Miscellaneous / Trans/Meals/Lodging		13,452.58	18,750.00	1,079.56	-	1,079.56	1,500.00	(17,250.00)	8%	
Quarterly celebration for milestones with safety (Gift cards)			20,000.00	11,834.77			20,000.00			Quarterly celebration for milestones with safety (Gift cards)	
Safety Luncheons			5,600.00	1,925.58			7,000.00			Safety Luncheons	
Recognition Program			3,200.00	3,452.31			3,200.00			Recognition Program	
Milestone Safety Celebration (gifts)			4,000.00	665.02			4,000.00			Milestone Safety Celebration (gifts)	
Fireproof Cabinets			10,000.00	4,769.29	4,769.29						
Covid-19 safety supplies					1,455.71						
100-5660-530-5406	Operating Supplies / Safety Recognition Supply		34,411.13	42,800.00	22,646.97	6,225.00	28,871.97	34,200.00	(8,600.00)	80%	
Safety Related Items - Fire Extinguishers, etc			3,000.00	1,880.88			10,000.00			Safety Related Items - Fire Extinguishers, etc. Reduced \$15k	
Safety Committee Gift Cards			1,000.00	79.69			1,000.00			Safety Committee Gift Cards	
Safety Committee Photos			250.00				250.00			Safety Committee Photos	
Safety Committee Shirt			400.00	153.01			400.00			Safety Committee Shirt	
Covid-19 safety supplies					5,250.00		2,800.00			Confined Space Entry/Trench Safety Training - Field staff	
							2,750.00			Rigging Training - Field staff	
							3,500.00			NCCO Crane Training - Field staff	
							3,000.00			Traffic Safety/Flagger Training - Field staff	
100-5660-530-5405	Operating Supplies / Safety		2,699.98	4,650.00	2,113.58	5,250.00	7,363.58	23,700.00	19,050.00	510%	
Supplies and promotional Items			600.00		471.50		600.00			Supplies and promotional Items	
Jackets (Field)							5,500.00			Jackets (Field)	
Jackets (Office)							1,500.00			Jackets (Office)	
Shirts(Office)			1,880.00	351.07	481.40		2,000.00			Shirts(Office)	
Lanyards and supplies for access cards			1,200.00		1,000.00		600.00			Lanyards and supplies for access cards	
100-5660-530-5403	Operating Supplies / Miscellaneous		6,455.94	3,680.00	351.07	1,952.90	2,303.97	10,200.00	6,520.00	277%	
Samba Holdings - HR Services,(Pull Notice)			1,200.00	1,050.00			1,400.00			Samba Holdings - HR Services,(Pull Notice)	
EVWD Safety Membership			400.00				400.00			EVWD Safety Membership	
IEPMA			450.00				450.00			IEPMA	
WRIPMA			200.00				200.00			WRIPMA	
Other subscriptions -FMLA, EEO, etc.			2,000.00	656.00			2,000.00			Other subscriptions -FMLA, EEO, etc.	
hope newsletter			1,000.00				500.00			hope newsletter	
Cal-Osha Reporter			395.00				395.00			Cal-Osha Reporter	
Cal-Chamber			729.00	1,062.62			729.00			Cal-Chamber	
LCW Membership (\$5,000 annually and \$5,000 cost over 3			10,000.00	4,775.00			5,000.00			LCW Membership	
Wienhoff Drug Testing - Random testing for Class A Drivers			500.00	675.00			500.00			Wienhoff Drug Testing - Random testing for Class A Drivers	
Service Skills Program renewal. Nancy Friedman.			7,990.00								
100-5660-515-5201	Miscellaneous / Dues & Subscriptions		7,282.60	24,864.00	8,218.62	-	8,218.62	11,574.00	(13,290.00)	47%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Recruiting advertising in newspapers, professional magazines, online			4,250.00				3,000.00			Recruiting advertising in newspapers, professional magazines, online
US Healthworks - Required Doctor and clinic Expenses for Class A physicals, plus WC cases, other physicals			625.00	207.00			625.00			US Healthworks - Required Doctor and clinic Expenses for Class A physicals, plus WC cases, other physicals
Employee Relations (Backgrounds)			2,250.00	2,757.50			2,500.00			Employee Relations (Backgrounds)
Pre-Employment Physicals (Occupational Health)			6,375.00	6,516.50			5,000.00			Pre-Employment Physicals (US Healthworks)
Onboarding Shirts/Jackets			1,500.00	599.84			1,500.00			Onboarding Shirts/Jackets
Interview Panel Expenses			750.00				750.00			Interview Panel Expenses
100-5660-536-5474	Miscellaneous / Recruitment	14,907.19	15,750.00	10,080.84	-	10,080.84	13,375.00	(2,375.00)	85%	
Employee Wellness			10,000.00				10,000.00			Employee Wellness
Employee Wellness Seminars			2,000.00				2,000.00			Employee Wellness Seminars
Wellness weight loss challenges - luncheon and prizes			2,000.00	559.50	59.80		2,000.00			Wellness weight loss challenges - luncheon and prizes
Open Enrollment Health Fair			2,000.00				2,000.00			Open Enrollment Health Fair
100-5660-510-5453	Miscellaneous / Employee Wellness Program	2,362.21	16,000.00	559.50	59.80	619.30	16,000.00	-	100%	
Consultant HR Policies and Procedures manual review/update/anticipated Union			15,000.00				10,000.00			Consultant HR Policies and Procedures manual review/update/anticipated Union
Emergency Response Plan Update and Disaster Plan			105,000.00	31,940.00	15,060.00		-			
investigative services - Employment check				3,540.00	21,460.00		60,000.00			EPA new law assesment per GM Budget Workshop June 6, 2020
Munitemps - HR Director				87,875.00	10,062.50		79,680.00			Interim HR/Risk Mgr thru Dec. 2020
investigative services - Liebert Cassidy Whitmore				488.00	25,000.00		50,000.00			1000 Hr Program
investigative services - Norma a Traub & Assoc				3,653.00	21,347.00					
100-5660-525-5340	Professional Services / Other Consultants	3,030.00	120,000.00	127,496.00	92,929.50	220,425.50	199,680.00	79,680.00	166%	
	Subtotal: Non Payroll and Benefits Expenses	117,794.76	302,824.00	195,217.72	106,417.20	301,634.92	341,959.00	39,135.00	113%	
	Total Expenses: Human Resources/Risk Management - 5660	523,667.51	817,184.00	811,127.25	106,417.20	917,544.45	826,979.00	9,795.00	101%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Purchasing - 5680											
100-5680-500-5001	Salaries & Wages / Full Time		231,898.74	247,040.00	212,658.03	-	212,658.03	428,600.00	181,560.00	173%	Includes 2 transferred schedulers from AM to Purchasing
100-5680-500-5003	Salaries & Wages / Overtime		6,687.08	15,500.00	14,496.30	-	14,496.30		(15,500.00)	0%	
100-5680-500-5021	Salaries & Wages / Class A Drivers License		488.59	650.00	573.91	-	573.91	-	(650.00)	0%	
100-5680-500-5020	Salaries & Wages / Bilingual Compensation		462.50	650.00	575.00	-	575.00	700.00	50.00	108%	
Subtotal: Payroll Expenses			239,536.91	263,840.00	228,303.24	-	228,303.24	429,300.00	165,460.00	163%	
100-5680-510-5101	Benefits / FICA		14,511.78	17,580.00	14,382.02	-	14,382.02	26,800.00	9,220.00	152%	
100-5680-510-5102	Benefits / Medicare		3,393.96	4,110.00	3,363.59	-	3,363.59	6,300.00	2,190.00	153%	
100-5680-510-5123	Benefits / Disability Insurance		1,215.64	1,820.00	458.26	-	458.26	2,600.00	780.00	143%	
100-5680-510-5125	Benefits / Life Insurance		954.87	1,350.00	1,530.52	-	1,530.52	1,700.00	350.00	126%	
100-5680-510-5121	Benefits / Dental		4,391.04	6,460.00	3,769.15	-	3,769.15	6,300.00	(160.00)	98%	
100-5680-510-5120	Benefits / Hosp / Med Insurance		63,306.59	97,720.00	59,652.11	-	59,652.11	105,700.00	7,980.00	108%	
100-5680-510-5122	Benefits / Vision Care Insurance		636.77	870.00	636.77	-	636.77	1,100.00	230.00	126%	
100-5680-510-5124	Benefits / EAP		82.25	120.00	89.59	-	89.59	200.00	80.00	167%	
100-5680-510-5100	Benefits / Deferred Comp-ER Match		4,858.62	7,800.00	3,755.43	-	3,755.43	9,800.00	2,000.00	126%	
100-5680-510-5105	Expenses / PERS-Pension Classic		9,062.28	7,350.00	-	-	-	17,600.00	10,250.00	239%	
100-5680-510-5106	PERS-Pension / Employer PEPRA-2nd Tier		8,211.43	14,240.00	14,869.92	-	14,869.92	20,400.00	6,160.00	143%	
100-5680-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		6,742.05	5,030.00	-	-	-	11,100.00	6,070.00	221%	
100-5680-510-5103	Expenses / Workers Comp Ins		1,099.50	1,600.00	1,161.16	-	1,161.16	2,400.00	800.00	150%	
Subtotal: Benefits Expenses			118,466.78	166,050.00	103,668.52	-	103,668.52	212,000.00	45,950.00	128%	
Subtotal: Payroll and Benefits Expenses			358,003.69	429,890.00	331,971.76	-	331,971.76	641,300.00	211,410.00	149%	
	Excel classes help with projects, tables and graphs needed for Purchasing			500.00	581.37	80.00		1,600.00			Training for 4 Department Staff in the areas of Purchasing, Public Works, Contract Administration, Excel, Ethics, Certification
	Ethics Training on transparency, fairness, competitive bidding			500.00		524.51					
	4 classes per person for 18-19 Year for training, workshops,			600.00	310.00	219.00					
100-5680-515-5200	Expenses / Training		1,468.00	2,600.00	891.37	823.51	1,714.88	1,600.00	(1,000.00)	62%	
	Uniforms for 3 Employees			1,500.00	632.34	24.67		2,400.00			Uniforms and Boots Expenses for 2 Purchasing Department Staff
	Boots for 3 Employees			600.00	400.00						
100-5680-536-5475	Operating Supplies / Uniforms		656.45	2,100.00	1,032.34	24.67	1,057.01	2,400.00	300.00	114%	
	CAPPO Conference 2020 in San Diego for 2 Purchasing Employees for seminars, workshops, training and networking with CA Public Agencies			800.00				-			Conference and Travel Expenses for 2 Department Staff for 2021 CAPPO Conference in Monterey, CA for seminars, workshops, training and networking with other CA Public Agencies.
	Travel expenses for two employees to send. Tri-state and Maximo			2,250.00	708.31	56.68		650.00			Contingency
100-5680-515-5202	Miscellaneous / Trans/Meals/Lodging		3,574.93	3,050.00	708.31	56.68	764.99	650.00	(2,400.00)	21%	
	Miscellaneous Department Contingency Expnses			2,000.00		60.00		2,000.00			Miscellaneous Department Contingency Expenses
100-5680-530-5403	Operating Supplies / Miscellaneous		-	2,000.00	-	60.00	60.00	2,000.00	-	100%	
	\$520 for CAPPO, \$100 for ICWA, \$1130 for AWWA Memberships for Department			1,750.00		760.00		1,750.00			Memberships and Subscriptions for 4 Department Staff for CAPPO, ICWA, AWWA
100-5680-515-5201	Miscellaneous / Dues & Subscriptions		717.00	750.00	-	760.00	760.00	1,750.00	1,000.00	233%	
Subtotal: Non Payroll and Benefits Expenses			6,416.38	10,500.00	2,632.02	1,724.86	4,356.88	8,400.00	(2,100.00)	80%	
Total Expenses: Purchasing - 5680			364,420.07	440,390.00	334,603.78	1,724.86	336,328.64	649,700.00	209,310.00	148%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Public Affairs - 5710											
100-5710-500-5001	Salaries & Wages / Full Time		542,091.14	479,140.00	869,234.77	-	869,234.77	276,900.00	(202,240.00)	58%	
100-5710-500-5003	Salaries & Wages / Overtime		15,629.75	14,000.00	16,877.20	-	16,877.20	14,000.00	-	100%	
100-5710-500-5020	Salaries & Wages / Bilingual Compensation		580.69	650.00	231.81	-	231.81	700.00	50.00	108%	
100-5710-510-5104	Salaries & Wages / Vehicle Allowance		-	7,200.00	4,200.00	-	4,200.00	-	(7,200.00)	0%	
Subtotal: Payroll Expenses			558,301.58	500,990.00	890,543.78	-	890,543.78	291,600.00	(209,390.00)	58%	
100-5710-510-5101	Benefits / FICA		32,440.45	24,810.00	35,477.63	-	35,477.63	16,600.00	(8,210.00)	67%	
100-5710-510-5102	Benefits / Medicare		7,682.41	6,840.00	12,977.54	-	12,977.54	4,000.00	(2,840.00)	58%	
100-5710-510-5123	Benefits / Disability Insurance		1,522.30	2,060.00	793.52	-	793.52	1,500.00	(560.00)	73%	
100-5710-510-5125	Benefits / Life Insurance		1,232.40	1,390.00	2,577.55	-	2,577.55	1,000.00	(390.00)	72%	
100-5710-510-5121	Benefits / Dental		3,559.98	4,220.00	4,348.32	-	4,348.32	4,000.00	(220.00)	95%	
100-5710-510-5120	Benefits / Hosp / Med Insurance		72,956.17	78,290.00	90,060.38	-	90,060.38	72,000.00	(6,290.00)	92%	
100-5710-510-5122	Benefits / Vision Care Insurance		860.50	870.00	1,015.39	-	1,015.39	700.00	(170.00)	80%	
100-5710-510-5124	Benefits / EAP		112.80	120.00	142.39	-	142.39	100.00	(20.00)	83%	
100-5710-510-5100	Benefits / Deferred Comp-ER Match		12,669.17	12,800.00	1,426.45	-	1,426.45	5,900.00	(6,900.00)	46%	
100-5710-510-5105	Expenses / PERS-Pension Classic		18,156.43	19,900.00	7,166.12	-	7,166.12	-	(19,900.00)	0%	
100-5710-510-5106	PERS-Pension / Employer PEPRA-2nd Tier		18,746.79	18,430.00	30,735.05	-	30,735.05	20,900.00	2,470.00	113%	
100-5710-510-5107	PERS-Pension / Classic-Epmc Neg. Benefit		13,502.85	13,630.00	4,907.76	-	4,907.76	-	(13,630.00)	0%	
100-5710-510-5103	Expenses / Workers Comp Ins		2,584.19	2,770.00	3,191.33	-	3,191.33	4,900.00	2,130.00	177%	
100-5710-510-5109	Expense / PERS - Pension Expense - GASB 68		8,167.02	-	-	-	-	-	-	0%	
Subtotal: Benefits Expenses			194,193.46	186,130.00	194,819.43	-	194,819.43	131,600.00	(54,530.00)	71%	
Subtotal: Payroll and Benefits Expenses			752,495.04	687,120.00	1,085,363.21	-	1,085,363.21	423,200.00	(263,920.00)	62%	
	Essential Communications for Every District			160.00				4,000.00			PIO Training
	Personalized Professional Media Training			600.00				600.00			Personalized Professional Media Training
	Online Compliance and Transparency Made Easy			1,196.00				1,196.00			Online Compliance and Transparency Made Easy
	Social Media Marketing Workshop			1,196.00				1,196.00			Social Media Marketing Workshop
	Intro Water Treatment			3,160.00				3,160.00			Intro Water Treatment
	Intro Water Distribution			2,600.00				2,600.00			Intro Water Distribution
	Water Use Efficiency			1,500.00				1,500.00			Water Use Efficiency/Conservation
	Water Quality Workshop			780.00				780.00			Water Quality Workshop
	Misc. Other Trainings			2,000.00	255.00	577.96		2,000.00			Misc. Other Trainings
100-5710-515-5200	Expenses / Training		6,678.26	13,192.00	255.00	577.96	832.96	8,516.00	(4,676.00)	65%	
	WVWD Logo Apparel - 10 shirts in a year per staff.			1,700.00	305.88			1,700.00			WVWD Logo Apparel - 10 shirts in a year per staff.
	Safety Gear - The employees are required to go into the field and require safety boots.			800.00	394.71			600.00			Safety Gear - The employees are required to go into the field and require safety boots.
	Midyear Adjustment. Purchase iPhones for P.R./Repl. Stolen equip.			6,000.00	4,906.36			(1,300.00)			Budget Workshop June 6, 2020
100-5710-536-5475	Operating Supplies / Uniforms		18,203.44	8,500.00	5,606.95	-	5,606.95	1,000.00	(7,500.00)	12%	
	Misc. Postage for various mailers (event invitations, state quality report, important information, etc.)			15,000.00	9,341.25			12,000.00			Misc. Postage for various mailers (event invitations, state quality report, important information, etc.)
	Quarterly Newsletter distributed by mail and electronically to service and billing addresses			12,000.00				15,000.00			Monthly Newsletter distributed by mail and electronically to service and billing addresses
	Midyear Adjustment. Trans. To fund Web-site & P.R. Consultant			(13,000.00)							

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
100-5710-536-5471	Postage & Shipping	8,514.31	14,000.00	9,341.25	-	9,341.25	12,000.00	(2,000.00)	86%	
	Customer Information Kit, Fact Sheets, Brochures, Flyers and other print materials		10,000.00	1,702.48						Customer Information Kit, Fact Sheets, Brochures, Flyers, newsletters, bill inserts, state required reports, annual calendars and other print materials
	Annual Poster/Calendar Contest. Printing and contest awards.		4,000.00	3,425.00	4,252.89		5,000.00			Annual Poster/Calendar Contest. Printing and contest awards.
	Quarterly Newsletter distributed by mail and electronically to service and billing addresses		10,000.00		699.00		15,000.00			Monthly Newsletter distributed by mail and electronically to service and billing addresses
	4 Bill Inserts @ approximately \$1200 each		4,600.00	1,716.45			15,000.00			4 Bill Inserts @ approximately \$1200 each
	Printing costs for annual survey in bills		2,500.00				10,000.00			misc. printing of district materials
	Midyear Adjustment. Trans. To fund Web-site & P.R. Consultant		(15,000.00)							
100-5710-536-5411	Miscellaneous / Printing	82,329.93	16,100.00	6,843.93	4,951.89	11,795.82	45,000.00	28,900.00	280%	
	ACWA FALL CONFERENCE		-							Public Information Officer and Government Social Media conferences (due to COVID-19, it is anticipated conferences will be conducted online)
	ACWA SPRING CONFERENCE		-							
	ASBCSD Monthly Meeting		1,120.00	231.00						
	ACWA Legislative Symposium		-							
	CSDA Legislative Days		-							
	ACWA DC		-							
	CSDA Annual Conference		-							
	CSDA Legislative Committee Meetings		-							
	Sacramento Travel. Removed due to budget.		-							
	DC Travel		-							
	League of California Cities Conference		-							
	Government Social Media Conference. This conference is estimated on the last FY costs.		3,500.00				3,000.00			Government Social Media Conference
	Other Local meetings/conferences			3,406.36			3,000.00			Public Information Officer Conference
100-5710-515-5202	Miscellaneous / Trans/Meals/Lodging	31,673.10	4,620.00	3,603.36	-	3,603.36	1,500.00	(3,120.00)	32%	
	Email Communications		2,000.00		1,053.00					email distribution, stock image, digital subscription services and local organization memberships
	Website Hosting Services						10,600.00			Website Hosting Services
	Canva For Work Subscription		120.00				120.00			Canva For Work Subscription
	Constant Contact						2,200.00			Constant Contact
	Meltwater - digital media & publication alert						4,000.00			Meltwater - digital media & publication alert - Alerts for everytime WWVD is mentioned publicly we are notified
	Storyblocks Stock Video						1,000.00			Storyblocks Stock Video
	Images		200.00		349.00					Images
	Various Publications		1,000.00				1,000.00			Various Publications
	Colton Chamber of Commerce Membership		300.00				300.00			Colton Chamber of Commerce Membership
	Rialto Chamber of Commerce Membership		600.00	300.00			600.00			Rialto Chamber of Commerce Membership
	Fontana Chamber of Commerce Membership		600.00				600.00			Fontana Chamber of Commerce Membership
100-5710-515-5201	Miscellaneous / Dues & Subscriptions	1,533.86	4,820.00	300.00	1,402.00	1,702.00	15,920.00	11,100.00	330%	
	Contract covers 25 K-12 programs, 8 adult programs, and 3		5,000.00				150,000.00			Federal Lobbyist - 10% reduction

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
Federal/State Lobbyist - David Turch,			150,000.00	75,000.00	25,000.00		90,000.00			State Lobbyist -10% reduction
Community Town Hall Meetings throughout (reduced to			25,000.00				150,000.00			Communications Consultant - 10% Rduction
Conservation Materials/Kits			35,000.00		10,000.00		25,000.00			On-call graphic design
Increase engagement with WVWD social media accounts.			50,000.00	5,000.00	484.44		10,000.00			Landscape Education/Water use efficiency and landscape program
Video Production and Drone Consultant for Outreach and Educational purposes. Need to be FAA licensed to operate			-				(10,000.00)			Combine with Landscape and reduce by 10K
Disaster planning - Removed and placed in the HR budget			-				35,000.00			Website Redesign Budget Workshop June 6, 2020
Mobile App			11,500.00	4,000.00						Mobile App
Los Angeles county public safety				57,900.00						
Dakota communications				8,573.75						
Communications Consultant - Chamberlayne				48,000.00	150,000.00					
100-5710-525-5340 Professional Services / Other Consultants		294,791.17	276,500.00	198,473.75	185,484.44	383,958.19	450,000.00	173,500.00	163%	
Solar Challenge Sponsorship - Rialto High School			6,000.00	3,500.00			10,000.00			Solar Challenge Annual Program Budget Workshop June 6, 2020
Community Event Sponsorships			32,500.00	1,349.00			15,000.00			Community Event Sponsorships Reduced from \$32,500. Reduce to 15K
Midyear Adjustment. Limited due to COVID-19 Trans to Web-site			(25,000.00)							
100-5710-537-5506 Sponsorships		29,373.45	13,500.00	4,849.00	-	4,849.00	20,000.00	6,500.00	148%	
Contract covers 25 K-12 programs, 8 adult programs, and 3			-							
Water Education Workshops			10,000.00				22,500.00			Water Education Workshops
Community Town Hall Meetings throughout (reduced to \$5K)			5,000.00				7,500.00			Budget Workshop June 6, 2020. Reduce to 7.5K
Conservation Materials/Kits			12,500.00				12,500.00			Conservation Materials/Kits
Increase engagement with WVWD social media accounts. The District will be utilizing more Facebook and Instagram advertisement to inrease engagement and water use efficiency.			3,600.00				5,000.00			Increase engagement with WVWD social media accounts. The District will be utilizing more Facebook and Instagram advertisement to inrease engagement and water use efficiency.
Misc. event supplies, water bottles			6,000.00	3,883.07	1,387.04		2,500.00			Misc. event supplies, water bottles
Midyear Adjustment. Limited due to COVID-19 Trans to Web-site			(25,000.00)							
100-5710-537-5502 Outreach Programs		151,238.83	12,100.00	3,883.07	1,387.04	5,270.11	50,000.00	37,900.00	413%	
Subtotal: Non Payroll and Benefits Expenses		624,336.35	363,332.00	233,156.31	193,803.33	426,959.64	603,936.00	240,604.00	166%	
Total Expenses: Public Affairs - 5710		1,376,831.39	1,050,452.00	1,318,519.52	193,803.33	1,512,322.85	1,027,136.00	(23,316.00)	98%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	YTD Total				
Grants & Rebates - 5720										
	Grant Writing (Federal & State)		60,000.00							
	Grant Program Oversight/Outreach		25,000.00							
	MidYear Adjustment. Do not anticipate using COVID-19		(60,000.00)							
100-5720-525-5340	Professional Services / Other Consultants	41,174.70	25,000.00	-	-	-	-	(25,000.00)	0%	
	High-Efficiency Toilets		2,000.00	900.00			41,000.00			All conservation rebates
	High-Efficiency Washing Machines		2,000.00	1,000.00						
	Weather-Based Smart Irrigation Controllers		1,500.00	499.50						
	Direct WBIC Installation		5,000.00							
	High-Efficiency Sprinkler Nozzles		500.00	36.00						
	Turf Replacement (Residential, Commerical, Industrial, Institutional)		50,000.00	7,021.13						
	Turf Replacement (San Bernardino County Project)									
	MidYear Adjustment. Do not anticipate using		(20,000.00)							
100-5720-537-5503	Programs / Rebate	100,513.50	41,000.00	9,456.63	-	9,456.63	41,000.00	-	100%	
	Subtotal: Non Payroll and Benefits Expenses	141,688.20	66,000.00	9,456.63	-	9,456.63	41,000.00	(25,000.00)	62%	
	Total Expenses: Grants & Rebates - 5720	141,688.20	66,000.00	9,456.63	-	9,456.63	41,000.00	(25,000.00)	62%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	YTD Total				
Water Resources Management - 5730										
100-5730-500-5001	Salaries & Wages / Full Time	-	94,920.00	19,177.46	-	19,177.46	-	(94,920.00)	0%	
	Subtotal: Payroll Expenses	-	94,920.00	19,177.46	-	19,177.46	-	(94,920.00)	0%	
100-5730-510-5101	Benefits / FICA	-	6,010.00	1,190.08	-	1,190.08	-	(6,010.00)	0%	
100-5730-510-5102	Benefits / Medicare	-	1,410.00	278.33	-	278.33	-	(1,410.00)	0%	
100-5730-510-5123	Benefits / Disability Insurance	-	250.00	81.42	-	81.42	-	(250.00)	0%	
100-5730-510-5125	Benefits / Life Insurance	-	220.00	54.90	-	54.90	-	(220.00)	0%	
100-5730-510-5121	Benefits / Dental	-	890.00	139.98	-	139.98	-	(890.00)	0%	
100-5730-510-5120	Benefits / Hosp / Med Insurance	-	20,810.00	3,245.34	-	3,245.34	-	(20,810.00)	0%	
100-5730-510-5122	Benefits / Vision Care Insurance	-	220.00	34.42	-	34.42	-	(220.00)	0%	
100-5730-510-5124	Benefits / EAP	-	30.00	5.14	-	5.14	-	(30.00)	0%	
100-5730-510-5100	Benefits / Deferred Comp-ER Match	-	1,950.00	-	-	-	-	(1,950.00)	0%	
100-5730-510-5106	PERS-Pension / Employer PEPRA-2nd Tier	-	6,630.00	1,339.54	-	1,339.54	-	(6,630.00)	0%	
100-5730-510-5103	Expenses / Workers Comp Ins	-	620.00	99.73	-	99.73	-	(620.00)	0%	
	Subtotal: Benefits Expenses	-	39,040.00	6,468.88	-	6,468.88	-	(39,040.00)	0%	
	Subtotal: Payroll and Benefits Expenses	-	133,960.00	25,646.34	-	25,646.34	-	(133,960.00)	0%	
	Conferences (WR/WUE)		2,000.00							
	Notary License		100.00							
100-5730-515-5202	Miscellaneous / Trans/Meals/Lodging	-	2,100.00	-	-	-	-	(2,100.00)	0%	
	Rob Katherman Consultant		100,000.00	17,000.00	33,000.00					
	Engineering/Water Resources Consultant: Hydrologic analysis, Project design consultation. Grant Writer: Grant writing - assisting the District with obtaining funding for SSWIIFT basin, Roemer expansion and possibly other projects outlined in Water Supply Reliability 2025 plan.		100,000.00							
	Neil Wayne Clifton			25,000.00	12,600.00					
	Dakota Communications			7,411.25	9,015.00					
	Carollo Engineers			38,469.25	1,001.75					
	MHM & Associates			23,970.00	1,030.00					
	Mark Wiley			2,500.00						
100-5730-525-5340	Professional Services / Other Consultants	-	200,000.00	114,350.50	56,646.75	170,997.25	-	(200,000.00)	0%	
	Flume Giveaway		4,000.00							
100-5730-537-5505	Programs / Water Supply Reliability 2025 Program	-	4,000.00	-	-	-	-	(4,000.00)	0%	
	Subtotal: Non Payroll and Benefits Expenses	-	206,100.00	114,350.50	56,646.75	170,997.25	-	(206,100.00)	0%	
	Total Expenses: Water Resources Management - 5730	-	340,060.00	139,996.84	56,646.75	196,643.59	-	(340,060.00)	0%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	FY 2019-20 YTD Total				
HydroSTEM - 5740										
	Midyear Adjustment. Cover unbudgeted activity		2,000.00	2,030.79						
100-5740-537-5502	Programs / Outreach Programs	-	2,000.00	2,030.79	-	2,030.79	-	(2,000.00)	0%	
	5th Grade Water Education Day - District Fair		10,000.00							
	Senior High Scholarships - Four Year College		25,000.00							
	Senior High Scholarships - Two Year College		12,500.00							
	Wyland Foundation - Mobile Trailer		5,100.00							
	Science Fair Scholarship Awards - 1st thru 3rd place for Middle and HS for Each District		5,000.00	1,500.00						
	Career Cruizing 8th Grade Fair Promoting HydroScience - Hnadouts / Booth Set Up		3,000.00							
	Water Bottles for Green Ribbon Schools		3,000.00							
	Water Art Awards		900.00							
	Printing for Water Test Kits		5,000.00							
	Supplies for Water Test Kits - 6 Kits per School / District (4)		5,000.00							
	Bus - Transportation Costs for School Field Trips - Roemer/FBR Plants/ 5Grade Education Day/ Earth Day /Mayor Earth to Table/		15,000.00							
	Teacher Academy 1 Week of Teach the Teacher		5,000.00							
	Student STEM PULL Academy - Science Camp 1 Week		5,000.00							
	CSTA Membership (Annual)		150.00							
	Midyear Adjustment. limited due to COVID-19		(22,000.00)				-			
100-5740-537-5506	Programs / Sponsorships	1,650.15	77,650.00	1,500.00	-	1,500.00	-	(77,650.00)	0%	
	Subtotal: Non Payroll and Benefits Expenses	1,650.15	79,650.00	3,530.79	-	3,530.79	-	(79,650.00)	0%	
	Total Expenses: HydroSTEM - 5740	1,650.15	79,650.00	3,530.79	-	3,530.79	-	(79,650.00)	0%	
Total Operating Expenses		23,247,254.68	25,969,537.00	21,640,099.41	1,479,303.96	23,119,403.37	25,417,080.32	(552,456.68)	98%	
Operating Surplus(Deficit) Before Depreciation/Amortization		5,109,508.15	1,790,687.23	2,983,449.92	(1,479,303.96)	1,504,145.96	(418,239.14)	(2,208,926.37)	-23%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts		Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
					YTD Actual	Encumbrances	YTD Total				
Non-Operating Revenues											
Property Taxes											
100-4030-420-4201	Taxes & Assessments / County Of San Bernardino		56,018.39	-	-	-	-	-	0%		
100-4030-420-4215	Redevelopment Passthrough (RPPTF)		748,643.80	454,000.00	798,021.22	-	798,021.22	408,600.00	(45,400.00)	90%	
100-4030-420-4214	Prop Taxes-Redevelopment Deferred Pymt Oblig.		-	20,000.00	-	-	-	18,000.00	(2,000.00)	90%	
100-4030-420-4202	Homeowners Exemption		12,889.38	9,000.00	6,446.03	-	6,446.03	8,100.00	(900.00)	90%	
100-4030-420-4208	Supplemental Secured		1,384,087.95	1,400,000.00	1,323,237.91	-	1,323,237.91	1,260,000.00	(140,000.00)	90%	
100-4030-420-4209	Supplemental Unsecured		53,107.70	50,000.00	54,137.18	-	54,137.18	45,000.00	(5,000.00)	90%	
100-4030-420-4206	Property Tax Secured		24.14	-	16.52	-	16.52	-	-	0%	
100-4030-420-4207	Property Tax Unsecured		5.12	-	0.46	-	0.46	-	-	0%	
100-4030-420-4204	Mobile Home Interest		14,225.14	17,000.00	14,356.30	-	14,356.30	15,300.00	(1,700.00)	90%	
100-4030-420-4210	Utility Secured		34,975.72	20,000.00	143,598.25	-	143,598.25	18,000.00	(2,000.00)	90%	
100-4030-420-4211	Penalty		1,174.00	-	11.78	-	11.78	-	-	0%	
	Subtotal: Property Taxes		2,305,151.34	1,970,000.00	2,339,825.65	-	2,339,825.65	1,773,000.00	(197,000.00)	90%	
Grants and Reimbursements											
100-4060-425-4250	Grant Revenue / Grant		509,793.50	-	8,327.27	-	8,327.27	-	-	0%	
100-4060-425-4251	Expense Reimbursements		194,154.59	-	76,535.06	-	76,535.06	-	-	0%	
	Subtotal: Grants and Reimbursements		703,948.09	-	84,862.33	-	84,862.33	-	-	0%	
Interest and Investment Earnings											
100-4040-426-4300	Interest Income On Investments		1,174,402.44	375,000.00	330,332.91	-	330,332.91	337,500.00	(37,500.00)	90%	
100-4040-426-4301	Revenue / Unrealized Gain On Invest		619,861.88	-	30,344.92	-	30,344.92	-	-	0%	
100-4040-426-4303	Crestmore Heights / Interest		1,257.42	-	-	-	-	-	-	0%	
	Subtotal: Interest and Investment Earnings		1,795,521.74	375,000.00	360,677.83	-	360,677.83	337,500.00	(37,500.00)	90%	
Rental Income - Cellular Anntenas											
100-4050-427-4350	Rental & Leasing of Property		33,859.92	30,000.00	30,080.70	-	30,080.70	30,000.00	-	100%	
	Subtotal: Rental Income - Cellular Anntenas		33,859.92	30,000.00	30,080.70	-	30,080.70	30,000.00	-	100%	
Other Non-Operating Revenues											
100-4080-435-4453	Other Income / Settlement		3,000,000.00	-	-	-	-	-	-	0%	
100-4080-435-4452	Recycling Materials Sold		13,463.63	9,800.00	9,500.69	-	9,500.69	8,820.00	(980.00)	90%	
100-4080-435-4451	Other Income / Employee Wellness Program		2,000.00	2,000.00	1,600.00	-	1,600.00	2,000.00	-	100%	
	Subtotal: Other Non-Operating Revenues		3,015,463.63	11,800.00	11,100.69	-	11,100.69	10,820.00	(980.00)	92%	
Gain On Sale/Disposition Of Capital Assets											
100-4070-430-4400	Gain-Asset Sale/Retirement		-	-	-	-	-	-	-	0%	
	Subtotal: Gain On Sale/Disposition Of Capital Assets		-	-	-	-	-	-	-	0%	
	Total Non-Operating Revenues		7,853,944.72	2,386,800.00	2,826,547.20	-	2,826,547.20	2,151,320.00	(235,480.00)	90%	

West Valley Water District Proposed Operating Budget Fiscal Year 2020-2021

GL Accounts	Project #	FY 2018-19 Actuals	FY 2019-20 Budget	As of 6/2/20			FY 2020-21 Proposed	Amount Change	% Change	Justification
				YTD Actual	Encumbrances	YTD Total				
Non-Operating Expenses										
Loss On Sale/Disposition Of Capital Assets										
Not mapped	Miscellaneous / Loss-Asset Sale / Retrmt	-	-	-	-	-	-	-	0%	
Subtotal: Loss On Sale/Disposition Of Capital Assets		-	-	-	-	-	-	-	0%	
Interest Expense - Long-Term Debt										
100-6200-610-6010	Long Term Debt / Interest	905,126.95	899,350.00	226,390.53	-	226,390.53	903,450.00	4,100.00	100%	
100-6200-610-6009	Long Term Debt / Interest Hydro Station	32,765.01	75,000.00	-	-	-	75,000.00	-	100%	
100-6200-610-4303	Crestmore Heights / Interest	-	-	-	-	-	-	-	0%	
Subtotal: Interest Expense - Long-Term Debt		937,891.96	974,350.00	226,390.53	-	226,390.53	978,450.00	4,100.00	100%	
Amortization Of Deferred Charges										
100-6300-613-6051	Amort-Bond Issue Costs	-	-	-	-	-	-	-	0%	
Subtotal: Amortization Of Deferred Charges		-	-	-	-	-	-	-	0%	
Change in Contingent Liability										
100-6800-614-6080	LITIGATION LOSS / LITIGATION LOSS	-	-	162,000.00	-	162,000.00	-	-	0%	
Subtotal: Change in Contingent Liability		-	-	162,000.00	-	162,000.00	-	-	0%	
Total Non-Operating Expenses		937,891.96	974,350.00	388,390.53	-	388,390.53	978,450.00	4,100.00	100%	

Non-Operating Surplus(Deficit) **6,916,052.76** **1,412,450.00** **2,438,156.67** **-** **2,438,156.67** **1,172,870.00** **(239,580.00)** **83%**

Operating Budget Summary

Grand Total Revenues	36,210,707.55	30,147,024.23	27,450,096.53	-	27,450,096.53	27,150,161.18	(2,996,863.05)	90%
Grand Total Expenses	24,185,146.64	26,943,887.00	22,028,489.94	1,479,303.96	23,507,793.90	26,395,530.32	(548,356.68)	98%
Debt Service (BLF, HydroPlant, Bond Pmt)						1,062,629.00		
Reserve Transfer To/(From)						(307,998.14)	(307,998.14)	0%
Grand Total Net Surplus(Deficit)	12,025,560.91	3,203,137.23	5,421,606.59	(1,479,303.96)	3,942,302.63	-		

Debt Service

Debt Convenience Ratio Calculation:

Debt Service

Net Revenue	12,963,452.87	4,177,487.23		4,330,693.16	1,733,080.86
Series 2016A Bond Debt Service	1,345,743.95	1,307,450.00		1,313,450.00	1,310,250.00

Debt Convenience Ratio (Minimum 1.20)

9.63 **3.20** **3.30** **1.32**

Calculation: Net Revenue ÷ Total Debt Service

**Capital Improvement Plan
Proposed Five Year Funding Schedule (FY 2021-25)**

Project Number	Project Manager	Funding Source	Priority	Project Description	Prior Yr Carryover	FY 2020-21 Proposed Budget	FY 2021-22 Budget Request	FY 2022-23 Budget Request	FY 2023-24 Budget Request	FY 2024-25 Budget Request	Project Total
REPLACEMENT / REHABILITATION OF SYSTEM ASSETS											
WELLS AND PUMPING EQUIPMENT REHABILITATION											
W19002	Rosa	RR	1	Well 41 - Ion Exchange Treatment	38,084						38,084
W19038	Linda	RR	3	Lower Well 36 to meet summer demand Perform CEQA	45,050						45,050
W20015	Joanne	RR	1	Annual R/R - Wells and Pumping Equipment	100,000						100,000
New	Joanne	RR	3	Well 39 Rehab	-					9,335,000	9,335,000
New	Joanne	RR	1	Annual R/R - Wells and Pumping Equipment FY21	-	50,000					50,000
PUMPS, BOOSTERS, & CLA-VAL REHABILITATION & REPLACEMENT											
W20007	Joanne	RR	1	Replace Motor Drives for Booster Pumps (QTY 6)	100,754						100,754
WATER MAIN REPLACEMENT											
W17011	Rosa	RR	1	Water Main Replacements - Casmalia	324,021						324,021
W17012	Rosa	RR	1	Bloomington Alley Way Main Replacement Phase 3, 4 and 5 & Zone 2 24" Transmission Main	325,426		3,072,000	650,000			4,047,426
W17034	Rosa	RR	3	Zone 3 Distribution Pipeline Replacement - 8" in Valley/Pomona	20,729			1,557,000			1,577,729
W19007	Linda	CC	1	Zone 3 - Waterline Oversizing - Cedar Place	84,000						84,000
W19055	Rosa	RR	1	I-10 Cedar Avenue Interchange improvement project	49,631						49,631
SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT											
W20006	Joanne	RR	1	Analyzer(s) and/or Flow Meter(s) - Operations Department	50,000						50,000
W20009	Joanne	RR	1	Purchase Two (2) Interior Mixing/Blending Units to install in Reservoirs 8-1 and 8-2 to maintain water quality	20,000	40,000					60,000
W20010	Joanne	RR	1	Connect Flush-to-Waste Pipe from Well 54 to Storm Drain or Sewage Line in Fontana	100,000						100,000
W20012	Bill	RR	1	Meters and MXU's (QTY 1,700) FY2020	376,491						376,491
New	Joanne	RR	1	Annual R/R - System Valve Replacement FY2021	-	150,000					150,000
New	Bill	RR	1	Annual R/R - Meter Vault Lid Retro Fits (QTY 6) FY2021	-	40,100					40,100
New	Bill	RR	1	Annual R/R - Meters and MXU's (QTY 1,700) FY2021	-	250,000					250,000
New	Joanne	RR	1	Annual R/R - Analyzer(s) and/or Flow Meter(s) FY2021	-	50,000					50,000
FACILITIES AND PLANTS REHABILITATION & REPLACEMENT											
W20025	Joanne	RA	1	FBR Filters Rehab	716,330						716,330
New	Sergio	RR	1	GAC Vessel Media replacement - Roemer		360,000					360,000
SUBTOTAL FOR REPLACEMENT / REHABILITATION OF SYSTEM ASSETS					\$2,350,515	940,100	\$3,072,000	\$2,207,000	\$0	\$9,335,000	\$17,904,615

**Capital Improvement Plan
Proposed Five Year Funding Schedule (FY 2021-25)**

Project Number	Project Manager	Funding Source	Priority	Project Description	Prior Yr Carryover	FY 2020-21 Proposed Budget	FY 2021-22 Budget Request	FY 2022-23 Budget Request	FY 2023-24 Budget Request	FY 2024-25 Budget Request	Project Total
NEW SYSTEM ASSETS											
SOURCE OF SUPPLY											
W19041	Linda	CC	1	OPR WFF - 16 mgd Treatment Plant Expansion	3,098,598		71,747,120				74,845,718
W20001	Linda	CC	1	Property Investigation for Bunker Hill Wells and Pump Station	199,933						199,933
W20003	Rosa	CC	3	Property Investigation for North Riverside Basin Well	-		150,000				150,000
New		CC	2	Construct new well - Well 43	-			3,000,000			3,000,000
New		CC	3	Construct new well - Well 44	-			3,000,000			3,000,000
New		CC	3	Construct new well - Well 45	-				3,000,000		3,000,000
New		CC	3	Construct new well - Well 46	-					3,000,000	3,000,000
PUMPS AND BOOSTER PLANTS											
W15004	Rosa	CC	1	Lord Ranch 4-3 Pump Station	2,849,437						2,849,437
W18021	Rosa	CC	2	Pump Station 7-2 - Design & Construction	89,537		4,091,000				4,180,537
W18022	Rosa	RR	1	Emergency Generators Zone 6	494,007						494,007
New		CC	2	Bunker Hill supply Pump Station	-		7,406,000				7,406,000
PRESSURE REDUCING VALVES											
W19003	Linda	CC	1	Zone 6 PRV - New PRV on Sierra Avenue	104,000						104,000
W19006	Linda	CC	1	Zone 7 PRV - New PRV on Lytle Creek Road	41,102	170,000					211,102
RESERVOIRS											
W15003	Rosa	CC	1	Lord Ranch 1.0 MG Aeration Tank	1,905,000						1,905,000
W19008	Rosa	CC	1	Zone 8 - Reservoir 8-3	60,000	4,000,000					4,060,000
W20002	Rosa	CC	2	Reservoir 7-5 Site Investigation	-		60,000				60,000
New		CC	2	Bunker Hill Aeration Tank	-		90,000	1,815,000			1,905,000
WATER MAINS											
W15008	Rosa	CC	2	Pepper Avenue @ I-10 Freeway Zone 2 - 24" Transmission Main Railway - Design & Construction	18,087		889,000				907,087
W17035	Rosa	CC	1	Zone 2 & 3 Transmission Main - 12", 16" and 20" in Santa Ana Avenue	9,503	1,474,333	1,484,000	3,161,667			6,129,503
W19020	Rosa	CC	3	Zone 2 - Fire Flow Pipeline - Holly Street and Wilson Street - Design	-			60,000			60,000
W20024	Linda	CC	1	Zone #4 30" Transmission Line @ El Rancho Verde	-	2,600,000					2,600,000
New	Rosa	RR	2	Zone 3A - 10" pipeline in Cactus Ave	-		35,000	108,500			143,500
New		CC	3	Zone 7 - 18" Transmission main in Sequoia Ln from Sierra Ave to Citrus Ave	-			90,000	2,373,000		2,463,000
New	Rosa	CC	1	Zone 7 - 18" Transmission main within future ROW from Citrus Ave to Lytle Creek Rd	-	100,000			906,000		1,006,000
New		CC	2	Bunker Hill Wells Field Transmission - Pipeline	-		220,000	5,897,000			6,117,000
FACILITIES AND PLANTS											
W15006	Rosa	CC	2	Lord Ranch facility - Grading and Site Work - Design & Construction	23,845		701,040				724,885
W20005	Joanne	RR	2	New 12-inch Decant Recycle Line Installation - Roemer	-			100,000			100,000
New		RR	2	Property acquisition for Reservoir R3-4	-		523,000				523,000
New		RR	3	Property acquisition for Reservoir R6-6	-			523,000			523,000
New		RR	2	Property acquisition for Bunker Hill Supply - Wells, Pump station, and reservoir	-		1,300,000				1,300,000

**Capital Improvement Plan
Proposed Five Year Funding Schedule (FY 2021-25)**

Project Number	Project Manager	Funding Source	Priority	Project Description	Prior Yr Carryover	FY 2020-21 Proposed Budget	FY 2021-22 Budget Request	FY 2022-23 Budget Request	FY 2023-24 Budget Request	FY 2024-25 Budget Request	Project Total
CAPITAL OUTLAY - FLEET/EQUIPMENT											
W19017	Telat	RR	1	Water System Geographical Information Systems (GIS) Application Upgrades - Phase III	64,450						64,450
W17039	Jon S.	RR	1	Wireless Upgrade Replace 5 Access Points	5,365						5,365
W18035	Jon S.	RR	1	New enterprise system software Tyler Incode 10	85,200						85,200
W19010	Jon S.	RR	2	District Security (includes access control for remote sites)	-		433,929				433,929
W19043	Joanne	RR	1	3 New Work Trucks for Proposed new positions for Operations, \$30,000/each	90,000						90,000
W19048	Albert	RR	1	Phone system - call recording	365						365
W19050	Albert	RR	2	Electrical panel upgrade - server room	-		12,000				12,000
W19051	Albert	RR	3	Vmware test server	-		20,000				20,000
W20016	Albert	RR	3	Board Room Audio Visual Upgrade with Video Recording	-		210,000				210,000
W20019	Telat	RR	1	GIS and Tyler Integration	25,000						25,000
SUBTOTAL FOR NEW SYSTEM ASSETS					\$9,163,429	8,344,333	89,372,089	17,755,167	6,279,000	3,000,000	\$133,914,018
GRAND TOTAL					11,513,945	9,284,433	92,444,089	19,962,167	6,279,000	12,335,000	\$151,818,634

CONT

CONTINGENCY OF 5%

464,222

CIP Budget Summary

Subtotal Replacement Assets:	2,350,515	940,100	3,072,000	2,207,000	-	9,335,000	17,904,615
Subtotal New Assets:	9,163,429	8,344,333	89,372,089	17,755,167	6,279,000	3,000,000	133,914,018
Totals:	11,513,945	\$9,284,433	92,444,089	19,962,167	6,279,000	12,335,000	151,818,634

CIP District Funding Source Summary

OR	Operating Revenue (Transfer from O&M Surplus)	-	-	-	-	-	-
RR	Replacement Reserves	2,314,573	940,100	5,605,929	2,938,500	-	21,134,102
CC	Capacity Charges	8,483,042	8,344,333	86,838,160	17,023,667	6,279,000	129,968,202
RA	Reimbursement Agreement	716,330	-	-	-	-	716,330
RB	Revenue Bonds/Loans	-	-	-	-	-	-
	Totals:	11,513,945	9,284,433	92,444,089	19,962,167	6,279,000	151,818,634