



WEST VALLEY WATER DISTRICT
855 W. BASE LINE ROAD RIALTO, CA
PH: (909) 875-1804 FAX: (909) 875-1849

**BOARD MEETING
AGENDA**

**THURSDAY, APRIL 16, 2020
CLOSED SESSION - 6:00 PM • OPEN SESSION – 7:30 PM**

BOARD OF DIRECTORS

Channing Hawkins, President
Kyle Crowther, Vice President
Dr. Michael Taylor, Director
Greg Young, Director
Dr. Clifford Young, Director

"In order to comply with legal requirements for posting of agendas, only those items filed with the District Secretary's office by noon, on Wednesday prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

Teleconference Notice: In an effort to prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20 and the order of the County of San Bernardino dated March 17, 2020, there will be no public location for attending this Board Meeting in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 807-977-6383. Public comment may also be submitted via email to nfarooqi@wwd.org. The webinar will also be available for public viewing by visiting www.wwd.org.

OPENING CEREMONIES

Pledge of Allegiance
Opening Prayer
Call to Order
Roll Call of Board Members

ADOPT AGENDA

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.

PRESENTATION

1. Status of the District's Response to the Coronavirus (COVID-19) Pandemic
2. Special District Leadership Foundation (Our Commitment to Excellence)

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.

Consideration of:

1. March 2020 - Purchase Order Report
2. Monthly Financial Report - March 2020
3. Monthly Treasurer's Report - March 2020
4. Monthly Cash Disbursement Report - March 2020
5. Budget Preparation Schedule for FY2020 - 2021
6. Approval of Board Meeting Minutes - January 9th, 2020
7. Approval of Board Meeting Minutes - January 25th, 2020
8. Approval of Board Meeting Minutes - February 6th, 2020
9. Approval of Board Meeting Minutes - February 20th, 2020
10. Consider Purchase of Emergency Generator for Pump Station 6-2 with Quinn Power Systems

11. Consider an Agreement with EVOQUA Water Technologies for Well 11 Ion Exchange Media Replacement
12. Consider Exemption to Hiring Freeze to Fill Vacant Critical Need Accountant position
13. Consider Task Order No. 2 with Engineering Resources of Southern California, Inc. for Construction Management and Inspection Services for Casmalia Waterline Replacement Project
14. Consider Award of Contract for Construction of Casmalia Waterline Replacement Project to El-Co Contractors, Inc.
15. Consider Amendment 3 to Task Order 1 for the Water Facilities Master Plan Update
16. Communications: Media Releases & Articles
17. Approval for Payment of Invoices for Dr. Bill Mathis & Associates
18. Approval of Resolution: RESOLUTION NO. 2020- EMERGENCY RESOLUTION OF THE BOARD OF DIRECTORS OF THE WEST VALLEY WATER DISTRICT TO WAIVE LATE FEES DURING THE COVID-19 EMERGENCY
19. Authorization to Approve Change Order No. 5 for the Customer Service Foyer Renovation Project

BUSINESS MATTERS

Consideration of:

20. Assessment Report for External Affairs Department

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. **Board Members**
2. **Legal Counsel**
3. **General Manager**

UPCOMING MEETINGS

1. April 21, 2020 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:30 PM at 380 E. Vanderbilt Way, San Bernardino, CA.

2. May 5, 2020 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:30 PM at 380 E. Vanderbilt Way, San Bernardino, CA. – CANCELLED
3. May 7, 2020 - West Valley Water District Board of Directors Meeting at 7:00 PM (Closed Session at 6:00 PM) at the District Headquarters.
4. May 19, 2020 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:30 PM at 380 E. Vanderbilt Way, San Bernardino, CA.
5. May 21, 2020 - West Valley Water District Board of Directors Meeting at 7:00 PM (Closed Session at 6:00 PM) at the District Headquarters.

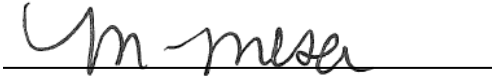
CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT - Government Co Section 54957(b)1 - Assistant General Managers
2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956 9: Number of Cases: Six (6)
3. EXISTING LITIGATION- Naisha Davis v. West Valley Water District et al.
4. CONFERENCE WITH LABOR NEGOTIATOR (54957 6) District Negotiators: Martin Pinon, Robert Tafoya, Union Negotiators; Re: International Union of Operating Engineers, Local 12
5. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE - (Government Code Section 54957(b))
6. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957 Title(s): General Manager, General Counsel

ADJOURN

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on April 13th, 2020.

A handwritten signature in black ink, appearing to read "Maisha Mesa", is written over a horizontal line.

Maisha Mesa, Executive Assistant

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agenized public meeting should be directed to Peggy Asche, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Asche may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: MARCH 2020 - PURCHASE ORDER REPORT

BACKGROUND:

The West Valley Water District (“District”) generated four hundred and fifty-two (452) Purchase Orders (“PO”) in the month of March 2020 to various vendors that provide supplies and services to the District. The total amount issued to PO’s for the month of March 2020 was **\$908,701.72**. A table listing all PO’s for March 2020 is shown in **Exhibit A**.

FISCAL IMPACT:

There is no fiscal impact for producing the March 2020 Purchase Order Report.

STAFF RECOMMENDATION:

Receive and file the March 2020 Purchase Order Report.

Respectfully Submitted,

Clarence Mansell Jr, General Manager

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ATTACHMENT(S):

1. March 2020 Purchase Order Report

Exhibit A



West Valley Water District, CA

Purchase Order Summary Report

Purchase Order Detail

Issued Date Range 03/01/2020 - 03/31/2020

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1436	ELECTRICITY 00050 - SO CALIFORNIA EDISON	Completed West Valley Water District	3/2/2020 3/16/2020	0.00	11.16
20-1437	WELL 17 00050 - SO CALIFORNIA EDISON	Completed West Valley Water District	3/2/2020 3/16/2020	0.00	471.38
20-1438	ELECTRICITY 00050 - SO CALIFORNIA EDISON	Completed West Valley Water District	3/2/2020 3/16/2020	0.00	44.19
20-1439	PERRIS & 9TH ST. WELLS 00050 - SO CALIFORNIA EDISON	Completed West Valley Water District	3/2/2020 3/16/2020	0.00	124.02
20-1440	RESERVOIR 4-3 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/2/2020 3/16/2020	0.00	18.75
20-1441	BHI Plumbing - HQ Emergency Toilet Repairs 01429 - BHI PLUMBING, HEATING AND AIR CONDI	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	975.00
20-1442	CED Inc- Service Line Replacement Pulling Sock 00016 - CED CREDIT OFFICE	Outstanding West Valley Water District	3/3/2020 3/17/2020	0.00	993.60
20-1443	WELL 42 IX 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/2/2020 3/16/2020	0.00	211.50
20-1444	WRENCH 01421 - FASTENAL COMPANY	Completed West Valley Water District	3/2/2020 3/16/2020	0.00	340.39
20-1445	BOBTAIL LOAD MIXED 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/2/2020 3/16/2020	0.00	125.00
20-1447	Network Fleet Invoice Jan 2019 01514 - NETWORK	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	337.58
20-1448	DigAlert - Utility Locating Fees 00068 - UNDERGROUND SERVICE ALERT	Voided West Valley Water District	3/3/2020 3/17/2020	0.00	521.50
20-1449	Clinical Lab - N.System Distribution -Monthly 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/3/2020 3/17/2020	0.00	575.25
20-1450	Clinica Lab South System Distribution Monthly 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/3/2020 3/17/2020	0.00	706.75
20-1452	WINDOWS 00900 - FISH WINDOW CLEANING	Completed West Valley Water District	3/2/2020 3/16/2020	0.00	175.00
20-1453	TOOLS 00066 - GRAINGER INC	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	6.25
20-1454	RAIN SUIT 00066 - GRAINGER INC	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	24.31
20-1455	TOOLS 00066 - GRAINGER INC	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	312.17

Purchase Order Summary Report

Issued Date Range 03/01/2020 - 03/31/2020

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1456	VENT 00066 - GRAINGER INC	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	307.12
20-1457	STEEL 00066 - GRAINGER INC	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	134.42
20-1458	3-1 BOOSTER 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	50.96
20-1459	WIPER BLADE 01125 - O'REILLY AUTO PARTS	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	99.47
20-1460	MEMBERSHIP 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/2/2020 3/16/2020	0.00	370.00
20-1461	Network Fleet Invoice Feb 2020 01514 - NETWORK	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	4,031.63
20-1463	D&H Water - Chem Fd Pmps for Well Head Chlorination 01110 - D & H WATER SYSTEMS, INC.	Outstanding West Valley Water District	3/3/2020 3/17/2020	0.00	9,973.17
20-1464	3-1 PARTS 00386 - HOME DEPOT	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	79.04
20-1466	WHEELS FOR ZONE 6 GATE 00066 - GRAINGER INC	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	43.06
20-1467	FIRST AID KITS TRUCKS 01421 - FASTENAL COMPANY	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	96.66
20-1468	LOBBY DOOR 00386 - HOME DEPOT	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	29.44
20-1469	LOBBY DOOR 01470 - CRB SECURITY SOLUTIONS	Completed West Valley Water District	3/3/2020 3/17/2020	0.00	239.44
20-1471	Inventory Order 03/02/20 00748 - YO FIRE	Partially Received West Valley Water District	3/4/2020 3/18/2020	0.00	20,554.01
20-1472	Investment Management Services 01640 - CHANDLER ASSET MANAGEMENT	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	1,083.16
20-1473	VULCAN Blanket PO 3/8" Cold Mix Temp Asphalt 00245 - VULCAN MATERIALS COMPANY	Partially Received West Valley Water District	3/4/2020 3/18/2020	0.00	25,000.00
20-1474	K-Vac - Emergency CleanOut/Confined Space Tanks 01190 - KVAC ENVIRONMENTAL SERVICES INC	Outstanding West Valley Water District	3/4/2020 3/18/2020	0.00	14,999.00
20-1475	DISTRIBUTION REINBURSTMENT 00453 - HERNANDEZ, KENNY J	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	310.00
20-1476	OPR DECANT PONDS 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	267.38
20-1477	SLUDGE PONDS 00066 - GRAINGER INC	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	2.22
20-1478	OPR 00114 - HACH COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	86.20

Purchase Order Summary Report

Issued Date Range 03/01/2020 - 03/31/2020

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1479	OPR AC PARTS 01567 - MCMaster-CARR SUPPLY COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	441.91
20-1480	DECANT PONDS 00066 - GRAINGER INC	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	246.16
20-1481	DECANT PONDS 00066 - GRAINGER INC	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	37.23
20-1482	TOOLS 00066 - GRAINGER INC	Outstanding West Valley Water District	3/4/2020 3/18/2020	0.00	60.27
20-1483	OPR TOOLS 00066 - GRAINGER INC	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	334.83
20-1484	OPR BATHROOM 00066 - GRAINGER INC	Outstanding West Valley Water District	3/4/2020 3/18/2020	0.00	157.63
20-1485	OPR FITER 00386 - HOME DEPOT	Outstanding West Valley Water District	3/4/2020 3/18/2020	0.00	487.40
20-1486	AC UNIT 00030 - JOHNSON'S HARDWARE INC	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	54.35
20-1487	PARTS BACKWASH 00066 - GRAINGER INC	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	31.78
20-1488	TOOLS 00066 - GRAINGER INC	Voided West Valley Water District	3/4/2020 3/18/2020	0.00	456.36
20-1489	OPR TOOLS 00066 - GRAINGER INC	Outstanding West Valley Water District	3/4/2020 3/18/2020	0.00	462.22
20-1490	OPR FILTER 00386 - HOME DEPOT	Outstanding West Valley Water District	3/4/2020 3/18/2020	0.00	172.07
20-1491	AC PARTS 01567 - MCMaster-CARR SUPPLY COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	476.17
20-1492	OPR TOOLS 00066 - GRAINGER INC	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	462.72
20-1493	AC PARTS 01567 - MCMaster-CARR SUPPLY COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	446.83
20-1494	PARTS 01567 - MCMaster-CARR SUPPLY COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	482.76
20-1495	PARTS 01567 - MCMaster-CARR SUPPLY COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	497.97
20-1496	CRANE TOOLS 01567 - MCMaster-CARR SUPPLY COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	492.70
20-1497	TOOLS 01567 - MCMaster-CARR SUPPLY COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	476.72
20-1498	SLUDGE PONDS 01567 - MCMaster-CARR SUPPLY COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	349.62

Purchase Order Summary Report

Issued Date Range 03/01/2020 - 03/31/2020

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1499	ALUM 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	227.80
20-1500	AC PARTS 00150 - ROYAL INDUSTRIAL SOLUTIONS	Outstanding West Valley Water District	3/4/2020 3/18/2020	0.00	183.36
20-1501	Annual Fee for Accela 01692 - GRANICUS LLC	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	13,867.20
20-1502	AC PARTS 00150 - ROYAL INDUSTRIAL SOLUTIONS	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	318.64
20-1503	CHEMICALS 00360 - USA BLUEBOOK	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	457.75
20-1504	CHEMICALS 00360 - USA BLUEBOOK	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	465.14
20-1505	SEWER 00047 - RIALTO WATER SERVICES	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	67.17
20-1506	ROEMER 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/4/2020 3/18/2020	0.00	335.75
20-1507	WELL 1A 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/4/2020 3/18/2020	0.00	162.25
20-1508	Treasurers Report 01705 - CLIFTON LARSON ALLEN	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	10,500.00
20-1509	SCHOOL 01719 - MACKAMUL, ROBERT	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	249.99
20-1510	SCHOOL 01749 - WARD, KRYSTAL	Completed West Valley Water District	3/4/2020 3/18/2020	0.00	220.89
20-1511	Change Order #2 Well 41 ION Exchange Project 00206 - MERLIN JOHNSON CONST INC.	Outstanding West Valley Water District	3/5/2020 3/19/2020	0.00	12,185.00
20-1512	CARBON CONTAINER 00066 - GRAINGER INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	425.35
20-1513	TOOLS FOR POLY BLEND 00066 - GRAINGER INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	456.36
20-1514	SAW BLADE 00066 - GRAINGER INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	48.78
20-1515	SAW BLADE 00066 - GRAINGER INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	60.27
20-1516	PAINT SUPPLIES 00030 - JOHNSON'S HARDWARE INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	53.21
20-1517	AMAZON Invoice 455733596445 01450 - AMAZON	Outstanding West Valley Water District	3/6/2020 3/20/2020	0.00	55.64
20-1518	BUILDING C FAUCET 00030 - JOHNSON'S HARDWARE INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	199.29

Purchase Order Summary Report

Issued Date Range 03/01/2020 - 03/31/2020

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1519	ANODIZED ARCHITECTURAL 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	231.48
20-1520	UTILITY LOCATING 00068 - UNDERGROUND SERVICE ALERT	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	389.50
20-1521	UTILITY LOCATING 00068 - UNDERGROUND SERVICE ALERT	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	220.26
20-1522	LIGHTS FOR FBR 00150 - ROYAL INDUSTRIAL SOLUTIONS	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	318.64
20-1523	TYPE 2 BASE 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	216.12
20-1524	ALEX BOOTS 01644 - BOOT BARN INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	200.00
20-1525	GILBERT BOOTS 01644 - BOOT BARN INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	169.82
20-1526	PARTS FOR BOOSTER 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	477.05
20-1527	PARTS FOR VENT 00030 - JOHNSON'S HARDWARE INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	7.09
20-1528	PARTS FOR BOOSTER 00030 - JOHNSON'S HARDWARE INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	33.35
20-1529	PARTS FOR BOOSTER 00030 - JOHNSON'S HARDWARE INC	Completed West Valley Water District	3/6/2020 3/20/2020	0.00	66.75
20-1530	Gasoline Order 03/09/20 01783 - SC COMMERCIAL LLC	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	9,286.11
20-1531	SAND 00579 - CEMEX INC	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	254.37
20-1532	EXCAVATED MATERIAL 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	500.00
20-1533	TYPE 2 BASE FOR BACKFILL 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	99.76
20-1534	DISPOSAL OF EXCAVATED MATERIAL 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Voided West Valley Water District	3/9/2020 3/23/2020	0.00	500.00
20-1535	BOBTAIL LOAD MIX 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	125.00
20-1536	BOBTAIL LOAD MIX 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	150.00
20-1537	TYPE 2 BASE 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	97.82
20-1538	WATER KEYS 00037 - NED'S OIL SALES INC	Outstanding West Valley Water District	3/9/2020 3/23/2020	0.00	64.56

Purchase Order Summary Report

Issued Date Range 03/01/2020 - 03/31/2020

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1539	ENVELOPES 00053 - ADVANTAGE BUSINESS FORMS INC	Completed West Valley Water District	3/10/2020 3/24/2020	0.00	235.00
20-1540	REPAIRS 00676 - AUTOMATED GATE SERVICES INC	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	148.00
20-1541	PEST CONTROL 00065 - SHARP EXTERMINATOR COMPANY	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	185.00
20-1542	PHONE 00344 - VERIZON WIRELESS PHONES	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	160.55
20-1543	BUSINESS TV 00752 - TIME WARNER CABLE	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	244.67
20-1544	CHEMICALS FOR REST ROOM 00337 - CINTAS CORPORATION	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	146.88
20-1545	VENDING RESTOCK 01421 - FASTENAL COMPANY	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	307.70
20-1546	CONCRETE AN LUMBER 00386 - HOME DEPOT	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	361.12
20-1547	ITEMS FOR BUILDING "C" 00386 - HOME DEPOT	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	284.32
20-1548	TYPE 2 BASE FOR BACKFILL 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	49.13
20-1549	DISPOSAL OF EXCUVATED SOIL 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	250.00
20-1550	DISPOSAL OF EXCUVATED SOIL 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	375.00
20-1551	SOUTH DIST. 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/9/2020 3/23/2020	0.00	27.00
20-1552	CHECKS 00387 - ACOM SOLUTIONS INC	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	425.00
20-1553	OPR TOOLS 00066 - GRAINGER INC	Completed West Valley Water District	3/10/2020 3/24/2020	0.00	131.42
20-1554	SEWER 00047 - RIALTO WATER SERVICES	Completed West Valley Water District	3/9/2020 3/23/2020	0.00	127.34
20-1555	BOBTAIL LOAD MIX 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/10/2020 3/24/2020	0.00	125.00
20-1556	MV CHENG FINAL INVOICES 01697 - MV CHENG & ASSOCIATES INC	Completed West Valley Water District	3/10/2020 3/24/2020	0.00	13,351.25
20-1557	DISPOSAL 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/10/2020 3/24/2020	0.00	500.00
20-1558	CDW - Customer Service Printer Items 00326 - CDW GOVERNMENT INC	Outstanding West Valley Water District	3/10/2020 3/24/2020	0.00	4,448.16

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1559	TACTICAL FLASHLIGHT 01450 - AMAZON	Outstanding West Valley Water District	3/10/2020 3/24/2020	0.00	98.33
20-1560	BULLY TOOLS 01450 - AMAZON	Outstanding West Valley Water District	3/10/2020 3/24/2020	0.00	57.48
20-1561	25 FT.FIBERGLASS 01450 - AMAZON	Outstanding West Valley Water District	3/10/2020 3/24/2020	0.00	304.38
20-1562	LAPTOP 01450 - AMAZON	Outstanding West Valley Water District	3/10/2020 3/24/2020	0.00	137.84
20-1563	SERVICE FBR 01221 - THERMO ELECTRON NORTH AMERICA LLC	Outstanding West Valley Water District	3/10/2020 3/24/2020	0.00	4,900.00
20-1565	Letters to Customers on Billing 01311 - MINUTEMAN PRESS OF RANCHO CUCAMONGA	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	9,341.25
20-1566	BATTERY 01125 - O'REILLY AUTO PARTS	Completed West Valley Water District	3/10/2020 3/24/2020	0.00	131.77
20-1567	WELL 2 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/11/2020 3/25/2020	0.00	274.75
20-1568	SHIPPING COST 00108 - FEDEX	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	60.88
20-1569	PAPER 01233 - OFFICE SOLUTIONS BUSINESS PRODUCTS	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	499.74
20-1570	SUPPLIES 00053 - ADVANTAGE BUSINESS FORMS INC	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	179.94
20-1571	BOBTAIL EXCUVATED MATERIAL 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	125.00
20-1572	AT&T 909 875 6970 846 3 2.17.20 00039 - AT&T	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	3,037.16
20-1573	AT&T 831 000 6816 628 Inv5533413506 00039 - AT&T	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	643.07
20-1574	AT&T 831 000 6816 636 Inv0839892503 00039 - AT&T	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	854.11
20-1575	All Pro Building Services J20-1556 00931 - ALL PRO ENTERPRISES INC.	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	3,156.01
20-1576	AT&T 909 277 5015 422 0 2.19.20 00039 - AT&T	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	655.31
20-1577	AT&T 90984121291781 2.22.20 00039 - AT&T	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	460.24
20-1578	Clinical-Inv 20B0215-WES02 Title22 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/11/2020 3/25/2020	0.00	1,604.00
20-1579	AT&T Acct909-875-1551 535 0 00039 - AT&T	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	1,841.51

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1580	AT&T Acct90987569703316 00039 - AT&T	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	4,473.54
20-1581	Printer Interface Kit - Cash Drawer 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/11/2020 3/25/2020	0.00	117.47
20-1582	USA BlueBook - Hach DR300 Colormeter 00360 - USA BLUEBOOK	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	518.25
20-1583	CED - Miniture Curcuit 00016 - CED CREDIT OFFICE	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	551.68
20-1584	Public Affairs Consultant 02137 - CHAMBERLAYNEPR	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	9,825.00
20-1585	HydroSTEM Read Across America Trapp Elementary 02136 - TRAPP PTA	Completed West Valley Water District	3/11/2020 3/25/2020	0.00	550.00
20-1586	Verizon Inv 9848947637 00344 - VERIZON WIRELESS PHONES	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	6,188.79
20-1587	ACE Training - E1042 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/12/2020 3/26/2020	0.00	875.00
20-1588	POSTAGE AND PRINTING PAYMENT 01052 - INFOSEND INC	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	12,653.48
20-1589	Pre-Filter and Cartridges (BA:2/20/2020) 02130 - FIL-TREK CORPORATION	Outstanding West Valley Water District	3/12/2020 3/26/2020	0.00	25,899.02
20-1590	MATS 3/4/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	257.67
20-1591	Uniforms Engineering 3/4/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	10.82
20-1593	Production Uniforms 3/4/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	41.34
20-1594	Uniforms FBR 3/4/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	21.50
20-1595	Lytle Creek Water bought from City San Bernardino 00102 - CITY OF SAN BERNARDINO	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	21,765.92
20-1596	LED PARTS 00037 - NED'S OIL SALES INC	Outstanding West Valley Water District	3/12/2020 3/26/2020	0.00	14.22
20-1597	OPR Uniforms 3/4/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	16.18
20-1598	BATTERIES 01125 - O'REILLY AUTO PARTS	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	309.89
20-1599	Vortex Repairs to 3 Rolling Steel Doors 00385 - VORTEX INDUSTRIES INC	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	12,423.17
20-1600	MuniTemps Inv 129681 02138 - MUNITEMPS	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	11,750.00

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1601	MuniTemps Inv129666 02138 - MUNITEMPS	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	11,750.00
20-1602	Technical Consultant Services 01651 - NEIL WAYNE CLIFTON	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	12,600.00
20-1603	PARTS PRESSURE BOOSTER / RESV. 3-1 00030 - JOHNSON'S HARDWARE INC	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	15.99
20-1604	W.Q. UNIFORMS 3/4/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	14.78
20-1605	DECANT PONDS 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	60.76
20-1606	MAINTENANCE UNIFORMS 3/4/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	48.73
20-1607	OPR TOOLS 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	279.66
20-1608	OPR FILTER PARTS 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	464.72
20-1609	Uniforms Meters 3/4/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	46.55
20-1610	PARTS/WELL 54 ANALYZER 00150 - ROYAL INDUSTRIAL SOLUTIONS	Completed West Valley Water District	3/12/2020 3/26/2020	0.00	76.03
20-1611	Uniforms Asset Mgmt 3/4/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	10.14
20-1612	MATS AND TOWELS 3/10/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	103.63
20-1613	MATS 3/11/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	262.92
20-1614	Uniforms Engineering 3/11/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	10.82
20-1616	Production Uniforms 3/11/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	41.34
20-1617	Uniforms FBR 3/11/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	21.50
20-1618	OPR Uniforms 3/11/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	16.18
20-1619	W.Q. UNIFORMS 3/11/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	14.78
20-1620	MAINTENANCE UNIFORMS 3/11/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	48.73
20-1621	Uniforms Meters 3/11/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	37.75

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1622	Uniforms Asset Mgmt 3/11/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/12/2020 3/26/2020	0.00	10.14
20-1623	Uniforms Engineering 12/25/19 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	8.50
20-1624	Uniforms Purchasing 12/25/19 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	11.25
20-1625	Production Uniforms 12/25/19 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	45.74
20-1626	Uniforms FBR 12/25/19 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	20.34
20-1627	OPR Uniforms 12/25/19 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	15.30
20-1628	Uniforms Quality 12/25/19 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	14.01
20-1629	Uniforms Maintenance 12/25/19 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	43.84
20-1630	Uniforms Meters 12/25/19 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	31.06
20-1631	Uniforms Asset Mgmt 12/25/19 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	5.30
20-1632	RUGS AND TOWELS 1/1/20 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	236.48
20-1633	Uniforms Engineering 1/1/20 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	8.50
20-1634	Uniforms Purchasing 1/1/20 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	11.25
20-1636	Production Uniforms 1/1/20 01175 - UNIFIRST CORPORATION	Partially Received West Valley Water District	3/13/2020 3/27/2020	0.00	45.74
20-1637	Uniforms FBR 1/1/20 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	20.34
20-1638	OPR Uniforms 1/1/20 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	15.30
20-1639	Uniforms Quality 1/1/20 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	14.01
20-1640	Uniforms Maintenance 1/1/20 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	43.84
20-1641	Uniforms Meters 1/1/20 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	31.06
20-1642	Uniforms Asset Mgmt 1/1/20 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	5.30

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1643	ULTRACLEAN 00337 - CINTAS CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	325.00
20-1644	RUGS AND TOWELS 12/25/19 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	236.48
20-1645	REPAIR SAMPLE POINTS 01567 - MCMMASTER-CARR SUPPLY COMPANY	Outstanding West Valley Water District	3/13/2020 3/27/2020	0.00	459.08
20-1646	REPAIR SAMPLE POINTS 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	482.94
20-1647	REPAIR SAMPLE POINTS 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	477.45
20-1648	TRUCK 105 00409 - WESTRUX INTERNATIONAL INC	Outstanding West Valley Water District	3/13/2020 3/27/2020	0.00	387.84
20-1649	TRASH SERVICE 00022 - BURRTEC WASTE INDUSTRIES INC	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	242.91
20-1650	DISPOSAL OF EXCAVATED MATERIAL 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	250.00
20-1651	SAMPLING SUPPLIES 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	183.78
20-1652	SAMPLE POINT REPAIRS 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	256.53
20-1653	SAMPLING SUPPLIES FOR FBR 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	333.15
20-1654	SUPPLIES FOR BEN 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	476.26
20-1655	SAMPLE POINT REPAIR 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	51.85
20-1656	SAMPLE POINT REPAIR 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	482.00
20-1657	SAMPLE POINT REPAIR 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	489.69
20-1658	PARTS NEEDED FOR SERVICE REPAIR 00748 - YO FIRE	Completed West Valley Water District	3/13/2020 3/27/2020	0.00	117.78
20-1659	City of Rialto Alarms Inv20174010 01367 - CITY OF RIALTO-ALARM PROGRAM	Completed West Valley Water District	3/16/2020 3/30/2020	0.00	520.00
20-1660	Evoqua - Carbon Barrel 00739 - EVOQUA WATER TECHNOLOGIES LLC	Outstanding West Valley Water District	3/16/2020 3/30/2020	0.00	4,999.00
20-1661	Dive Core - Warranty Inspecaion for 4-3 Res. 01471 - DIVE/CORR, INC.	Outstanding West Valley Water District	3/16/2020 3/30/2020	0.00	2,750.00
20-1662	Tesco Reprogram Recycle Setting for FBR 00097 - TESCO CONTROLS INC	Completed West Valley Water District	3/16/2020 3/30/2020	0.00	1,850.00

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1664	Gasoline Tank Repair 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/17/2020 3/31/2020	0.00	519.32
20-1665	Irrigation Repairs 03/06/20 01473 - CALIFORNIA LANDSCAPE & DESIGN INC.	Completed West Valley Water District	3/17/2020 3/31/2020	0.00	496.94
20-1666	Trash Service Feb 2020 00022 - BURRTEC WASTE INDUSTRIES INC	Completed West Valley Water District	3/17/2020 3/31/2020	0.00	661.91
20-1667	MuniTemps - Temp Services HR 02138 - MUNITEMPS	Completed West Valley Water District	3/17/2020 3/31/2020	0.00	11,000.00
20-1668	Brenntag- Ferric Coagulant for Arsenic Plant 00827 - BRENNTAG PACIFIC INC	Partially Received West Valley Water District	3/17/2020 3/31/2020	0.00	20,000.00
20-1669	SCE - 2-00-425-0584 3.4.20 00050 - SO CALIFORNIA EDISON	Completed West Valley Water District	3/17/2020 3/31/2020	0.00	115,045.66
20-1670	WVWD Polos for STEM 00844 - COMPUTERIZED EMBROIDERY COMPANY INC	Received West Valley Water District	3/17/2020 3/31/2020	0.00	298.21
20-1671	National Notary Association - Training 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/17/2020 3/31/2020	0.00	539.81
20-1672	National Notary Training 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/17/2020 3/31/2020	0.00	539.76
20-1673	SCE - 2404775934 00050 - SO CALIFORNIA EDISON	Completed West Valley Water District	3/17/2020 3/31/2020	0.00	35,189.17
20-1674	90 Day Inspection V104,105,137.104T,105T 01700 - PG MECHANICAL	Completed West Valley Water District	3/17/2020 3/31/2020	0.00	530.00
20-1675	Resevior 3A1 Joint Repair Project 01162 - RSH CONSTRUCTION SERVICES	Outstanding West Valley Water District	3/17/2020 3/31/2020	0.00	37,000.00
20-1676	Water Filters for coffee makers service 01357 - ARAMARK REFRESHMENT SERVICES	Completed West Valley Water District	3/17/2020 3/31/2020	0.00	398.44
20-1677	Office Supplies 01450 - AMAZON	Outstanding West Valley Water District	3/17/2020 3/31/2020	0.00	129.21
20-1678	Epoxy Glue For Shop 00030 - JOHNSON'S HARDWARE INC	Completed West Valley Water District	3/17/2020 3/31/2020	0.00	16.36
20-1679	Office Supplies 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/17/2020 3/31/2020	0.00	85.10
20-1680	CAPPO Membership 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/17/2020 3/31/2020	0.00	130.00
20-1681	Hach - CL10 Replacment Sensor for Cl2 00114 - HACH COMPANY	Outstanding West Valley Water District	3/18/2020 4/1/2020	0.00	3,621.72
20-1682	Training - ArcGIS Pro Essential Workflows E1086 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/18/2020 4/1/2020	0.00	2,100.00
20-1683	ACWA Conference - DC 01656 - BANK OF AMERICA-6268	Outstanding West Valley Water District	3/18/2020 4/1/2020	0.00	735.00

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1684	Dakota Communications - Professional Services 02018 - DAKOTA COMMUNICATIONS LLC	Completed West Valley Water District	3/18/2020 4/1/2020	0.00	3,445.00
20-1685	Webex Premium for COVID-19 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/18/2020 4/1/2020	0.00	911.94
20-1686	Dakota Communications - Professional Services 02018 - DAKOTA COMMUNICATIONS LLC	Outstanding West Valley Water District	3/18/2020 4/1/2020	0.00	12,981.25
20-1687	Emergency Management Consulting Mar0301-2020 01649 - LOS ANGELES COUNTY PUBLIC SAFETY	Completed West Valley Water District	3/18/2020 4/1/2020	0.00	9,500.00
20-1688	District Office Natural Gas March 2020 00051 - THE GAS COMPANY	Completed West Valley Water District	3/18/2020 4/1/2020	0.00	365.35
20-1689	Emergency Bottled Water for COVID 19 02141 - CUSTOM WATER, INC	Completed West Valley Water District	3/18/2020 4/1/2020	0.00	5,199.00
20-1690	AC REPAIR / LAB 00030 - JOHNSON'S HARDWARE INC	Outstanding West Valley Water District	3/18/2020 4/1/2020	0.00	51.64
20-1691	Hand Sanitizers for COVID-19 01311 - MINUTEMAN PRESS OF RANCHO CUCAMONGA	Outstanding West Valley Water District	3/18/2020 4/1/2020	0.00	998.30
20-1692	Armored Transport Feb 2020 01481 - GARDA CL WEST INC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	583.53
20-1693	Postage Meter Scale Rental 02140 - QUADIENT FINANCE USA INC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	313.75
20-1694	ULTRACLEAN 03/12/20 00337 - CINTAS CORPORATION	Voided West Valley Water District	3/19/2020 4/2/2020	0.00	358.69
20-1695	Outdoor Pamphlet Tray for Covid19 Closure 01754 - BANK OF AMERICA-1771	Outstanding West Valley Water District	3/19/2020 4/2/2020	0.00	29.03
20-1696	SCE 2-27-078-5512 Dated 3.14.20 SA 3-025-7861-34 00050 - SO CALIFORNIA EDISON	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	11.63
20-1697	SCE 2-30-592-6065 Dated 3.14.20 SA3-031-8205-84 00050 - SO CALIFORNIA EDISON	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	44.10
20-1698	SCE 2-33-462.9045 Dated 3.13.20 3-036-8093-05 00050 - SO CALIFORNIA EDISON	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	292.59
20-1699	Fred Pryor Access Training 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/19/2020 4/2/2020	0.00	199.00
20-1700	Fred Pryor Advanced Excel Training 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/19/2020 4/2/2020	0.00	318.00
20-1701	O'Reilly - Tail light bulbs for unit 200 01125 - O'REILLY AUTO PARTS	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	13.43
20-1702	District Office Rugs/Towels 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/19/2020 4/2/2020	0.00	262.92
20-1703	Uniforms Engineering 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/19/2020 4/2/2020	0.00	10.82

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1704	Uniforms Purchasing 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/19/2020 4/2/2020	0.00	7.15
20-1705	Uniforms Production 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/19/2020 4/2/2020	0.00	85.77
20-1706	Uniforms FBR 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/19/2020 4/2/2020	0.00	21.50
20-1707	Uniforms Roemer 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/19/2020 4/2/2020	0.00	16.18
20-1708	Uniforms Quality 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/19/2020 4/2/2020	0.00	14.78
20-1709	Uniforms Maintenance 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/19/2020 4/2/2020	0.00	131.74
20-1710	Uniforms Meters 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/19/2020 4/2/2020	0.00	136.93
20-1711	Uniforms Asset Mgmt 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/19/2020 4/2/2020	0.00	10.14
20-1712	SCE - 2-27-838-2262 Date 3.13.20 00050 - SO CALIFORNIA EDISON	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	1,691.76
20-1713	MOBILE APP 01717 - RATTLE TECH LLC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	500.00
20-1714	MOBILE APP 01717 - RATTLE TECH LLC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	500.00
20-1715	MOBILE APP 01717 - RATTLE TECH LLC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	500.00
20-1716	MOBILE APP 01717 - RATTLE TECH LLC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	500.00
20-1717	MOBILE APP. 01717 - RATTLE TECH LLC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	500.00
20-1718	Enterprise Lease Vehicles 03/04/20 00926 - ENTERPRISE FLEET MANAGEMENT INC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	5,576.48
20-1719	Network Fleet 03/17/20 01514 - NETWORK	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	6,876.34
20-1720	BOD TSHIRT EMBROIDERY 00844 - COMPUTERIZED EMBROIDERY COMPANY INC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	211.04
20-1721	CHEMICAL REAGENTS 00360 - USA BLUEBOOK	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	16.69
20-1722	CHEMICAL REAGENTS 00360 - USA BLUEBOOK	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	463.03
20-1723	REPAIR ROLL UP DOOR 00385 - VORTEX INDUSTRIES INC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	316.00

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1724	CLOROX WIPES FROM WALGREEN 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/19/2020 4/2/2020	0.00	17.20
20-1725	Gate Repair at Roemer 00676 - AUTOMATED GATE SERVICES INC	Completed West Valley Water District	3/23/2020 4/6/2020	0.00	382.50
20-1726	PHYS EXAM NEW EMPLOYEE 01725 - OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	103.50
20-1727	LED LIGHT FOR GARAGE 00037 - NED'S OIL SALES INC	Outstanding West Valley Water District	3/19/2020 4/2/2020	0.00	28.88
20-1728	PARTS FOR ROEMER AC REPAIR 00030 - JOHNSON'S HARDWARE INC	Outstanding West Valley Water District	3/19/2020 4/2/2020	0.00	13.73
20-1729	SAFETY MEETING 2/11/2020 8:15 00862 - SAFETY COMPLIANCE COMPANY	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	200.00
20-1730	SAFETY MEETING 2/11/2020 7:30 00862 - SAFETY COMPLIANCE COMPANY	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	225.00
20-1731	SAFETY MEETING 2/25/2020 7:30 00862 - SAFETY COMPLIANCE COMPANY	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	225.00
20-1732	DRIVER MONITOR 00883 - SAMBA HOLDINGS INC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	107.50
20-1733	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/20/2020 4/3/2020	0.00	489.75
20-1734	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/20/2020 4/3/2020	0.00	380.50
20-1735	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/20/2020 4/3/2020	0.00	72.25
20-1736	Urgent Stock Order 03/20/20 00748 - YO FIRE	Outstanding West Valley Water District	3/23/2020 4/6/2020	0.00	9,178.56
20-1737	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/20/2020 4/3/2020	0.00	167.50
20-1738	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/20/2020 4/3/2020	0.00	448.50
20-1739	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/20/2020 4/3/2020	0.00	497.75
20-1740	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/20/2020 4/3/2020	0.00	264.50
20-1741	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/20/2020 4/3/2020	0.00	311.75
20-1742	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/20/2020 4/3/2020	0.00	470.75
20-1743	PR Consultant Services 02137 - CHAMBERLAYNEPR	Completed West Valley Water District	3/23/2020 4/6/2020	0.00	9,825.00

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1744	Constant Conact Email Service for COVID-19 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/23/2020 4/6/2020	0.00	1,053.00
20-1745	NOTICE OF EXEMPTION FEES 00464 - CLERK OF THE BOARD OF SUPERVISORS	Completed West Valley Water District	3/26/2020 4/3/2020	0.00	50.00
20-1746	BACKFLOW TEST 01676 - GENERATIONS BACKFLOW TESTING LLC	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	59.50
20-1747	EMBROIDERY FOR CFO 00844 - COMPUTERIZED EMBROIDERY COMPANY INC	Completed West Valley Water District	3/20/2020 4/3/2020	0.00	100.19
20-1748	FEBRUARY PURCHASES 00037 - NED'S OIL SALES INC	Completed West Valley Water District	3/23/2020 4/6/2020	0.00	95.16
20-1749	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/20/2020 4/3/2020	0.00	194.25
20-1750	CLEANING SUPPLIES FOR HYDRO 00030 - JOHNSON'S HARDWARE INC	Outstanding West Valley Water District	3/19/2020 4/2/2020	0.00	50.17
20-1751	PROD REP/MAINT 01567 - MCMMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	3/19/2020 4/2/2020	0.00	487.55
20-1752	Emergency Hydrant Repairs Valley/Acacia 00748 - YO FIRE	Outstanding West Valley Water District	3/23/2020 4/6/2020	0.00	1,747.38
20-1753	Drill bits for hydrant meter repairs 01421 - FASTENAL COMPANY	Completed West Valley Water District	3/26/2020 4/7/2020	0.00	139.25
20-1754	CLINICAL LAB FEES 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/24/2020 4/7/2020	0.00	457.25
20-1755	UNIT227 BATTERY 01125 - O'REILLY AUTO PARTS	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	163.17
20-1756	ROEMER MATS AND TOWELS 01175 - UNIFIRST CORPORATION	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	103.63
20-1757	MATS AND TOWELS 3/3/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/24/2020 4/7/2020	0.00	103.63
20-1758	CALIFORNIA LABOR LAW DIGEST 00177 - CALIFORNIA CHAMBER OF COMMERCE	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	313.62
20-1759	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1760	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1761	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1762	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1763	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1764	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1765	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1766	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1767	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1768	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1769	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1770	Door signs for District 01337 - FAST SIGNS	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	201.43
20-1771	BUSINESS CARD EXEC SECRETARY 00053 - ADVANTAGE BUSINESS FORMS INC	Completed West Valley Water District	3/24/2020 4/7/2020	0.00	48.49
20-1772	Computer Supplies 01463 - BANK OF AMERICA-8005	Outstanding West Valley Water District	3/24/2020 4/7/2020	0.00	2,531.17
20-1773	Customer Service Sign with Payment Options 01311 - MINUTEMAN PRESS OF RANCHO CUCAMONGA	Outstanding West Valley Water District	3/24/2020 4/7/2020	0.00	2,019.58
20-1774	B36 Nicor Custom Lids 00055 - WESTERN WATER WORKS SUPPLY CO INC	Outstanding West Valley Water District	3/24/2020 4/7/2020	0.00	85,122.50
20-1775	LOWES FOR MAINT. 00628 - LOWES	Received West Valley Water District	3/24/2020 4/7/2020	0.00	68.19
20-1776	ROEMER MATS AND TOWELS 03/17/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	100.51
20-1777	ROEMER MATS AND TOWELS 03/24/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	103.63
20-1778	District Office Rugs/Towels 03/25/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	266.90
20-1779	Uniforms Engineering 03/25/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	10.82
20-1780	Uniforms Purchasing 03/25/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	7.15
20-1781	Uniforms Production 03/25/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	41.34
20-1782	Uniforms FBR 03/25/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	21.50
20-1783	Uniforms Roemer 03/25/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	16.18

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1784	Uniforms Quality 03/25/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	53.79
20-1785	Uniforms Maintenance 03/25/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	50.01
20-1786	Uniforms Meters 03/25/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	73.21
20-1787	Uniforms Asset Mgmt 03/18/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/25/2020 4/8/2020	0.00	10.14
20-1788	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1789	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1790	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1791	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1792	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1793	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1794	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1795	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1796	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1797	PR Consultant 02137 - CHAMBERLAYNEPR	Received West Valley Water District	3/25/2020 4/8/2020	0.00	9,300.00
20-1798	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	400.00
20-1799	VENDING RESTOCK 01421 - FASTENAL COMPANY	Received West Valley Water District	3/24/2020 4/7/2020	0.00	162.17
20-1800	VENDING RESTOCK 01421 - FASTENAL COMPANY	Received West Valley Water District	3/24/2020 4/7/2020	0.00	179.07
20-1801	SAND FOR BACKFILL 00579 - CEMEX INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	126.93
20-1802	PARTS FOR MAIN REPAIR 00748 - YO FIRE	Outstanding West Valley Water District	3/25/2020 4/7/2020	0.00	268.25
20-1803	PARTS FOR SERVICE WORK 00748 - YO FIRE	Received West Valley Water District	3/24/2020 4/7/2020	0.00	268.50

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1804	PARTS FOR SERVICE WORK 00748 - YO FIRE	Received West Valley Water District	3/24/2020 4/7/2020	0.00	268.50
20-1805	HYDRANT OUT OF SERVICE BAG 00748 - YO FIRE	Received West Valley Water District	3/24/2020 4/7/2020	0.00	188.56
20-1806	PATCH REPAIR COMPACTION TESTING 00030 - JOHNSON'S HARDWARE INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	5.34
20-1807	MISC ITEMS FOR TRUCK 196 00030 - JOHNSON'S HARDWARE INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	40.92
20-1808	MISC TOOLS FOR TRUCK 212 00030 - JOHNSON'S HARDWARE INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	80.52
20-1809	BOBTAIL LOAD MIXED 01597 - RAMCO RECYCLED AGGREGATE MATERIALS	Received West Valley Water District	3/24/2020 4/7/2020	0.00	250.00
20-1810	PARTS FOR SERVICE WORK 00748 - YO FIRE	Received West Valley Water District	3/24/2020 4/7/2020	0.00	22.63
20-1811	SHIRTS FOR BERTHA 00844 - COMPUTERIZED EMBROIDERY COMPANY INC	Received West Valley Water District	3/24/2020 4/7/2020	0.00	156.19
20-1812	MIKE TAYLOR SHIRTS 00844 - COMPUTERIZED EMBROIDERY COMPANY INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	303.79
20-1813	CLINICAL LAB FEES 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/25/2020 4/8/2020	0.00	161.75
20-1814	LAB FEES 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/25/2020 4/8/2020	0.00	378.75
20-1815	CLINICAL LAB FEES 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/25/2020 4/8/2020	0.00	103.50
20-1816	CLINICAL LAB TESTS 00013 - CLINICAL LAB OF SAN BERNARDINO INC	Outstanding West Valley Water District	3/25/2020 4/8/2020	0.00	335.00
20-1817	PHYSICAL FOR JESSE 01725 - OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA	Received West Valley Water District	3/25/2020 4/8/2020	0.00	103.00
20-1818	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00
20-1819	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00
20-1820	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00
20-1821	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00
20-1822	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00
20-1823	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1824	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00
20-1825	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00
20-1826	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00
20-1827	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00
20-1828	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Received West Valley Water District	3/25/2020 4/8/2020	0.00	400.00
20-1829	Repair on Air Compressor & Blowers INV 57263 01707 - Q AIR-CALIFORNIA	Received West Valley Water District	3/26/2020 4/9/2020	0.00	4,370.27
20-1830	SBVM Water - BLF Wells Electric Bill 00077 - SB VALLEY MUNICIPAL	Received West Valley Water District	3/26/2020 4/9/2020	0.00	64,855.77
20-1831	Repair on Air Compressor & Blowers- INV57262 01707 - Q AIR-CALIFORNIA	Received West Valley Water District	3/26/2020 4/9/2020	0.00	2,337.25
20-1832	Quinn CAT 1535700 Batteries 00168 - JOHNSONS MACHINERY CO	Outstanding West Valley Water District	3/26/2020 4/9/2020	0.00	598.50
20-1833	PG Mechanical Service CAT 420E & 420F 01700 - PG MECHANICAL	Received West Valley Water District	3/26/2020 4/9/2020	0.00	870.00
20-1834	Public Safety and Security Services 01649 - LOS ANGELES COUNTY PUBLIC SAFETY	Received West Valley Water District	3/27/2020 4/10/2020	0.00	6,900.00
20-1835	Professional Services Inv129709 02138 - MUNITEMPS	Received West Valley Water District	3/27/2020 4/10/2020	0.00	10,062.50
20-1836	LATEX GLOVES 01421 - FASTENAL COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	245.13
20-1837	PG Mechanical Vehicle Inspection Repairs 01700 - PG MECHANICAL	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	3,375.24
20-1838	Behrens & Associates Panel & Block Rentals 01442 - BEHRENS AND ASSOCIATES INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	560.60
20-1839	Hydraulic Crimper 39cg54 00066 - GRAINGER INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	832.02
20-1840	FASTENAL SUPPLIES 01421 - FASTENAL COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	156.82
20-1841	INT Conductivity Probe 3M Cable 00360 - USA BLUEBOOK	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	547.78
20-1842	Filter Cartridges for Wells with Treatment 01034 - HARMSCO INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	14,674.44
20-1843	BOOT DRYER 00066 - GRAINGER INC	Received West Valley Water District	3/26/2020 4/9/2020	0.00	72.09

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PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1844	MULTI-CHLOR 01641 - HASA INC.	Received West Valley Water District	3/26/2020 4/9/2020	0.00	176.12
20-1845	TARP TO COVER WELL 8 00030 - JOHNSON'S HARDWARE INC	Received West Valley Water District	3/26/2020 4/9/2020	0.00	62.43
20-1846	PARTS FOR CL2 REPAIR 00030 - JOHNSON'S HARDWARE INC	Received West Valley Water District	3/26/2020 4/9/2020	0.00	39.70
20-1847	PARTS FOR GARAGE 00030 - JOHNSON'S HARDWARE INC	Received West Valley Water District	3/26/2020 4/9/2020	0.00	10.53
20-1848	LIGHT FIXTURES 00030 - JOHNSON'S HARDWARE INC	Received West Valley Water District	3/26/2020 4/9/2020	0.00	18.13
20-1849	AIR FILTERS AND PARTS 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	462.17
20-1850	AIR FILTERS AND PARTS 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	34.48
20-1851	FBR VALVE 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	21.88
20-1852	PARTS FOR 3-1 BOOSTER 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	140.06
20-1853	PARTS FOR SAMPLING STATION 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	475.18
20-1854	PARTS FOR WELL 54 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	70.77
20-1855	DOOR MOUNT HOLDER 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	218.39
20-1856	SAMPLE TAP 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	466.58
20-1857	SANITIZING SUPPLIES 01567 - MCMMASTER-CARR SUPPLY COMPANY	Outstanding West Valley Water District	3/26/2020 4/9/2020	0.00	64.08
20-1858	ROEMER RESTROOM AC 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	483.85
20-1859	OPR INFLUENT SAMPLE 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	444.65
20-1860	PARTS FOR ROEMER 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	309.06
20-1861	NOZZLES FOR HOSES 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	341.56
20-1862	WALL MOUNT EYE WASH 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	229.95
20-1863	VALVE FOR SHOWER 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	276.73

Purchase Order Summary Report

Issued Date Range 03/01/2020 - 03/31/2020

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1864	REPAIR INFLUENT SAMPLE LINE 01567 - MCMMASTER-CARR SUPPLY COMPANY	Received West Valley Water District	3/26/2020 4/9/2020	0.00	356.91
20-1865	PARTS FOR LORD RANCH BOOSTER 00150 - ROYAL INDUSTRIAL SOLUTIONS	Received West Valley Water District	3/26/2020 4/9/2020	0.00	454.10
20-1866	ENGINEERING UNIFORMS 2/26/20 01175 - UNIFIRST CORPORATION	Outstanding West Valley Water District	3/26/2020 4/9/2020	0.00	127.04
20-1867	CHEMICALS FOR ROEMER 00360 - USA BLUEBOOK	Received West Valley Water District	3/26/2020 4/9/2020	0.00	92.50
20-1868	CHEMICALS 00360 - USA BLUEBOOK	Received West Valley Water District	3/26/2020 4/9/2020	0.00	418.61
20-1869	SHUT OFF KEY 00748 - YO FIRE	Received West Valley Water District	3/26/2020 4/9/2020	0.00	462.25
20-1870	SAFETY MEETING 3/10/20 730AM 00862 - SAFETY COMPLIANCE COMPANY	Received West Valley Water District	3/27/2020 4/10/2020	0.00	225.00
20-1871	CRB - Gate from Trailer to Main Office Inv.14308 01470 - CRB SECURITY SOLUTIONS	Received West Valley Water District	3/27/2020 4/10/2020	0.00	467.50
20-1872	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1873	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1874	Patton Sales CorpSteel for Rock Sifter Fabrication 00124 - PATTON SALES CORP	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	4,114.99
20-1875	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1876	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1877	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1878	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1879	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1880	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1881	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1882	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1883	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00

Purchase Order Summary Report

Issued Date Range 03/01/2020 - 03/31/2020

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
20-1884	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1885	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1886	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1887	SAFETY MEETING 3/10/20 815AM 00862 - SAFETY COMPLIANCE COMPANY	Received West Valley Water District	3/27/2020 4/10/2020	0.00	200.00
20-1888	Online Biller - April 2019 01052 - INFOSEND INC	Received West Valley Water District	3/30/2020 4/13/2020	0.00	1,748.44
20-1889	Tool Batteries for Meter Dept 00029 - INLAND WATER WORKS SUPPLY CO	Outstanding West Valley Water District	3/30/2020 4/13/2020	0.00	777.96
20-1890	Install Strobe Lights on Unit 212 01492 - FMB TRUCK OUTFITTERS, INC.	Outstanding West Valley Water District	3/30/2020 4/13/2020	0.00	1,153.45
20-1891	Install rear veiw camera and inverter on unit 189 01492 - FMB TRUCK OUTFITTERS, INC.	Outstanding West Valley Water District	3/30/2020 4/13/2020	0.00	1,831.78
20-1892	Uniforms Production 02/19/20 01175 - UNIFIRST CORPORATION	Received West Valley Water District	3/30/2020 4/13/2020	0.00	70.65
20-1893	2019 Earth Day Flyer InfoSend 01052 - INFOSEND INC	Received West Valley Water District	3/31/2020 4/14/2020	0.00	1,716.45
20-1894	PATCH REPAIR COMPACTION TESTING 01831 - KOURY ENGINEERING & TESTING INC	Outstanding West Valley Water District	3/27/2020 4/10/2020	0.00	400.00
20-1895	LIGHTS 01492 - FMB TRUCK OUTFITTERS, INC.	Outstanding West Valley Water District	3/31/2020 4/14/2020	0.00	436.83
20-1896	PAPER PRODUCTS 00931 - ALL PRO ENTERPRISES INC.	Outstanding West Valley Water District	3/31/2020 4/14/2020	0.00	519.01
20-1897	GREASE AND FLASHLIGHTS 01421 - FASTENAL COMPANY	Outstanding West Valley Water District	3/26/2020 4/9/2020	0.00	195.95
Purchase Order Count: (452)			Total Trade Discount: 0.00	Total: 908,701.72	



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: MONTHLY FINANCIAL REPORT - MARCH 2020

BACKGROUND:

The Board of Directors requested the Monthly Financial Status Report to be presented to the Finance Committee for review and discussion before presenting these reports to the Board of Directors. The reports are being produced from the District's Financial System (System of Records) and will be presented on a monthly basis.

DISCUSSION:

The Monthly Financial Status Reports summarizes the District's revenue categories as well as expenditures for all Departments. The original total budget includes the adopted budget. Current total budget includes the adopted budget plus any budget amendments or adjustments made during the year. Period activity column represents activity for the reporting periods. Fiscal activity column represents the year to date activity or transactions that have been recorded in the general ledger from the beginning of the fiscal year July 1 through March 31, 2020. The encumbrance column represents funds encumbered with a purchase order that's not spent but committed. The percent column represents the percentage of the current budget that has been received (Revenue) or utilized (Expenditure).

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

That the WVWD Board of Director's receive and file the Monthly Financial Status Reports.

sm

ATTACHMENT(S):

1. 2020 March Monthly Financial Report



West Valley Water District, CA

Budget Report

Group Summary

For Fiscal: 2019-2020 Period Ending: 03/31/2020

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Revenue							
4000 - Water consumption sales	17,077,918.00	17,077,918.00	1,091,488.72	13,278,791.26	0.00	-3,799,126.74	77.75 %
4010 - Water service charges	6,999,071.00	6,999,071.00	527,955.62	5,495,099.23	0.00	-1,503,971.77	78.51 %
4020 - Other operating revenue	3,683,235.00	3,683,235.00	11,598.34	1,478,440.31	0.00	-2,204,794.69	40.14 %
4030 - Property Taxes	1,970,000.00	1,970,000.00	14,881.00	1,431,986.90	0.00	-538,013.10	72.69 %
4040 - Interest & Investment Earnings	375,000.00	375,000.00	0.00	360,677.83	0.00	-14,322.17	96.18 %
4050 - Rental Revenue	30,000.00	30,000.00	2,879.34	25,914.06	0.00	-4,085.94	86.38 %
4060 - Grants and Reimbursements	0.00	0.00	0.00	84,862.33	0.00	84,862.33	0.00 %
4080 - Other Non-Operating Revenue	11,800.00	11,800.00	0.00	8,778.32	0.00	-3,021.68	74.39 %
Revenue Total:	30,147,024.00	30,147,024.00	1,648,803.02	22,164,550.24	0.00	-7,982,473.76	73.52 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 03/31/2020

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Expense							
5110 - Source Of Supply	1,682,292.00	1,682,292.00	21,765.92	1,269,220.83	34.30	413,036.87	75.45 %
5210 - Production	3,227,110.00	3,227,110.00	203,352.03	2,150,007.86	111,584.91	965,517.23	70.08 %
5310 - Water Quality	667,679.00	667,679.00	40,170.74	354,076.51	19,837.90	293,764.59	56.00 %
5320 - Water Treatment - Perchlorate	601,600.00	601,600.00	20,171.94	129,894.63	13,236.62	458,468.75	23.79 %
5350 - Water Treatment - FBR/FXB	2,314,210.00	2,314,210.00	117,897.84	1,060,972.06	328,981.03	924,256.91	60.06 %
5390 - Water Treatment - Roemer/Arsenic	1,840,730.00	1,840,730.00	183,030.55	1,165,048.17	173,483.83	502,198.00	72.72 %
5410 - Maintenance - T & D	2,427,170.00	2,427,170.00	362,478.43	1,666,496.29	113,640.80	647,032.91	73.34 %
5420 - Asset Management	422,570.00	422,570.00	31,318.48	304,922.81	1,822.74	115,824.45	72.59 %
5510 - Customer Service	847,550.00	847,550.00	61,320.60	614,205.49	7,416.93	225,927.58	73.34 %
5520 - Meter Reading	1,160,926.00	1,160,926.00	101,948.39	614,144.00	9,177.55	537,604.45	53.69 %
5530 - Billing	529,525.00	529,525.00	54,710.74	350,352.99	804.96	178,367.05	66.32 %
5610 - Administration	2,361,280.00	2,361,280.00	207,386.55	1,684,738.83	22,824.20	653,716.97	72.32 %
5615 - General Operations	2,734,890.00	2,734,890.00	109,606.59	2,104,916.48	75,621.75	554,351.77	79.73 %
5620 - Accounting	777,983.00	777,983.00	45,014.10	507,353.35	2,069.92	268,559.73	65.48 %
5630 - Engineering	-12,308.00	-12,308.00	118,018.78	1,037,715.07	1,488.85	-1,051,511.92	-8,443.32 %
5640 - Business Systems	1,225,074.00	1,225,074.00	69,151.13	660,058.60	37,222.93	527,792.47	56.92 %
5645 - GIS	150,200.00	150,200.00	4,580.94	6,035.90	2,100.00	142,064.10	5.42 %
5650 - Board Of Directors	226,350.00	226,350.00	29,945.35	170,449.34	0.00	55,900.66	75.30 %
5660 - Human Resources/Risk Management	809,684.00	809,684.00	110,175.58	506,645.54	12,796.20	290,242.26	64.15 %
5680 - Purchasing	462,390.00	462,390.00	30,804.56	273,298.07	1,521.55	187,570.38	59.43 %
5710 - Public Affairs	1,115,252.00	1,115,252.00	178,598.81	1,043,361.15	18,454.33	53,436.52	95.21 %
5720 - Grants & Rebates	146,000.00	146,000.00	450.00	9,456.63	0.00	136,543.37	6.48 %
5730 - Water Resources Management	340,060.00	340,060.00	20,205.59	48,000.09	87,686.75	204,373.16	39.90 %
5740 - HydroSTEM	99,650.00	99,650.00	1,848.21	3,348.21	182.61	96,119.18	3.54 %
6200 - Interest Expense	974,350.00	974,350.00	0.00	226,390.53	0.00	747,959.47	23.24 %
6800 - Other Non-Operating Expense	0.00	0.00	0.00	162,000.00	0.00	-162,000.00	0.00 %
Expense Total:	27,132,217.00	27,132,217.00	2,123,951.85	18,123,109.43	1,041,990.66	7,967,116.91	70.64 %
Report Surplus (Deficit):	3,014,807.00	3,014,807.00	-475,148.83	4,041,440.81	-1,041,990.66	-15,356.85	99.49 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 03/31/2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
100 - Water Operations Fund	3,014,807.00	3,014,807.00	-475,148.83	4,041,440.81	-1,041,990.66	-15,356.85
Report Surplus (Deficit):	3,014,807.00	3,014,807.00	-475,148.83	4,041,440.81	-1,041,990.66	-15,356.85



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: MONTHLY TREASURER'S REPORT - MARCH 2020

DISCUSSION:

West Valley Water District ("District") engaged the Clifton Larson Allen LLP to prepare West Valley Water District's (WVWD) Investment report on a monthly basis. The District's investment policy is in uniformity with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(b)). Report for the Month of March 2020 is presented to the Board of Directors for discussion.

FISCAL IMPACT:

Monthly Cost of \$2,500 was included in the FY 19-20 annual budget.

STAFF RECOMMENDATION:

That the WVWD Board of Director's receive and file the March 2020 Treasurer's Report.

Respectfully Submitted,

Clarence Mansell Jr, General Manager

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ATTACHMENT(S):

1. 2020 March Treasurer's Report

West Valley Water District
Cash, Investment & Reserve Balances - March 31, 2020

Institution/Investment Type	February 2020 Balance	March 2020 Balance	RESERVE ACCOUNT	Minimum Balance
Funds Under Control of the District:			RESTRICTED FUNDS	
District Cash Drawers	\$ 4,300.00	\$ 4,300.00	2016A Bond	\$ 447,625.67
	\$ 4,300.00	\$ 4,300.00	Customer Deposit Accounts	\$ 3,311,989.11
Checking and Savings:			Capacity Charge Acct Balance	\$ 13,113,551.51
Chase - General Government Checking	\$ 4,435,885.36	\$ 4,098,949.61	CIP account in LAIF for capital purposes	\$ 3,000,000.00
Chase - Special Rebate Checking	\$ -	\$ -		\$ 19,873,166.29
Chase - UTC Routine Checking	\$ 909,578.06	\$ 909,578.06	CAPITAL RESERVE FUNDS	
Chase - UTC Non-Routine Checking	\$ 48,636.50	\$ 48,636.50	Capital Project Account - 100% FY 19-20	\$ 12,525,825.00
	\$ 5,394,099.92	\$ 5,057,164.17	Capital Project Account-80% FY 20-21	\$ 10,020,660.00
			Administrative & General Account	\$ 1,307,893.35
State of California, Local Agency Investment Fund	\$ 16,482,676.70	\$ 16,482,676.70		\$ 23,854,378.35
US Bank - Chandler Asset Mgmt	\$ 12,994,343.61	\$ 13,121,231.98	LIQUIDITY FUNDS	
CalTrust Pooled Investment Fund - Short Term	\$ 15,600,793.96	\$ 15,546,279.55	Rate Stabilization Account	\$ 853,895.90
CalTrust Pooled Investment Fund - Medium Term	\$ 10,743,608.01	\$ 10,760,760.49	Operating Reserve Account	\$ 4,359,644.50
U. S. Treasury Bills			Emergency Account	\$ 1,300,194.80
Government Agencies (Federal Home Loan Bank)	\$ -	\$ -	Water Banking Account	\$ 125,000.00
				\$ 6,638,735.20
Total	\$ 61,219,822.20	\$ 60,972,412.89	OTHER RESERVES	
Funds Under Control of Fiscal Agents:			Self-Insurance Reserve	\$ 5,000,000.00
US BANK				\$ 5,000,000.00
2016A Bond - Principal & Payment Funds	\$ 149.01	\$ 0.67	OPERATING CASH	
2016A Bond - Interest Fund	\$ 0.32	\$ 447,625.00	Balance Available for Daily Operations	\$ 6,053,758.72
Total	\$ 149.33	\$ 447,625.67		\$ 6,053,758.72
Grand Total	\$ 61,219,971.53	\$ 61,420,038.56	Grand Total	\$ 61,420,038.56
			UNRESTRICTED RESERVES	\$ 41,546,872.27

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the West Valley Water District Board of Directors and the California Government Code Section 53601

I also certify that there are adequate funds available to meet the District's Budget.

Shamindra Manbahal

Chief Financial Officer



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: MONTHLY CASH DISBURSEMENT REPORT - MANRCH 2020

BACKGROUND:

The Board of Directors requested the Monthly Cash Disbursements Report for review and discussion. The reports are being produced from the District's Financial System (System of Records) and was presented to the Finance Committee on April 8, 2020.

DISCUSSION:

Each month, the Accounting Department provides a complete listing of all disbursements for the previous month in an effort to promote fiscal responsibility and accountability over the expenditure of public funds. This process includes providing the Finance Committee, Board of Directors and ratepayers the opportunity to review expenses for supplies, materials, services, and payroll Disbursements. Payroll is processed bi-weekly and accounts payable is processed weekly. Information to justify each payment is available through the Accounting Department. For reference, Customer Refunds are credits due as a result of closing a water account.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

That the Board of Directors to receive and file the WVWD Monthly Cash Disbursements Report as of March 2020.

Respectfully Submitted,

Clarence Mansell Jr, General Manager

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ATTACHMENT(S):

1. 2020 March Cash Disbursements Board Report
2. 2020 March Payroll Cash Board Reports

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
 MARCH 2020

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
4432	CHANDLER ASSET MANAGEMENT	Investment Management Services	1,083.16	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	36.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	36.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	31.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	13.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	36.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	36.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	13.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	13.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	31.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	135.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	42.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	87.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	25.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	182.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	128.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	48.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	69.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	89.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	472.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	182.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	243.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	150.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	6.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	94.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	33.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	54.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	67.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	60.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	39.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	39.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	44.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	228.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	44.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	44.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	44.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	25.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	12.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	128.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	182.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	182.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	128.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	6.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	42.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	128.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	182.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	211.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	51.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	81.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	13.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	211.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	211.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	211.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	211.50	

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4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	211.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL# 6	530.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	167.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	169.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	35.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	167.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	108.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	72.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	80.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ARSENIC	25.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	497.75	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	197.50	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4433	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4436	COMPUTERIZED EMBROIDERY COMPANY INC	SAFETY BAGS FOR STAFF-SAFETY RECOGNITION PROGRAM	3,452.31	
4437	DIAMOND ENVIRONMENTAL SERVICES LLC	PORTABLE RESTROOM RENTAL	108.21	
4438	ENGINEERING RESOURCES INC	ENGINEERING SERVICES		5,830.00
4439	ENTERPRISE FLEET MANAGEMENT INC	VEHICLES LEASE & REPAIR/MAINTENANCE	4,857.63	
4439	ENTERPRISE FLEET MANAGEMENT INC	VEHICLES LEASE & REPAIR/MAINTENANCE	1,117.18	
4440	FASTENAL COMPANY	DOMESTIC MAINS REPAIR/MAINTENANCE	461.03	
4440	FASTENAL COMPANY	DOMESTIC MAINS REPAIR/MAINTENANCE	340.39	
4440	FASTENAL COMPANY	T&D DOM MAINS	340.39	
4440	FASTENAL COMPANY	SHOP SUPPLIES	266.19	
4440	FASTENAL COMPANY	SHOP SUPPLIES	109.78	
4440	FASTENAL COMPANY	SHOP SUPPLIES	393.43	
4441	GARDEN INTERIORS	PLANTS MAINTENANCE	424.00	
4441	GARDEN INTERIORS	PLANTS MAINTENANCE	424.00	
4442	GENERAL PUMP COMPANY INC	CONTRACTOR LABOR		73,937.53
4443	HASA INC.	WELL 30 CHEMICALS	176.12	
4443	HASA INC.	WELL 15 CHEMICALS	112.72	
4443	HASA INC.	BLF CHEMICALS	1,831.67	
4443	HASA INC.	WELL 42 CHEMICALS	376.20	
4443	HASA INC.	WELL# 42 CHEMICALS	288.84	
4444	HERCULES INDUSTRIES	SHOP SUPPLIES-REPAIR/MAINTENANCE	369.18	
4444	HERCULES INDUSTRIES	SHOP SUPPLIES-REPAIR/MAINTENANCE	322.50	
4444	HERCULES INDUSTRIES	SHOP SUPPLIES-REPAIR/MAINTENANCE	400.02	
4444	HERCULES INDUSTRIES	SHOP SUPPLIES-REPAIR/MAINTENANCE	577.97	
4444	HERCULES INDUSTRIES	SHOP SUPPLIES-REPAIR/MAINTENANCE	28.02	
4445	HONEYWELL	INVENTORY SUPPLIES-MXUS		24,793.28
4446	INFOSEND INC	JANUARY BILLS/POSTAGE	2,833.45	

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4446	INFOSEND INC	BILLS PRINTING/POSTAGE JANUARY 2020	817.90	
4446	INFOSEND INC	JANUARY BILLS/POSTAGE	8,120.20	
4446	INFOSEND INC	BILLS PRINTING/POSTAGE JANUARY 2020	2,428.32	
4447	INLAND DESERT SECURITY	ANSWERING SERVICE CALLS	537.65	
4447	INLAND DESERT SECURITY	ANSWERING SERVICE-FAX DELIVERY	784.00	
4448	MCMaster-CARR SUPPLY COMPANY	PRODUCTION REPAIR/MAINTENANCE	99.11	
4448	MCMaster-CARR SUPPLY COMPANY	PRODUCTION REPAIR/MAINTENANCE	36.70	
4448	MCMaster-CARR SUPPLY COMPANY	PRODUCTION REPAIR/MAINTENANCE	495.75	
4448	MCMaster-CARR SUPPLY COMPANY	PRODUCTION REPAIR/MAINTENANCE	429.53	
4448	MCMaster-CARR SUPPLY COMPANY	PRODUCTION REPAIR/MAINTENANCE	97.01	
4448	MCMaster-CARR SUPPLY COMPANY	PRODUCTION REPAIR/MAINTENANCE	50.96	
4448	MCMaster-CARR SUPPLY COMPANY	FBR REP/MAINT	415.72	
4448	MCMaster-CARR SUPPLY COMPANY	FBR CHLORINATION EQUIPMENT	526.35	
4448	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	206.29	
4448	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	402.06	
4448	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	485.94	
4448	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	26.23	
4448	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	342.94	
4448	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	249.04	
4448	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	297.14	
4448	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	132.11	
4448	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	116.01	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	432.20	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	490.76	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	495.57	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	245.62	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	166.86	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	241.77	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	472.33	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	71.82	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	441.86	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	23.59	
4448	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	92.24	
4449	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE CHAIRS	818.90	
4450	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	47.91	
4450	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	196.27	
4450	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	159.16	
4450	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	95.75	
4450	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	250.00	
4450	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	125.00	
4451	SAFETY COMPLIANCE COMPANY	SAFETY MEETING	225.00	
4452	YOUNG, CLIFFORD	MARCH CALPERS LONG TERM CARE	1,034.94	
4453	ADVANTAGE BUSINESS FORMS INC	OFFICE SUPPLIES	253.21	
4454	ARROWHEAD UNITED WAY	Ernest Montelongo	5.00	
4454	ARROWHEAD UNITED WAY	Gina Bertoline	4.00	
4454	ARROWHEAD UNITED WAY	Ernest Montelongo	5.00	
4454	ARROWHEAD UNITED WAY	Gina Bertoline	4.00	
4455	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE VARIOUS LOCATIONS	5,760.00	
4455	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE VARIOUS LOCATIONS	1,540.00	
4456	CRB SECURITY SOLUTIONS	LOBBY DOOR REPAIR		239.44
4457	FASTENAL COMPANY	SAFETY SUPPLIES	96.66	
4457	FASTENAL COMPANY	SHOP SUPPLIES	304.70	
4458	HACH COMPANY	WTP CHEMICALS	86.20	
4459	HASA INC.	WELL#8 CHEMICALS	457.92	

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4459	HASA INC.	WELL#54 CHEMICALS	309.98	
4460	MCMaster-CARR SUPPLY COMPANY	PRODUCTION REPAIR/MAINTENANCE	477.05	
4460	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	231.48	
4460	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	227.80	
4461	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	216.12	
4461	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	49.13	
4461	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	97.62	
4461	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	99.76	
4461	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	375.00	
4461	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	250.00	
4461	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	150.00	
4461	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	125.00	
4461	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	500.00	
4461	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	500.00	
4462	SHARP EXTERMINATOR COMPANY	DISTRICT MAINTENANCE	185.00	
4463	TAYLOR, MICHAEL R	WASHINGTON DC LODGING REIMBURSEMENT	3,260.02	
4464	VULCAN MATERIALS COMPANY	SHOP SUPPLIES	933.89	
4464	VULCAN MATERIALS COMPANY	SHOP SUPPLIES	1,500.83	
4464	VULCAN MATERIALS COMPANY	SHOP SUPPLIES	739.29	
4465	WARD, KRISTAL	TRAINING QWEL CLASS	219.96	
4466	ADVANTAGE BUSINESS FORMS INC	OFFICE SUPPLIES	179.94	
4467	ARAMARK REFRESHMENT SERVICES	OFFICE SUPPLIES	398.44	
4468	BRENTAG PACIFIC INC	ARSENIC CHEMICALS	1,956.04	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	250.00	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	7,550.00	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	950.00	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	1,050.00	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	300.00	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	480.00	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	760.00	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	1,883.46	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	156.21	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	558.92	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	975.00	
4469	CALIFORNIA LANDSCAPE & DESIGN INC.	LANDSCAPE MAINTENANCE	496.94	
4470	CED CREDIT OFFICE	WTP REPAIR/MAINTENANCE	2,916.00	
4470	CED CREDIT OFFICE	WTP REPAIR/MAINTENANCE	551.68	
4471	DC FROST ASSOCIATES INC	WTP REPAIR/MAINTENANCE	4,800.00	
4472	ENGINEERING RESOURCES INC	CONSTRUCTION INSPECTION SERVICES BLOOMINGTON		10,683.80
4472	ENGINEERING RESOURCES INC	CONSTRUCTION INSPECTION SERVICES BLOOMINGTON		10,334.96
4472	ENGINEERING RESOURCES INC	ZONE 3 - DISTRIBUTION PIPELINE REPLACEMENT- ENG		14,087.50
4473	HASA INC.	ARSENIC CHEMICALS	1,410.39	
4473	HASA INC.	WTP CHEMICALS	2,935.38	
4473	HASA INC.	WTP CHEMICALS	3,037.48	
4474	INFOSEND INC	BILLS POSTAGE AND PRINTING	3,140.49	
4474	INFOSEND INC	BILLS POSTAGE AND PRINTING	9,512.99	
4475	LOS ANGELES COUNTY PUBLIC SAFETY	Emergency Management Consulting Mar0301-2020	9,500.00	
4476	MCMaster-CARR SUPPLY COMPANY	WATER QUALIY REPAIRS/MAINTENANCE	482.00	
4476	MCMaster-CARR SUPPLY COMPANY	WATER QUALIY REPAIRS/MAINTENANCE	51.85	
4476	MCMaster-CARR SUPPLY COMPANY	WATER QUALIY REPAIRS/MAINTENANCE	476.26	
4476	MCMaster-CARR SUPPLY COMPANY	WATER QUALIY REPAIRS/MAINTENANCE	477.45	
4476	MCMaster-CARR SUPPLY COMPANY	WATER QUALIY REPAIRS/MAINTENANCE	489.69	
4476	MCMaster-CARR SUPPLY COMPANY	WATER QUALIY REPAIRS/MAINTENANCE	482.94	
4476	MCMaster-CARR SUPPLY COMPANY	FBR REPAIRS/MAINTENANCE	256.53	

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4476	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	183.78	
4476	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	333.15	
4476	MCMaster-CARR SUPPLY COMPANY	FBR REPAIRS/MAINTENANCE	283.99	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	777.49	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	476.17	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	476.72	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	492.70	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	267.38	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	482.76	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	441.91	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	349.62	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	446.83	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	497.97	
4476	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	60.76	
4476	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	278.66	
4476	MCMaster-CARR SUPPLY COMPANY	FBR REPAIR/MAINTENANCE	464.72	
4477	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	499.74	
4478	RAINTEK ENTERPRISES INC	MAXIMO - ASSET MANAGEMENT CONSULTANTS		8,745.00
4478	RAINTEK ENTERPRISES INC	MAXIMO - ASSET MANAGEMENT CONSULTANTS		30,300.00
4479	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	125.00	
4479	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	250.00	
4479	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	125.00	
4480	RATTLE TECH LLC	MOBILE APP SOFTWARE SUPPORT	500.00	
4480	RATTLE TECH LLC	MOBILE APP SOFTWARE SUPPORT	500.00	
4480	RATTLE TECH LLC	MOBILE APP SOFTWARE SUPPORT	500.00	
4480	RATTLE TECH LLC	MOBILE APP SOFTWARE SUPPORT	500.00	
4480	RATTLE TECH LLC	MOBILE APP SOFTWARE SUPPORT	500.00	
4481	VULCAN MATERIALS COMPANY	SHOP SUPPLIES	655.90	
4482	ADVANTAGE BUSINESS FORMS INC	OFFICE SUPPLIES-BUSINESS CARDS/MAISHA MESA	48.49	
4483	ALBERT A WEBB ASSOCIATES	ENGINEERING SERVICES		587.50
4484	BERTOLINE, GINA E	AMERICAN PAYROLL ASSOCIATION MEETING FOR MARCH	35.87	
4485	COMPUTERIZED EMBROIDERY COMPANY INC	UNIFORMS-HAWKINS	211.04	
4485	COMPUTERIZED EMBROIDERY COMPANY INC	UNIFORMS-RICKEY	100.19	
4486	ENGINEERING RESOURCES INC	ENGINEERING SERVICES		2,882.50
4486	ENGINEERING RESOURCES INC	ENGINEERING SERVICES		2,265.00
4486	ENGINEERING RESOURCES INC	ENGINEERING SERVICES		19,118.02
4487	ENTERPRISE FLEET MANAGEMENT INC	LEASE/MAINT VEHICLES 03/04/20	4,831.78	
4487	ENTERPRISE FLEET MANAGEMENT INC	LEASE/MAINT VEHICLES 03/04/20	744.70	
4488	ERS INDUSTRIAL SERVICES INC.	FBR FILTER UNDERDRAIN INSPECTION & MEDIA HANDLING	31,991.64	
4489	FAST SIGNS	DOOR SIGNS FOR DISTRICT	201.43	
4490	FASTENAL COMPANY	WATER QUALITY REPAIRS/MAINTENANCE	139.25	
4491	HASA INC.	WTP CHEMICALS	3,037.48	
4491	HASA INC.	WTP CHEMICALS	3,037.48	
4492	MCMaster-CARR SUPPLY COMPANY	PRODUCTION REPAIR/MAINTENANCE	487.55	
4493	SAFETY COMPLIANCE COMPANY	SAFETY MEETING 2/11/2020 7:30	225.00	
4493	SAFETY COMPLIANCE COMPANY	SAFETY MEETING 2/11/2020 8:15	200.00	
4493	SAFETY COMPLIANCE COMPANY	SAFETY MEETING 2/25/2020 7:30	225.00	
4494	SAMBA HOLDINGS INC	HR SERVICES	107.50	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	5.83	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	5.92	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	5.73	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.54	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	6.49	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.29	

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4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.18	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.41	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.35	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	5.92	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.54	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	5.73	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.18	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.29	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.35	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	5.83	
4495	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.41	
4495	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	4.39	
4495	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	4.28	
4495	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	5.34	
4495	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	4.39	
4495	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	5.34	
4495	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	4.28	
4495	UNIFIRST CORPORATION	UNIFORMS-FBR	5.50	
4495	UNIFIRST CORPORATION	UNIFORMS-FBR	5.40	
4495	UNIFIRST CORPORATION	UNIFORMS-FBR	4.93	
4495	UNIFIRST CORPORATION	UNIFORMS-FBR	4.51	
4495	UNIFIRST CORPORATION	UNIFORMS-FBR	5.40	
4495	UNIFIRST CORPORATION	UNIFORMS-FBR	5.50	
4495	UNIFIRST CORPORATION	UNIFORMS-FBR	4.93	
4495	UNIFIRST CORPORATION	UNIFORMS-FBR	4.51	
4495	UNIFIRST CORPORATION	WTP JANITORIAL SERVICES	101.38	
4495	UNIFIRST CORPORATION	WTP JANITORIAL SERVICES	103.63	
4495	UNIFIRST CORPORATION	WTP JANITORIAL SERVICES	103.63	
4495	UNIFIRST CORPORATION	UNIFORMS-WTP	5.40	
4495	UNIFIRST CORPORATION	UNIFORMS-WTP	5.50	
4495	UNIFIRST CORPORATION	UNIFORMS-WTP	4.40	
4495	UNIFIRST CORPORATION	UNIFORMS-WTP	4.40	
4495	UNIFIRST CORPORATION	UNIFORMS-WTP	5.50	
4495	UNIFIRST CORPORATION	UNIFORMS-WTP	5.40	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.50	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.48	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.30	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.39	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.39	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.38	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.51	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.50	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.39	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.30	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.50	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.50	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.39	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.48	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.39	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.39	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.51	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.38	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.39	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.39	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.50	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.50	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.48	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.39	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.44	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.38	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.30	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.28	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.51	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.81	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.52	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	19.88	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	41.17	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.61	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.61	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.61	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.83	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	4.73	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	5.83	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	54.55	
4495	UNIFIRST CORPORATION	UNIFORMS MAINTENANCE	1.18	
4495	UNIFIRST CORPORATION	UNIFORMS ASSET MANAGEMENT	5.30	
4495	UNIFIRST CORPORATION	UNIFORMS ASSET MANAGEMENT	5.30	
4495	UNIFIRST CORPORATION	UNIFORMS ASSET MANAGEMENT	5.63	
4495	UNIFIRST CORPORATION	UNIFORMS ASSET MANAGEMENT	4.62	
4495	UNIFIRST CORPORATION	UNIFORMS ASSET MANAGEMENT	4.51	
4495	UNIFIRST CORPORATION	UNIFORMS ASSET MANAGEMENT	4.51	
4495	UNIFIRST CORPORATION	UNIFORMS ASSET MANAGEMENT	5.63	
4495	UNIFIRST CORPORATION	UNIFORMS ASSET MANAGEMENT	4.51	
4495	UNIFIRST CORPORATION	UNIFORMS ASSET MANAGEMENT	5.63	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	5.29	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	5.23	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	4.20	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	5.42	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	5.44	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	5.48	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	4.20	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	5.42	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	5.44	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	5.48	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	5.29	
4495	UNIFIRST CORPORATION	UNIFORMS-METERS	5.23	
4495	UNIFIRST CORPORATION	JANITORIAL SVCS	236.48	
4495	UNIFIRST CORPORATION	JANITORIAL SERVICES	236.48	
4495	UNIFIRST CORPORATION	JANITORIAL SERVICES	249.17	
4495	UNIFIRST CORPORATION	JANITORIAL SERVICES	249.17	
4495	UNIFIRST CORPORATION	JANITORIAL SERVICES	249.17	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	4.28	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	4.22	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	4.28	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	4.22	
4495	UNIFIRST CORPORATION	ENGINEERING UNIFORMS	4.28	
4495	UNIFIRST CORPORATION	ENGINEERING UNIFORMS	4.22	
4495	UNIFIRST CORPORATION	ENGINEERING UNIFORMS	153.31	

WEST VALLEY WATER DISTRICT

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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	4.50	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	5.72	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	5.83	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	4.44	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	4.44	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	4.50	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	35.56	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	3.85	
4495	UNIFIRST CORPORATION	UNIFORMS ENGINEERING	35.56	
4495	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	4.51	
4495	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	6.74	
4495	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	4.51	
4495	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	6.74	
77249	RIALTO UNIFIED SCHOOL DISTRICT	RUSD STEM PROGRAM-RECOGNITION TO 2020 SCIENCE F	1,000.00	
77251	AEROTEK INC	OUTSIDE LABOR-FERNANDA GONZALEZ	804.00	
77252	ALBRIGHT, YEE & SCHMIT, APC	LEGAL FEES	16,799.71	
77252	ALBRIGHT, YEE & SCHMIT, APC	LEGAL FEES	1,235.16	
77252	ALBRIGHT, YEE & SCHMIT, APC	LEGAL FEES	1,464.75	
77252	ALBRIGHT, YEE & SCHMIT, APC	LEGAL FEES	5,335.38	
77252	ALBRIGHT, YEE & SCHMIT, APC	LEGAL FEES	216.82	
77253	ALL PRO ENTERPRISES INC.	JANITORIAL SERVICES-FEBRUARY 2020	3,156.01	
77254	AQUA-METRIC SALES CO	INVENTORY SUPPLIES	1,568.09	
77254	AQUA-METRIC SALES CO	INVENTORY SUPPLIES	6,765.85	
77254	AQUA-METRIC SALES CO	INVENTORY SUPPLIES	9,020.45	
77254	AQUA-METRIC SALES CO	INVENTORY SUPPLIES	2,660.99	
77254	AQUA-METRIC SALES CO	INVENTORY SUPPLIES	23,943.13	
77254	AQUA-METRIC SALES CO	INVENTORY SUPPLIES	7,135.58	
77254	AQUA-METRIC SALES CO	METERS/AMR'S	2,086.85	
77255	AT&T	CIRCUIT LINES	881.82	
77255	AT&T	OFFICE LINES	867.86	
77256	AUTOMATED GATE SERVICES INC	GATE SERVICE-DISTRICT REPAIR/MAINTENANCE	251.50	
77257	BRAY SALES, INC.	ARSENIC REPAIR/MAINTENANCE	50.80	
77257	BRAY SALES, INC.	ARSENIC REPAIR/MAINTENANCE	1,034.65	
77258	CEMEX INC	SHOP SUPPLIES	130.75	
77258	CEMEX INC	SHOP SUPPLIES	133.72	
77259	CITY OF SAN BERNARDINO	BLF WATER	36.30	
77260	COLTON PUBLIC UTILITIES	WELL 18A ELECTRIC	338.20	
77261	DAVID N M TURCH	Consulting Fees 12/9/19-1/8/2020	12,500.00	
77261	DAVID N M TURCH	Cosulting Fees 8/9-9/8/2019	12,500.00	
77261	DAVID N M TURCH	Consulting Fees 9/9-10/8/2019	12,500.00	
77261	DAVID N M TURCH	Consulting Fees 10/9-11/8/2019	12,500.00	
77261	DAVID N M TURCH	Consulting Fees 11/9-12/8/2019	12,500.00	
77261	DAVID N M TURCH	Consulting Fees 7/9-8/8/2019	12,500.00	
77262	EL-CO CONTRACTORS INC	CONTRACTOR LABOR		252,618.77
77263	FAST SERVICE	CUSTOMER SATELLITE SERVICE	282.00	
77264	FISH WINDOW CLEANING	JANITORIAL SERVICES	175.00	
77265	GOMEZ, LUIS	SAFETY BOOTS	200.00	
77266	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	134.42	
77266	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	312.17	
77266	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	6.25	
77266	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	24.31	
77266	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	307.12	
77266	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	2.75	
77266	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	25.87	

WEST VALLEY WATER DISTRICT

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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
77266	GRAINGER INC	WTP REPAIR/MAINTENANCE	462.22	
77266	GRAINGER INC	WTP REPAIR AND MAINT	157.63	
77266	GRAINGER INC	MATERS-SHOP SUPPLIES	725.11	
77267	GRANICUS LLC	ANNUAL FEE FOR ACCELA-CONTRACTS/LICENSES	13,867.20	
77268	HOME DEPOT	WTP REPAIR/MAINTENANCE	277.03	
77268	HOME DEPOT	REPAIR/MAINTENANCE FIRE HYDRANTS	167.16	
77269	ICON INC. GENERAL CONTRACTORS	CONTRACTOR LABOR		6,623.00
77270	INDUSTRIAL METAL SUPPLY CO	WTP REPAIR/MAINTENANCE	491.64	
77271	JOHNSON'S HARDWARE INC	FBR REPAIR-MAINTENANCE	26.91	
77271	JOHNSON'S HARDWARE INC	WTP REPAIR-MAINTENANCE	9.58	
77271	JOHNSON'S HARDWARE INC	WTP REPAIR-MAINTENANCE	51.88	
77272	LAW OFFICE OF WILLOUGHBY & ASSOC	LEGAL FEES	8,720.00	
77272	LAW OFFICE OF WILLOUGHBY & ASSOC	LEGAL FEES	2,420.00	
77273	NETWORK	VEHICLES MAINTENANCE	337.58	
77273	NETWORK	VEHICLES MAINTENANCE	4,031.63	
77274	OCCUPATIONAL HEALTH CENTERS OF CALIFORNI	HUMAN RESOURCES SERVICES	417.00	
77274	OCCUPATIONAL HEALTH CENTERS OF CALIFORNI	HUMAN RESOURCES SERVICES	103.50	
77275	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	56.87	
77275	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	128.98	
77275	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	99.47	
77276	PACK N MAIL	CUSTOMER SATELLITE SERVICE	175.00	
77277	R&S OVERHEAD DOORS OF INLAND EMPIRE INC	VANDALISM REPAIRS	538.75	
77278	ROYAL INDUSTRIAL SOLUTIONS	BLF REPAIR/MAINTENANCE	84.07	
77278	ROYAL INDUSTRIAL SOLUTIONS	FBR REPAIR/MAINTENANCE	54.38	
77278	ROYAL INDUSTRIAL SOLUTIONS	FBR REPAIRS/MAINTENANCE	1,274.55	
77278	ROYAL INDUSTRIAL SOLUTIONS	WTP REPAIR/MAINTENANCE	54.38	
77278	ROYAL INDUSTRIAL SOLUTIONS	WTP REPAIR/MAINTENANCE	505.25	
77278	ROYAL INDUSTRIAL SOLUTIONS	WTP REPAIR/MAINTENANCE	529.25	
77278	ROYAL INDUSTRIAL SOLUTIONS	WTP REPAIR/MAINTENANCE	303.41	
77279	RYAN HERCO PRODUCTS CORP	FBR REPAIR/MAINTENANCE	1,277.29	
77279	RYAN HERCO PRODUCTS CORP	FBR REPAIR/MAINTENANCE	2,458.94	
77280	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	20.00	
77280	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	20.00	
77281	SB & RIVERSIDE COUNTIES FIRE EQUIP	SAFETY SUPPLIES-FIRE EXT.SERVICE	1,421.55	
77282	SO CAL LOCKSMITH / MARY K DUNSMORE	DISTRICT REPAIR/MAINTENANCE	110.64	
77283	SO CALIFORNIA EDISON	BLF ELECTRIC	124.02	
77283	SO CALIFORNIA EDISON	WELL#22 ELECTRIC	11.16	
77283	SO CALIFORNIA EDISON	WELL#11 ELECTRIC	44.19	
77283	SO CALIFORNIA EDISON	WELL#6 ELECTRIC	338.28	
77284	THE GAS COMPANY	WTP GAS BILL	68.17	
77285	UNDERGROUND SERVICE ALERT	USA FEES	521.50	
77285	UNDERGROUND SERVICE ALERT	USA FEES	313.60	
77286	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE METER	500.00	
77287	USA BLUEBOOK	PRODUCTION REPAIR/MAINTENANCE	125.88	
77288	VERIZON WIRELESS PHONES	CELL PHONES	4,443.47	
77288	VERIZON WIRELESS PHONES	CELL PHONES	1,274.68	
77288	VERIZON WIRELESS PHONES	CELL PHONES	651.27	
77289	YO FIRE	INVENTORY SUPPLIES	419.21	
77289	YO FIRE	INVENTORY SUPPLIES	418.09	
77289	YO FIRE	INVENTORY SUPPLIES	347.59	
77289	YO FIRE	INVENTORY SUPPLIES	291.50	
77289	YO FIRE	INVENTORY SUPPLIES	281.34	
77289	YO FIRE	INVENTORY SUPPLIES	257.87	
77289	YO FIRE	INVENTORY SUPPLIES	4,248.43	

WEST VALLEY WATER DISTRICT

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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
77289	YO FIRE	INVENTORY SUPPLIES	3,736.46	
77289	YO FIRE	INVENTORY SUPPLIES	1,086.11	
77289	YO FIRE	INVENTORY SUPPLIES	484.95	
77289	YO FIRE	INVENTORY SUPPLIES	859.77	
77289	YO FIRE	INVENTORY SUPPLIES	135.77	
77289	YO FIRE	INVENTORY SUPPLIES	246.14	
77289	YO FIRE	INVENTORY SUPPLIES	243.54	
77289	YO FIRE	INVENTORY SUPPLIES	162.70	
77289	YO FIRE	INVENTORY SUPPLIES	24.81	
77289	YO FIRE	INVENTORY SUPPLIES	31.11	
77289	YO FIRE	INVENTORY SUPPLIES	279.97	
77289	YO FIRE	INVENTORY SUPPLIES	4,129.77	
77289	YO FIRE	INVENTORY SUPPLIES	4,012.28	
77289	YO FIRE	INVENTORY SUPPLIES	859.77	
77289	YO FIRE	INVENTORY SUPPLIES	15,088.81	
77289	YO FIRE	INVENTORY SUPPLIES	5,920.93	
77290	ACOM SOLUTIONS INC	CHECK STOCK- FOR PAYROLL AND AP	457.94	
77291	AUTOMATED GATE SERVICES INC	DISTRICT REPAIR/MAINTENANCE	148.00	
77292	BHI PLUMBING, HEATING AND AIR CONDI	DISTRICT REPAIR/MAINTENANCE	975.00	
77293	CAPETOWN COLTON HOTEL INC	WOODSPRINGS SUITES- DEPOSITS REFUND		1,700.00
77293	CAPETOWN COLTON HOTEL INC	WOODSPRINGS SUITES- DEPOSITS REFUND		360.00
77293	CAPETOWN COLTON HOTEL INC	WOODSPRINGS SUITES- DEPOSITS REFUND		7,403.50
77294	CEMEX INC	SHOP SUPPLIES	254.37	
77295	CINTAS CORPORATION	JANITORIAL SERVICES	146.88	
77296	CITY OF RIALTO	UUTAX-FEBRUARY 2020	40,896.19	
77296	CITY OF RIALTO	UUTAX-FEBRUARY 2020	(128.09)	
77297	CLIFTON LARSON ALLEN	TREASURERS REPORTS OCT 2019-JAN 2020	10,500.00	
77298	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	(0.01)	
77298	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	1,059.52	
77298	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	350.17	
77298	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	1,059.39	
77298	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	350.10	
77299	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	43.06	
77299	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	249.40	
77299	GRAINGER INC	FBR REPAIR/MAINTENANCE	456.36	
77299	GRAINGER INC	FBR REPAIR/MAINTENANCE	48.78	
77299	GRAINGER INC	FBR REPAIR/MAINTENANCE	60.27	
77299	GRAINGER INC	FBR REPAIR/MAINTENANCE	425.35	
77299	GRAINGER INC	WTP REP/MAINT	246.16	
77299	GRAINGER INC	WTP REP/MAINT	37.23	
77299	GRAINGER INC	WTP REP/MAINT	462.72	
77299	GRAINGER INC	WTP REPAIR/MAINTENANCE	131.42	
77299	GRAINGER INC	WTP REPAIR/MAINTENANCE	31.78	
77299	GRAINGER INC	WTP REPAIR/MAINTENANCE	2.22	
77300	HERNANDEZ, KENNY J	D4 CERTIFICATION/TRAINING	105.00	
77300	HERNANDEZ, KENNY J	D4 CERTIFICATION/TRAINING	205.00	
77301	HOME DEPOT	PRODUCTION REPAIR/MAINTENANCE	79.04	
77301	HOME DEPOT	PRODUCTION REPAIR/MAINTENANCE	29.44	
77302	LEGAL SHIELD	LEGALSHIELD	(0.01)	
77302	LEGAL SHIELD	LEGALSHIELD	339.37	
77302	LEGAL SHIELD	LEGALSHIELD	339.34	
77303	LOUKEH, NADIA	CEQA ENVIRONMENTAL FILING FEE	50.00	
77303	LOUKEH, NADIA	G2 CERTIFICATION	135.00	
77304	MACKAMUL, ROBERT	TRAINING G3 EXAM PREP	249.99	

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77305	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	0.55	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	3.60	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	10.95	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	12.88	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	93.14	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	81.60	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	1,862.80	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	2,593.98	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	3.11	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	1.20	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	80.80	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	84.45	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	Employee Adjustments	112.77	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	848.18	
77305	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	901.87	
77306	MV CHENG & ASSOCIATES INC	CONSULTANTS	7,906.25	
77306	MV CHENG & ASSOCIATES INC	CONSULTANTS	5,445.00	
77307	RIALTO WATER SERVICES	OFFICE WATER/SEWER	127.34	
77307	RIALTO WATER SERVICES	WTP SEWER	67.17	
77308	ROYAL INDUSTRIAL SOLUTIONS	FBR REPAIR/MAINTENANCE	318.64	
77309	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	20.00	
77309	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	20.00	
77310	SHERIFFS COURT SERVICES	GARNISHMENT	(345.35)	
77310	SHERIFFS COURT SERVICES	GARNISHMENT	618.88	
77310	SHERIFFS COURT SERVICES	GARNISHMENT	600.83	
77311	STATE OF CALIFORNIA FRANCHISE TAX	GARNISHMENT	390.79	
77311	STATE OF CALIFORNIA FRANCHISE TAX	GARNISHMENT	390.79	
77312	TIME WARNER CABLE	CABLE/INTERNET	244.67	
77313	TYLER TECHNOLOGIES INC	COMPUTER SOFTWARE		4,111.00
77313	TYLER TECHNOLOGIES INC	COMPUTER SOFTWARE-UTILITY BILLING TRAINING		5,110.40
77313	TYLER TECHNOLOGIES INC	COMPUTER SOFTWARE-UTILITY BILLING		3,500.00
77314	UNDERGROUND SERVICE ALERT	UTILITY LOCATING FEES	389.50	
77314	UNDERGROUND SERVICE ALERT	UTILITY LOCATING FEES	220.26	
77315	USA BLUEBOOK	FBR CHEMICALS	465.14	
77315	USA BLUEBOOK	WTP CHEMICALS	457.75	
77316	AT&T	OFFICE LINES-90987569708463	3,037.16	
77317	CHAMBERLAYNEPR	Public Affairs Consultant	9,825.00	
77318	AT&T	WTP FIRE SVC-909 874 2129 178 1	460.24	
77318	AT&T	CIRCUIT LINES- 831 000 6816 636	854.11	
77318	AT&T	CIRCUIT LINES 831 000 6816 628	643.07	
77318	AT&T	OFFICE-ACCT909-875-1551 535 0	1,841.51	
77318	AT&T	SO SYSTEM- 909 277 5015 422 0	665.31	
77319	AT&T	OFFICE LINES ACCT 909 875 6970 331 6	4,473.54	
77320	SO CALIFORNIA EDISON	ELECTRIC-WELL 17 & 5-2 BOOSTER PUMP	225.62	
77320	SO CALIFORNIA EDISON	ELECTRIC-WELL 17 & 5-2 BOOSTER PUMP	245.76	
77321	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	4,347.31	
77321	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	1,179.18	
77321	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	662.30	
77322	AEROTEK INC	OUTSIDE LABOR-FERNANDA GONZALEZ	1,252.06	
77323	AFS INVESTMENTS LLC DBA LMS TRANSPORT	LMS TRANSPORT DEPOSITS REFUND CONT/MTR/VALVE		280.00
77323	AFS INVESTMENTS LLC DBA LMS TRANSPORT	LMS TRANSPORT DEPOSITS REFUND CONT/MTR/VALVE		240.00
77323	AFS INVESTMENTS LLC DBA LMS TRANSPORT	LMS TRANSPORT DEPOSITS REFUND CONT/MTR/VALVE		5,272.17
77324	ALL PRO ENTERPRISES INC.	JANITORIAL SERVICES	3,156.01	
77325	AQUA-METRIC SALES CO	METERS FOR AMR PROJECT		13,328.73

WEST VALLEY WATER DISTRICT

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77326	BOOT BARN INC	GILBERT BOOTS	169.82	
77326	BOOT BARN INC	ALEX BOOTS	200.00	
77327	BURRTEC WASTE INDUSTRIES INC	WTP DISPOSAL FEES	242.91	
77327	BURRTEC WASTE INDUSTRIES INC	DISPOSAL FEES	661.91	
77328	CINTAS CORPORATION	JANITORIAL SERVICES	325.00	
77329	CITY OF RIALTO-ALARM PROGRAM	ALARM FEES	520.20	
77330	CITY OF SAN BERNARDINO	LYTLE CREEK STREAM FLOW-FEBRUARY	21,765.92	
77331	CUSTOM WATER, INC	EMERGENCY BOTTLED WATER FOR COVID 19	5,154.00	
77332	DAKOTA COMMUNICATIONS LLC	WATER RESOURCE MANAGEMENT CONSULTANTS	3,445.00	
77333	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MACHINES MAINTENANCE AGREEMENT	179.76	
77333	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MACHINES MAINTENANCE AGREEMENT	177.85	
77334	FEDEX	MAILING FEES	60.88	
77335	GRAINGER INC	WTP REPAIR/MAINTENANCE	334.83	
77336	IFLOW ENERGY SOLUTIONS INC	INVENTORY SUPPLIES	5,179.13	
77336	IFLOW ENERGY SOLUTIONS INC	INVENTORY SUPPLIES	2,728.50	
77337	JOHNSON'S HARDWARE INC	PRODUCTION REPAIRS/MAINTENANCE	25.85	
77337	JOHNSON'S HARDWARE INC	PRODUCTION REPAIRS/MAINTENANCE	63.43	
77337	JOHNSON'S HARDWARE INC	PRODUCTION REPAIRS/MAINTENANCE	25.80	
77337	JOHNSON'S HARDWARE INC	PRODUCTION REPAIRS/MAINTENANCE	66.75	
77337	JOHNSON'S HARDWARE INC	PRODUCTION REPAIRS/MAINTENANCE	33.35	
77337	JOHNSON'S HARDWARE INC	PRODUCTION REPAIRS/MAINTENANCE	7.09	
77337	JOHNSON'S HARDWARE INC	PRODUCTION REPAIRS/MAINTENANCE	15.99	
77337	JOHNSON'S HARDWARE INC	WTP REPAIRS/MAINTENANCE	54.35	
77337	JOHNSON'S HARDWARE INC	VANDALISM REPAIRS	199.29	
77337	JOHNSON'S HARDWARE INC	VANDALISM REPAIRS	53.21	
77337	JOHNSON'S HARDWARE INC	SHOP SUPPLIES	16.36	
77338	JOSE SEPULVEDA	CUSTOMER REFUND	76.61	
77339	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	COPIER MAINTENANCE	9.07	
77340	MCCALLS METERS INC	METER TESTING	8,990.03	
77341	MINUTEMAN PRESS OF RANCHO CUCAMONGA	MAILERS/POSTAGE TO CUSTOMERS	1,417.58	
77341	MINUTEMAN PRESS OF RANCHO CUCAMONGA	MAILERS/POSTAGE TO CUSTOMERS	1,572.11	
77341	MINUTEMAN PRESS OF RANCHO CUCAMONGA	MAILERS/POSTAGE TO CUSTOMERS	1,586.01	
77341	MINUTEMAN PRESS OF RANCHO CUCAMONGA	MAILERS/POSTAGE TO CUSTOMERS	4,765.55	
77342	MUNITEMPS	OUTSIDE LABOR - HR DEPT	11,750.00	
77342	MUNITEMPS	OUTSIDE LABOR - HR DEPT	11,750.00	
77342	MUNITEMPS	OUTSIDE LABOR HR DEPT	11,000.00	
77343	NEIL WAYNE CLIFTON	WATER RESOURCE MANAGEMENT CONSULTANT	12,600.00	
77344	O'REILLY AUTO PARTS	PRODUCTION REPAIRS/MAINTENANCE	13.43	
77344	O'REILLY AUTO PARTS	WTP REPAIRS/MAINTENANCE	131.77	
77344	O'REILLY AUTO PARTS	CORE CREDIT FOR INVOICE#2677-134413	(18.00)	
77344	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	309.89	
77345	PG MECHANICAL	VEHICLE MAINTENANCE	530.00	
77346	QUADIENT FINANCE USA INC	POSTAGE METER SCALE RENTAL	313.75	
77347	ROYAL INDUSTRIAL SOLUTIONS	PRODUCTION REPAIR/MAINTENANCE	76.03	
77347	ROYAL INDUSTRIAL SOLUTIONS	WTP REPAIR/MAINTENANCE	318.64	
77348	SC COMMERCIAL LLC	UNLEADED FUEL	7,050.38	
77348	SC COMMERCIAL LLC	UNLEADED FUEL	2,802.70	
77349	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	42,466.10	
77349	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	38,220.40	
77349	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	3,149.66	
77349	SO CALIFORNIA EDISON	WELL#22 ELECTRIC	11.63	
77349	SO CALIFORNIA EDISON	WELL#17 & 5-2 BOOSTER PUMP ELECTRIC	226.41	
77349	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	16,074.04	
77349	SO CALIFORNIA EDISON	WELL#17 & 5-2 BOOSTER PUMP ELECTRIC	1,465.35	

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77349	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	1,938.08	
77349	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	113.27	
77349	SO CALIFORNIA EDISON	WELL 11X ELECTRIC	44.10	
77349	SO CALIFORNIA EDISON	WELL #6 ELECTRIC	292.59	
77349	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	95.98	
77349	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	10,361.81	
77349	SO CALIFORNIA EDISON	WTP ELECTRICITY	35,189.17	
77349	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	2,626.32	
77350	SOUTHWEST VALVE & EQUIPMENT	WTP REPAIR/MAINTENANCE	8,150.66	
77351	STERLING WATER TECHNOLOGIES LLC	WTP CHEMICALS	12,079.60	
77352	TESCO CONTROLS INC	FBR REPAIR/MAINTENANCE	1,850.00	
77352	TESCO CONTROLS INC	WTP REPAIRS/MAINTENANCE	3,295.00	
77352	TESCO CONTROLS INC	WTP REPAIRS/MAINTENANCE	1,862.97	
77353	THE GAS COMPANY	OFFICE GAS	365.35	
77354	TRAPP PTA	BREAKFAST FOR VOLUNTEERS	550.00	
77355	USA BLUEBOOK	WTP REPAIRS/MAINTENANCE	518.25	
77356	VORTEX INDUSTRIES INC	WTP REPAIRS/MAINTENANCE	12,423.17	
77357	WESTERN WATER WORKS SUPPLY CO INC	DOMESTIC MAINS REPAIRS/MAINTENANCE	428.63	
77357	WESTERN WATER WORKS SUPPLY CO INC	DOMESTIC MAINS REPAIRS/MAINTENANCE	132.86	
77357	WESTERN WATER WORKS SUPPLY CO INC	DOMESTIC MAINS REPAIRS/MAINTENANCE	568.92	
77357	WESTERN WATER WORKS SUPPLY CO INC	DOMESTIC MAINS REPAIRS/MAINTENANCE	1,617.97	
77357	WESTERN WATER WORKS SUPPLY CO INC	DOMESTIC MAINS REPAIRS/MAINTENANCE	167.23	
77358	YO FIRE	INVENTORY SUPPLIES	128.93	
77358	YO FIRE	INVENTORY SUPPLIES	1,854.16	
77358	YO FIRE	INVENTORY SUPPLIES	253.23	
77358	YO FIRE	INVENTORY SUPPLIES	22.41	
77358	YO FIRE	INVENTORY SUPPLIES	86.20	
77358	YO FIRE	INVENTORY SUPPLIES	92.29	
77358	YO FIRE	INVENTORY SUPPLIES	160.43	
77358	YO FIRE	INVENTORY SUPPLIES	107.75	
77358	YO FIRE	INVENTORY SUPPLIES	97.42	
77358	YO FIRE	INVENTORY SUPPLIES	415.31	
77358	YO FIRE	INVENTORY SUPPLIES	101.02	
77358	YO FIRE	INVENTORY SUPPLIES	134.69	
77358	YO FIRE	INVENTORY SUPPLIES	141.97	
77358	YO FIRE	INVENTORY SUPPLIES	6,218.16	
77358	YO FIRE	INVENTORY SUPPLIES	5,901.65	
77358	YO FIRE	INVENTORY SUPPLIES	4,449.99	
77358	YO FIRE	DOMESTIC MAINS REPAIR/MAINTENANCE	117.78	
77369	AMAZON	TELEMETERING	991.21	
77369	AMAZON	PRODUCTION REPAIRS/MAINTENANCE	392.11	
77369	AMAZON	SAMPLING SUPPLIES	197.39	
77369	AMAZON	SHOP SUPPLIES	121.30	
77369	AMAZON	OFFICE SUPPLIES	447.43	
77369	AMAZON	OFFICE SUPPLIES	46.32	
77369	AMAZON	OFFICE SUPPLIES	18.29	
77369	AMAZON	OFFICE SUPPLIES	370.76	
77369	AMAZON	OFFICE SUPPLIES	199.10	
77369	AMAZON	OFFICE SUPPLIES	107.75	
77369	AMAZON	OFFICE SUPPLIES	485.23	
77369	AMAZON	OFFICE SUPPLIES	166.48	
77369	AMAZON	OFFICE SUPPLIES	48.48	
77369	AMAZON	COMPUTER SUPPLIES	261.00	
77369	AMAZON	COMPUTER SUPPLIES	1,088.28	

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77369	AMAZON	COMPUTER SUPPLIES	1,260.66	
77369	AMAZON	SUPPLIES FOR QUIET ROOM		200.56
77370	AT&T	WTP TELEMETRY-25083242961586	82.27	
77370	AT&T	TELEMETRY LINE-33938142758152	67.21	
77371	AT&T MOBILITY	CELL PHONES-837977752	23.32	
77372	AUTOMATED GATE SERVICES INC	Gate Repair at Roemer	382.50	
77373	CALIFORNIA CHAMBER OF COMMERCE	CALIFORNIA LABOR LAW DIGEST	313.62	
77375	CITY OF SAN BERNARDINO	BLF WATER	36.30	
77376	CLERK OF THE BOARD OF SUPERVISORS	NOTICE OF EXEMPTION FEES-ROEMER	50.00	
77377	COLTON PUBLIC UTILITIES	WELL 18A ELECTRIC	339.70	
77378	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MACHINES MAINTENANCE AGREEMENT	356.81	
77379	FMB TRUCK OUTFITTERS, INC.	VEHICLE MAINTENANCE	1,604.08	
77380	GARDA CL WEST INC	Armored Transport Feb 2020	583.53	
77381	GENERATIONS BACKFLOW TESTING LLC	BACKFLOW TEST	59.50	
77382	GOVERNMENT FINANCE OFFICERS ASSOC	CERTIFICATE OF ACHIEVEMENT	435.00	
77383	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	524.28	
77384	HOME DEPOT	REPAIRS/MAINTENANCE-FIRE HYDRANTS	361.12	
77384	HOME DEPOT	REPAIRS/MAINTENANCE-BUILDING "C"	284.32	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77385	KOURY ENGINEERING & TESTING INC	PATCH REPAIR COMPACTION TESTING	400.00	
77386	MICHAEL BAKER INTERNATIONAL, INC	ENGINEERING SERVICES		3,151.93
77386	MICHAEL BAKER INTERNATIONAL, INC	ENGINEERING SERVICES		8,514.67
77387	NED'S OIL SALES INC	PRODUCTION REPAIR/MAINTENANCE	17.69	
77387	NED'S OIL SALES INC	PRODUCTION REPAIR/MAINTENANCE	21.78	
77387	NED'S OIL SALES INC	PRODUCTION REPAIR/MAINTENANCE	38.46	
77387	NED'S OIL SALES INC	SHOP SUPPLIES	17.23	
77388	NETWORK	VEHICLES MAINTENANCE	6,876.34	
77389	OCCUPATIONAL HEALTH CENTERS OF CALIFORNI	HR SERVICES	103.50	
77390	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE-UNIT227 BATTERY	163.17	
77391	PR PRINTING	PRINTING-RECEIPT BOOKS	459.96	
77392	ROYAL INDUSTRIAL SOLUTIONS	EQUIPMENT-SOFT STARTER CUTLER HAMMER		8,316.66
77393	SO CALIFORNIA EDISON	SOUTH END SHOP ELECTRICITY	76.69	
77394	TAFOYA & GARCIA LLP	LEGAL FEES	25,357.16	
77395	THE GAS COMPANY	WTP GAS	22.06	
77396	THERMO ELECTRON NORTH AMERICA LLC	FBR SUPPLIES	4,627.61	
77396	THERMO ELECTRON NORTH AMERICA LLC	FBR SUPPLIES	3,064.75	
77397	USA BLUEBOOK	WTP CHEMICALS	1,511.03	
77397	USA BLUEBOOK	WTP CHEMICALS	222.40	
77397	USA BLUEBOOK	WTP CHEMICALS	459.02	
77397	USA BLUEBOOK	WTP CHEMICAL	463.03	
77397	USA BLUEBOOK	WTP CHEMICALS	16.69	
77398	VERIZON CONNECT NWF INC	CONTRACTS/LICENSING	795.90	
77399	VERIZON WIRELESS PHONES	CELL PHONE	53.46	
77400	VORTEX INDUSTRIES INC	WTP REPAIR/MAINTENANCE	316.00	
77401	WESTERN WATER WORKS SUPPLY CO INC	DOMESTIC MAINS-REPAIRS/MAINTENANCE	3,207.29	

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77401	WESTERN WATER WORKS SUPPLY CO INC	DOMESTIC MAINS-REPAIRS/MAINTENANCE	1,347.63	
DFT0000523	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT INS BENEFIT CHARGE	572.70	
DFT0000569	BANK OF AMERICA-1405	ADMIN/BOARD MEALS/TRAVEL EXPENSES	50.00	
DFT0000569	BANK OF AMERICA-1405	ADMIN MEALS/OFFICE SUPPLIES/TRAVEL-CRYSTAL	979.31	
DFT0000569	BANK OF AMERICA-1405	ADMIN MEALS/OFFICE SUPPLIES/TRAVEL-CRYSTAL	65.80	
DFT0000569	BANK OF AMERICA-1405	ADMIN MEALS/OFFICE SUPPLIES/TRAVEL-CRYSTAL	254.81	
DFT0000569	BANK OF AMERICA-1405	ADMIN MEALS / OPERATING SUPPLIES	855.95	
DFT0000569	BANK OF AMERICA-1405	ADMIN/BOARD MEALS/TRAVEL EXPENSES	1,062.23	
DFT0000569	BANK OF AMERICA-1405	ADMIN/BOARD MEALS/TRAVEL EXPENSES	1,176.30	
DFT0000569	BANK OF AMERICA-1405	ADMIN/BOARD MEALS/TRAVEL EXPENSES	750.00	
DFT0000569	BANK OF AMERICA-1405	ADMIN MEALS/OFFICE SUPPLIES/TRAVEL-CRYSTAL	18.29	
DFT0000569	BANK OF AMERICA-1405	ADMIN/BOARD MEALS/TRAVEL EXPENSES	445.00	
DFT0000569	BANK OF AMERICA-1405	ADMIN MEALS / OPERATING SUPPLIES	273.87	
DFT0000569	BANK OF AMERICA-1405	ADMIN/BOARD MEALS/TRAVEL EXPENSES	972.96	
DFT0000570	BANK OF AMERICA-1676	MEALS/TRAINING-RICKEY	18.96	
DFT0000570	BANK OF AMERICA-1676	CSMFO CONFERENCE-CFO/ACCOUNTING DEPT	39.56	
DFT0000570	BANK OF AMERICA-1676	TRAVEL EXPENSES/TRAINING-RICKEY	725.00	
DFT0000570	BANK OF AMERICA-1676	MEALS/TRAINING-RICKEY	1,420.00	
DFT0000570	BANK OF AMERICA-1676	TRAVEL EXPENSES/TRAINING-RICKEY	283.48	
DFT0000570	BANK OF AMERICA-1676	TRAVEL EXPENSES-RICKEY	757.36	
DFT0000570	BANK OF AMERICA-1676	MEALS/TRAINING-RICKEY	48.99	
DFT0000570	BANK OF AMERICA-1676	CSMFO CONFERENCE-CFO/ACCOUNTING DEPT	994.24	
DFT0000570	BANK OF AMERICA-1676	MEALS/TRAINING-RICKEY	18.96	
DFT0000570	BANK OF AMERICA-1676	CSMFO CONFERENCE-CFO/ACCOUNTING DEPT	39.56	
DFT0000570	BANK OF AMERICA-1676	CSMFO CONFERENCE-CFO/ACCOUNTING DEPT	39.56	
DFT0000571	BANK OF AMERICA-2136	VEHICLES MAINT/CONTRACTS & LICENSES/REP&MAIN/TR.	330.00	
DFT0000571	BANK OF AMERICA-2136	VEHICLES MAINT/CONTRACTS & LICENSES/REP&MAIN/TR.	150.00	
DFT0000571	BANK OF AMERICA-2136	VEHICLES MAINTENANCE	320.00	
DFT0000571	BANK OF AMERICA-2136	VEHICLES MAINTENANCE	295.00	
DFT0000571	BANK OF AMERICA-2136	VEHICLES MAINT/CONTRACTS & LICENSES/REP&MAIN/TR.	250.00	
DFT0000571	BANK OF AMERICA-2136	VEHICLES MAINTENANCE/CONTRACTS & LICENSES	295.00	
DFT0000571	BANK OF AMERICA-2136	VEHICLES MAINT/CONTRACTS & LICENSES/REP&MAIN/TR.	399.98	
DFT0000571	BANK OF AMERICA-2136	VEHICLES MAINTENANCE/CONTRACTS & LICENSES	159.98	
DFT0000572	BANK OF AMERICA-6268	MEALS-CLARENCE/ADMIN STAFF	166.98	
DFT0000572	BANK OF AMERICA-6268	MEALS-CLARENCE/ADMIN STAFF	50.26	
DFT0000572	BANK OF AMERICA-6268	MEALS-CLARENCE/ADMIN STAFF	25.00	
DFT0000572	BANK OF AMERICA-6268	MEALS-CLARENCE/ADMIN STAFF	24.02	
DFT0000572	BANK OF AMERICA-6268	MEALS-CLARENCE/ADMIN STAFF	24.02	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	185.26	
DFT0000573	BANK OF AMERICA-8005	CRANE RECERTIFICATION-BEN	745.00	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	199.99	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	299.99	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	35.85	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	299.99	
DFT0000573	BANK OF AMERICA-8005	SUBMETER PARTS FOR FBR	680.00	
DFT0000573	BANK OF AMERICA-8005	SUBMETER PARTS FOR FBR	32.56	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	119.50	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	160.09	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	299.99	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	212.83	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	330.85	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	200.20	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	200.20	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	188.90	

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DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	745.90	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	6.00	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	175.00	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	8.46	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	780.00	
DFT0000573	BANK OF AMERICA-8005	TELAT TRAINING-BALANCE	0.99	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	310.00	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	83.51	
DFT0000573	BANK OF AMERICA-8005	TRAINING-TRAVEL-MEAL VARIOUS DEPTS / OFFICE SUPPLI	356.14	
DFT0000574	BANK OF AMERICA-8838	STAFF MEETING MEALS/OUTREACH PROGRAM	10.00	
DFT0000574	BANK OF AMERICA-8838	MEALS/UNIFORMS/OPERATING SUPPLIES/OUTREACH PRC	15.00	
DFT0000574	BANK OF AMERICA-8838	MEALS/UNIFORMS/OPERATING SUPPLIES/OUTREACH PRC	76.10	
DFT0000574	BANK OF AMERICA-8838	MEALS/UNIFORMS/OPERATING SUPPLIES/OUTREACH PRC	14.37	
DFT0000574	BANK OF AMERICA-8838	MEALS/UNIFORMS/OPERATING SUPPLIES/OUTREACH PRC	14.37	
DFT0000574	BANK OF AMERICA-8838	MEALS/UNIFORMS/OPERATING SUPPLIES/OUTREACH PRC	9.99	
DFT0000574	BANK OF AMERICA-8838	STAFF MEETING MEALS/OUTREACH PROGRAM	24.90	
DFT0000574	BANK OF AMERICA-8838	STAFF MEETING MEALS/OUTREACH PROGRAM	9.99	
DFT0000574	BANK OF AMERICA-8838	STAFF MEETING MEALS/OUTREACH PROGRAM	12.80	
DFT0000574	BANK OF AMERICA-8838	STAFF MEETING MEALS/OUTREACH PROGRAM	24.90	
DFT0000574	BANK OF AMERICA-8838	MEALS/UNIFORMS/OPERATING SUPPLIES/OUTREACH PRC	105.56	
DFT0000574	BANK OF AMERICA-8838	MEALS/UNIFORMS/OPERATING SUPPLIES/OUTREACH PRC	137.69	
DFT0000574	BANK OF AMERICA-8838	MEALS/UNIFORMS/OPERATING SUPPLIES/OUTREACH PRC	2,078.42	
DFT0000574	BANK OF AMERICA-8838	MEALS/UNIFORMS/OPERATING SUPPLIES/OUTREACH PRC	151.46	
DFT0000574	BANK OF AMERICA-8838	MEALS/UNIFORMS/OPERATING SUPPLIES/OUTREACH PRC	110.00	
DFT0000574	BANK OF AMERICA-8838	STAFF MEETING MEALS/OUTREACH PROGRAM	90.00	
DFT0000575	BANK OF AMERICA-9415	MEALS/TRAVEL EXPENSES-BROSOWSKE/CROWTHER/TAYL	176.51	
DFT0000575	BANK OF AMERICA-9415	MEALS/TRAVEL EXPENSES-BROSOWSKE/CROWTHER/TAYL	131.50	
DFT0000575	BANK OF AMERICA-9415	MEALS/TRAVEL EXPENSES-BROSOWSKE/CROWTHER/TAYL	176.50	
DFT0000576	BANK OF AMERICA-9697	KYLE CROWTHER - LODGING WASHINGTON DC	2,626.01	
DFT0000576	BANK OF AMERICA-9697	TRAVEL EXPENSES-KYLE CROWTHER	769.50	
DFT0000576	BANK OF AMERICA-9697	MEALS/TRAVEL EXPENSES-CROWTHER/TAYLOR/BROSOWS	777.92	
DFT0000576	BANK OF AMERICA-9697	TRAVEL EXPENSES-KYLE CROWTHER	13.90	
DFT0000576	BANK OF AMERICA-9697	TRAVEL EXPENSES-KYLE CROWTHER	904.45	
DFT0000576	BANK OF AMERICA-9697	MEALS/TRAVEL EXPENSES-CROWTHER/TAYLOR/BROSOWS	99.86	
DFT0000576	BANK OF AMERICA-9697	MEALS/TRAVEL EXPENSES-CROWTHER/TAYLOR/BROSOWS	46.34	
DFT0000577	BANK OF AMERICA-1771	EMPLOYEE SEMINAR EXP / TRAINING FOR STAFF	80.00	
DFT0000577	BANK OF AMERICA-1771	ADMIN MEALS / TRAINING-BLOUNT	199.99	
DFT0000577	BANK OF AMERICA-1771	EMPLOYEE SEMINAR EXP / TRAINING FOR STAFF	80.00	
DFT0000577	BANK OF AMERICA-1771	ADMIN MEALS / SUBSCRIPTION-MANSELL	6,250.00	
DFT0000577	BANK OF AMERICA-1771	ADMIN MEALS / TRAVEL-MANSELL	545.90	
DFT0000577	BANK OF AMERICA-1771	ADMIN MEALS / TRAVEL-MANSELL	567.98	
DFT0000577	BANK OF AMERICA-1771	ADMIN MEALS / TRAINING-BLOUNT	97.78	
DFT0000577	BANK OF AMERICA-1771	EMPLOYEE SEMINAR EXP / TRAINING FOR STAFF	2,481.24	
DFT0000577	BANK OF AMERICA-1771	CONFERENCE-MANSELL / OUTREACH PROG /FEES	140.00	
DFT0000577	BANK OF AMERICA-1771	ADMIN MEALS / SUBSCRIPTION-MANSELL	469.39	
DFT0000577	BANK OF AMERICA-1771	ADMIN MEALS / TRAVEL-MANSELL	260.13	
DFT0000577	BANK OF AMERICA-1771	ADMIN MEALS / TRAVEL-MANSELL	1,293.96	
DFT0000577	BANK OF AMERICA-1771	CONFERENCE-MANSELL / OUTREACH PROG /FEES	169.52	
DFT0000577	BANK OF AMERICA-1771	ADMIN MEALS / SUBSCRIPTION-MANSELL	12.96	
DFT0000577	BANK OF AMERICA-1771	CONFERENCE-MANSELL / OUTREACH PROG /FEES	410.00	
DFT0000578	BANK OF AMERICA-6268	EMPLOYEE SEMINAR/MEALS & EXPENSES & CLARENCE EXI	599.00	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-ADMIN/CLARENCE MANSELL	1,996.78	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-ADMIN/CLARENCE MANSELL	2,755.54	
DFT0000578	BANK OF AMERICA-6268	MEALS/EXPENSES -CLARENCE MANSELL	5,424.99	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
MARCH 2020

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
DFT0000578	BANK OF AMERICA-6268	EMPLOYEE SEMINAR/MEALS & EXPENSES & CLARENCE EXI	3,734.07	
DFT0000578	BANK OF AMERICA-6268	EMPLOYEE SEMINAR/MEALS & EXPENSES & CLARENCE EXI	10,721.26	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-CLARENCE MANSELL	723.27	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-CLARENCE MANSELL	2,121.49	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-CLARENCE MANSELL & ADMIN STAFF	6,378.54	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-CLARENCE MANSELL & ADMIN STAFF	99.48	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-CLARENCE MANSELL & ADMIN STAFF	599.52	
DFT0000578	BANK OF AMERICA-6268	EMPLOYEE SEMINAR/MEALS & EXPENSES & CLARENCE EXI	13.65	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-CLARENCE MANSELL & ADMIN STAFF	28.26	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-CLARENCE MANSELL & ADMIN STAFF	16.39	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-CLARENCE MANSELL & ADMIN STAFF	67.15	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-CLARENCE MANSELL & ADMIN STAFF	22.50	
DFT0000578	BANK OF AMERICA-6268	MEALS/TRAVEL-CLARENCE MANSELL & ADMIN STAFF	26.23	
DFT0000579	BANK OF AMERICA-9415	FURNITURE/EQUIPMENT	282.22	
DFT0000579	BANK OF AMERICA-9415	TRAVEL-BROSOWSKE & DISTRICT REPAIRS	45.38	
DFT0000579	BANK OF AMERICA-9415	CONFERENCE-BROSOWSKE & COMPUTER SUPPLIES	81.78	
DFT0000579	BANK OF AMERICA-9415	CONFERENCE-BROSOWSKE & COMPUTER SUPPLIES	500.00	
DFT0000579	BANK OF AMERICA-9415	TRAVEL-BROSOWSKE & DISTRICT REPAIRS	640.96	
DFT0000580	BANK OF AMERICA-9697	TRAVEL-CROWTHER	1,255.19	
DFT0000580	BANK OF AMERICA-9697	TRAVEL-CROWTHER	338.44	
SUBTOTALS			1,044,114.69	524,535.92
GRAND TOTAL			1,568,650.61	

**WEST VALLEY WATER DISTRICT
EFT AND PAYROLL ITEMS
MARCH 2020**

Date	Item	Check No. or EFT	Amount
03/04/20	Safety Celebration	8713 - 8742	600.00
03/05/20	Monthly Pay Period #3	none	
03/05/20	Manual Check	8743	4,812.67
03/12/20	Pay Period #6	8744 - 8746	4,117.14
03/26/20	Pay Period #7	8747 - 8749	4,028.41
	Total Checks		13,558.22
02/13/20	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	24,529.83
02/13/20	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	20,437.97
02/27/20	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	24,727.94
02/27/20	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	19,765.09
03/04/20	Safety Pays Payroll Direct Deposit	EFT	2,450.00
03/04/20	Federal Tax Withheld Social Security & Medicare	EFT	2,348.67
03/04/20	State Tax Withheld and State Disability Insurance	EFT	478.74
03/05/20	Monthly Pay Period #3 Direct Deposits	EFT	6,980.27
03/05/20	Federal Tax Withheld Social Security & Medicare	EFT	1,586.04
03/05/20	State Tax Withheld and State Disability Insurance	EFT	24.30
03/05/20	Federal Tax, Social Security & Medicare	EFT	2,287.85
03/05/20	State Tax Withheld and State Disability Insurance	EFT	541.84
03/05/20	Nationwide Deferred Compensation Withheld	EFT	150.00
03/05/20	Nationwide - Employer Match Benefit	EFT	75.00
03/12/20	Pay Period #6 Direct Deposits	EFT	201,784.43
03/12/20	Federal Tax Withheld Social Security & Medicare	EFT	73,535.41
03/12/20	State Tax Withheld and State Disability Insurance	EFT	13,929.43
03/12/20	Lincoln Deferred Compensation Withheld	EFT	14,540.37
03/12/20	Lincoln - Employer Match Benefit	EFT	3,600.00
03/12/20	Lincoln - 401a Employer Match Benefit	EFT	992.50
03/12/20	Nationwide Deferred Compensation Withheld	EFT	1,931.42
03/12/20	Nationwide - Employer Match Benefit	EFT	450.00
03/12/20	Nationwide - 401a Employer Match Benefit	EFT	200.00
03/12/20	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	24,639.34
03/12/20	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	19,222.46
03/12/20	California State Disbursement	EFT	638.31
03/12/20	California Employment Development Department	EFT	175.00
03/12/20	Federal Tax, Social Security & Medicare (Correction)	EFT	49.15
03/12/20	State Tax Withheld and State Disability Insurance	EFT	10.32

**WEST VALLEY WATER DISTRICT
EFT AND PAYROLL ITEMS
MARCH 2020**

Date	Item	Check No. or EFT	Amount
03/26/20	Pay Period #7 Direct Deposits	EFT	205,990.51
03/26/20	Federal Tax Withheld Social Security & Medicare	EFT	75,896.91
03/26/20	State Tax Withheld and State Disability Insurance	EFT	14,573.72
03/26/20	Lincoln Deferred Compensation Withheld	EFT	14,658.54
03/26/20	Lincoln - Employer Match Benefit	EFT	3,575.00
03/26/20	Lincoln - 401a Employer Match Benefit	EFT	392.50
03/26/20	Nationwide Deferred Compensation Withheld	EFT	1,931.42
03/26/20	Nationwide - Employer Match Benefit	EFT	450.00
03/26/20	Nationwide - 401a Employer Match Benefit	EFT	200.00
03/26/20	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	
03/26/20	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	
03/26/20	California State Disbursement	EFT	638.31
03/26/20	California Employment Development Department	EFT	175.00
03/26/20	Federal Tax, Social Security & Medicare (Correction)	EFT	16.57
03/26/20	State Tax Withheld and State Disability Insurance	EFT	7.71
	Total EFT		<u><u>780,587.87</u></u>
	Grand Total Payroll Cash		<u><u>794,146.09</u></u>



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: BUDGET PREPARATION SCHEDULE FOR FY2020 - 2021

DISCUSSION:

Finance Department proposes the following budget preparation schedule to complete the FY 2019-20 Mid-Year budget review and complete the FY 2020-21 budget. The current plan is to hold the budget request meetings in April and final budget meetings during May. We expect Board approval in June.

FY 2019-20 Mid – Year Schedule

- March 14 – Board workshop to review Mid-Year Budget proposals
- March 19 – present mid-year budget to board at a regular meeting for approval
- March 24 – Finance completes updates to FY 2019-20 budget to include mid-year changes

Tentative FY20-21 Budget Prep. Schedule

- April 7 – Distribution of FY 2020-21 Budget sheets to all departments
- April 8 – April 22 Departmental requests to GM/CFO to review
- May 1-3 Board/Staff retreat (input for budget)
- May 14 & 28 Budget workshops (May 28 is only if needed)
- June 4 or 28 Board adopts FY 2020-21 Budget
- July 15 FY 2020-21 Budget book published

FISCAL IMPACT:

No Fiscal Impact, this is the schedule to prepare the FY 2020 – 2021 Budget

STAFF RECOMMENDATION:

That the WVWD Board of Directors receive and file this schedule or provide direction to staff on alternatives.

Respectfully Submitted,

Clarence C. Mansell Jr.

Clarence Mansell Jr, General Manager

SM

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
January 9, 2020

Attendee Name	Present	Excused	Absent
Board of Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeremiah Brosowski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deborah Martinez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shamindra Manbahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosa Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diana Gunn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OPENING CEREMONIES

Pledge of Allegiance - Led by Vice President Kyle Crowther
Opening Prayer - Led by Pastor Sergio Gonzalez, Sunrise Church
Call to Order
Roll Call of Board Members

WVWD

Minutes: 1/9/20

ADOPT AGENDA AS AMENDED

President Channing Hawkins motioned to adopt the agenda with a change to the order of the items as follows: No 1, 2, 7, 8, 9, 10, 11, 12, 5, 6, 7, 13, 14, and 15. Director Dr. Taylor seconded the motion. Before a vote was taken Director Greg Young requested discussion. The Directors engaged in discussion regarding the volume of the packet, if action would be taken on the items and the new contracts being presented as opposed to review of existing contracts. After a lengthy discussion it was clarified that the Board would not take action on any items and that the Board would take as much time as needed to thoroughly review each contract presented. The vote was then taken and the motion passed with Director Dr. Young and Director Greg Young voting “No.”

RESULT:	APPROVED [3 TO 2]
MOVER:	Channing Hawkins, President
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther
NAYS:	Clifford Young, Gregory Young

PUBLIC PARTICIPATION

At this time the Board Secretary informed the public that the Board would only be taking comments for items listed on the agenda.

Patricia Romero came forward at this time and made comments to the Board.

BUSINESS MATTERS

1. CONSIDER A CIP BUDGET AND CONTRACT AMENDMENTS TO IMPLEMENT A COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (CMMS) UTILIZING MAXIMO SOFTWARE

Diana Gunn, Asset Management Manager presented the staff report to the Board then introduced Raj Sivalingam from Raintek Enterprises, and David Hartman from Maximo. Mr. Sivalingam and Mr. Hartman then gave a presentation on the Maximo software. Following the presentations, President Hawkins opened discussion. The Directors engaged in a lengthy discussion on why Maximo was selected, optional asset management systems, when Maximo was approved and presented to the Board of Directors, integration of Tyler with Maximo, the total cost of Tyler and Maximo, cost savings of Maximo, the selection of Reintek, and how many purchase orders for Maximo are active. Following the discussion President Hawkins inquired with Legal Counsel on the correct procedure to close discussion for Item No. 1. Legal Counsel confirmed that the Board cannot take action on budget related items at a Special Meeting. No final vote was taken.

RESULT:	No Vote Was Taken
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WVWD

Minutes: 1/9/20

2. CONSIDER A CIP BUDGET AMENDMENT TO FACILITATE ADDITIONAL MAXIMO USER LICENSING AND HOSTING SERVICES WITH POLARIS SOLUTIONS

President Hawkins began discussion by distinguishing the difference between Items No. 1 and 2. Item No. 1 was related to the Reintek contract for Maximo and Item No. 2 is in relation to licenses for Maximo. Diana Gunn, Asset Manager, presented the staff report to Board explaining that delay in approving the license for Maximo through Polaris has resulted in Maximo being suspended and placed on hold beginning December 23, 2019 since the initial agreement made in October 2019 was done in “good faith.” The Directors then engaged in discussion to fully understand how a purchase order was approved when it was not approved by the Board of Directors. Further information was needed to understand the exact dates and amounts of the executed contract and it was decided to bring the item back to the Board at the next meeting. No vote was taken.

RESULT: No Vote Was Taken

7. AGREEMENT FOR PROFESSIONAL SERVICES WITH ROB KATHERMAN CONSULTING

This item was taken following Item No. 2. Linda Jadeski, Engineering Manager, came forward to present the staff report to the Board of Directors. She emphasized that the report was only for review and no approval was being requested. President Hawkins inquired which projects Mr. Katherman was working on and discussion ensued. No vote was taken.

A 5-minute recess was taken following this item.

RESULT: No Vote Was Taken

6. REVIEW OF PROFESSIONAL SERVICES AGREEMENT WITH TKE ENGINEERING, INC. FOR THE DESIGN OF THE 24-INCH WATERLINE IN PEPPER AVENUE

Following a 5-minute recess President Hawkins announced that the contractor for Item No. 6 was in attendance. This was not initially known to the Board who had agreed to review the items for contractors that were in attendance first. Therefore, this item was taken following Item No. 7.

Rosa Gutierrez, Senior Engineer, came forward at this time and introduced Terry Renner, Senior Vice President of TKE Engineering. Mrs. Gutierrez then delivered the staff report to the Board of Directors. During discussion Director Greg Young commented that there was an unanticipated delay by the county that affected the work timeline for TKE Engineering. No other comments were made and no vote was taken.

RESULT: No Vote Was Taken

WVWD

Minutes: 1/9/20

8. REVIEW OF PROFESSIONAL SERVICES AGREEMENT FOR DR. R. WILLIAM MATHIS

Dr. Bill Mathis came forward and introduced himself and the scope of work he performed for the district and clarified that he does not have a current active contract with the district. Following his presentation President Hawkins then inquired what services would be provided in the proposed contract. Mr. Mansell replied that the proposed service would include developing a business plan. Discussion then changed to the recruitments he worked on and discussion ensued regarding the job descriptions and recruitment process. No vote was taken.

RESULT: No Vote Was Taken

9. REVIEW OF PROFESSIONAL SERVICES AGREEMENT FOR LOS ANGELES COUNTY PUBLIC SAFETY AND SECURITY SERVICES, LLC

Daniel Rodriguez, President and CEO of L.A. County Safety, Security and Emergency Management Consulting Services LLC came forward and introduced himself to the Board and gave a presentation on the services he provided to the district which include a safety and security assessment, hazard mitigation plan, and emergency response plan. President Hawkins inquired when he anticipated his projects to be complete. Mr. Rodriguez anticipated the hazard mitigation plan and emergency response plan to be complete in June 2020. Mr. Rodriguez also informed the Board that the district does not have an appointed Safety Officer and suggested appointing one. There was no further discussion and no vote was taken.

RESULT: No Vote Was Taken

10. REVIEW OF PROFESSIONAL SERVICES CONTRACT WITH THE PUN GROUP FOR REGULATORY ANNUAL AUDIT

Shamindra “Ricky” Manbahal, Chief Financial Officer, delivered the staff report to the Board of Directors and introduced Gary from The Pun Group. The Directors engaged in a short discussion of The Pun Groups previous work with the district that was estimated to have been during 2015. Mr. Manbahal informed the Board that a Request for Proposal (RFP) would be sent out for auditing services in February since The Pun Group was engaged to perform a special audit. There were no further questions or comments and no final vote was taken.

RESULT: No Vote Was Taken

11. PROFESSIONAL SERVICES AGREEMENT WITH CHAMBERLAYNE PR, PUBLIC RELATIONS CONSULTANT FOR REVIEW

Jeremiah Brosowske, Assistant General Manager, delivered a staff report and introduced Charles Chamberlayne of Chamberlayne PR to the Board. President Hawkins then announced that he personally knows Mr. Chamberlayne and commented on his vast breadth of professional experience and qualifications. Director Dr. Young asked for clarification if the contract being presented was for approval or review only to which President Hawkins confirmed was only for review. Mr. Chamberlayne then came forward and reviewed the services and timeline proposed in the contract being reviewed. There were no questions and no vote was taken.

WVWD

Minutes: 1/9/20

RESULT: No Vote Was Taken

12. CONSIDER AN AGREEMENT FOR AS-NEEDED, ON-CALL TECHNICAL SERVICES WITH CAROLLO ENGINEERS, INC. FOR FIXED BED (FXB) & FLUIDIZED BED (FBR) BIOTREATMENT SYSTEMS AND WATER RESOURCES SUPPORT

Joanne Chan, Engineering Manager, presented the staff report to the Board of Directors and introduced Jeff Barn from Carollo Engineers, Inc. Mr. Barn then came forward to discuss the scope of work proposed in the contract being reviewed. President Hawkins then requested a more in depth presentation to be made by Carollo at a future meeting to better understand the plant operation. Following this request, Mr. Mansell brought to the Boards attention that the contract language had been amended but the service remained the same. Director Greg Young requested a redline version to see where the changes were made. No further questions or comments were made and no vote was taken.

Vice President Crowther then requested the conversation and contract review to be continued at a future meeting. The Board then discussed a future meeting date and agreed upon January 25, 2020 to continue the meeting. President Hawkins then requested that staff prepare contracts that require action to be placed on a regular Board meeting agenda and that the Board would only be reviewing contacts at the January 25th meeting. There was then a brief discussion on the date expected by the Board to receive their packets to review by.

RESULT: No Vote Was Taken

3. AGREEMENT FOR PROFESSIONAL SERVICES WITH AKEL ENGINEERING GROUP, INC. FOR ENGINEERING SERVICES TO UPDATE THE WATER FACILITIES MASTER PLAN AND CREATE A HYDRAULIC WATER MODEL

Linda Jadeski, Engineering Manager, came forward and informed the Board that Mr. Akel was attending the American Society of Civil Engineers (ASCE) Conference and was not able to attend the meeting. She then presented the staff report to the Board of Directors. The Directors then engaged in a short discussion on the status of the final report which is anticipated to be ready for Board approval in March 2020. No further comments were made and no vote was taken.

RESULT: No Vote Was Taken

4. REVIEW OF PROFESSIONAL SERVICES AGREEMENT WITH MICHAEL BAKER INTERNATIONAL FOR ENGINEERING SERVICES INCLUDING PUMP STATION 7-2 AND BLOOMINGTON PHASE 3A

Rosa Gutierrez, Senior Engineer, came forward and introduced Patrick Hanify and Dan Smith from Michael Baker International. Mrs. Gutierrez then presented the staff report to the Board. Mr. Smith and Mr. Hanify were available for questions however there were no questions from the Board and no vote was taken.

WVWD

Minutes: 1/9/20

RESULT: No Vote Was Taken

5. REVIEW OF PROFESSIONAL SERVICES AGREEMENT WITH ALBERT A. WEBB & ASSOCIATES FOR ENGINEERING SERVICES FOR THE DESIGN OF THE SANTA ANA TRANSMISSION MAIN

Rosa Gutierrez, Senior Engineer, came forward and informed the Board that Albert Webb was scheduled to attend the January 9, 2020 but was unable to attend. At the time of the January 9th meeting the project was 95% complete and has since been completed. This contract was for review only and no further services were being sought. There were no questions or comments from the Board and no vote was taken.

RESULT: No Vote Was Taken

13. CONSIDER CONTRACT AMENDMENT TO ADD TASK ORDER #2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH CLIFTON ENGINEERING FOR ENGINEERING SERVICES

President Hawkins announced that this item was listed on the agenda as seeking approval for a contract amendment however, no action would be taken at this meeting and the staff would need to present this item at a regular meeting for approval. With that being said Mr. Mansell delivered then delivered the staff report to the Board. He then introduced Mr. Neil Clifton from Clifton Engineering who gave a brief report on the projects he worked on for the district. The Directors engaged in a lengthy discussion regarding the various contract projects, contract amounts, contractor selection, the allocated budget for the project, and qualification of the contractor. No final action or vote was taken.

RESULT: No Vote Was Taken

14. REVIEW OF PROFESSIONAL SERVICES CONTRACT FOR DAKOTA COMMUNICATIONS

Mr. Mansell presented the staff report to the Board for this item and informed them that Dakota Communications would be engaged to build coalitions for the Pacific River Project and gave a brief background on the efforts of the district with congressional staff in Washington, DC. This then raised a question by Director Dr. Young on if and when the Pacific River Project was Board approved. Mr. Mansell responded that the Board adopted Resolution 2019-1 early last year (March 21, 2019) approving the project. Director Greg Young then made a point of clarification that the resolution did not list specific project names and that the projects would need to be brought back to the Board to be voted on. Discussion then ensued. Following this discussion, Director Greg Young then questioned the scope of work listed on "Task Order 1" of the contract. The scope of work neglected to list the coalition building referred to by Mr. Mansell during his staff report. President Hawkins also commented on his concern for the boiler plate language that has been used by the district and limitation of detail used for the scope of work. The Directors then agreed that a separate workshop or study session should be scheduled to further discuss the Pacific River Project however a date was not set at that time. There were no further comments and no vote was taken.

WVWD

Minutes: 1/9/20

RESULT: No Vote Was Taken

15. REVIEW OF PROFESSIONAL SERVICE AGREEMENT WITH ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA, INC. FOR ENGINEERING SERVICES INCLUDING LORD RANCH, VALLEY BOULEVARD, BLOOMINGTON PHASE 3A, AND PRESSURE ZONE 7 PRV

Rosa Gutierrez, Senior Engineer, presented the staff report to the Board and gave an update on the various project status. There were no comments or questions and no vote was taken.

RESULT: No Vote Was Taken

CLOSED SESSION

No final action was taken during Closed Session.

- **ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Three (3)

Legal Counsel reported on Closed Session following the roll call of the Board members. He announced that there was only one matter discussed and no action or vote was taken.

ADJOURN

MOTION TO ADJOURN THE MEETING TO A FUTURE DATE TO REVIEW ITEMS NO. 3, 4, 5, 13, 14 AND 15.

President Hawkins motioned to adjourn and continue the meeting to January 25, 2020. Director Dr. Taylor then made a friendly amendment to the motion to move Items No. 3, 4, 5, 13, 14, and 15 to the January 25th meeting which was accepted by President Hawkins. Director Dr. Taylor then seconded the motion and the following vote was recorded and the meeting adjourned to January 25, 2020 at 9:48 PM.

WVWD

Minutes: 1/9/20

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Channing Hawkins, President
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

Channing Hawkins
President of the Board of Directors
of West Valley Water District

ATTEST:

Crystal L. Escalera, Board Secretary

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
January 25, 2020

Attendee Name	Present	Absent	Late	Arrived
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Michael Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Clifford Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

OPENING CEREMONIES

Pledge of Allegiance - Led by Vice President Kyle Crowther
Opening Prayer - Led by Assistant Minister Calvin Moore, Loveland Church
Call to Order
Roll Call of Board Members

ADOPT AGENDA

PUBLIC PARTICIPATION

BUSINESS MATTERS

1. REVIEW OF PROFESSIONAL SERVICES AGREEMENT WITH GEOSCIENCE SUPPORT SERVICES, INC. FOR HYDROGEOLOGICAL SERVICES RELATED TO THE BUNKER HILL WELL SITING EVALUATION

Linda Jadeski, Engineering Manager, presented a brief staff report to the Board of Directors. There were no questions or comments for this item.

WVWD

Minutes: 1/25/20

2. AGREEMENT FOR PROFESSIONAL SERVICES WITH TOM DODSON AND ASSOCIATES FOR ENVIRONMENTAL CONSULTING SERVICES

Linda Jadeski, Engineering Manager, delivered the staff report and update on the various project status to the Board of Directors. She informed the Board that the contractor was still preparing his recommendations and that they will be presented to the Board at a later date.

3. REVIEW AGREEMENT WITH CLINICAL LABORATORY OF SAN BERNARDINO, INC. FOR ANALYTICAL LAB SERVICES TO PUBLIC WATER SUPPLY

Joanne Chan, Operations Manager, presented the staff report to the Board and gave an update on the status on the various projects. After her presentation Director Dr. Young inquired if the district has two contracts performing the same services. Ms. Chan responded that the district does not have two contractors performing the same services and the contractor for Item No. 3 has a different set of criteria to test than Tom Dodson. There were no further comments or questions.

4. REVIEW AGREEMENT WITH BABCOCK LABORATORIES, INC. FOR UNREGULATED CONTAMINANT MONITORING

Joanne Chan, Operations Manager, presented the staff report to the Board. There were no questions for Ms. Chan.

5. REVIEW OF PROFESSIONAL SERVICES AGREEMENT WITH TYLER TECHNOLOGIES TO IMPLEMENT AN ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM - INCODE 10

Jon Stephenson, Director of General Services, presented the staff report to the Board. Following his presentation discussion was opened. Director Greg Young began by thanking Mr. Stephenson and his team for their efforts in implementing the Tyler system at the district. Director Dr. Young then inquired on the “go live” date to which Mr. Stephenson responded March 16, 2020 as the target date. President Hawkins inquired if Tyler had the capability to and staff to perform asset management. Mr. Stephenson informed the Board that Tyler offers an asset management product called Enterprise Asset Management (EAM) and explained its capability and use with GIS. He further explained that the district currently has a capable GIS manager and there may be a future need to expand his resources. Discussion then ensued. No final action or direction was given as this item was for discussion only.

CLOSED SESSION

Following business matters, the Board adjourned to Closed Session. When they returned Mr. Tafoya reported that the district had received a number of EEOC complaints. The board gave him direction to him to investigate potential law firms that have not been retained by the district previously and to compile a list for them to review.

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Five (5)

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ADJOURN

Being no further business, the meeting adjourned at 12:18 P.M.

Channing Hawkins
President of the Board of Directors
of West Valley Water District

ATTEST:

Crystal L. Escalera, Board Secretary

WVWD

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MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
February 6, 2020

Attendee Name	Present	Excused	Absent
Board of Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeremiah Brosowske	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deborah Martinez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shamindra Manhabal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OPENING CEREMONIES

Pledge of Allegiance - Led by Vice President Kyle Crowther

Opening Prayer - Led by Pastor Joel Booker, Inland Lighthouse Church

Call to Order

Roll Call of Board Members – At this time President Hawkins gave a brief update on the activities of the Board over the past sixty days following the roll call. In his update he let the public and attendees know that since his joining the Board, restrictions have been placed on General Manager prohibiting any further contract without approval of the Board President, consultant and professional services contracts have been reviewed in three separate meetings, approximately ten hours have been spent reviewing and scrutinizing contracts, the Board has approved a path towards earning a transparency Certificate of Excellence, meetings are now live-streamed on YouTube and Facebook, agendas are also

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being reviewed on Facebook before meetings, a hiring freeze has been imposed, Human Resources Policies and Practices are being reviewed, and a master calendar of scheduled meetings for Committee and Board meetings has been made available to the public. These update include some of the initial reforms taken. Additionally, he announced that several presentations will also be given during the meeting regarding changes internally and externally with regards to the Certificate of Excellence. This concluded his update review.

ADOPT AGENDA AS AMENDED

President Hawkins requested to move Items No. 11, 12 and 13 to the Consent Calendar. Director Greg Young motioned to move the agenda with the requested changes. Director Dr. Taylor seconded the motion and the following vote was taken:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gregory Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

PUBLIC PARTICIPATION

Comments were made to the Board of Directors by Al Vogler. Don Griggs also made comments on behalf of Hardy Brown, and himself.

PRESENTATIONS

1. EARTH DAY EVENT PLANNING UPDATE.

Jeremiah Brosowske, Assistant General Manager, gave a brief summary of the 2019 Earth Day Event and plans for the 2020 event. He also announced a conservation challenge that has been given to the District employees and Board of Directors. The challenge is to grow the largest “milk weed” plant which was passed out to the Directors and employees. Following the presentation Director Greg Young requested a future presentation of the cost for the 2019 event and to explore ways of creating a more cost effective event for 2020 if needed.

2. SPECIAL DISTRICT LEADERSHIP FOUNDATION (OUR COMMITMENT TO EXCELLENCE).

Cynthia Birts, External Affairs Analyst, presented an update on the districts progress in acquiring the District Transparency Certificate of Excellence from the Special District Leadership Foundation (SDLF).

3. MANAGERS' 30 DAYS REFORM ACTION PLAN PRESENTATION.

Clarence Mansell, General Manager, informed the Board that the presentation for this item was pulled the previous day. President Hawkins then delivered a brief update to the public informing them of what the “30 Day Reform Plan” entails and anticipated having a full presentation ready for the public at the next meeting. He then went on to describe

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the plan which involves the district managers and supervisors reviewing their scope of work and determining any deficiencies in their department to help create a strategic plan.

4. INTRODUCTION OF INTERIM HUMAN RESOURCES AND RISK MANAGER.

Martin Pinon, Interim Human Resources and Risk Manager, introduced himself to the Board and public. Mr. Pinon informed the Board and public that progress is being made by Human Resources to review and update the districts Human Resources Policies and Procedures, and employee grievances are being addressed. President Hawkins thanked Mr. Pinon for his work and reiterated the scope of work Mr. Pinon will be conducting for the district as well as his qualifications. Additionally, President Hawkins informed the public of direction that was given to Mr. Pinon and Mr. Mansell on an interim basis until new policies and practices can be implemented at the district. Recruitment, internal transfer promotions and salaries and performance evaluations have been directed to Mr. Pinon to manage, and Mr. Mansell will manage the routing of district mail.

CONSENT CALENDAR

Items No. 11, 12 and 13 were moved to the Consent Calendar when the agenda was adopted. Director Dr. Young motioned to adopt the Consent Calendar, seconded by Director Dr. Taylor. The following vote was then taken:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clifford Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

5. DECEMBER 19, 2019 REGULAR BOARD MEETING MINUTES

6. JANUARY 16, 2020 REGULAR BOARD MEETING MINUTES

7. BUDGET TRACKING REPORT AS OF JANUARY 27, 2020 SUMMARY

11. APPROVE CHANGE ORDER NO. 1 FOR THE CONSTRUCTION OF THE BLOOMINGTON AREA WATERLINE REPLACEMENT PHASE 3A PROJECT FOR EL-CO CONTRACTORS, INC.

12. APPROVE CHANGE ORDER NO. 1 FOR THE CONSTRUCTION INSPECTION SERVICES OF THE BLOOMINGTON AREA WATERLINE REPLACEMENT PHASE 3A PROJECT FOR ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA, INC.

13. CONSIDER A PLAN FOR SERVICE FOR I-15 LOGISTICS CENTER ANNEXATION

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BUSINESS MATTERS

8. CIP BUDGET AND CONTRACT AMENDMENTS TO IMPLEMENT A COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (CMMS) UTILIZING MAXIMO SOFTWARE

The Directors engaged in a lengthy discussion regarding cost and previously discussed issues for this item. Vice President Crowther commented that a request was previously made to the General Manager to bring back quotes on other similar systems for the Board to consider. After clarification was made on how to proceed with voting on the item, Director Dr. Taylor motioned to give direction to the General Manager to bring back to the Board reports on the top two alternate vendors to present on systems similar to the programs being suggested in Items No. 8 and 9, and to move these two items off the agenda. Director Greg Young seconded the motion which passed by the following vote:

RESULT:	WITHDRAWN [UNANIMOUS]
MOVER:	Michael Taylor, Director
SECONDER:	Greg Young, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

9. EMERGENCY REQUEST FOR CIP BUDGET AMENDMENT TO FACILITATE ADDITIONAL MAXIMO USER LICENSING AND HOSTING SERVICES WITH POLARIS SOLUTIONS

The Directors engaged in a lengthy discussion regarding cost and previously discussed issues for this item. Vice President Crowther commented that a request was previously made to the General Manager to bring back quotes on other similar systems for the Board to consider. After clarification was made on how to proceed with voting on the item, Director Dr. Taylor motioned to give direction to the General Manager to bring back to the Board reports on the top two alternate vendors to present on systems similar to the programs being suggested in Items No. 8 and 9, and to move these two items off the agenda. Director Greg Young seconded the motion which passed by the following vote:

RESULT:	WITHDRAWN [UNANIMOUS]
MOVER:	Michael Taylor, Director
SECONDER:	Greg Young, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

10. AGREEMENT FOR AS-NEEDED, ON-CALL TECHNICAL SERVICES WITH CAROLLO ENGINEERS, INC. FOR FIXED BED (FXB) & FLUIDIZED BED (FBR) BIOTREATMENT SYSTEMS AND WATER RESOURCES SUPPORT

Director Dr. Young motioned to approve this item, seconded by Director Dr. Taylor. Director Greg Young requested discussion on the item before the vote was taken. He brought to the Board's attention that the task order being presented did not list the scope of work for the FBX and FBR. Director Dr. Young raised additional concern about the warranty of the FBR equipment if another company was hired. Further discussion then ensued. Following this

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discussion Joanne Chan, Operations Manager, was instructed to report back to the Board on any potential warranty issues. Director Greg Young then made an amended motion to approve Item No. 10 for the FXB and FBR with the amended language used on Pg. 231 of the agenda packet, contingent on legal issues regarding the warranty of the FBR. Director Dr. Taylor second the motion. Before a vote was taken Director Greg Young asked the General Manager to clarify if “Task Order 2” on page 90 was a typo since it did not list any details on the scope of work. Mr. Mansell clarified that it was a typo and there is no “Task Order No. 2.” Being no further discussion on this item the following vote was taken:

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Gregory Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

14. APPROVAL OF PAYMENT TO TAFOYA & GARCIA, LLP FOR PROFESSIONAL SERVICES RENDERED IN NOVEMBER 2019, INVOICE NO. 19-1011: \$6,638.50 AND DECEMBER 2019, INVOICE NO. 19-1012: \$13,948.18

Director Dr. Taylor motioned to approve payment, seconded by Vice President Kyle Crowther. There was no discussion on this item. The item was approved by the recorded vote below:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, Director
SECONDER:	Kyle Crowther, Vice President
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

15. APPROVAL OF PAYMENT TO LEAL TREJO FOR PROFESSIONAL SERVICES RENDERED JUNE 2019 THROUGH NOVEMBER 2019. JUNE 2019, INVOICE NO. 17648: \$44,344.94; JULY 2019, INVOICE NO. 17685: \$1,581.34; JULY, 2019, INVOICE NO. 17686: \$41,717.50; SEPTEMBER 2019, INVOICE NO. 17717: \$15,000.00; AUGUST 2019, INVOICE NO. 17718: \$16,043.89; NOVEMBER 2019, INVOICE NO. 17764: \$942.00; SEPTEMBER 2019, INVOICE NO. 17765: \$28,500.00; NOVEMBER 2019, INVOICE NO. 17795: \$657.15; OCTOBER 2019, INVOICE NO. 17796: \$20,282.00.

Director Dr. Taylor motioned to approve payment, seconded by Vice President Crowther. President Channing Hawkins announced that the payments being approved were for the Qui Tam lawsuit. He then asked if there were any questions to which none were asked. The following vote was then taken with Directors Dr. Young and Greg Young abstaining from the vote:

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RESULT:	APPROVED [3 TO 0]
MOVER:	Michael Taylor, Director
SECONDER:	Kyle Crowther, Vice President
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther
ABSTAIN:	Clifford Young, Gregory Young

16. APPROVAL OF PAYMENT TO THE KAUFMAN LAW FIRM FOR PROFESSIONAL SERVICES RENDERED IN OCTOBER 2018, INVOICE NO. 10130: \$24,430.00 AND JANUARY 2018, INVOICE NO. 10140: \$69,120.75

Director Dr. Taylor motioned to approve this item, seconded by Vice President Kyle Crowther. Director Greg Young then inquired with the General Manager on the timing of bills. He questioned if the delay in placing the invoice on the agenda was an error on the districts part or if the invoice was not presented to the district until a much later date. General Manager Mansell replied that the district placed the item on the agenda shortly after receiving the invoice. Director Greg Young thanked Mr. Mansell for the clarification and was glad to hear the timing of receiving the invoices were not due to an oversight on the districts part. The vote was then taken:

RESULT:	APPROVED [4 TO 1]
MOVER:	Michael Taylor, Director
SECONDER:	Kyle Crowther, Vice President
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
NAYS:	Clifford Young

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

- **Board Members**
 - **Director Greg Young:** Thanked the public for attending and those watching online. He also commended President Hawkins for getting the agenda to the Directors in a timely manner and felt it was a move in a positive direction. President Hawkins acknowledged the agenda preparation was due to the staff's diligent work and applauded their efforts.
 - **Dr. Clifford Young:** No report.
 - **Dr. Michael Taylor:** No report.
 - **Vice President Crowther:** No report.
 - **President Hawkins:** No Report.
- **Legal Counsel**
 - Robert Tafoya: Reported a vote was taken during Closed Session to approve Mr. Tafoya to retain IMW Law Group. There was a short discussion on the vote taken and which lawsuit and complaint IMW was being retained for. It was clarified that IMW would be retained for the Naisha Davis lawsuit and Clarence Mansell EEOC complaint with President Hawkins, Director Greg Young and Director Dr. Young abstaining from the vote.
- **General Manager**
 - No report

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FUTURE ITEMS

- No report

CLOSED SESSION

Mr. Tafoya reported out on Closed Session during the "Reports" section of the agenda. He reported a vote was taken during Closed Session to approve Mr. Tafoya to retain IMW Law Group. There was a short discussion on the vote taken and which lawsuit and complaint IMW was being retained for. It was clarified that IMW would be retained for the Naisha Davis lawsuit and Clarence Mansell EEOC complaint with President Hawkins, Director Greg Young and Director Dr. Young abstaining from the vote.

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Nine (9)
- REAL PROPERTY NEGOTIATIONS CALIFORNIA GOVERNMENT CODE SECTION 54956.8
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9 Case Name: Clifford Young, Patricia Romero, Naisha Davis, West Valley Water District v. Tafoya and Garcia, et al. Case No.: 19STCV05677
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to paragraph one (1) of subdivision (d) of Government Code Section 54956.9 Case Name: Kenny Hernandez v. West Valley Water District San Bernardino County Case No.: CS1825805
- CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9 Case Name: Naisha Davis vs. West Valley Water District, Los Angeles County Superior Court Case No. 20ST CV02126
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Cal. Gov. Code Section 54957(b)(1) Title: General Manager General Counsel

ADJOURN

Being no further business, the meeting adjourned at 8:22 PM.

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Channing Hawkins
President of the Board of Directors
of West Valley Water District

ATTEST:

Crystal L. Escalera, Board Secretary

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MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
February 20, 2020

Attendee Name	Present	Absent	Late	Arrived
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Michael Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Clifford Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
IQM2 Admin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

OPENING CEREMONIES

Pledge of Allegiance - Led by - Vice President Kyle Crowther

Opening Prayer - Led by- Reverend Bill Magard, Grace Lutheran Church

Call to Order

Roll Call of Board Members - At this time President Hawkins gave a brief update of the West Valley Water District and progress made.

ADOPT AGENDA

1. ADOPT AGENDA

Director Dr. Young motioned to adopt the agenda as presented, seconded by Director Dr. Taylor. The following vote was then recorded:

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clifford Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

PRESENTATIONS

1. Rialto Unified School District Science Fair Participants Recognition.

Cynthia Birts, Public Affairs Analysts, presented the winners of the Rialto Unified School Districts Science Fair to the Board of Directors, Sean ___ and ___. West Valley Water District awarded each winners respective classroom \$500.00 to further continued education of water treatment.

2. Lions Club 2020 Student Speaker Contest Participants Recognition.

Cynthia Birts then introduced Ms. Carol __, Coordinator of the Lions Club. Students of the 2020 Speaking Competition were then presented certificates of participation in the event. Participants Katylyn and Melissa were in attendance. The topic for their speeches was based on the question of “A Solution to Homelessness in California.” President Hawkins served as a judge at this event and wanted to acknowledge the participants for their participation. Seven students participated

3. Senate Bill 998 Update.

PUBLIC PARTICIPATION

At this time President Hawkins asked the Board Secretary to announce the changes that were made to the agenda and Public Participation. Ms. Escalera announced that the language for Public Participation had been changed allowing comments will be taken at the time of the item as well as during the Public Participation portion of the agenda. She informed the public that Public Comments request forms still need to be submitted to the clerk and the speaker needs to indicate the time at which they wish to speak. Also, the agenda had been updated to include the districts phone number and fax in a prominent place as well as the names of the Directors.

Diana Araiza then came forward and made comments to the Board of Directors.

CONSENT CALENDAR

Director Dr. Young motioned to adopt the Consent Calendar as presented. Director Greg Young second the motion and the following vote was taken:

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RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clifford Young, Director
SECONDER:	Gregory Young, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

1. **MONTHLY CASH DISBURSEMENT REPORTS AS OF DECEMBER 2019 AND JANUARY 2020**
2. **WVWD MONTHLY FINANCIAL REPORTS AS OF DECEMBER 2019 AND JANUARY 2020**
3. **JANUARY 2020 PURCHASE ORDER REPORT**
4. **2176 : TREASURER REPORTS AS OF OCTOBER 2019 THRU JANUARY 2020**
5. **CONSIDER WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENT WITH MV AMCV, LLC FOR ARROWHEAD MEADOWS TRACT NO. 18827**
6. **CONSIDER GRANT OF EASEMENT FROM SC FONTANA DEVELOPMENT COMPANY, LLC FOR TRACT NOS. 17039 AND 17039-1**
7. **CONSIDER AN AGREEMENT WITH ERS INDUSTRIAL SERVICES, INC. FOR FBR FILTER UNDERDRAIN REPAIR PROJECT**
8. **CONSIDER REPAIRING RESERVOIR 3-A-1 JOINTS FROM RSH CONSTRUCTION SERVICES**
9. **AUTHORIZATION TO APPROVE CHANGE ORDER NO. 2 WITH MERLIN JOHNSON CONSTRUCTION, INC. FOR WELL 41 ION EXCHANGE TREATMENT PROJECT PRE-FILTER INSTALLATION**
10. **CONSIDER AN AGREEMENT WITH FIL-TREK CORPORATION FOR THE WELL 41 ION EXCHANGE TREATMENT PROJECT PRE-FILTER AND CARTRIDGES**

BUSINESS MATTERS

1. US BANK CREDIT CARD PROGRAM (CAL CARD)

Shamindra “Ricky” Manbahal, Chief Financial Officer, presented the staff report to the Board for considering approval of the Cal Card program. He informed the Board that the Cal Card would be used as the only credit card for the district. Director Dr. Taylor motioned to approve the item, and Director Dr. Young seconded. The following vote was then taken:

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RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Taylor, Director
SECONDER: Clifford Young, Director
AYES: Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

2. AUTHORIZATION FOR SIGNATORY CHANGES

Ricky Manbahal, Chief Financial Officer, informed the Board that the item presented was to correct errors that were discovered on the prior resolution. Some of the errors he listed included listing Don Olinger in the resolution and omitting Jeremiah Brosowske from the signers. Director Greg Young then motioned to approve the item, seconded by Vice President Kyle Crowther. The item was approved by the following vote:

RESULT: APPROVED [UNANIMOUS]
MOVER: Gregory Young, Director
SECONDER: Kyle Crowther, Vice President
AYES: Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

3. OTHER POST EMPLOYEE BENEFITS (OPEB) AS OF JUNE 30, 2018, COMPLETED AUGUST 12, 2019

Ricky Manbahal, Chief Financial Officer, also spoke to the Board on this item. He informed the Board that he was seeking approval of payment for the district's annual OPEB obligations. Director Greg Young motion to approve the payment, seconded by Director Dr. Taylor. The item was approved by the following vote:

RESULT: APPROVED [UNANIMOUS]
MOVER: Gregory Young, Director
SECONDER: Michael Taylor, Director
AYES: Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

4. REQUEST FOR CRITICAL NEED PAYROLL POSITION: ACCOUNTING SPECIALIST I, II, OR III

President Hawkins commented on this item and reminded the public that the district currently is observing a hiring freeze however there is a critical need in the Payroll department to fill a vacancy which is why the request has been brought to the Board. Director Dr. Young then motioned to approve the item and Director Dr. Taylor seconded. Director Greg Young made a point of clarity that the staff report did not specify the position being sought and requested to specify the position. Mr. Manbahal clarified that the position will be for an "Accounting Specialist I, II, or III." He further explained that this will be done to capture a broad candidate pool, and the selected candidate will then be placed in one of the three categories based on their qualifications and experience. Director Greg Young requested the Board Secretary to note this comment. Ms. Escalera then confirmed with Director Dr. Young to include the specified position to be included in his motion to which he agreed. Director Dr. Taylor likewise seconded the amended motion and the following vote was taken:

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RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: Clifford Young, Director
SECONDER: Michael Taylor, Director
AYES: Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

5. CONSIDER PURCHASING METER BOX LIDS AS PART OF THE AUTOMATIC METER READING (AMR) PROJECT FROM WESTERN WATER WORKS SUPPLY COMPANY

Joanne Chan, Operations Manager, gave the staff report to the Board requesting approval of the item. Director Greg Young motioned to approve the item, seconded by Director Dr. Young. This item was approved by the following vote:

RESULT: APPROVED [UNANIMOUS]
MOVER: Gregory Young, Director
SECONDER: Clifford Young, Director
AYES: Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

6. EMERGENCY REQUEST FOR CIP BUDGET AMENDMENT TO FACILITATE ADDITIONAL MAXIMO USER LICENSING AND HOSTING SERVICES WITH POLARIS SOLUTIONS

Director Greg Young motioned to reject the item, seconded by Director Dr. Young. The Board then voted unanimously to reject the item. As a point of clarity, a “yes” vote would be made to *reject* the item.

RESULT: DEFEATED [UNANIMOUS]
MOVER: Gregory Young, Director
SECONDER: Clifford Young, Director
AYES: Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

7. APPROVAL OF PAYMENT FOR FINAL INVOICES FROM MV CHENG & ASSOCIATES INC. FOR FINANCIAL CONSULTING SERVICES

Director Dr. Taylor motioned to approve payment, seconded by Director Greg Young. The item was approved with Director Dr. Young voting “no.” President Hawkins commented that the payment was for a final invoice only and did not include a new contract.

RESULT: APPROVED [4 TO 1]
MOVER: Michael Taylor, Director
SECONDER: Gregory Young, Director
AYES: Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
NAYS: Clifford Young

8. APPROVAL OF PAYMENT TO ALBRIGHT, YEE AND SCHMIT, APC FOR PROFESSIONAL SERVICES RENDERED IN NOVEMBER 2019, DECEMBER 2019 AND JANUARY 2020. INVOICE NO. 26158: \$16,799.71, INVOICE NO. 26159:

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\$1,235.16, INVOICE NO. 26197: \$1464.75, INVOICE NO. 26198: \$24,574.01 AND INVOICE NO. 26199: \$216.82

Director Dr. Taylor motioned to approve payment, seconded by Director Greg Young. The motion passed with Director Dr. Young voting “no.”

RESULT:	APPROVED [4 TO 1]
MOVER:	Michael Taylor, Director
SECONDER:	Gregory Young, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
NAYS:	Clifford Young

9. APPROVAL OF PAYMENT TO LAW OFFICES OF WILLOUGHBY & ASSOCIATES FOR PROFESSIONAL SERVICES RENDERED IN JULY 2019, INVOICE NO. 2002: \$8,720.00 AND AUGUST 2019, INVOICE NO. 2007: \$2,420.00.

Director Dr. Taylor motioned to approve payment for this item, seconded by Vice President Kyle Crowther. There was no discussion for this item which was approved with Director Greg Young abstaining, and Director Dr. Young voting "no."

RESULT:	APPROVED [3 TO 1]
MOVER:	Michael Taylor, Director
SECONDER:	Kyle Crowther, Vice President
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther
NAYS:	Clifford Young
ABSTAIN:	Gregory Young

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. Board Members

- **Director Dr. Clifford Young:** No report
- **Director Dr. Michael Taylor:** No report
- **Vice President Kyle Crowther:** No report
- **Director Greg Young:** Commented on the remark made by President Hawkins at the beginning of the meeting regarding IMW Law Group. He stated that he also abstained on the vote to approve IMW Law Group. His decision was not based on their qualifications but out of concern of President Hawkins relations with the firm which he made public. He also thanked the public for their attendance. Requested to have staff report on a large leak he saw on Valley Blvd. Joanne Chan, Operations Manager informed the Board that a hydrant was hit and the crew had a bit of difficulty isolating the leak which was stopped.
- **President Channing Hawkins:** Requested to have Mr. Manbahal present a proposed schedule for mid-year workshops. Mr. Manbahal passed out a proposed schedule to the Board. President Hawkins announced the proposed dates to the Board at that time. President Hawkins then announced a “preliminary recruitment contact sheet log” that listed firms contacted to conduct the Assistant General Manager recruitment. President Hawkins announced had no relation to the

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“Hawkins Company” which was a listed firm. The contact sheet was developed by the Interim Human Resources Manager and the General Manager.

2. Legal Counsel

- **Robert Tafoya:** Reported that the Board gave him direction to settle the dispute with Polaris Co. The original demand was for \$129,000.00 however the direction was given to Mr. Tafoya to settle the case for \$99,000.00. Additionally, Mr. Tafoya received direction to retain a lawyer to handle the Patricia Romero EEOC claim, and to retain a lawyer to assist the district in its global mediation efforts regarding potential and existing litigations.

3. General Manager

No report

CLOSED SESSION

Mr. Tafoya reported out of Closed Session during the “Reports” section of the agenda. He announced that the Board gave him direction to settle the dispute with Polaris Co. The original demand was for \$129,000.00 however the direction was given to Mr. Tafoya to settle the case for \$99,000.00. Additionally, Mr. Tafoya received direction to retain a lawyer to handle the Patricia Romero EEOC claim, and to retain a lawyer to assist the district in its global mediation efforts regarding potential and existing litigations.

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Nine (9)
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9 Case Name: Clifford Young, Patricia Romero, Naisha Davis, West Valley Water District v. Tafoya and Garcia, et al. Case No.: 19STCV05677
3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to paragraph one (1) of subdivision (d) of Government Code Section 54956.9 Case Name: Kenny Hernandez v. West Valley Water District San Bernardino County Case No.: CS1825805
4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Cal. Gov.Code Section 54957(b)(1) Title:

ADJOURN

Being no further business, the meeting adjourned at PM.

WVWD

Minutes: 2/20/20

Channing Hawkins
President of the Board of Directors
of West Valley Water District

ATTEST:

Crystal L. Escalera, Board Secretary

WVWD

Minutes: 2/20/20



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: CONSIDER PURCHASE OF EMERGENCY GENERATOR FOR PUMP STATION 6-2 WITH QUINN POWER SYSTEMS

DISCUSSION:

The West Valley Water District (“District”) requested quotes from generator suppliers for a standby emergency generator for Pump Station 6-2 (“PS6-2”). Space for the standby diesel emergency generator was provided when PS6-2 was constructed in 2005. Although the District has portable generators that will be mobilized in the event of an emergency, there are more facilities than portable generators that will need to be operated in an emergency situation.

All the District generators are Caterpillar. The advantage of selecting Caterpillar generators is that services and parts are local. The Caterpillar generators are reliable and used for the District facilities for over 35 years. A copy of the sole source justification is included in **Exhibit A**.

Quinn Power Systems was determined to provide the best value for the District’s needs in the amount of \$494,006.81. Attached as **Exhibit B** is the quote submitted by Quinn Power Systems for a Caterpillar standby generator. The submitted quote from Quinn Power Systems includes the following:

Item	Description	List Price
A	CAT-NJPA Genset/Options, Ex-Works: 750kW Standby Caterpillar Diesel Generator, Model C27, EPA Stationary Emergency, NFPA 110 Bundle, Circuit Breaker, Guard and Shield System, Air Cleaner – Dual Element, Battery Charger, Operation & Maintenance Manual, 4-Year Standby Warranty	\$144,500.00
B	CAT Dealer Net Pricing Additions: UL2200 Certification, IBC Seismic Certification, Standard Genset Factory Test, ConVault 2000 Gallon Tank, E&CA 150 Gallon Day Tank, Ancillary Components Freight, South Coast Air Quality Management District Permit (SCAQMD), Ground Level Fill Package for ConVault, and Concrete slab for 2000 gal. outdoor tank	\$174,210.00

Item	Description	List Price
C	Installation of 750kW Diesel Standby Generator and Ancillary Equipment: Generator, 2000 Gallon Tank, and 150 Gallon Tank installation, crane and forklift rental, pull control wires, DPF stand, DPF, exhaust piping and wrap, asphalt cut and patch, construct concrete pad, bollard around outdoor fuel tank, fuel line, anchor day tank, and install conduits for day tank	\$139,765.00
	Total Price, Items A, B & C (not including sales tax)	\$458,475.00
	Total Net Price Including Sales Tax (7.75%)	\$494,006.81

FISCAL IMPACT:


This was a budgeted item in the Fiscal Year 2019/20 Capital Improvement Budget under the W18022 Emergency Generators with a current budget of \$450,000.00. Additional funds will be needed. The District’s contingency budget for Capital Improvement Projects has funds available to transfer. A summary of the requested budget transfer is as follows:

CIP FY 2019-2020 Project Name	Current Budget	Emergency Generator Cost	Transfer From/To	Remaining Budget
CIP Contingency	\$261,957.00	\$0.00	(\$44,006.81)	\$217,950.19
W18022 Emergency Generator for PS 6-2	\$450,000.00	\$494,006.81	\$44,006.81	\$0.00

STAFF RECOMMENDATION:

It is recommended that the Board of Directors approve the purchase of emergency generator for PS6-2 in the amount of \$494,006.81 with Quinn Power Systems and authorize the General Manager to execute the necessary documents.

Respectfully Submitted,



 Clarence Mansell Jr, General Manager

BP:pa

ATTACHMENT(S):

1. Exhibit A - Quinn Power Systems Sole Source Justification - Rev
2. Exhibit B - Quinn Power Systems Quote

MEETING HISTORY:

04/08/20 Engineering and Planning Committee REFERRED TO BOARD

EXHIBIT A

Sole Source Justification

Emergency Generator for Pump Station 6-2

1. Why do we need to acquire the goods and services?

As part of the Capital Improvement Plan Fiscal Year 2019/2020 New System Assets, we will need to purchase and install a 750kW Standby Caterpillar Diesel Generator Model C27. The standby diesel generator is to be used in the event of an emergency.

2. Why are the goods or services the only ones that can meet your needs?

All of the Districts generators are Caterpillar. The advantage of selecting Caterpillar generators is that the services and parts are local. The Caterpillar generators are reliable and used for the District facilities for over 35 years.

3. Were alternative goods/services evaluated? If yes, why are those unacceptable?

In the past, many generator suppliers were asked to provide a quote and only one bidder provided a specific quote for Caterpillar Diesel Generator Model C27. Other contacted suppliers, were not be able to compete with Quinn Power Systems and make a reasonable profit as it is the only one that supplies this specific Caterpillar equipment.

4. What efforts were made to get the best price?

In the past, many firms were asked to submit a quote – Cummins, H&E Equipment Services, Associated Power, Inc., Americas Generators, Depco Power Systems, Central States Diesel Generator, Global Power Supply, Diesel Service & Supply, and Quinn Power Systems. Quinn Power Systems provided the lowest price quote.

5. Why is price fair and reasonable?


The quote received was reasonable in cost.

6. What impact is there if the sole source is not used?

There will be a longer waiting period to receive parts when needed and may prove to be costly.

Recommendation:

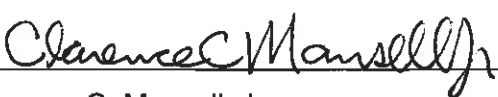
It is recommend purchasing standby Caterpillar Diesel Generator Model C27 for Pump Station 6-2 to be used in the event of an emergency power outage.

Signature: 

Date: 04/01/2020

Name: Rosa M. Gutierrez, P.E.

Title: Senior Engineer

Signature: 

Date: 04/09/2020

Name: Clarence C. Mansell, Jr.

Title: General Manager

EXHIBIT B



QUOTATION

NO. 2016 REV5 WELL

1.10.b

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Date: April 1, 2020 Page: 1 of 7

Rosa Gutierrez P.E.
Associate Engineer
West Valley Water District
Phone: 909-875-1322 X327
Email: rgutierrez@wwwd.org

Project: Stationary Emergency Generator Set for Booster Station 6-2

Thank you for your inquiry. We are pleased to quote you as follows:

<u>Item</u>	<u>Description</u>	<u>List Price</u>
<u>A</u>	<u>CAT-Sourcewell Genset/Options:</u>	
	750KW Standby Caterpillar Diesel Generator (Model C27)	
	EPA Stationary Emergency	
	NFPA 110 Bundle	
	750KW 937 kVA @ 0.80 PF	
	277/480 Vac, 3 Phase, 60 Hz	
	Open Genset Mounted on Skid Base (No Enclosure)	
	Narrow Skid Base (No Subbase Fuel Tank)	
	EMCP 4.2B Control Panel (Mounting Left)	
	Local Annunciator (Mounting Left)	
	Gen Running & Fault Relay	
	Power Center	
	Load Center	
	Circuit Breaker – 1600A with Selectable Trip	
	Circuit Breaker – 1600A (for Load Bank)	
	Permanent Magnet Excitation System	
	Integrated Voltage Regulator	
	Standard Radiator	
	Guard & Shield System	
	Radiator Guard & Duct Flange	
	Flexible Exhaust Connection	
	Jacket Water Heater, 240 Vac,	
	Batteries with Racks and Cables	
	Air Cleaner – Dual Element	
	Battery Charger-20 Amp, Dual	
	Operations & Maintenance Manual (1 Copy)	
	4 Year Standby Warranty	

Sub-Total Genset/Option Listed Above in Item A.	\$ 218,940.00
Less: <u>34%</u> Sourcewell Member Discount from CAT List Price on (C27)	<u>\$ (74,440.00)</u>

CAT-Sourcewell Genset/Options, Net Price, Ex-Works (not including tax) \$ 144,500.00

B **CAT Dealer Net Pricing Additions – No Sourcewell Discount:**

UL2200 Certification	\$ 317.00
IBC Seismic Certification	\$ 2,832.00
Standard Genset Factory Test @ 0.8 PF	\$ 1,260.00
Shrink Wrap Protection (Shipping)	\$ 445.00



QUOTATION

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Date: April 1, 2020 Page: 2 of 7

DPF & Load Bank Predit & Install	\$ 13,275.00
DPF & Load Bank Components for Integration	\$ 2,500.00
Shop Testing & Startup/Commissioning (1 Day)	\$ 2,875.00
Johnson Matthey Passive DPF	\$ 26,105.00
Misc. Exhaust Pipe, Fittings & Pipe Wrap	\$ 8,750.00
DPF Stand (assembled and anchored at jobsite)	\$ 18,750.00
DPF Insulating Blankets	\$ 4,055.00
Simplex Load Bank (50% of KW Rating)	\$ 16,785.00
ConVault 2000 Gallon Tank w Seismic Restraints	\$ 26,500.00
ConVault Ground Level Fill Package	\$ 10,200.00
ConVault Concrete Pad for 2000 gal Outdoor tank	\$ 10,675.00
E&CA 150 Gallon Day Tank	\$ 7,000.00
Caldyne Spring Isolators (qty 8)	\$ 1,750.00
Inbound/ Outbound Freight (Genset)	\$ 7,250.00
Ancillary Components Freight	\$ 4,750.00
Permit with SCAQMD (Includes Filing Fee)	\$ 8,000.00

Sub-Total for CAT Dealer Additions listed in item B (not including tax) \$ 174,210.00

C

Installation of 750KW Diesel Standby Generator and Ancillary Equipment at WVWD Booster Station 6-2. Existing Automatic Transfer Switch will be used for this project.

Generator Installation Scope of Work:

- Crane and forklift rental for installation.
- Building louver removal and install.
- Install conductors from generator to existing transfer switch using existing electrical conduits.
- Pull control wires and terminate.
- Set, place and anchor generator in designated area using spring isolators.
- Installation of DPF stand, DPF, exhaust piping and wrap.
- Core holes through wall as necessary.
- Fabricate and install radiator air discharge duct between genset and wall louver.

2000 Gallon Outdoor Fuel Tank Installation Scope of Work:

- Construct concrete pad catch basin as per plan. Includes disposal of demoeed materials.
- Set and place ConVault pad within catch basin.
- Set, place and anchor 2000-gallon outdoor fuel tank with seismic restraints.
- Install a maximum quantity eight bollards around outdoor fuel tank.
- Install above ground fuel line between main tank and day tank. Route along building exterior wall.
- Core holes through wall and terminate fuel connection to day tank.

150 Gallon Day Tank Installation Scope of Work:

- Install/ anchor day tank as per plan.
- Install fuel supply and return lines as per plan.



QUOTATION

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1.10.b

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Date: April 1, 2020 Page: 3 of 7

- Install conduits/ conductors for day tank power.

Quotation excludes the following:

- Additional permits not mentioned in the bill of materials (Item C).
- City or county fees that maybe associated with this project.
- Seismic considerations of existing slab. No foundation seismic upgrades are included.
- Diesel fuel, delivery and fill.
- Rental of mobile standby generator (if required).
- Pump station security.

Installation Timeline:

With the installation of the new generator, exhaust components, radiator air discharge, 2000-gallon outdoor tank, 150-gallon day tank, fuel piping, and concrete work, we are confident that we can complete this segment of the project within 4 – 5 weeks. Sourcing some of the components and materials required to complete the installation, such as but not limited to exhaust parts, sheet metal and factory production lead times may elongate timeline depending on availability. Normally, this is usually not the case but may become an issue. We will work diligently to complete this project in a timely manner. Access and availability to work site plays a large part in this process.

Sub-Total for Installation listed in item C (not including sales tax)	<u>\$ 139,765.00</u>
Total Price, Items A, B & C (excluding Price Adders listed in Item B)	<u>\$ 458,475.00</u>
Total Net Price Including Sales Tax (7.75%)	<u>\$ 494,006.81</u>

Buyer has to put "Sourcewell Contract #120617-CAT" on the Purchase Order.

Specifications

This quote is based on our understanding of your Booster Station 6-2 jobsite requirements, and WVWD personnel's verbal communication, which took place during a site visit on March 22, 2018. Site address is 5210 N. Riverside Ave, Rialto CA 92377

Clarifications

All materials is guaranteed to be as specified, and the above work to be performed in accordance with the site drawings and WVWD personnel's verbal instructions, submitted/ communicated for above work, and shall be completed in a substantial workman like manner. However, in the event of any unforeseen building, building code and or site constraints, that may force a change in plans, design, components or materials, Quinn Power Systems reserves the right to revise and or deviate from the above mentioned offerings and scope of work, which may result in additional costs to WVWD.

Assumptions are made regarding the functional condition of the existing transfer switch (installed by others) and its ability to be integrated with the proposed generator as a working "standby power system". Transfer switch technical related issues, resulting from prior misinstallation or electrical /mechanical failure is the responsibility of WVWD, and may result in additional costs. Completion of pre-installed electric wall louvers is not included in this quotation and is WVWD responsibility.

Accessories and/or modifications

(1 set) Operation & Maintenance manuals (electronic copy) * (**additional sets, at additional cost**)

Not included (unless included in quotation)

Air, building or construct permits
Offloading/crane service of equipment off delivery truck
Installation, wiring, piping, plumbing or anchoring of equipment
Diesel fuel, initial fill or for testing

Availability:

Submittals: Estimated (6-9 Weeks) on receipt and approval of purchase order. (1 electronic copy)

Equipment: Estimated (16-19 Weeks) for factory build time after submittal approval.

Modifications: Estimated (Additional time TBD) additional time will vary depending on 3rd party or Quinn shop schedule and scope of work.

Not included: Unforeseen factory delays, transit time from factory or vendor and/or delays due to project site readiness.

**** Equipment prices and lead times are subject to change without notice.****

NOTES, EXCEPTIONS, CLARIFICATION

- Quinn Power Systems is not a general, electrical or installing contractor. Providing equipment and services as described above only.
- The equipment offered in this proposal is CAT standard product as listed above based on verbal or written request. No specifications or drawings provided for review. No other written details, plans, specification sections, contract documents, general or supplementary conditions apply to this quotation. Equipment is as stated above, call for any revisions to equipment quoted. Exception taken to anything not included in this proposal and as listed below.
- Quotation does not include any Sales Tax, Air District or Building Permits, Off-loading or Crane Services, Installation or Anchoring, Initial Fuel fill or Test fuel, Major Testing unless otherwise specified in the Bill of Materials.
- Depending on final height of installed generator set, a working platform may be required to access the control panel and maintenance doors. Platforms are not included in this proposal, unless stated above. Call for revised quotation if required.
- Startup/Commissioning Services are provided for CAT factory/QPS supplied equipment only. Scope of work for Startup Services available upon request. Out of Scope services are billed on a Time & Material basis in the field at purchaser's expense. QPS standard labor rates apply. Technician services are provided during normal business hours Monday through Friday.
- Exception taken to any NETA 3rd party or independent testing requirements. Any and all testing as listed above to be provided by QPS technicians.

EMISSIONS NOTE

- "California Air Resources Board (CARB) has approved alignment with the federal New Source Performance Standards (NSPS). Such alignment allows for emergency standby engines to be exempt from Tier 4 emissions standards; however, local air districts can require more stringent emissions control. The prospective buyer of the equipment quoted above is hereby notified the NSPS exemption does not apply to non-emergency standby engines (e.g. prime power applications such as peak shaving, parallel operation with the grid, or storm avoidance), or portable engines, even if used for emergency standby. Consult the local air district for permitting requirements and required emissions controls. Presently, South Coast Air Quality Management District (SCAQMD) Rule 1470 requires the use of a particulate filter if an engine is located within 100 meters of a school, and may require either a diesel particulate filter or an oxidation catalyst, depending upon engine size, if the installation is within 50 meters of a sensitive receptor. Particulate filters may also be required for Title V and major polluting facilities. For emissions requirements specific to the project for which this engine is being quoted, please contact SCAQMD at 909-396-2000. Unless otherwise listed above a DPF is not included in this proposal, please call for quotation if a DPF is required for this project."
- Caterpillar engines require a minimum of 30% load to prevent engine damage due to wet-stacking. Depending upon the permit and site specific conditions, SCAQMD emergency engine permits will only allow between 20 and 50 hours of runtime per year for non-emergency applications such as testing and exercising. Passive Diesel Particulate Filter systems depend on

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generator loading of a minimum of 50-60% to achieve minimum exhaust temperature threshold to keep soot regeneration and the filter backpressure within acceptable levels. If the engine will be operated consistently at low loads/low exhaust temperatures, the customer should make provisions to add load via facility operations or a load bank. Active Diesel Particulate Filter systems require no external load in order to regenerate. If listed above, Passive DPF option pricing, does not include a load bank or a load bank circuit breaker. If a load bank is needed for this project, please call for quotation.

TERMS AND CONDITIONS

1. Acceptance of Order.

This Quotation is for Buyer's information only and is not a valid offer to sell unless signed by an authorized representative of Seller in the place provided on the face of this Quotation. Prices, terms and conditions in an order from Buyer, which are inconsistent with the prices, terms and conditions of this Quotation, will be rejected by Seller, and are of no force and effect unless accepted in writing by Seller. Prices, delivery schedules and the scope of work on this Quotation are subject to change at Seller's discretion.

2. Liability.

Seller's liability on any claim of any kind, including claims for negligence, or for any loss or damage arising out of or connected with the manufacture, sale, delivery, installation, resale or use of any products covered by or furnished under any order connected with this Quotation shall be limited to those claims arising solely from the acts of Seller and Seller shall in no way be liable for any special, indirect, incidental or consequential damages. The term "consequential damages" shall include, but not be limited to, loss of anticipated profits, business interruption, loss of use, revenue, reputation and data, costs incurred, including without limitation, for capital, fuel, power and loss or damage to property or equipment. Buyer expressly acknowledges and agrees that Seller has set its prices in reliance upon the limitations of liability and other terms and conditions specified herein, which allocate the risk between Seller and Buyer and form a basis of this bargain between the parties. Any claims against Seller for shortages in shipments shall be made in writing to Seller within fifteen (15) days of receipt of shipment by Buyer. Unless otherwise provided for in writing, Seller's responsibility for shipment ceases upon delivery to carrier, and any claims for shortage, delays or damage occurring thereafter shall be made direct to carrier by Buyer. Seller shall not be liable for any delays in delivery attributable to strikes, labor disputes, lockouts, accidents, fires, delays in manufacture or in transportation, delays in delivery of component materials, floods, severe weather, or Acts of God, embargoes, governmental actions, or any other cause beyond the reasonable control of Seller. Seller shall not indemnify nor be liable to Buyer, Buyer's assigns, successors, purchasers, lessees or licensees, or to any person or entity for any claims, losses, expenses or judgments arising out of or resulting in any way from the product or integration of compatibility of the product with any other components, processes, facilities or equipment that does not comply with the equipment manufacturer(s)'s recommendations.

3. Shipments.

Unless otherwise specified, all risk of loss from the goods shall shift to Buyer at such time as the goods are delivered to a carrier for shipment to Buyer. Unless otherwise specified, shipment dates are approximate and all quoted prices exclude shipping costs. Shipment of goods under any order accepted by Seller shall be subject to the approval by Seller of Buyer's financial condition at the time of shipment. Whether or not terms of payment are specified elsewhere, Seller may, at its option, condition shipments under any order accepted by Seller upon receipt of satisfactory security or of cash prior to shipment. If, at Buyer's request, shipment of goods under any order accepted by Seller is delayed more than thirty (30) days after the shipment date specified in the order, or the date the goods are ready for shipment, whichever is later, Seller will require immediate payment in full and/or assess additional charges for the expenses incident to such delay.

4. Termination.

In the absence of a written agreement between Buyer and Seller expressing different terms and conditions as to termination, any order accepted by Seller may be terminated prior to completion by Buyer only upon written notice to Seller and payment of Seller's termination charges. If notice of termination is received by Seller after Seller has committed to buy the principal components for any order, termination charges shall include all direct and indirect costs incurred by Seller and the total profit anticipated by Seller. Additionally, Buyer's instruction to Seller to stop work for thirty (30) days during the time specified for performance in any order may be construed by Seller as the equivalent of written notice of termination from Buyer and previous stipulations will be in effect.

5. Taxes.

Unless expressly stated, Seller's prices do not include sales, use, excise or similar taxes, which Seller may be required to pay in filling Buyer's order. The amount of any applicable tax shall be paid by Buyer as an additional charge unless specifically included in any order accepted by Seller, or in lieu thereof, Buyer shall provide Seller with a tax exemption certificate acceptable to the taxing authorities.

6. Patents.

Seller shall, at its own expense, defend and save Buyer harmless from the expenses and consequences of any suit or procedure brought against Buyer, based on a claim that the use or sale of goods specified in any order accepted by Seller constitutes an infringement of any United States letters of patent in existence on the date of any such order; provided Buyer promptly notifies Seller in writing of such claim and gives the necessary authorization, information and assistance for the defense of such a claim.

7. Changes.

Seller, and Seller's suppliers, may, at any time, without notice to Buyer, make changes (whether in design, materials, the addition of improvements, or otherwise) in any goods specified in any order accepted by Seller without incurring any obligation of any kind as a result thereof, but only to the extent that such change does not cause the goods specified to fail to meet Buyer's requirements. Buyer may, in its order, provide for changes in its requirements with provision for a corresponding equitable change in the price, if any; but in no instance shall Buyer make changes, which are substantially different from the scope of the original order accepted by Seller.

8. Export Sales.

In the event the goods and services specified in any order accepted by Seller are for export, the Buyer shall be responsible for securing export, import and other licenses or authorizations as may be required. The conditions specified in this Section apply to all export transactions. This transaction is only for the sale of the equipment requested and detailed in this Quotation. Not included is any startup assistance, field-testing, training or any other services that might be required on site. Also not included is any installation, installation audits, sea trials (if applicable), or installation materials. To ensure proper application, installation, and warranty integrity, Buyer is encouraged to contact the applicable Caterpillar Dealer for these services. The costs of these services are not included in the sale price nor will Seller be responsible for any such related costs.

9. Permits for Equipment Design, Installation and Operation.

As a supplier of equipment, disclaims responsibility for any and all permits or licenses necessary to design, install and operate the equipment due to zoning, air quality, environmental, safety, building or construction codes or use permits pertaining to Buyer's particular application of such equipment or any similar type of permit. Special attention should be given to the requirements of local air district rules and California Air Resources Board (CARB) regulations pertaining to permit requirements. Seller is quoting on equipment based on the specifications set forth in this Quotation. If additional equipment or engine modifications are required beyond the specifications, such as additional equipment required for compliance by a local air district or CARB, those items are not included and are the responsibility of Buyer. For example, South Coast AQMD (SCAQMD) Rule 1470 may require controls and limits on particulate matter, especially when the engine installation is within 100-meters from a school, or within 50 meters of a sensitive receptor (defined in Rule 1470). Ultra low sulfur fuel is required for particulate filters. CARB Diesel Fuel, or other CARB-approved alternative fuel, is also required for compression ignition (CI) engines operated in California. When indicated in the bill of materials, the proposed equipment may be SCAQMD pre-approved as Certified Equipment. This certification does not eliminate the permit process or responsibility of others to obtain a permit. Procurement of certified equipment assures permitability, reduces the permit processing fees and reduces the time necessary to obtain the permit through SCAQMD.

10. Start-up, Commissioning and Operating Requirements.

Equipment provided in this Quotation may require start-up and commissioning, including inspection(s), to ensure the equipment is installed in accordance with manufacturer(s)'s recommendations and specifications. If Seller has commissioned the equipment, Buyer agrees not to modify the design or components of the installation such that the modifications would violate any legal requirements of the installation, or would cause the installation to deviate from manufacturer(s)'s recommendations and specifications. Buyer acknowledges and agrees that, with respect to products sold to Buyer in connection with this Quotation, Buyer shall have the sole responsibility to ensure the products are properly installed, operated and maintained in accordance with the manufacturer(s)'s recommendations and specifications, and to determine and comply with all applicable Federal, state, local and regulated use restrictions and requirements, including, without limitation, the continuing responsibility to ensure that the use of product is in full compliance with all applicable environmental laws and regulations. Failure to install, operate and maintain the products in accordance with the manufacturer(s)'s recommendations and specifications will invalidate any applicable manufacturer's warranty.

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11. Additional material.

Only those items listed in this Quotation are included with any order. For example, unless specifically identified in this Quotation, the following items are not included with any purchased equipment: any exhaust or fuel piping, main fuel tank, fuel, duct work, special tools, insulation, wiring, cable, bus duct, concrete, anchor bolts, rigging or any material or labor incidental to the installation itself. Buyer specifically assumes responsibility for the provision of any such items if not specifically identified in the Quotation.

12. Hours of services.

When included, delivery, startup assistance, field testing, training or any other services required on site will be provided during the normal weekday working hours of 7:00 am to 4:30 pm. Delivery or services occurring at any other time, weekends or holidays is subject to premium charges.

13. Warranty.

The equipment manufacturer's warranty is the only warranty provided in connection with the equipment described in this Quotation. Buyer is responsible for operating and maintaining the equipment as specified by the manufacturer. The manufacturer's warranties are exclusive and in lieu of all other warranties either oral or written, express or implied, including but not limited to any warranty of merchantability or fitness for a particular purpose. Seller is not a manufacturer and makes no warranty and shall not, under any circumstances, be liable for any indirect or special, incidental or consequential damages including but not limited to loss of production, loss of profit, loss of use or business interruption, or any other economic loss, whether arising from contract, tort, strict liability or any other theory of law. Buyer, Buyer's assigns, successors, purchasers or any other person designated to operate the equipment as the end user, is responsible for operating the equipment in accordance with manufacturer(s)'s recommendations and specifications. Failure to perform all scheduled maintenance may result in damage to the equipment, and may be grounds to deny warranty coverage.

14. Terms.

Terms of payment are due upon receipt of invoice with no deductions of any kind for retentions, setoffs, discounts or other similar items. A finance charge of 1.5% per month (not to exceed the maximum allowed by law) will be charged on all past due invoices. When necessary Seller will file a California "Preliminary 20-day notice" pursuant to Section 3097 of the California Civil Code.

15. Cost additives.

A: Unit Cost.

Quotation prices are valid for 30 days only and are based on current market prices as of date of quotation. The Seller reserves the right to adjust the final invoice with a price escalation up to 6% due to 1) purchase orders being received after expiration of quotation, 2) fluctuations in raw materials market prices at time of order, 3) labor rate increases at time of scheduled field services, 4) delays in submittal approvals and/or release of equipment or 5) additional items or services provided that were not included as part of the original quotation. Since final invoicing can and may take place up to a year or more from original quotation date.

B: Delays.

If delivery is delayed by customer Buyer beyond original shipment date, purchase price is due 30 days after original shipment date and a storage and handling charge will be applied and is due each month until delivery. Finance charge of 1.5% per month (not to exceed the maximum allowed by law) is applicable on any amounts arising hereunder or in connection herewith that are not paid when due.

C: Start up.

If construction of the facility or other delays are experienced or expected, which prohibit the initial startup of the equipment beyond one year from delivery additional costs may be imposed including, but not be limited to, long term storage preparation, inspection charges, parts, service, etc.

16. Lead Times.

Lead times are based on manufactures estimated timetables. Project completion time may vary due to delays in receipt of purchase orders, submittal approval, release of equipment, manufactures unforeseen delays in production or holiday schedules. Project completion time frame cannot be guaranteed. Back orders will be processed as soon as available. Part number changes may be made to provide latest improved interchangeable items of equipment.

17. Governing Law and Venue.

The rights and obligations of the parties with respect to the transactions contemplated by this Quotation shall be governed in all respects by the laws of the State of California. The parties hereto irrevocably agree that the exclusive venue for any litigation arising in connection with the transactions specified in this Quotation shall be in the courts located in the County of Los Angeles, California.

18. Attorneys' Fees and Costs.

In the event of any legal action, controversy, claim, or dispute between the parties involving the transactions contemplated by this Quotation, the prevailing party shall be entitled to recover from the other party reasonable expenses, attorneys' fees, and costs.

19. Additional Conditions.

Buyer shall furnish to Seller, at no cost, suitable working space, storage space, adequate heat, telephone, light, ventilation, regulated electric power and outlets for testing purposes (if applicable). The facilities shall be within a reasonable distance from where any applicable services are to be provided. Seller and its representatives shall have full and free access to the equipment in order to provide any applicable services. Buyer shall provide the means to shut-off and secure electric power to the equipment and provide safe working conditions. Buyer shall not require Seller or its employees, as a condition to site access or otherwise, to further agree or enter into any agreement, which waives, releases, indemnifies or otherwise limits or expands any rights or obligation whatsoever. Any such agreements shall be null and void. Seller is under no obligation to remove or dispose of parts or equipment unless specifically agreed upon in Seller's scope of work. Seller-removed parts become the property of Seller. Seller must not perform any electrical power switching unless specifically requested by Buyer, under the supervision of Buyer, and subject to procedures jointly agreed to in advance. Notwithstanding Buyer's request, Seller may refuse to perform power switching, if in the opinion of Seller, such action would be unsafe. IN THE EVENT THAT SELLER PERFORMS POWER SWITCHING, TO THE FULLEST EXTENT PERMITTED BY LAW, BUYER SHALL INDEMNIFY, DEFEND, AND HOLD SELLER HARMLESS FROM ANY AND ALL LIABILITY, ACTIONS, SUITS, CLAIMS, DEMANDS, DAMAGES, COSTS, AND EXPENSES ("LOSSES") ARISING OUT OF OR IN ANY WAY CONNECTED WITH OR RESULTING FROM SELLER'S PERFORMANCE OF POWER SWITCHING, REGARDLESS OF WHETHER THE LOSSES RESULT FROM SELLER'S NEGLIGENCE (WHETHER ACTION OR PASSIVE, AND WHETHER SOLE, JOINT, OR CONCURRENT), AND EVEN THOUGH CAUSED IN WHOLE OR IN PART BY A PRE-EXISTING DEFECT, STRICT LIABILITY, OR OTHER LEGAL FAULT OF SELLER. THIS INDEMNITY SHALL APPLY TO ANY ACTS OR OMISSIONS OR NEGLIGENT CONDUCT, WHETHER ACTIVE OR PASSIVE, ON THE PART OF EITHER SELLER OR BUYER. If OSHA or any other federal, state or local government, trade association, or contractual regulations or standards require a "safety person" to be on site during the performance of services, or in the event of a trade union jurisdictional dispute where trade union represented personnel are required to assist or stand by during the performance of services by Seller, Buyer shall be responsible for providing for and paying for any charge or wages for such person(s), as applicable. Buyer shall immediately inform Seller, in writing, at the time of order placement and thereafter, of any unsafe or hazardous substance or condition at the site, including, but not limited to, the presence of asbestos or asbestos-containing materials, and shall provide Seller with any applicable Material Data Safety Sheets regarding the same. Any losses, costs, damages, claims and expenses incurred by Seller as a result of Buyer's failure to advise Seller shall be borne by Buyer. Seller, in its sole discretion and without cost or penalty, reserves the right to cancel its performance under this Agreement or any order immediately upon written notice to Buyer following Seller's discovery of unsafe or hazardous site substance or condition or any other circumstance altering Seller performance of Services. Buyer shall appoint a representative familiar with the site and the nature of the Services to be performed by Seller to be accessible at all times that Seller personnel are at the site. Seller shall not be liable for any expenses incurred by Buyer in removing, replacing or refurbishing any Buyer equipment or any part of Buyer's building structure that restricts Seller's access. Buyer's personnel shall cooperate with and provide all necessary assistance to Seller. Seller shall not be liable or responsible for any work performed by Buyer.



QUOTATION

NO. 2016 REV5 WELL

1.10.b

3500 Shepherd Street, City of Industry, California 90601
Box 226789, Los Angeles, California 90022-0744
(562) 463-6000 Fax: (562) 463-7156

Date: April 1, 2020 Page: 7 of 7

ACCEPTED BY:

SUBMITTED BY: Art Jimenez

By: _____

By: Quinn Power Systems

Company: _____

Phone: 951-250-5104

Date: _____

P.O. #: _____



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: CONSIDER AN AGREEMENT WITH EVOQUA WATER TECHNOLOGIES FOR WELL 11 ION EXCHANGE MEDIA REPLACEMENT

BACKGROUND:

The Well 11 ion exchange (IX) system is used to remove perchlorate from Wells 6 and 11 and during certain operational phases of the Fluidized Bed Reactor (FBR) Plant especially during startup to capture any remaining perchlorate that the FBR Plant would miss before discharging off-spec water into Cactus Basin No. 2. It is necessary to treat off-spec water to meet waste discharge permitting requirements.

The project includes the purchase, removal of existing resin and placement of perchlorate-specific anion exchange resin which has been approved for use at the Well 11 IX system by the State Water Resources Control Board's Division of Drinking Water (DDW). Regular replacement of the IX resin is necessary to meet water quality requirements. Award of this project will ensure that the FBR Plant has a way to address off-spec water during the inoculation period of indigenous microorganisms at startup.

DISCUSSION:

Amberlite PWA2 resin (PWA2) from Rohm & Haas is the permitted media for the Well 11 IX system. Evoqua provided PWA2 when the system was installed. Rohm & Haas was brought by Dupont and PWA2 has not been made since. PSR2 Plus resin has replaced PWA2 and is a DDW-permitted resin for use at Well 11 IX system and other District's IX systems. Attached as **Exhibit A** is the Sole Source & Distributor Letter. See cost summary below:

EVOQUA Water Technologies			
	Cost per Cubic Foot	Quantity (Cubic Feet)	Total Cost
PSR2 Plus Resin	\$214.29	247	\$52,929.63
Labor	\$53.27	247	\$13,157.69
Tax (7.75%)			\$4,102.05
Payment and Performance Bond			\$1,300.00
		Total	\$71,489.37

Goodrich/United Technologies Corporation (UTC) will reimburse the District 50% of the full cost.

As West Valley Water District (District) has not taken over the Fix Bed Reactor (FXB) Plant from Carollo Engineers yet, any operation and maintenance cost associated with the FXB is not reimbursable. Carollo Engineers had used the Well 11 IX system during FXB startup, which UTC is not obligated to pay.

FISCAL IMPACT:

Goodrich/United Technologies Corporation (UTC) will reimburse the District 50% of the full cost. The District is responsible for \$35,744.685. This item was included in the Fiscal Year 2019/20 Operating Budget and will be funded from GL number 011-5350-532.43-05 titled "Repair & Maintenance/Structures/Facility" with a budget of \$50,000.00.

STAFF RECOMMENDATION:

Staff recommends that the Board approves an Agreement with EVOQUA Water Technologies for Well 11 Ion Exchange Media Replacement.

Respectfully Submitted,



Clarence Mansell Jr, General Manager

CM:jc

ATTACHMENT(S):

1. Exhibit A - Sole Source & Distributor Letter
2. Exhibit B - EVOQUA Proposal
3. Exhibit C - DDW Permit

MEETING HISTORY:

04/08/20 Engineering and Planning Committee REFERRED TO BOARD

EXHIBIT A



Evoqua Water Technologies, LLC

14250 Gannet Street, La Mirada, CA 90638

(Phone) 714-262-1560(Fax) 714-464-2230

February 24, 2020

Joanne Chan
Operations Manager
West Valley Water District
855 W. Base Line Road.
Rialto, CA 92377
O: (909) 875-1804 ext. 707
C: (909) 644-0011
E: jchan@wwwd.org

RE: REQUEST TO SUBSTITUTE PSR-2PLUS RESIN AT WEST VALLEY WATER DISTRICT

Dear Joanne,

The West Valley Water District has an ion exchange system for treatment of perchlorate contamination at Well 11. The system is operated by the West Valley Water District.

This current permit issued by the California Department of Drinking Water stipulates the usage of Amberlite PWA2 resin perchlorate selective resin from Rohm & Haas.

PWA2 was the perchlorate-selective resin Evoqua provided back when the system was installed; however, Amberlite PWA2 hasn't been made since Dow (now Dupont) bought Rohm&Haas. PSR2 Plus is the current generation of perchlorate selective resin and has replaced PWA2. Evoqua has an exclusive agreement with Dupont to provide PSR2 Plus.

PSR2PLUS resin has been previously permitted for use at many domestic perchlorate water sites within California and should thus not be a problem to include in the permit. We have included the NSF certification for this resin with this letter.

If you should have any questions, please feel free to call me.

Very truly yours:

Patricia Tinnerino
Evoqua Water Technologies
Field Sale Engineer
714-262-1560
Patricia.tinnerino#evoqua.com



Product Data Sheet

DOWEX™ PSR2 Plus Cl Ion Exchange Resin

For Selective Removal of Perchlorate from Potable Water

Description

DOWEX™ PSR2 Plus Cl Ion Exchange Resin is a strong base anion exchange resin for the selective removal of perchlorate from potable water.

Designed to offer exceptional selectivity for perchlorate, the gel matrix also helps achieve high capacity while the uniform particle size (UPS) allows operation at lower pressure losses compared to conventional perchlorate removal resins.

Typical Physical and Chemical Properties

Matrix	Styrene-divinylbenzene, gel
Type	Strong base anion
Physical Form	White to yellow spherical beads
Ionic Form as Shipped	Cl ⁻ Form
Total Exchange Capacity	≥ 0.7 eq/L
Water Retention Capacity	25 – 35%
Particle Size	
Particle Diameter ^b	700 ± 50 μm
Uniformity Coefficient	≤ 1.1
< 300 μm	1% max
Particle Density	1.07 g/mL
Bulk Density, as Shipped ^c	690 g/L (43 lb/ft ³)

^b For additional particle size information, please refer to the [Particle Size Distribution Cross Reference Chart](#) (Form No. 177-01775).

^c As per the backwashed and settled density of the resin, determined by ASTM D-2187.

Suggested Operating Conditions

Maximum Operating Temperature	60°C (140°F)
pH Range	0 – 14
Bed Depth, min.	1000 mm (3.1 ft)
Typical Service Flowrate	4 – 64 BV*/h (0.5 – 8 gpm/ft ³)
Typical Linear Velocity	12 – 54 m/h (5 – 22 gpm/ft ²)

* 1 BV (Bed Volume) = 1 m³ solution per m³ resin or 7.5 gal per ft³ resin

Please contact your Dow representative for system design and application testing details.

Commissioning and Limits of Use

DOWEX™ PSR2 Plus CI Resin is suitable for use in potable water applications after an initial commissioning pretreatment at ambient temperature.

Note

These resins may be subject to drinking water application restrictions in some countries.

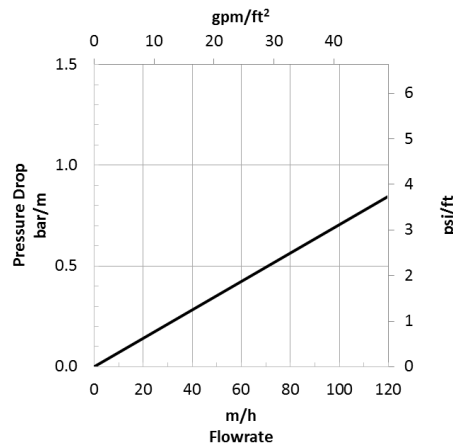
Please check the application status before use and sale.

Hydraulic Characteristics

Pressure drop data for DOWEX™ PSR2 Plus CI Resin as a function of service flowrate at 20°C (68°F) is shown in Figure 1. The pressure drop for other water temperatures can be calculated with the provided equations. Pressure drop data are valid at the start of the service run with clean water and a correctly classified bed.

Figure 1: Pressure Drop

Temperature = 20°C (68°F)



For other temperatures use:

$$P_T = P_{20^\circ\text{C}} / (0.026 T_{\text{C}} + 0.48), \text{ where } P \equiv \text{bar/m}$$

$$P_T = P_{68^\circ\text{F}} / (0.014 T_{\text{F}} + 0.05), \text{ where } P \equiv \text{psi/ft}$$

Packaging

- 5-ft³ (0.14-m³) fiber drums
- 1000-L (264-gal) super sacks

Product Stewardship

Dow has a fundamental concern for all who make, distribute, and use its products, and for the environment in which we live. This concern is the basis for our product stewardship philosophy by which we assess the safety, health, and environmental information on our products and then take appropriate steps to protect employee and public health and our environment. The success of our product stewardship program rests with each and every individual involved with Dow products—from the initial concept and research, to manufacture, use, sale, disposal, and recycle of each product.

Customer Notice

Dow strongly encourages its customers to review both their manufacturing processes and their applications of Dow products from the standpoint of human health and environmental quality to ensure that Dow products are not used in ways for which they are not intended or tested. Dow personnel are available to answer your questions and to provide reasonable technical support. Dow product literature, including safety data sheets, should be consulted prior to use of Dow products. Current safety data sheets are available from Dow.

For more information, contact our Customer Information Group:

Asia Pacific	+86 21 3851 4988
Europe, Middle East, Africa	+31 115 672626
Latin America	+55 11 5184 8722
North America	1-800-447-4369

www.dowwaterandprocess.com

WARNING: Oxidizing agents such as nitric acid attack organic ion exchange resins under certain conditions. This could lead to anything from slight resin degradation to a violent exothermic reaction (explosion). Before using strong oxidizing agents, consult sources knowledgeable in handling such materials.

NOTICE: No freedom from infringement of any patent owned by Dow or others is to be inferred. Because use conditions and applicable laws may differ from one location to another and may change with time, Customer is responsible for determining whether products and the information in this document are appropriate for Customer's use and for ensuring that Customer's workplace and disposal practices are in compliance with applicable laws and other government enactments. The product shown in this literature may not be available for sale and/or available in all geographies where Dow is represented. The claims made may not have been approved for use in all countries. Dow assumes no obligation or liability for the information in this document. References to "Dow" or the "Company" mean the Dow legal entity selling the products to Customer unless otherwise expressly noted. NO WARRANTIES ARE GIVEN; ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED.

All information set forth herein is for informational purposes only. This information is general information and may differ from that based on actual conditions. Please note that physical properties may vary depending on certain conditions and while operating conditions stated in this document are intended to lengthen product lifespan and/or improve product performance, it will ultimately depend on actual circumstances and is in no event a guarantee of achieving any specific results. Nothing in this document should be treated as a warranty by Dow.



Water Quality Association

2/8/2019



CERTIFIED DRINKING WATER SYSTEM COMPONENTS

NSF/ANSI 61 - 2017: Drinking Water System Components - Health Effects

The Dow Chemical Company

2030 Willard H Dow Center

Midland, MI 48674

United States

<http://www.dow.com> (<http://www.dow.com>)

Product Type: Ion Exchange Resin

Brand Name	Model	Water Contact Temp	Water Contact Material	Size
AMBERLITE™	AMBERLITE PWA15 Anion Exchange Resin ⁴	Cold (23C)	SYN	525-625 um
AMBERLITE™	AMBERLITE PWA17 Anion Exchange Resin ³	Cold (23C)	SYN	16x50 mesh
AMBERLITE™	AMBERLITE SF120ES K ¹¹	Cold (23C)	SYN	25x70 mesh
AMBERLITE™	AMBERLITE™ HPR1100 Na ⁴	Cold (23C)	SYN	525-625 um
AMBERLITE™	AMBERLITE™ SCAV3 Cl ²	Cold (23C)	SYN	16x50 mesh
DOWEX	DOWEX 1 Anion Exchange Resin ¹⁵	Cold (23C)	SYN	16x50 mesh

DOWEX	DOWEX MARATHON C Cation Exchange Resin ⁴	Cold (23C)	SYN	525-625 um
DOWEX	DOWEX PSR-2 Anion Exchange Resin ^{1,2}	Cold (23C)	SYN	16x50 mesh
DOWEX	DOWEX PSR2 Plus (CL) Ion Exchange Resin ^{12,13}	Cold (23C)	SYN	0.5 - 0.9 mm
DOWEX	DOWEX SAR Anion Exchange Resin ⁵	Cold (23C)	SYN	16x50 mesh
DOWEX	DOWEX TAN-1 Anion Exchange Resin ⁷	Cold (23C)	SYN	16x50 mesh
DOWEX	Dowex RSC Na Cation Exchange Resin ⁸	Cold (23C)	SYN	16x50 mesh
DOWEX	HCR-S Cation Exchange Resin	Cold (23C)	SYN	16x50 mesh
DOWEX	HCR-S Cation Exchange Resin ⁹	Cold (23C)	SYN	300-1200 um

Product Type: Adsorption Media

AMBERSORB	AMBERSORB™ 4652 Adsorbent ¹⁴	Cold (23C)	SYN	20x60 mesh
AMBERSORB	AMBERSORB™ 560 Adsorbent ¹⁴	Cold (23C)	SYN	20x60 mesh

Facility: Fombio, Italy

Product Type: Ion Exchange Resin

Brand Name	Model	Water Contact Temp	Water Contact Material	Size
DOWEX	Dowex HCR-S/S Cation Exchange Resin	Cold (23C)	SYN	16x50 mesh

Facility: Midland, MI

Product Type: Ion Exchange Resin

Brand Name	Model	Water Contact Temp	Water Contact Material	Size
DOWEX	HCR-S/S Cation Exchange Resin ^{9,4,10}	Cold (23C)	SYN	16x50 mesh

¹ Anion Resin

² Certified for water treatment plant applications. This product has not been evaluated for point of use applications.

³ This product is certified with a minimum flow rate of = 0.4 gpm/ft³ of media.

⁴ This product is certified with a minimum flow rate of = 0.8 gpm/ft³ of media.

⁵ Flush at least 3 BV water.

⁶ This product is certified with a minimum of = 1.0 gpm/ft³ of media.

⁷ Flush 3 BV water at < 20 BV/hour.

⁸ This product is certified with a minimum flow rate of = 0.72 gpm/ft³ of media.

⁹ Flush 3 BV water at > 20 BV/hour.

¹⁰ The regeneration water consumption is at least .21 liters of regeneration water consumption per 100 grams of media.

¹¹ This product has not been evaluated for Point-of-Entry (POE) end-use.

¹² This product is certified with a minimum flow rate of 0.38 gpm/ft³ of media

¹³ For conditioning the resin; soak 1 hour with water. Then, rinse with RO/DI water at 10BV/hr = 0.044 gallons/minute for 20BV.

¹⁴ This product is certified for Process Media Applications (small and large systems).

¹⁵ This product is certified with a minimum flow rate of 0.4 gpm/ft³ of media.

EXHIBIT B



Confidentiality Statement

This document and all information contained herein are the property of Evoqua Water Technologies LLC. The design concepts and information contained herein are proprietary to Evoqua Water Technologies LLC and are submitted in confidence. They are not transferable and must be used only for the purpose for which the document is expressly loaned. They must not be disclosed, reproduced, loaned or used in any other manner without the express written consent of Evoqua Water Technologies LLC. In no event shall they be used in any manner detrimental to the interest of Evoqua Water Technologies LLC. All patent rights are reserved. Upon the demand of Evoqua Water Technologies LLC, this document, along with all copies or extracts, and all related notes and analyses, must be returned to Evoqua Water Technologies LLC or destroyed, as instructed by Evoqua Water Technologies LLC. Acceptance of the delivery of this document constitutes agreement to these terms and conditions.

Terms and Conditions

In the event Evoqua Water Technologies LLC is the selected vendor for the products and services contemplated in the subject bid, Evoqua Water Technologies LLC desires to negotiate a mutually agreeable set of terms and conditions to govern such transaction (including issues such as warranty, indemnity, appropriate limitations of liability and other substantive terms and conditions). Evoqua Water Technologies LLC will not be obligated to supply products or services pursuant to such bid unless and until the parties have entered into an agreement with terms and conditions mutually agreed in writing by the parties.



Evoqua Water Technologies LLC

April 1, 2020

Proposal #: 02.13.2020.PAT.R1

Ernie Montelongo
West Valley Water District
855 W. Base Line · P.O. Box 920
Rialto, CA 92377

Subject: Well 11 Water Treatment Facility Perchlorate Selective Resin Media Removal, Disposal,
Purchase and Installation Services

Dear Ernie:

Evoqua Water Technologies LLC is pleased to provide this proposal to the West Valley Water District for the resin change out services for the two (2) vessels at the Well 11 Treatment plant.

Evoqua appreciates the business we've done at West Valley as a trusted supplier. We are committed to making sure your systems are operating at the peak performance, and your citizens get reliable, compliant drinking water. Evoqua continually goes beyond when it comes to customer service as shown in our history with West Valley. We are there to help troubleshoot systems. We've installed items on the weekend. We really do care about making sure West Valley is running their treatment systems optimally.

We put that kind of attention into every change out we perform and look forward to continuing our services at Well 11.

The following proposal provides pricing for PSR2 Plus.

Please find the following scope of supply and pricing. Let me know if you have any questions. We do have resin in inventory and can provide a change out at your convenience. Thank you again for the opportunity to work with you on this.

Sincerely,

Patricia Tinnerino
Sales Engineer
Evoqua Water Technologies
714-262-1560
Patricia.tinnerino@evoqua.com



Evoqua Water Technologies LLC

Attachments:

- Scope of Supply
- Pricing
- PSR-2Plus Data Sheet
- Terms



SCOPE OF SUPPLY

The following identifies each activity to be provided by Evoqua Water Technologies. (Please note that a more detailed description of each of the processes follows):

Replace the resin at Well 11. Two vessels; one vessel (lead) holds approximately 100ft³ and the lag holds approximately 150ft³. The vessels are off line and they have not been used in a long time. The system has no water. Evoqua will need to vacuum the resin out. Access to the lead vessel is only by the side man way (see photo 2601). To vacuum the lag vessel, we would open the top man way (see photo 2600). Resin will stay on site and is already profiled to Indianapolis. They will provide a water truck to water up the slurry trailer. They want to get this done asap.

Day 1 - La Mirada vacuums resin into super sacks and cleans vessels.

- 100 cf lead bed- PSR2 Plus
- 150 cf lag bed – PSR2 Plus
- Vacuum out resin from lead vessel via side manway
- Vacuum out resin from lag vessel via top manway
- Resin will stay onsite and is currently profiled into Covanta Indianapolis.
- Disposal cost is included in turnkey price. At a future date we will haul removed resin to licensed facility for thermal destruction. Provide manifests and certificates documenting thermal destruction of spent resin.
-

Day 2 - slurry in total of 247ft³ of new PSR2plus resin; 100 to lead and 147 to lag.

- West Valley Water District will provide a water truck to water up the slurry trailer
- Evoqua to prep Resin at LA Facility
- Deliver and load washed, virgin resin in the IX vessel as a slurry.

As part of our proposal, Evoqua Water Technologies would like to detail the procedures and services that will be a part of this resin installation for your potable water use.

Resin Pre-Installation Services

Evoqua Water Technologies shall deliver resin in company owned and maintained trailers used solely for the transport of potable water resin. Trailers shall be thoroughly cleaned and sanitized prior to filling with resin and shall be lined or constructed with materials suitable for transporting resin that will be in contact with potable water.

Evoqua Water Technologies will provide a proprietary pre-conditioning of the resin in our plant prior to the delivery and installation at the Well 18A Treatment Plant. The resin will be prepared in the Evoqua Water Technologies Los Angeles resin processing plant utilizing a proprietary and CDDW approved process. Our Evoqua Water Technologies owned and operated slurry trailers, along with the hoses, connections and transfer pumps, will be disinfected in our plant, using AWWA recommended methods for disinfection. The washing and pre-treatment process of the ion exchange resin will include rinse-up at our Los Angeles facility. This process will minimize the rinse-up process to no more than an estimated two bed volumes per resin bed used for rinse up at the site.



Resin Removal and Vessel Cleaning (only if required)

The interior of the vessel will be scrubbed clean, first with the resin still in the vessel to make it easier to access the top. Confined space is required. Once the top is clean, the resin will be removed. Removal of the spent Ion Exchange Resin shall be accomplished by pressurizing the vessel with compressed air and/or water to displace the spent resin to the Evoqua owned and operated slurry trailer. Resin shall be transferred as water slurry only, using air pressure on the trailer as the motive force. After the resin is removed, Evoqua will finish cleaning the interior of the vessel.

Resin Delivery/Fill Services

Resin shall be transferred as water slurry only, using air pressure on the trailer as the motive force. Evoqua Water Technologies will perform a site safety review which will be held to best determine the safest methods for making the resin transfer. All connections will be inspected and disinfected prior to making hose connections for the slurry transfer. Fresh resin will be hydro-pneumatically slurried into each tank and slurry water will be sent to your discharge location, drain, pond, storage tank or other provided by owner, at the vessel site. After completion of the resin slurry, the tank will be filled with clean distribution water (to be provided by West Valley Water District) and pressurized to check for leaks. Once leak test is complete, the site will be cleaned to its prior level. Clean utility water to be provided to Evoqua Water Technologies by West Valley Water District.

Spent Resin Disposal Services

Evoqua Water Technologies will provide disposal of the spent resin as a non-hazardous spent material at the Covanta disposal facility which will include incineration of the resin at the local waste-to-energy facility. This facility has been environmentally audited for compliance by Evoqua Water Technologies. The incineration of the resin as final disposal includes issuance of a Certificate of Destruction of the spent resin by Evoqua Water Technologies, once it has been processed at the Covanta facility. Pricing has been included for this disposal method.

PRICING –PSR2 Plus

	\$/cu ft	Qty (cf)	Total \$
Resin	\$214.29	247	\$52,929.63
Labor	\$53.27	247	\$13,157.69
Subtotal (w/o tax)	\$267.56	247	\$66,087.32
Estimated Tax on resin only (7.75%)			\$4,102.05
Payment and Performance Bond		1	\$1,300.00
Total			\$71,489.37

Also Please Note:

- Proposal pricing valid for 30 days.
- Evoqua Standard Terms and Conditions are attached and are incorporated into this proposal by reference
- Terms of payment are net 30 days, 100% upon completion
- Seller's price does not include, and Seller shall not be responsible for, any taxes, permits, tariffs, duties or fees (or any incremental increases to such taxes, permits, tariffs, duties or fees enacted by governmental agencies) unless specifically agreed herein or otherwise by Seller in writing.
- FOB factory, freight allowed to jobsite.



Product Data Sheet

DOWEX™ PSR2 Plus Cl Ion Exchange Resin

For Selective Removal of Perchlorate from Potable Water

Description

DOWEX™ PSR2 Plus Cl Ion Exchange Resin is a strong base anion exchange resin for the selective removal of perchlorate from potable water.

Designed to offer exceptional selectivity for perchlorate, the gel matrix also helps achieve high capacity while the uniform particle size (UPS) allows operation at lower pressure losses compared to conventional perchlorate removal resins.

Typical Physical and Chemical Properties

Matrix	Styrene-divinylbenzene, gel
Type	Strong base anion
Physical Form	White to yellow spherical beads
Ionic Form as Shipped	Cl ⁻ Form
Total Exchange Capacity	≥ 0.7 eq/L
Water Retention Capacity	25 – 35%
Particle Size	
Particle Diameter ^b	700 ± 50 μm
Uniformity Coefficient	≤ 1.1
< 300 μm	1% max
Particle Density	1.07 g/mL
Bulk Density, as Shipped ^c	690 g/L (43 lb/ft ³)

^b For additional particle size information, please refer to the [Particle Size Distribution Cross Reference Chart](#) (Form No. 177-01775).

^c As per the backwashed and settled density of the resin, determined by ASTM D-2187.

Suggested Operating Conditions

Maximum Operating Temperature	60°C (140°F)
pH Range	0 – 14
Bed Depth, min.	1000 mm (3.1 ft)
Typical Service Flowrate	4 – 64 BV*/h (0.5 – 8 gpm/ft ³)
Typical Linear Velocity	12 – 54 m/h (5 – 22 gpm/ft ²)

* 1 BV (Bed Volume) = 1 m³ solution per m³ resin or 7.5 gal per ft³ resin

Please contact your Dow representative for system design and application testing details.

Commissioning and Limits of Use

DOWEX™ PSR2 Plus CI Resin is suitable for use in potable water applications after an initial commissioning pretreatment at ambient temperature.

Note

These resins may be subject to drinking water application restrictions in some countries.

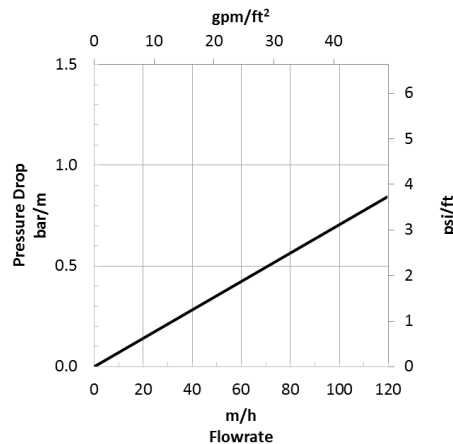
Please check the application status before use and sale.

Hydraulic Characteristics

Pressure drop data for DOWEX™ PSR2 Plus CI Resin as a function of service flowrate at 20°C (68°F) is shown in Figure 1. The pressure drop for other water temperatures can be calculated with the provided equations. Pressure drop data are valid at the start of the service run with clean water and a correctly classified bed.

Figure 1: Pressure Drop

Temperature = 20°C (68°F)



For other temperatures use:

$$P_T = P_{20^\circ\text{C}} / (0.026 T_{\text{C}} + 0.48), \text{ where } P \equiv \text{bar/m}$$

$$P_T = P_{68^\circ\text{F}} / (0.014 T_{\text{F}} + 0.05), \text{ where } P \equiv \text{psi/ft}$$

Packaging

- 5-ft³ (0.14-m³) fiber drums
- 1000-L (264-gal) super sacks

Product Stewardship

Dow has a fundamental concern for all who make, distribute, and use its products, and for the environment in which we live. This concern is the basis for our product stewardship philosophy by which we assess the safety, health, and environmental information on our products and then take appropriate steps to protect employee and public health and our environment. The success of our product stewardship program rests with each and every individual involved with Dow products—from the initial concept and research, to manufacture, use, sale, disposal, and recycle of each product.

Customer Notice

Dow strongly encourages its customers to review both their manufacturing processes and their applications of Dow products from the standpoint of human health and environmental quality to ensure that Dow products are not used in ways for which they are not intended or tested. Dow personnel are available to answer your questions and to provide reasonable technical support. Dow product literature, including safety data sheets, should be consulted prior to use of Dow products. Current safety data sheets are available from Dow.

For more information, contact our Customer Information Group:

Asia Pacific	+86 21 3851 4988
Europe, Middle East, Africa	+31 115 672626
Latin America	+55 11 5184 8722
North America	1-800-447-4369

www.dowwaterandprocess.com

WARNING: Oxidizing agents such as nitric acid attack organic ion exchange resins under certain conditions. This could lead to anything from slight resin degradation to a violent exothermic reaction (explosion). Before using strong oxidizing agents, consult sources knowledgeable in handling such materials.

NOTICE: No freedom from infringement of any patent owned by Dow or others is to be inferred. Because use conditions and applicable laws may differ from one location to another and may change with time, Customer is responsible for determining whether products and the information in this document are appropriate for Customer's use and for ensuring that Customer's workplace and disposal practices are in compliance with applicable laws and other government enactments. The product shown in this literature may not be available for sale and/or available in all geographies where Dow is represented. The claims made may not have been approved for use in all countries. Dow assumes no obligation or liability for the information in this document. References to "Dow" or the "Company" mean the Dow legal entity selling the products to Customer unless otherwise expressly noted. NO WARRANTIES ARE GIVEN; ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED.

All information set forth herein is for informational purposes only. This information is general information and may differ from that based on actual conditions. Please note that physical properties may vary depending on certain conditions and while operating conditions stated in this document are intended to lengthen product lifespan and/or improve product performance, it will ultimately depend on actual circumstances and is in no event a guarantee of achieving any specific results. Nothing in this document should be treated as a warranty by Dow.



EVOQUA WATER TECHNOLOGIES LLCStandard Terms of Sale

1. **Applicable Terms.** These terms govern the purchase and sale of equipment, products, related services, leased products, and media goods if any (collectively herein "Work"), referred to in Seller's proposal ("Seller's Documentation"). Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is expressly conditioned on Buyer's assent to these terms. Seller rejects all additional or different terms in any of Buyer's forms or documents.
2. **Payment.** Buyer shall pay Seller the full purchase price as set forth in Seller's Documentation. Unless Seller's Documentation specifically provides otherwise, freight, storage, insurance and all taxes, levies, duties, tariffs, permits or license fees or other governmental charges relating to the Work or any incremental increases thereto shall be paid by Buyer. If Seller is required to pay any such charges, Buyer shall immediately reimburse Seller. If Buyer claims a tax or other exemption or direct payment permit, it shall provide Seller with a valid exemption certificate or permit and indemnify, defend and hold Seller harmless from any taxes, costs and penalties arising out of same. All payments are due within 30 days after receipt of invoice. Buyer shall be charged the lower of 1 ½% interest per month or the maximum legal rate on all amounts not received by the due date and shall pay all of Seller's reasonable costs (including attorneys' fees) of collecting amounts due but unpaid. All orders are subject to credit approval by Seller. Back charges without Seller's prior written approval shall not be accepted.
3. **Delivery.** Delivery of the Work shall be in material compliance with the schedule in Seller's Documentation. Unless Seller's Documentation provides otherwise, delivery terms are ExWorks Seller's factory (Incoterms 2010). Title to all Work shall pass upon receipt of payment for the Work under the respective invoice. Unless otherwise agreed to in writing by Seller, shipping dates are approximate only and Seller shall not be liable for any loss or expense (consequential or otherwise) incurred by Buyer or Buyer's customer if Seller fails to meet the specified delivery schedule.
4. **Ownership of Materials and Licenses.** All devices, designs (including drawings, plans and specifications), estimates, prices, notes, electronic data, software and other documents or information prepared or disclosed by Seller, and all related intellectual property rights, shall remain Seller's property. Seller grants Buyer a non-exclusive, non-transferable license to use any such material solely for Buyer's use of the Work. Buyer shall not disclose any such material to third parties without Seller's prior written consent. Buyer grants Seller a non-exclusive, non-transferable license to use Buyer's name and logo for marketing purposes, including but not limited to, press releases, marketing and promotional materials, and web site content.
5. **Changes.** Neither party shall implement any changes in the scope of Work described in Seller's Documentation without a mutually agreed upon change order. Any change to the scope of the Work, delivery schedule for the Work, any Force Majeure Event, any law, rule, regulation, order, code, standard or requirement which requires any change hereunder shall entitle Seller to an equitable adjustment in the price and time of performance.
6. **Force Majeure Event.** Neither Buyer nor Seller shall have any liability for any breach or delay (except for breach of payment obligations) caused by a Force Majeure Event. If a Force Majeure Event exceeds six (6) months in duration, the Seller shall have the right to terminate the Agreement without liability, upon fifteen (15) days written notice to Buyer, and shall be entitled to payment for work performed prior to the date of termination. "Force Majeure Event" shall mean events or circumstances that are beyond the affected party's control and could not reasonably have been easily avoided or overcome by the affected party and are not substantially attributable to the other party. Force Majeure Event may include, but is not limited to, the following circumstances or events: war, act of foreign enemies, terrorism, riot, strike, or lockout by persons other than by Seller or its sub-suppliers, natural catastrophes or (with respect to on-site work), unusual weather conditions.
7. **Warranty.** Subject to the following sentence, Seller warrants to Buyer that the (i) Work shall materially conform to the description in Seller's Documentation and shall be free from defects in material and workmanship and (ii) the Services shall be performed in a timely and workmanlike manner. Determination of suitability of treated water for any use by Buyer shall be the sole and exclusive responsibility of Buyer. The foregoing warranty shall not apply to any Work that is specified or otherwise demanded by Buyer and is not manufactured or selected by Seller, as to which (i) Seller hereby assigns to Buyer, to the extent assignable, any warranties made to Seller and (ii) Seller shall have no other liability to Buyer under warranty, tort or any other legal theory. The Seller warrants the Work, or any components thereof, through the earlier of (i) eighteen (18) months from delivery of the Work or (ii) twelve (12) months from initial operation of the Work or ninety (90) days from the performance of services (the "Warranty Period"). If Buyer gives Seller prompt written notice of breach of this warranty within the Warranty Period, Seller shall, at its sole option and as Buyer's sole and exclusive remedy, repair or replace the subject parts, re-perform the Service or refund the purchase price. Unless otherwise agreed to in writing by Seller, (i) Buyer shall be responsible for any labor required to gain access to the Work so that Seller can assess the available remedies and (ii) Buyer shall be responsible for all costs of installation of repaired or replaced Work. If Seller determines that any claimed breach is not, in fact, covered by this warranty, Buyer shall pay Seller its then customary charges for any repair or replacement made by Seller. Seller's warranty is conditioned on Buyer's (a) operating and maintaining the Work in accordance with Seller's instructions, (b) not making any unauthorized repairs or alterations, and (c) not being in default of any payment obligation to Seller. Seller's warranty does not cover (i) damage caused by chemical action or abrasive material, misuse or improper installation (unless installed by Seller) and (ii) media goods (such as, but not limited to, resin, membranes, or granular activated carbon media) once media goods are installed. THE WARRANTIES SET FORTH IN THIS SECTION 7 ARE THE SELLER'S SOLE AND EXCLUSIVE WARRANTIES AND ARE SUBJECT TO THE LIMITATION OF LIABILITY PROVISION BELOW. SELLER MAKES NO OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE.
8. **Indemnity.** Seller shall indemnify, defend and hold Buyer harmless from any claim, cause of action or liability incurred by Buyer as a result of third party claims for personal injury, death or damage to tangible property, to the extent caused by Seller's negligence. Seller shall have the sole authority to direct the defense of and settle any indemnified claim. Seller's indemnification is conditioned on Buyer (a) promptly, within the Warranty Period, notifying Seller of any claim, and (b) providing reasonable cooperation in the defense of any claim.

9. **Assignment.** Neither party may assign this Agreement, in whole or in part, nor any rights or obligations hereunder without the prior written consent of the other party; provided, however, the Seller may assign its rights and obligations under these terms to its affiliates or in connection with the sale or transfer of the Seller's business and Seller may grant a security interest in the Agreement and/or assign proceeds of the agreement without Buyer's consent.

10. **Termination.** Either party may terminate this agreement, upon issuance of a written notice of breach and a thirty (30) day cure period, for a material breach (including but not limited to, filing of bankruptcy, or failure to fulfill the material obligations of this agreement). If Buyer suspends an order without a change order for ninety (90) or more days, Seller may thereafter terminate this Agreement without liability, upon fifteen (15) days written notice to Buyer, and shall be entitled to payment for work performed, whether delivered or undelivered, prior to the date of termination.

11. **Dispute Resolution.** Seller and Buyer shall negotiate in good faith to resolve any dispute relating hereto. If, despite good faith efforts, the parties are unable to resolve a dispute or claim arising out of or relating to this Agreement or its breach, termination, enforcement, interpretation or validity, the parties will first seek to agree on a forum for mediation to be held in a mutually agreeable site. If the parties are unable to resolve the dispute through mediation, then any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration in Pittsburgh, Pennsylvania before three arbitrators who are lawyers experienced in the discipline that is the subject of the dispute and shall be jointly selected by Seller and Buyer. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures. The Arbitrators shall issue a reasoned decision of a majority of the arbitrators, which shall be the decision of the panel. Judgment may be entered upon the arbitrators' decision in any court of competent jurisdiction. The substantially prevailing party as determined by the arbitrators shall be reimbursed by the other party for all costs, expenses and charges, including without limitation reasonable attorneys' fees, incurred by the prevailing party in connection with the arbitration. For any order shipped outside of the United States, any dispute shall be referred to and finally determined by the International Center for Dispute Resolution in accordance with the provisions of its International Arbitration Rules, enforceable under the New York Convention (Convention on the Recognition and Enforcement of Foreign Arbitral Awards) and the governing language shall be English.

12. **Export Compliance.** Buyer acknowledges that Seller is required to comply with applicable export laws and regulations relating to the sale, exportation, transfer, assignment, disposal and usage of the Work provided under this Agreement, including any export license requirements. Buyer agrees that such Work shall not at any time directly or indirectly be used, exported, sold, transferred, assigned or otherwise disposed of in a manner which will result in non-compliance with such applicable export laws and regulations. It shall be a condition of the continuing performance by Seller of its obligations hereunder that compliance with such export laws and regulations be maintained at all times. BUYER AGREES TO INDEMNIFY AND HOLD SELLER HARMLESS FROM ANY AND ALL COSTS, LIABILITIES, PENALTIES, SANCTIONS AND FINES RELATED TO NON-COMPLIANCE WITH APPLICABLE EXPORT LAWS AND REGULATIONS.

13. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANYTHING ELSE TO THE CONTRARY, SELLER SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER INDIRECT DAMAGES, AND SELLER'S TOTAL LIABILITY ARISING AT ANY TIME FROM THE SALE OR USE OF THE WORK, INCLUDING WITHOUT LIMITATION ANY LIABILITY FOR ALL WARRANTY CLAIMS OR FOR ANY BREACH OR FAILURE TO PERFORM ANY OBLIGATION UNDER THE CONTRACT, SHALL NOT EXCEED THE PURCHASE PRICE PAID FOR THE WORK. THESE LIMITATIONS APPLY WHETHER THE LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR ANY OTHER THEORY.

14. **Rental Equipment / Services.** Any leased or rented equipment ("Leased Equipment") provided by Seller shall at all times be the property of Seller with the exception of certain miscellaneous installation materials purchased by the Buyer, and no right or property interest is transferred to the Buyer, except the right to use any such Leased Equipment as provided herein. Buyer agrees that it shall not pledge, lend, or create a security interest in, part with possession of, or relocate the Leased Equipment. Buyer shall be responsible to maintain the Leased Equipment in good and efficient working order. At the end of the initial term specified in the order, the terms shall automatically renew for the identical period unless canceled in writing by Buyer or Seller not sooner than three (3) months nor later than one (1) month from termination of the initial order or any renewal terms. Upon any renewal, Seller shall have the right to issue notice of increased pricing which shall be effective for any renewed terms unless Buyer objects in writing within fifteen (15) days of issuance of said notice. If Buyer timely cancels service in writing prior to the end of the initial or any renewal term this shall not relieve Buyer of its obligations under the order for the monthly rental service charge which shall continue to be due and owing. Upon the expiration or termination of this Agreement, Buyer shall promptly make any Leased Equipment available to Seller for removal. Buyer hereby agrees that it shall grant Seller access to the Leased Equipment location and shall permit Seller to take possession of and remove the Leased Equipment without resort to legal process and hereby releases Seller from any claim or right of action for trespass or damages caused by reason of such entry and removal.

15. **Miscellaneous.** These terms, together with any Contract Documents issued or signed by the Seller, comprise the complete and exclusive statement of the agreement between the parties (the "Agreement") and supersede any terms contained in Buyer's documents, unless separately signed by Seller. No part of the Agreement may be changed or cancelled except by a written document signed by Seller and Buyer. No course of dealing or performance, usage of trade or failure to enforce any term shall be used to modify the Agreement. To the extent the Agreement is considered a subcontract under Buyer's prime contract with an agency of the United States government, in case of Federal Acquisition Regulations (FARs) flow down terms, Seller will be in compliance with Section 44.403 of the FAR relating to commercial items and those additional clauses as specifically listed in 52.244-6, Subcontracts for Commercial Items (OCT 2014). If any of these terms is unenforceable, such term shall be limited only to the extent necessary to make it enforceable, and all other terms shall remain in full force and effect. The Agreement shall be governed by the laws of the Commonwealth of Pennsylvania without regard to its conflict of laws provisions. Both Buyer and Seller reject the applicability of the United Nations Convention on Contracts for the international sales of goods to the relationship between the parties and to all transactions arising from said relationship.

IN WITNESS WHEREOF, the terms and conditions of this proposal are hereby accepted by both Buyer and Seller, who have caused this Agreement to be executed by the signatures of their duly authorized representatives below:

EVOQUA WATER TECHNOLOGIES LLC (SELLER)

NAME: _____

SIGNATURE: _____

TITLE: _____

DATE: _____

BUYER

NAME: _____

SIGNATURE: _____

TITLE: _____

DATE: _____

EXHIBIT C

Permit

Media

Both vessels are filled with a non-regenerable Amberlite™ PWA2 resin manufactured by Rohm & Haas. This perchlorate selective resin is certified to the ANSI/NSF Standard 61 by the Water Quality Association, an ANSI-accredited listing organization. The bottom half of the resin is predicted to reach adsorption capacity somewhere between 3-6 months of operation depending on the influent concentration of perchlorate/nitrate. At this time, the bottom half of the resin is removed and the top half is refilled with fresh resin.

A pilot column of resin was prepared using a 6 inch diameter by 60 inch bed depth resin column set to receive water at the same proposed linear velocity as the linear bed (10 gpm/ft²). A computer simulation run by Rohm and Haas for the West Valley Well 11 site estimated that the resin would treat 1,657,652 gallons of water per ft³ of resin. The amount of resin in the demonstration vessel is 251 ft³ and approximately 100 ft³ of resin per cycle, and the cycle is estimated to last 90 days. Sample sets from the 11 sample ports located every six inches up the bottom half of the Demonstration vessel are expected to be taken every 15,000,000 gallons or approximately every 8 days. The resin will be changed out once the perchlorate sampling indicates that the bed exhaustion profile has reached the desired height in the bed. Rohm and Haas has indicated through the pilot test that the Amberlite PWA2 resin is selective to nitrate as well as perchlorate and thus does not expect either contaminant to leak into the distribution system.

Approved Resin – PSR2 Plus

From: Chang, Wei@Waterboards [mailto:Wei.Chang@waterboards.ca.gov]
Sent: Thursday, February 20, 2020 10:54 AM
To: Joanne Chan <jchan@wvwd.org>
Subject: RE: PROPOSAL - Well 11 Perchlorate resin change out

Joanne Chan,

Good morning. Yes, you can use the PSR2 Plus.

Wei Chang
SWRCB-DDW



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: CRITICAL NEED ACCOUNTANT POSITION

DISCUSSION:

West Valley Water District (“District”) Accounting and Finance Department is responsible for processing payroll, accounts payable, billing, cash receipts, budgeting and financial reporting for the entire district, which employs eighty-seven (87) fulltime and six (6) part time staff. The Accounting/Finance department is currently staffed with seven (7) employees including two (2) Accountants. One of the two Accountants resigned effective April 9, 2020. This position is responsible for processing and reconciling the District’s bank accounts, and all accounting transactions to the general ledger. This position also backfills payroll whenever there’s a need and prepares UTC’s monthly billing and annual budget etc... The Board recently approved a district-wide hiring freeze but stipulated that critical need positions can be filled upon Board approval. This position is responsible but not limited to perform the following:

Performs Reconciliations:

- o Reconciles daily/monthly banking activities
- o Reconciles General Ledger and sub accounts
- o Set up and distribute direct deposits
- o Prepares various payroll reports

Processing/Reviewing:

- o Reviewing invoices to customers
- o Monthly Disbursements
- o Monitor investments and Cash
- o Bank Deposits

Prepares:

- o Annual financial audits
- o Monthly UTC/FBR reimbursement package
- o Various financial reports
- o Various Journal Entries

I am requesting the board to consider this critical need and approve a request to recruit and fill this vacancy.

FISCAL IMPACT:

No Fiscal Impact, this position is included in the FY19-20 Budget.

STAFF RECOMMENDATION:

That the WVWD Board of Directors consider this critical need and approve staff request to recruit and fill this vacancy.

Respectfully Submitted,



Clarence Mansell Jr, General Manager

sm



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: CONSIDER TASK ORDER NO. 2 WITH ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR CASMALIA WATERLINE REPLACEMENT PROJECT

BACKGROUND:

The West Valley Water District (“District”) water distribution system has capacity deficiencies and infrastructure improvements needed to enhance system hydraulics. Distribution mains and services serving a portion of Rialto were constructed in the 1950’s and pipeline upsizing is necessary to improve system operation.

To address this issue, the District initiated a project that includes the replacement of 4-inch steel pipe with the installation of approximately 830 lineal feet of 8-inch ductile iron pipe, 10 lateral services, a new fire hydrant, and connections to existing waterlines within the street right-of-way of Casmalia Street and Lilac Avenue.

DISCUSSION:

A Request for Proposal (“RFP”) was posted on Planet Bids to five (5) Consulting firms for Construction Management and Inspection Services (“CMIS”) for Casmalia Waterline Replacement Project. Four (4) Consulting firms – Albert A. Webb Associates (“WEBB”), Engineering Resources of Southern California, Inc. (“ERSC”), Michael Baker International (“MBI”), and TKE Engineering, Inc. (“TKE”) submitted proposals.

The four (4) Consulting firms’ written proposals were similar in qualifications and technical expertise. The proposal costs for the CMIS for Casmalia Waterline Replacement Project were as follows:

Consultant	Cost
ERSC	\$53,600.00
MBI	\$54,610.00
TKE	\$62,772.00
WEBB	\$95,907.00

The written proposals were reviewed by a committee comprised of District staff and were evaluated and scored in categories. Each proposal was scored under the following criteria categories:

- Past performance and qualifications of the proposal team members on similar projects.
- Familiarity with and capacity to handle all aspects of the work.
- Ability to complete the project within an expedited time frame.
- The proposed project approach, scope, manner, and thoroughness in which it is presented.
- Firm's experience, staff availability, and stability.
- Consultant fees.

In order to determine the best value for the District, staff first ensured that all proposals received met the requirements in the scope of work by conducting a systematic proposal evaluation. Based on technical qualifications, overall evaluation, and results, District staff recommends that Engineering Resources of Southern California, Inc. provides the best value for the District's needs for this project. Engineering Resources of Southern California, Inc. will bill only actual hours worked per day on a time and material basis, and any unused hours will not be billed to this project. A copy of the proposal received from ERSC is attached as **Exhibit A**.

FISCAL IMPACT:

The cost to perform the CMIS for Casmalia Waterline Replacement Project as proposed by Engineering Resources of Southern California, Inc. is \$53,600.00. This item was included in the Fiscal Year 2019/20 Capital Improvement Budget under the W17011 Casmalia Main Replacement project. Additional funds will be needed. The District's contingency budget for Capital Improvement Projects has funds available to transfer. A summary of the requested budget transfer is as follows:

CIP FY 2019-2020 Project Name	Current Budget	Contract Cost	Transfer From/To	Remaining Budget
CIP Contingency	\$192,523.19	\$0.00	(\$53,600.00)	\$138,923.19
W17011 Casmalia Waterline Replacement	\$0.00	\$53,600.00	\$53,600.00	\$0.00

STAFF RECOMMENDATION:

It is recommended that the Board of Directors approve Task Order No. 2 with ERSC for CMIS for Casmalia Waterline Replacement Project as proposed by ERSC in the amount of \$53,600.00 and have this item considered by the full Board of Directors to authorize the General Manager to execute the necessary documents.

Respectfully Submitted,

Clarence C. Mansell Jr.

Clarence Mansell Jr, General Manager

BP:pa

ATTACHMENT(S):

1. Exhibit A - Proposal Submitted by ERSC

MEETING HISTORY:

04/08/20 Engineering and Planning Committee REFERRED TO BOARD

EXHIBIT A

ERSC

Engineering Resources of Southern California

Proposal for Construction Management and Inspection Services - W17011, Casmalia Water Main Replacement

Submitted: March 27, 2020



March 27, 2020

West Valley Water District
855 W. Base Line Road
Rialto, CA 92376

RE: Request for Proposals for Construction Management and Inspection Services - W17011, Casmalia Water Main Replacement

Dear Members of the Selection Committee,

Engineering Resources of Southern California, Inc. (ERSC) is pleased to have the opportunity to submit a proposal to the West Valley Water District as a qualified, experienced consultant to provide Construction Management and Inspection Services.

ERSC was founded in 1996 to provide Engineering, Design, and CM/Inspection services to the public sector. The firm has delivered a proven record in Construction Engineering Services, not only to local municipalities, but to numerous agencies and special districts throughout Southern California. The key staff who would be assigned to your projects have served clients with similar needs.

ERSC has selected Ms. Joanna Rembis, PE, to serve as the Project/Construction Manager for this project. Ms. Rembis has over 20 years of Civil Engineering and Construction Management experience in projects of similar size and scope and we believe her past work experience and various projects with the West Valley Water District will contribute to the successful completion of this project within the parameters of the RFP.

By selecting ERSC, the West Valley Water District will benefit from the wealth of knowledge and experience that our team possesses, and we are confident in our abilities to go above and beyond to provide excellent customer service to the District. ERSC's project manager and inspectors will act as an extension of the District staff. Our project manager will provide the District with quick and efficient reviews of submittals, procedures, RFI's, change orders and approval on invoices. As a result of efficient construction management, progress meetings are kept to a minimum, which saves the District's personnel time to work on other pressing matters. ERSC's inspector will perform observations and inspection during the entirety of the project to ensure the project is built per plans, specifications, contract documents, and in a timely fashion. With our local presence, extensive experience and broad resources, the ERSC team is the right choice.

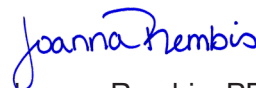
This proposal shall be valid for 90 days as specified in the RFP from the closing date and time for receipt of proposals. I am authorized to negotiate and sign contractual agreements for ERSC. ERSC has read the West Valley Water District indemnification and insurance requirements and shall meet these requirements upon selection. The information submitted is true and correct to the best of my knowledge.

We look forward to the opportunity to work with the West Valley Water District. If you have any questions, or require additional information, please contact Joanna Rembis at jrembis@erscinc.com or (909) 890-1255

Respectfully submitted,



John M. Brudin, PE
President



Joanna Rembis, PE
Principal Engineer – Project Manager

Office Responsible for Project:
1861 W. Redlands Blvd.
Redlands, CA 92373
(909) 890-1255, info@erscinc.com

Evaluation Period Contact:
Ms. Joanna Rembis, PE
Principal Engineer
(909) 890-1255 x130
jrembis@erscinc.com



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Firm Qualifications and Background

Engineering Resources of Southern California, Inc. (ERSC) was formed in 1996 with the asset purchase of NBS/Lowry, Inc. Since formation, ERSC has been committed to serving the Southern California region's public sector such as Special Districts, Regional Agencies, and Municipalities. ERSC currently staffs over 42 engineers, designers, construction observation personnel, and administrative support staff in four offices located in Redlands, Palm Desert, Temecula, and Irvine.



ERSC Capabilities

ERSC's capabilities are both the reason for and result of our history of providing professional services and solutions to agencies throughout the public sector. Our range of in-house capabilities allows us to meet the needs of clients throughout the life of any potential project.

- Water/Wastewater Engineering
- Construction Management and Inspection
- Civil Site Design
- Transportation Engineering
- Independent Plan Review
- Flood Control and Drainage Engineering
- Water Quality/NPDES
- Traffic Engineering
- Survey and Mapping
- Environmental Services

ERSC and WWWD

ERSC staff have worked with the District before the inception of either. Our relationship extends to 1962, when WWWD was still West San Bernardino County Water District and ERSC staff worked under NESTE, Brudin, and Stone, Inc. Since that time, ERSC and WWWD have worked together on over 200 individual projects. We hope to continue a successful relationship for the execution of this project.

ERSC Professionals

The strength behind ERSC is our staff of qualified and experienced engineers, designers, construction observation personnel, and administrative support staff. We strive to match the exceptional skills, technical abilities, character, and attitude of our team members to the needs of our clients. ERSC staff work daily to create partnerships with our clients to transform their projects from the broadest level of general scope to final planning, design, implementation and construction resolution.

Many ERSC professionals have significant previous experience as municipal and public agency employees. As a result, ERSC can approach your project with first-hand knowledge of agency culture and how any agency envisions the planning and processing of a well-executed project.

Firm Qualifications and Background

ERSC Reliability

We believe that our long-standing service to a variety of public agency clients throughout California, many on a continuous basis throughout our 24 years in business, is a testimonial to the quality of services we provide. Many of our clients have continually sought our services since our first year of business.

Throughout years of service, ERSC has developed significant financial resources and organizational efficiencies. Development of proficiencies in these areas has allowed ERSC to continually deliver projects that routinely exceed client expectations.

ERSC Corporate Information

Engineering Resources of Southern California, Inc.
1861 W. Redlands Blvd.
Redlands, CA 92373

Contact Information

Joanna Rembis, PE, Principal Engineer
1861 W. Redlands Blvd.
Redlands, CA 92373
Telephone: 909.890.1255 ext. 130
Fax: 909.890.0995
Email Address: jrembis@erscinc.com

ERSC Insurance Coverage Levels	
Professional Liability	\$ 1.0 Million Per Occurrence; \$ 2.0 Million Aggregate
General Liability	\$ 1.0 Million Per Occurrence; \$ 2.0 Million Aggregate
Automobile	\$ 1.0 Million Combined Single Limit
Workman's Comp	Maintained at levels required by law.

Type of Entity

Corporation Organized in California

Federal Employer I.D. Number.

33-0718153

CA Dept. of Industrial Relations Number

1000017460

Years in business

24 years



Joanna Rembis, PE
Principal Engineer Project Manager



Mark Korando
Sr. Construction Inspector

Steve Allen
Sr. Construction Inspector



Joanna Rembis, PE | Principal Engineer

Education

California State Polytechnic University,
Pomona

Registrations / Certifications

Registered Civil Engineer C75535

Affiliations

American Water Works Association
Past Chair of the Tanks, Reservoirs,
Structures, Maintenance Committee
Inland County Water Association
Southern California Water Utility
Association
American Society of Civil Engineers

Areas of Expertise

Municipal Engineering Services
Construction Management
Structural and Welding Inspection

Ms. Rembis has more than 20 years' experience in the field of Project Engineering/Project Management, Field Inspection and Customer Support - 12 of which she spent as a Project Manager. Her experience includes preparing specifications, plans, and bid packages for rehabilitation and design of new tank projects. Ms. Rembis can also assist in generating and editing technical reports and photo surveys and provides quality control inspection and construction management services for various projects including water tanks, pipelines, and cathodic protection.

She developed the specifications and plans for the rehabilitation of over 500 welded steel, bolted steel, and concrete reservoirs and for the construction of 20 plus new welded steel and bolted steel tanks. Technical specifications have included earthwork, masonry, concrete, rebar, tank construction, Cal/OSHA safety, coatings, piping, valves, cathodic protection, electrical, and roofing.

She prepared and provided cost estimates to clients for new projects. Conducted QA/QC for the projects and reviewed all major deliverables before delivered to clients. Maintained regular communication with clients to ensure compliance with

the established project goals and execution.

Handled construction management services for over 500 projects:

- Conducted pre-construction meeting for the project to ensure all contract documents have been assigned, issued the notice to proceed, reviewed project scope and timeline.
- Prepared change orders and answered RFI's.
- Reviewed and approved project submittals.
- Met and communicated with contractors to update project status and schedule.
- Provided field inspection for soil compaction, grading, surveying, rebar and concrete placement, welding, sandblasting, and coating, piping installation, electrical, Hypalon liners, roofing systems, and cathodic protection systems.

Similar Project Experience:

Bloomington Area Waterline Replacement Phase 3A, West Valley Water District, Rialto, CA – Project Manager for the Bloomington Phase 3A of the Bloomington Area Waterline Replacement initiative. During this phase, the District's selected contractor installed approximately 5,600 lineal feet of fully welded CML&C water line, relocated 141 water services from backyard alleyways to front of properties, and installed 14 new fire hydrants.

Coachella Valley Water District, Coachella, CA – Over the past 20 years, provided engineering and construction management services to the District on various projects. The following are highlights of the services and projects provided for the District:

- Evaluated and prioritized 64 reservoirs in the District's system for maintenance and rehabilitation.
- Prepared specifications and plans for Cal/OSHA safety upgrades on 64 reservoirs, provided bid support and in the process of providing construction management for the upgrades.
- Formulated specifications and plans for the design of nine new reservoirs and rehabilitation of 18 reservoirs.

Joanna Rembis, PE | Principal Engineer

- Provided bid support, construction management, and quality control inspection for 25 of the reservoirs.
- Prepared specifications and plans for the installation of a new concrete ringwall under an existing 5.0 MG reservoir and provided construction management for the rebar placement and concrete pour.
- Managed over \$10M in project costs for the District.

Long Beach Water Department, Long Beach, CA – Over the past 20 years, provided engineering and construction management services on multiple projects for the Water Department.

- Evaluated 36 tanks in their system for corrosion, seismic/structural, and safety.
- Prepared technical specifications, plans, and bid packages for 13 tank rehabilitation projects and provided construction management and quality control inspection, for all 13 rehabilitation projects.
- Supplied the design and construction management for the installation of cathodic protection systems in 34 of the tanks.
- Prepared specifications, plans, and construction management for Cal/OSHA safety upgrades on all 36 tanks.
- Ensured quality control inspection on two separate projects for the installation of cathodic protection anode beds throughout the city for their pipeline systems.
- Provided construction management for three separate projects for the installation of 10 fiberglass chemical tanks at the water treatment plant.
- Additional projects consisted of evaluating 34 bridge pipeline crossings at various locations throughout the city and prepared the specifications and plans for the exterior painting of 10 pipe crossings.

Golden State Water Company, Various locations statewide –

- Prepared the design, technical specifications, and plans for three new welded steel tanks and two bolted steel tanks and provided bid support.
- Provided construction management for the construction of a new 2.0 MG reservoir and pump house for a new housing development.
- Formulated specifications and plans for the recoating and structural/seismic/safety upgrades for 24 reservoirs and provided quality control inspection and construction management for 18 reservoirs.

Crescenta Valley Water District, Crescenta Valley, CA – Over the past 20 years, provided engineering and construction management services on multiple projects for the District.

- Prepared technical specifications and plans, and provided bid support and construction management for the removal of an existing wood roof on a partially buried 0.5 MG concrete reservoir and installation of a new welded steel roof. Scope included leveling the top of the concrete wall, anchoring the new steel roof into the concrete wall, welding the roof plates, rafter installation, sandblasting, coating, and installing a new footing for the center column.
- Prepared detailed reports from the dive investigation of the interior and exterior surfaces for all 17 reservoirs within their system for corrosion and seismic/structural evaluation.

Mark Korando | Sr. Construction Inspector

Education

FEMA IACET, National Incident Management System, 2013

Fitel Lucent Technologies Fusion Splicing OTDR Testing, 1999

Orange Coast College General Geology Studies 100+ Semester Units, 1988-1993

Registrations / Certifications

CCalifornia Storm Water Quality QSP/ QSD Certification 2010-2012

CAT Powerlift Operator Safety, 2000

Coastline Community College Computer Science Certification CADD, 1987-1988

Areas of Expertise

Municipal Inspection

Water Infrastructure

Caltrans

Mark has 27 years of experience in engineering, construction, and project management of lump sum and cost reimbursable projects for the telecommunications, government, and transportation industries. His experience includes office and field assignments: Highway toll lane construction, engineering and construction of Public utility and government infrastructure, commercial and residential construction projects located throughout the western United States.

Mark's Experience covers a range of project construction management responsibilities including: project planning, management of technical interfaces, project budget and cost estimating and control, proposal development, interface with field, vendors, contractors, and clients. He also has been responsible for establishing the project execution to ensure compliance with the contract, as well as safety, quality, and profitability.

Mark has been responsible for multiple simultaneous projects based in multiple Cities in the Ventura, Los Angeles, Orange, San Bernardino, Riverside, San Diego, San Francisco, Dallas/Fort Worth and Denver metropolitan area Counties.

Similar Project Experience:

Bloomington Area Waterline Replacement Phase 3A, West Valley Water District, Rialto, CA – Construction Inspector for the Bloomington Phase 3A of the Bloomington Area Waterline Replacement initiative. During this phase, the District's selected contractor installed approximately 5,600 lineal feet of fully welded CML&C water line, relocated 141 water services from backyard alleyways to front of properties, and installed 14 new fire hydrants.

City of Santa Monica - Major projects

- Santa Monica Urban Runoff Recycling Facility
- Water Main Replacement Project on Franklin Street, Montana Avenue and 26th Street
- Joint Coastal Sewer Interceptor Project
- Santa Monica Public Safety Facility
- Post Northridge Earthquake Sewer restoration Project
- All Development Driven Sewer, Storm Water, Domestic Water, Fire Water, and Utility Service Installations
- City of Irvine - Major projects
- SAWPA'S Integrated Irvine Desalter Project
- Over 2000 Acres of City Public Right of Way New development including Sewer, Domestic Water, Storm Water, Sanitary Sewer, Recycled Water, Utility Mains and Service Laterals. Construction of all related street structures.

City of Downey - Major projects

- Annual Street Maintenance Water/Sewer Restoration Projects
- Downey Gateway Water Main Extension Project

Mark Korando | Sr. Construction Inspector

- Fifth Street Water Main Replacement Project
- Firestone Rehabilitation Project
- Downey Promenade Development Lakewood/Bellflower Blvd.
- All Development Driven Sewer, Storm Water, Domestic Water, Fire Water, Recycled Water, and Utility Service Installations

Essential Duties and Responsibilities:

- Ensures that all water system construction and/or improvement projects are completed in accordance with The Water Company approved Plans, Specifications, Special Provisions, Standard Drawings and Approved Material Guidelines List.
- Ensures that all water system construction and/or improvement projects assigned to you are properly inspected.
- Coordinates with The Water Company Departments, including Capital Program Management, Engineering Design Center, Operations, and Environmental Quality to ensure proper coordination between the stakeholders is achieved throughout construction and prior to placing new improvements into service.
- Inspects all construction properly.
- Compiles As-built drawings and prepares Closing packages.
- Prepares Daily Inspection Reports including Chlorination reports, observes waterline pressure tests, collects and files materials tickets and compaction tests, tracks contractors time (labor, equipment, and materials) and measures and records depth and location of water facilities, trench backfill, and paving.
- Performs "Field Checks" on all preliminary plans to assure completeness of plan and identify potential conflicts and/or provide input to more cost effectively complete construction.
- Interfaces with local authority to ensure that the design and construction is in accordance with the City's or County's standard plans and permit requirements.
- Performs construction inspection on projects, which may involve highways, bridges, street and structural work, including elements such as: sewers, catch basins and connections, drainage, water mains, utilities, curbs, sidewalks, roadways, mill and fill, structural steel and concrete, pile driving, railroads, traffic and street lights, street appurtenances, and associated work.
- Monitor contractor's daily activities and uses applicable field testing and inspection procedures and equipment to perform required field testing.
- Preparation of daily field inspection reports, including communication of deficiencies observed in the field to project managers, contractors, and/or client representatives.
- Interpretation of drawings and documents, including work orders and build documents;
- Follows project safety protocol.
- All related duties as required to ensure the successful completion of assigned projects

Steven Allen | Sr. Construction Inspector

Education
[Fundamentals of Concrete Construction Inspection, San Bernardino Valley College-Technical Division](#)

Registrations / Certifications
[PM10 Coachella Valley SWPPP/Erosion Control Confined Spaces Full Depth Reclamation Training Excavation Person Inspection Technology](#)

Areas of Expertise
[Water Resources Inspection Street Improvement Inspection Storm Water Inspection](#)

Mr. Allen possesses more than 20 years of engineering construction inspection experience involving a combination of public works projects for various municipalities, including numerous projects for the County of Riverside, City of San Jacinto and other local municipalities. His experience and certifications include PM10 for Coachella Valley, confined spaces, full-depth reclamation training, excavation safety, Competent Person, NPDES/SWPPP and related training. He has inspected numerous types of public improvement infrastructure, including sewer, water and storm drain construction, traffic signal installation, project estimating, roadway reconstruction and rehabilitation, landscaping, grading/ excavation, constructibility review and related work. He has also worked closely with Caltrans, CAL-OSHA and Riverside County Flood Control District on regulatory and reporting issues.

Similar Project Experience:

[Amazon Distribution Facility, City of Beaumont, CA](#) - Construction Inspector during the construction of a new Amazon Distribution Facility in the City of Beaumont. Project included extending 4th Street over one mile to the site. Utilities were also extended to the site including City-owned sewer and stormdrain. New sewer included a package lift station at the low point near the new Potrero Blvd Bridge. Extensive grading was required for the large warehouse facility at over 4.3 Million Cubic Yards. As inspector, he oversaw the effort ensuring effective slope construction, soils testing, erosion control, and drainage installation.

[Olivewood, City of Beaumont, CA](#) - Construction Inspector during the construction of the Olivewood Housing Development in the City. Oversaw rough and precise grading, stormdrain, streets, sidewalks, and sewer construction. Sewer construction presented challenges as the developer sought to allow occupancy prior to completion of the sewer. An accelerated schedule and creative operation methods allowed for occupancy of sold lots ahead of schedule.

[On-Call Construction Inspection Assignments, Riverside County, CA](#) – Mr. Allen was responsible for enforcement and application of work done in Riverside County’s Right-of-Way, Ordinance 499.1. Utilizing his knowledge of Riverside County’s Ordinance 461 (standards and specifications), he was responsible for inspection of road structure, sidewalks, curbs and gutters, depth and location of utilities, pavement, geometrics, lighting, and signals. He also inspected ADA compliance and conducted research of records for rights-of-way, easements, and Deeds of Dedication. He was responsible for inspection of the installation and maintenance of trench excavation, shoring/bracing, concrete forms, mixes and aggregate gradations. He has extensive knowledge of site management, building codes, regulation, safety, traffic control, and storm water protection. He coordinated workers and subcontractors and supervised the progress of construction, as well as addressing any complaints from the public.

[On-Call Inspection Assignments, City of Redlands, CA](#) - Construction Inspector responsible for enforcement of the City of Redlands’ Standards, Plans and Specifications for the 2009-10 and 2010-11 Pedestrian Ramps and Sidewalk In-fill projects. Prior to these projects, Mr. Allen received “hands-on” experience with various construction activities including pipeline installation, asphalt concrete construction and concrete construction for both on-site and off-site projects.

Other Relevant Experience Includes:

- Water System Infrastructure Improvements – San Bernardino Municipal Water District
- Tract 17699 – San Bernardino Municipal Water District

- SBVC Gym Water Line – San Bernardino Municipal Water District
- La Palma Avenue Street Improvement Project – City of Buena Park
- Firestone Boulevard Improvement Project – City of Buena Park
- Street and Development Inspections 2012-2013 – City of Buena Park
- Street, Sewer, and Development Inspections – City of Beaumont

Statement of Understanding and Approach

Project Understanding

ERSC understands the District is preparing to implement Casmalia Water Main Replacement. During this phase, the District's selected contractor will install 850 linear feet of 8-inch and 50 linear feet of 4-inch ductile iron pipe, 10 new services reconnections and one new fire hydrant within the street right of way.

We understand that having an experienced construction manager and inspection support staff is an essential component to successful completion of any project. In providing services to our clients, ERSC emphasizes the use of 'well-seasoned' staff who have significant experience in providing the specific services required for your project. In order to provide a comprehensive proposal to the District, ERSC's project manager has reviewed the RFP, attachments, performed a desktop review of the site, as well as conducted a thorough visit of the project site. The replacement will occur on a residential street with typical utilities such as water, sewer, gas, storm drain and cable and the electrical is overhead.

Construction Management and Inspection is one of ERSC's core competencies. Since 1996, ERSC construction managers and inspectors have provided construction phase support services to, and on behalf of numerous public agencies and municipalities. ERSC understands and is well versed in the type of construction management and inspection services outlined in the District's RFP and has provided these services to District over the past twenty four years on various projects. The most recent projects include providing construction inspection services for Phase 3A of the Bloomington Area Waterline Replacement, inspection of the Zone 4 30" Transmission Mainline, and as well as providing the design for Zone 3 Waterline Improvements on Valley Blvd., Larch Ave., Pomona Ave., and adjacent streets.

ERSC's team will be responsible for the construction management and inspection during this phase of the subject project. ERSC's selected inspector will perform observation and inspection during the entirety of the project to ensure the project is built per plans, specifications, contract documents, and in a timely fashion.

Approach

Our goal is service and responsiveness, therefore ERSC team will work closely with District staff to maximize the effectiveness and efficiency of our construction management and inspection team, especially in relation to project issues that may drive possible field changes, decisions or adjustments that will affect control or the cost of the project, or long-term maintenance once the improvements are completed.

Essential Considerations

ERSC takes into consideration multiple objectives when delivering successful projects to our clients. The following will be emphasized:

- Fulfill all responsibilities of the District without causing additional burden to District staff.
- ERSC's Project Manager and Inspectors will act as an extension of District staff.
- Ensure that the project is constructed in accordance with contract documents, all applicable codes, and the current District's Standards.

Statement of Understanding and Approach

- Maintain a Professional Approach and Attitude (at all times and with all parties): Minimizes potential conflict, promotes project success, enhances daily productivity.
- Immediate resolution of construction issues. Clarification of items of concern can reduce or eliminate change order request/demand from the Contractor.
- Project safety is considered paramount and overriding with any project that ERSC is assigned. In almost 24 years of business, ERSC has yet to receive a workplace injury and we intend to hold contractors to the same standards by adhering to:
 - Contractor's own or the District's Injury and Illness Prevention Programs.
 - Trench and Excavation Protection Measures (as necessary)
 - Confined Space Requirements
 - Applicable OSHA Standards, Rules, Regulations, And Orders
 - Site Safety Measures and Fire Protection Procedures
- Daily review of the project with the District to discuss any project concerns, progress, and potential issues to eliminate the possibility of surprises and change orders.
- Attendance of preconstruction and regular progress meetings with the contractor and the District to discuss progress, potential/anticipated issues, project schedule, and safety concerns.
- Detailed record-keeping of all materials, equipment, conditions, labor, and work to ensure accurate payments to the Contractor with minimal change orders.
- Sound engineering will be used throughout the administration of the project and submittals/calculations will be checked for accuracy

Communication

ERSC's project manager and inspector will maintain open and frequent communications with the District's Engineer, Contractor, and other involved parties. Email will typically be the primary form of written communication between the District and ERSC during the term of a contract. Field memos and daily journals shall also be employed for expeditious project communications and record information.

Project Records/Documents

ERSC's project manager will maintain all required project records through closeout. All records shall be delivered to the District at the completion of construction. The District or any of its duly authorized representatives shall have access to any documents, books, papers, and records of the consultant.

All information is retained by ERSC on our network for redundant backups. Through the use of field computers, we are able to upload reports, photos, and documents directly to our project Sharepoint site. These electronic documents are accessible by clients, project managers, and office staff for review and documentation. Reports, photos, dates, timesheets, and correspondence are all compared and reviewed by the project manager to ensure quality, accuracy, and consistency is maintained through the project

Representation

ERSC's inspector will represent the District and act as their agent with contractors and other outside agencies and District contracted technical consultants.

Management Approach

Ms. Rembis will serve as Project Manager for the duration of this project awarded to ERSC. As project

Statement of Understanding and Approach

manager Ms. Rembis will be the extension of the District by being the liaison between the Contractor, District, and Public to ensure the project is completed in accordance with the PS&E, stays on track, addresses and resolves issues and minimizes impact to stakeholders. As a result of our efficient construction management, progress meetings are kept to a minimum, which saves the District personnel time to work on other pressing matters.

ERSC inspectors all report to Principal Engineer, Joanna Rembis. Ms. Rembis is responsible for providing support, direction, assignment, and QA/QC to ERSC inspectors. Ms. Rembis regularly maintains contact with inspectors to resolve scheduling conflicts, provide necessary equipment, and offer support during projects.

Expected Challenges

Temporary Customer Inconvenience

Throughout the course of the project, customers will be affected by construction efforts and service interruptions. During the water main replacements, street access will be impacted. Open trenches during work hours may require vehicle parking temporarily out of the area.

During non-work hours, temporary AC paving or trench plating may affect the condition of the streets.

During the course of connecting existing residences to the new services, customers will experience temporary shut offs. While necessary, these temporary shutdowns may be a source of complaints during the project.

ERSC's inspectors will work to alleviate as much inconvenience as possible to District's customers. ERSC's selected inspector also has extensive experience in pavement projects where residential driveway access is temporarily unavailable. Drawing from previous experience, ERSC's inspectors will work with residents and the contractor to minimize complaints. Coordination of the work between the resident, contractor, and the District can further ensure that less complaints and issues arise as a result of the replacement project.

LOW WATER PRESSURE AT KITCHEN WHEN HP IS TURNED ON.
TALKED TO LINDA (WVWD) ABOUT THE LOW PRESSURE AT 13643 1/2 ST
TALKED TO HOME OWNER ABOUT LOW PRESSURE, REMOVED TIP OF
KITCHEN & LAY FAUCETS & WASHED OUT SAND, STILL LOW.
PRESSURE - COUT'R TO FLUSH & BACK FLUSH AGAIN.
3:15 SETTING METER BOXES OVER NEW METERS, BACK FILLING
AROUND METER BOXES IN PARKWAY; BACK FILLING & COMPACTING
AROUND CONNECTION TO EX HP; BACK FILLING & COMPACTING
FILL AT EX METERS IN ALLEY & NEW HP IN REAR YARD
3:40 CLEANING & RAKING AROUND METER BOXES IN PARKWAY; SWEEPING
& COUL WALKS AROUND HP CONNECTION.

Responsibilities

ERSC will provide construction management and full time inspection throughout the term of the project. The responsibilities of District will be limited to providing pertinent information and contacts regarding the project and District's procedures. A contact for ERSC's project manager and inspector to receive this information would be helpful in the most successful project.

Document Management

As was completed in the later stages of the recent Phase 3A of the Bloomington Area Waterline Replacement project inspected by ERSC, we will set up a special FTP site for the project. This site will allow 24 hour access of all ERSC and District personnel to project files, photos, reports, and other pertinent information. ERSC will update the information here on a weekly basis for review of all work completed in that week. District staff can access and download information from the site directly to their own project control files.

Scope of Work

Task No. 1 Project Management – In addition, to all the services highlighted above, Ms. Rembis will provide all services noted in the RFP throughout the course of the project, such as the following:

1. At the beginning of the project, a work schedule shall be prepared to set forth the significant milestones and deliverables for tasks such as, but not limited to, inspection, shop drawing review, permits, field meetings, NTP, completion of construction, and record drawings to ensure compliance with the established project execution strategy and project goals. Consultant shall update the work schedule plan as necessary and forward to District.
2. Submit two-week look-ahead schedule for the construction, monitor schedules, and revise/update schedule as required due to changes.
3. Coordinate and facilitate Pre-Construction Conference to enable all parties to comprehend scope of project, implementation of the specification and District Requirements. ERSC will prepare the meeting agenda and record minutes of the meeting covering all aspects of contractor's questions and clarifications of project and present to all parties.
4. Facilitate and attend bi-weekly meetings and informal meetings as necessary, to review job progress, scheduling, and answer any questions. Prepare agendas and minutes for the meetings which would include written response to questions and clarifications as needed. Minutes shall be submitted within five (5) working days after each meeting.
5. ERSC shall provide general contract administration for the construction of the project. Provide office engineering and consultation as required and coordinate with District and other staff in management of the construction contract. Provide part-time Resident Engineer who will be on-call 24 hours a day, seven days a week during construction.
6. Determine which government agencies, City departments, utilities, affected business owners, and residents will be involved in the project and provide the necessary coordination and communication with their representatives and obtain permits that will be required.
7. Serve as the District's liaison with the Contractor, working principally through the Contractor's superintendent and assist him in understanding the intent of the Contract Documents. Collect necessary information to ensure proper execution of the Work and alert the Contractor directly to the hazards involved in accepting or acting upon instructions from the District or others, except instructions transmitted through the District's Engineer or himself.
8. Review all construction shop drawings for complete and strict conformance with the construction drawings, specifications, and documents.
 - a. Project Manager shall review all submittals before they are presented to District, coordinate efforts of project, monitor budgets, and administer the contract with District.
 - b. ERSC shall make its recommendation and review with District's staff all substitutions and receive District's concurrence prior to approving any substitution.
 - c. Submit to District two (2) copies of all preliminary and final shop drawings that have been reviewed

Scope of Work

- for conformance.
- d. Provide submittal schedule and revise/update as required due to changes.
 - e. Advise the District's Engineer and the Contractor or his superintendent immediately of the commencement of any Work requiring an approved Shop Drawing, if the submission has not been approved by the District's Engineer.
9. Review, analyze, and respond to all request(s) for information and clarifications, as needed. The modifications communicated will be fully documented with drawings and/or written description of the work required.
 10. Project Manager shall conduct on-site observations of the Work in progress to assist the District's Engineer in determining that the Project is proceeding in accordance with the Contract Documents and that completed Work will conform to the requirements of the Contract Documents.
 - a. Verify Contractor compliance with all District and Cal/OSHA security and safety measures. Notify District of any non-compliance activities during course of construction.
 - b. Report to the District's Engineer whenever they believe that any Work is unsatisfactory, faulty or defective or does not conform to the requirements of the Contract Documents, or does not meet the requirements of any inspections, tests or approval required to be made; and advise the District's Engineer when they believe the Work should be corrected or rejected or should be uncovered for observation, or requires special testing or inspection.
 - c. Coordinate and direct testing as needed for conformance with plans and specifications. Tests shall be conducted by the Vendor or Contractor. Consultant shall review and evaluate all tests and make recommendations to District prior to installation and acceptance of finished facility.
 - d. Verify that tests, equipment, and systems start-ups and operating and maintenance instructions are conducted as required by the Contract Documents and in the presence of the required personnel, and that the Contractor maintains adequate records thereof; observe record and report to the District's Engineer appropriate details relative to the test procedures and start-ups.
 - e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the outcome of these inspections and report to the District's Engineer.
 11. Submit recommendations on construction issues which include considerations of time and budget impacts, possible compensable delays and Clarify construction changes and irregularities. Prepare supplementary sketches and details as necessary to resolve field construction problems encountered. Consider and evaluate the Contractor's suggestions for modifications in the Project Documents and report them to the District's Engineer.
 12. Negotiate, prepare, and process change order(s) and/or extra work order(s). The modifications communicated by change order will be fully documented with drawings and/or written description of the work required. Assist with determination and/or negotiations for compensation and prepare the change order(s).
 13. ERSC's project manager will maintain all required project records through closeout. All records shall be delivered to the District at the completion of construction. The District or any of its duly authorized representatives shall have access to any documents, books, papers, and records of the consultant. All information is retained by ERSC on our network for redundant backups. Through the use of field computers, we are able to upload reports, photos, and documents directly to our project Sharepoint site. These electronic documents are accessible by clients, project managers, and office staff for review and documentation. Reports, photos, dates, timesheets, and correspondence are all compared and reviewed by the project manager to ensure quality, accuracy, and consistency is maintained through the project.

Scope of Work

14. Maintain orderly files for correspondence, reports of job, meetings, shop drawings and sample submissions, reproductions of original Contract Documents including all addenda, change orders, filed orders, additional Drawings issued subsequent to the execution of the Agreement, the District Engineer's clarifications and interpretations of the Contract Documents, progress reports, and other Project-related documents.
15. Keep an issue log and change order log, data relative to questions of extras or deductions, decisions, observations in more detail as in the case of observing test procedures. Send copies to the District's Engineer.
16. Maintain a marked-up set of plans for as-built drawings to be filed with the City. Review up-to-date construction information recorded by Project Inspector during the course of construction to be used in preparation of the construction record drawings. The as-builts will be checked monthly for accuracy. Review and verify Contractor's redline as-builts and provide the District Engineer with an original hard and scanned copy.
17. Receive and review all Contractor invoices, inspection reports, and estimates of percent completion and make recommendations for payment of Contractor, as appropriate.
18. During the course of the Work, verify that guarantees, certificates, maintenance and operation manuals and other data required to be assembled and furnished by the Contractor are applicable to the items actually installed; and deliver this material to the Engineer for his review and forward to the Owner prior to final acceptance of the Project.
19. Recommend and schedule with the District and applicable agencies for final inspection.
20. Conduct project walk-through(s) to inspect all areas for inadequate material or workmanship, prepare punch list at substantial completion. Verify all items on the punch list have been corrected and make recommendations to the District's Engineer concerning acceptance.

Task No. 2 Construction Inspection – ERSC's selected inspector will perform observation and inspection during the entirety of the project to ensure the project is built per plans, specifications, contract documents, and in a timely fashion. ERSC inspector will always wear the appropriate personal protective equipment on the project site and will have all the proper equipment, tools, and supplies needed to carry out the required duties. ERSC shall perform comprehensive daily inspection and monitoring duties that may include, but not limited to, the following tasks:

1. Provide a full-time Inspector to monitor construction progress and attend meetings with District and Contractor. Inspector shall be on-site whenever the Contractor is working and maintain daily inspection reports of Contractor's personnel and equipment working at the job site. Any items that are deemed unsatisfactory by ERSC's inspector will be communicated to the construction manager. ERSC's inspector will also assist in obtaining additional information when required for proper work execution.
2. Inspector will attend Pre-Construction Meeting and attend bi-weekly with District staff and Contractor to update project status and schedule.
3. Prior to construction ERSC's inspection will become familiar with the project's documents. A thorough review will be completed prior to the pre-construction meeting to allow for meaningful discussion regarding potential challenges and conflicts. ERSC will provide a full-size and a 11x17 set of plans for the inspector's use. The inspectors tablet will be equipped with a digital set of plans and specifications to easily access in the field.
4. Prior to commencing construction, ERSC shall take video and digital photos of the project site indicating the original status of the work sites. The digital photos and video shall be submitted on a flash drive. In addition, ERSC's inspector will be on site each day to document construction activities. As part of the inspection, photographs will be taken to document the work areas prior to, during, and

Scope of Work

at the end of each work day. Photos captured regarding work throughout the day will be incorporated into the inspection reports for proper record keeping.

5. Provide quality assurance in achieving conformance with the contract plans and specifications. ERSC's inspector will continually review plans and specifications throughout construction of features in the project. ERSC expects the inspector to act as a liaison with the contractor to assist in understanding of the contract documents. The inspector will also transmit any clarifications of the contract documents to the contractor.
6. Acting as representative of the District, ERSC's inspector will receive and guide any site visitors. This includes representatives of other agencies or of the public.
7. ERSC's inspector will regularly check the project schedule to ensure work is being completed in a timely fashion. Major project milestones will be continuously monitored, and the schedule will be monitored and the schedule will be modified as necessary to account for weather delays or other unforeseen circumstances.
8. ERSC's inspector will maintain daily, detailed reports for work items. Inspection reports will include weather, traffic control measures, labor, equipment, materials, quantities, correspondence, and issues observed. The inspection reports will also integrate the daily project photos. Additionally, the reports will include any tickets from material delivery to ensure accurate cost accounting when payment is requested. ERSC will report in a format acceptable to the District. The inspector can use a District approved format or ERSC can provide the report format for the District's approval. The reports will be submitted on a weekly basis to the District.
9. ERSC's inspector will document work completed by the contractor and collect material delivery information. Measurements can include area, volume, weight, length, individual quantities, and other units depending on the construction item. The measurements will be compared to the Contract Documents to ensure the contractor is constructing per the project's provisions.
10. ERSC's inspector will be involved throughout the process of the waterline replacement project. Part of this involvement means taking all measures possible to avoid change orders. In the event a change order is unavoidable, ERSC's inspector will review the change order and all supporting documents. Recommendations regarding the change order will be made to the Construction Manager regarding proposed negotiations, work items, and change order pricing.
11. Monitor site safety on a continual basis during the project. Site safety, labor safety, and public safety are all considerations taken into account during inspection of construction projects. Safe access to nearby stakeholders will be maintained at all times possible. This task includes altering the contractor directly to the hazards in acting upon instructions issued by the District or transmitted through the construction manager, District's Engineer, or directly.
12. Maintain regular communication with all the materials testing consultants. ERSC inspectors will regularly coordinate any testing necessary at different stages of the project. The inspector will also observe equipment testing for satisfactory operation. Test results will be monitored and any failures along with appropriate corrective measures will be documented in inspection report.
13. Upon completion of work, a full inspection will be conducted and a punch list of deficiencies will be generated and distributed to the Contractor and District. As part of the punch list, ERSC's inspector will issue a schedule to complete the items included. ERSC will re-inspect the repair or re-work and provide recommendations for acceptance when full compliance is achieved.
14. Throughout the project, ERSC's inspector will maintain a set of record drawings which reflect conditions encountered and constructed in the field. Upon substantial project completion, these drawings will be submitted to the construction manager.
15. As a part of the project, ERSC's inspector will assist the construction manager with monthly pay

Scope of Work

estimates. ERSC's inspector will utilize load tickets, testing results, and inspection reports to reconcile pay requests. The inspector will keep records of extra work performed, minor changes, revisions to the plans and specifications, and develop estimates for change orders if determined necessary. All extra work invoices will be reviewed by the inspector for accuracy.

16. Except upon written instruction of the District's Engineer, the Consultant shall not:
- a. Authorize any deviation from the Contract Documents or approve any substitute materials or equipment.
 - b. Undertake any of the responsibilities of the Contractor, Subcontractors or Contractor's superintendent.
 - c. Expedite Work for the Contractor
 - d. Advise on or issue directions relative to any aspect of the means, methods, techniques, sequences or procedures of construction unless such is specifically called for in the Contract Documents.
 - e. Advise or issue directions as to safety precautions and programs in connection with the Work.
 - f. Authorize the Owner to occupy the Project in whole or in part.
 - g. Participate in specialized field or laboratory tests.

References

Bloomington Waterline Replacements Phase 3A Construction Inspection Services, West Valley Water District, Project Term: 2019-2020

WVWD contracted with ERSC to implement Phase 3A of the Bloomington Area Waterline Replacement initiative. During this phase, the District's selected contractor installed approximately 5,600 lineal feet of fully welded CML&C water line, relocated 141 water services from backyard alleyways to front of properties, and installed 14 new fire hydrants.

ERSC's team was responsible for inspection during this phase of the project. ERSC's selected inspector performed observation and inspection during the entirety of the project to ensure the project was built per plans, specifications, contract documents, and in a timely fashion.

As with previous phases, extensive coordination with local residents was required during the meter relocation phases. With house connections towards the rear of each structure, hand-trenching and installation of new plumbing was conducted to allow the new meter locations. Each residence was to be returned to a satisfactory condition as prior to construction.

Zone 4 - 30" Transmission Mainline Improvements Inspection Services, West Valley Water District, Project Term: 2019-2020

ERSC provided inspection services for the Zone 4 – 30" Transmission Mainline Improvements on Highland Avenue from Pepper Avenue to Oakdale Avenue, which was also designed by ERSC.

The project involved the construction of a new waterline and associated appurtenances in Highland Avenue between Oakdale Avenue and Pepper Avenue in the City of Rialto. Construction included installation of approximately 3,700 lf of CML&C waterline. The proximity to Interstate 210 required interfacing with CalTrans and coordination with the agency's procedures.

Upon the first day of utility potholing, recently installed utility lines were discovered in the field that were not included on the construction set for the pipeline installation. During potholing, ERSC's inspector gathered necessary dimensions and elevations for the utility line and encasement for relay to ERSC's design team. Within 24 hours, new a new construction set was provided to account for the utility line to avoid delay in construction.

During the course of construction, it was discovered that undocumented clay fill material was installed during the reconstruction of Highland Avenue. This clay fill material slowed construction significantly. With the slowed production, it was suggested that construction continue with CalTrans Force Account Rates



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Associate Engineer
(909) 875-1322 ext. 327
rgutierrez@wvwd.org

ERSC Project Team:
Joanna Rembis, PE
Mark Korando



Rosa Gutierrez, P.E.
Associate Engineer
(909) 875-1322 ext. 327
rgutierrez@wvwd.org

ERSC Project Team:
Craig Brudin
Ron Worthington, PE
Cooly Smith

References

to allow for the now obsolete schedule. ERSC's inspector verified and documented all information on a daily basis for adequate cost accounting and invoice auditing to coincide with the force account methods.

Bloomington Area Watermain Relocations Phase 2A Inspection Services, West Valley Water District, Project Term: 2014-2015

Water District's Bloomington area is an older region of Rialto, CA. The original water layout of the residential areas consisted of public street access in the front of residential lots with a utility easement or alley at the rear of the lots. This utility easement was used for water line and water services to each residence. The location of the waterline and services created difficulties for District staff in maintenance and in reading each residence's meter.

ERSC was retained by the District to relocate the water lines from these utility easements to the public ROW. ERSC staff prepared PS&E for roughly 2100 LF of 12" waterline, 10000 LF of 8" waterline, and 236 water service connection relocations during phases I and II replacement projects.

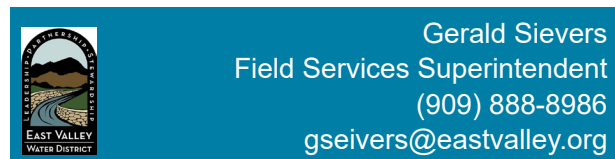
When relocating water services to the front of residences, it was determined that lots would also need to be re-piped to accommodate a new service location. ERSC coordinated efforts to install new waterlines on properties where it was required. An inspector worked with the contractor to ensure that impacts to properties were minimized.

ERSC inspectors' open lines of communication with the District, the contractor, and the ERSC team during the design phase allowed for fast and efficient resolution of problems in the field.

ERSC inspector duties included underground piping, conduit placement, electrical wiring installation, wet well excavation, masonry construction, rebar placement, and concrete placement.



Additional References for Similar Construction Management and Inspection Services:



Cost Estimate of Consulting Fee

Engineering Resources of Southern California, Inc. (ERSC) is pleased to have the opportunity to submit our fee proposal to the West Valley Water District as a qualified, experienced consultant to provide Construction Management and Inspection Services.

Our fee has been derived using the most recently approved Rate Schedule as a part of the Professional Services Agreement dated November 7th, 2019. ERSC's rates are established in consideration of the State of California Department of Industrial Relation's current prevailing wage rates.

Please note, ERSC will provide inspection at the District's request. Should a contractor request that ERSC's inspector work overtime, ERSC will request the District authorize the additional work prior.

This proposal shall be valid for 90 days as specified in the RFP from the closing date and time for receipt of proposals. I am authorized to negotiate and sign contractual agreements for ERSC. ERSC has read the West Valley Water District indemnification and insurance requirements and shall meet these requirements upon selection. The information submitted is true and correct to the best of my knowledge.

We look forward to the opportunity to work with the West Valley Water District. If you have any questions, or require additional information, please contact Joanna Rembis at jrembis@erscinc.com or (909) 890-1255

Respectfully submitted,



John M. Brudin, PE
President



Joanna Rembis, PE
Principal Engineer – Project Manager

TASK	DESCRIPTION	Principal Engineer/ Project Manager - Joanna Rembis, PE	Sr. Construction Inspection	Admin Support	ERSC SUBTOTAL
		\$176	\$110	\$68	
1	Project Management	65			\$ 11,440.00
2	Construction Inspection Services		360	20	\$ 40,960.00
	SUBTOTAL	\$ 11,440.00	\$ 39,600.00	\$ 1,360.00	\$ 52,400.00
	Reimbursable Expenses				
	Reimbursable Expenses (Repro, Mileage, Shipping)				\$ 1,200.00
	TOTAL				\$ 53,600.00

Our proposed fee is based on the 60 calendar days (45 working days listed) in the RFP. ERSC will bill only actual hours worked per day on a time and material basis, any un-used hours will not be billed. The basis for our fee is provided as our current rate attached. Any additional time will be calculated based on the rate sheet.

ERSC will seek authorization of the District prior to completion of overtime requested by a contractor.



Schedule of Hourly Billing Rates for West Valley Water District 2019

Principals / Engineers / Technicians		Surveyors/Administration/Aides	
Principal/President.....	\$209.00	Principal Surveyor.....	\$135.00
Principal/Vice President.....	184.00	Senior Surveyor	115.00
Senior Principal Engineer	180.00		
Principal Engineer.....	176.00		
Engineer V.....	134.00	Admin. Services Manager	\$68.00
Engineer IV.....	120.00	Admin. Asst. II.....	61.00
Engineer III	106.00	Admin Asst. I	55.00
Engineer II	92.00		
Engineer I	78.00		
Senior Engineering Technician	\$120.00	Engineering Aide II.....	\$45.00
Engineering Technician II	95.00	Engineering Aide I.....	35.00
Engineering Technician I	78.00		
Engineering Technician	55.00		

Construction Services

Construction Manager	2.3 x Direct Salary
Resident Engineer	2.3 x Direct Salary
Senior Construction Inspector.....	\$110.00
Construction Inspector	\$95.00

Other Direct Expenses

Mileage.....	\$0.65 mile
Direct Cost.....	Cost + 20%

Testimony under oath will be billed at \$350 per hour with a four (4) hour minimum





**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: CONSIDER AWARD OF CONTRACT FOR CONSTRUCTION OF CASMALIA WATERLINE REPLACEMENT PROJECT TO EL-CO CONTRACTORS, INC.

BACKGROUND:

The West Valley Water District (“District”) water distribution system has capacity deficiencies and infrastructure improvements needed to enhance system hydraulics. Distribution mains and services serving a portion of Rialto were constructed in the 1950’s and pipeline upsizing is necessary to improve system operation.

To address this issue, the District initiated a project that includes the replacement of 4-inch steel pipe with the installation of approximately 830 lineal feet of 8-inch ductile iron pipe, 10 lateral services, a new fire hydrant, and connections to existing waterlines within the street right-of-way of Casmalia Street and Lilac Avenue.

DISCUSSION:

A Request for Bids (“RFB”) was posted on PlanetBids for the Casmalia Waterline Replacement project. On March 25, 2020, five (5) bids were received. A summary of the bids received are as follows:

Bidder	Cost
El-Co Contractors, Inc.	\$259,222.00
Weka, Inc.	\$321,327.00
Merlin Johnson Construction, Inc.	\$357,795.00
TK Construction	\$384,660.00
C.P. Construction Co., Inc.	\$396,240.00

Staff has reviewed the bid information and confirmed that El-Co Contractors, Inc. is the lowest responsible and responsive bidder. If awarded by the Board of Directors, work is anticipated to start within 30 days.

FISCAL IMPACT:

The cost of the Construction of the Casmalia Waterline Replacement project as proposed by El-Co Contractors, Inc. is \$259,222.00. This item is included in the Fiscal Year 2019/2020 Capital Improvement Budget under the W17011 Casmalia Main Replacement with a budget of \$233,795.00. Additional funds will be needed. The District's contingency budget for Capital Improvement Projects has funds available to transfer. A summary of the requested budget transfer is as follows:

CIP FY 2019-2020 Project Name	Current Budget	Construction Cost	Transfer From/To	Remaining Budget
CIP Contingency	\$217,950.19	\$0.00	(\$25,427.00)	\$192,523.19
W17011 Casmalia Waterline Replacement	\$233,795.00	\$259,222.00	\$25,427.00	\$0.00

STAFF RECOMMENDATION:

It is recommended that the Board of Directors approve a budget transfer in the amount of \$25,427.00 and consider award of contract for the construction of the Casmalia Waterline Replacement to El-Co Contractors, Inc. in the amount of \$259,222.00. Staff recommends that this item be considered by the full Board of Directors and authorize the General Manager to execute the necessary documents.

Respectfully Submitted,



Clarence Mansell Jr, General Manager

BP:pa

MEETING HISTORY:

04/08/20 Engineering and Planning Committee REFERRED TO BOARD



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: CONSIDER AMENDMENT 3 TO TASK ORDER 1 FOR THE WATER FACILITIES MASTER PLAN UPDATE

DISCUSSION:

On Wednesday, February 12th, the update of the District's Water Facilities Master Plan was brought before the Engineering, Operations and Planning Committee for approval. At that meeting, the committee members requested that the population projection numbers be updated to reflect current trends in new meter installations. The Akel Engineering Group, Inc. has provided a cost proposal of \$3,272 to update the population projections and all areas within the document that would be affected by that change. Attached, as Exhibit A is Amendment No. 3 to Task Order No.1, to the Water Facilities Master Plan.

FISCAL IMPACT:

The \$3,272 cost for this amendment will be funded out of the Engineering Department's budget under professional services/other consultants.

STAFF RECOMMENDATION:

It is recommended, that the Board of Directors approve Amendment 3 to Task Order 1 with the Akel Engineering Group, Inc.

Respectfully Submitted,

Clarence Mansell Jr, General Manager

LJ:mm

ATTACHMENT(S):

1. Exhibit A - Amendment 3 to Task Order 1

EXHIBIT A

TASK ORDER NO. 1 AMENDMENT NO. 3
WATER FACILITIES MASTER PLAN UPDATE

This Task Order (“Task Order”) is executed this 6th day of April, 2020 by and between West Valley Water District, a public agency of the State of California (“District”) and AKEL Engineering Group, Inc. (“Consultant”).

RECITALS

- A. On or about April 20, 2017 District and Consultant executed that certain Agreement for Professional Services (“Agreement”).
- B. The Agreement provides that the District will issue Task Orders from time to time, for the provision of certain services by Consultant.
- C. Pursuant to the Agreement, District and Consultant desire to enter into this Task Order for the purpose of setting forth the terms and conditions upon which Consultant shall render certain services to the District.

NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:

- 1. Consultant agrees to perform the services set forth on Exhibit “1” attached hereto and by this reference incorporated herein.
- 2. Subject to any limitations in the Agreement, District shall pay to Consultant the amounts specified in Exhibit “2” attached hereto and by this reference incorporated herein. The total compensation, including reimbursement for actual expenses, may not exceed the amount set forth in Exhibit “2,” unless additional compensation is approved in writing by the District.
- 3. Consultant shall perform the services described in Exhibit “1” in accordance with the schedule set forth in Exhibit “3” attached hereto and by this reference incorporated herein. Consultant shall commence work immediately upon receipt of a notice to proceed from the District. District will have no obligation to pay for any services rendered by Consultant in advance of receipt of the notice to proceed, and Consultant acknowledges that any such services are at Consultant’s own risk.
- 4. The provisions of the Agreement shall apply to this Task Order. As such, the terms and conditions of the Agreement are hereby incorporated herein by this reference.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Task Order to be executed effective as of the day and year first above written.

DISTRICT:

**WEST VALLEY WATER DISTRICT,
a public agency of the State of California**

Clarence C. Mansell, Jr.
General Manager

CONSULTANT:

AKEL ENGINEERING GROUP, INC.

By _____

Name _____

Its _____

EXHIBIT "1"**TO****TASK ORDER NO. 1 AMENDMENT NO. 3****SCOPE OF SERVICES****Task 1.1 - Update Population Projections**

This task consists of updating the population projections included in the Water System Master Plan. Future population projections will be revised to reflect current meter installation numbers. This also accounts for additional text edits required to complete the master plan.

EXHIBIT "2"

TO

TASK ORDER NO. 1 AMENDMENT NO. 3

COMPENSATION

The total cost for additional tasks due to changes in population projections is \$3,272.00.

Task	Description	Cost
1.1	Update Population Projections	\$3,272.00
	Grand Total	\$3,272.00

**West Valley Water District
Water Facilities Master Plan - Change Order 3
Estimated Fee**
(April 6, 2020)

PRELIMINARY

Task No.	Task Description	Scope of Work	Hours						Costs			Status		
			Principal Engineer	Senior Engineer	Associate Engineer	Assistant Engineer	GIS Technician	Secretarial	Labor Costs	Other	Total Cost			
			\$194	\$176	\$157	\$118	\$107	\$80						
Task 1.1	Update Population Projections	This task consists of updating the population projections included in the Water System Master Plan. Future population projections will be revised to reflect current meter installation numbers. This also accounts for additional text edits required to complete the master plan.	1	5	14						\$3,272		\$3,272	Pending Approval
Totals			1	5	14	0	0	0	0	\$3,272	\$0	\$3,272		



EXHIBIT "3"

TO

TASK ORDER NO. 1 AMENDMENT NO. 3

SCHEDULE

Schedule to be determined by District staff.



For Immediate Release: April 3, 2020

Contact: Naseem Farooqi, Public Affairs Manager at nfarooqi@wvwd.org or (909) 820-3702

**AMID CORONAVIRUS STATE OF EMERGENCY, WATER DISTRICT
CONTINUES TO END SHUTOFFS, ADJUSTS HIRING FREEZE TO
IMPROVE SERVICES**

RIALTO, CA – Following Governor Gavin Newsom’s executive order today that restricts water shutoffs to homes and small businesses during the COVID-19 pandemic, the West Valley Water District (WVWD) Board of Directors approved a measure that temporarily lifts the hiring freeze for critical vacant positions that will help improve operations and ensure ratepayers continue to have access to safe drinking water.

WVWD Board President Channing Hawkins said, “Water is a critical public resource, which means we have to stay vigilant and operational during the coronavirus pandemic to protect West Valley ratepayers, residents and families. This also means filling water operations positions that are essential to delivering safe drinking water.”

Today, [Governor Newsom signed an executive order](#) that restricts water shutoffs to homes and small businesses while the State of California responds to the COVID-19 pandemic. The executive order also restores water for occupied residences that may have had their water shut off as of March 4, 2020 when the Governor proclaimed a state of emergency. However, WVWD is one of over 100 public and private water systems across California that already voluntarily suspended water shutoffs for non-payment as a result of COVID-19. In addition to these protections, the WVWD is also offering ratepayers experiencing financial hardship the opportunity to apply for a payment plan.

The board-approved positions include a supervising water system operator, two lead water system operators, and three water system operators. Earlier this year, the WVWD Board of Directors approved a temporary hiring freeze of personnel to reevaluate recruitment and hiring practices. Following this freeze, the Water District hired an interim human resources manager and transferred all recruitment, transfers, salary increases and performance evaluation powers to the human resources department. Though these positions have long been vacant, WVWD has full confidence in the interim human resources manager’s ability to adhere to protocol and secure qualified employees for the Water District’s open positions.

Each of these positions is assigned to the operations department which is responsible for protecting our water supply, monitoring water quality and regulatory compliance, and

maintaining water treatment facilities and transmission lines to deliver safe drinking water. The most critical position, supervising water systems operator, leads the water quality division and has four primary functions: water quality and regulatory compliance, and managing the cross-connection control program, the commercial account program and underground service alerts. Other vacant operator positions will provide support to the maintenance, meter services and water treatment divisions.

Prior to the regular meeting the Board met in closed session and WVWD's general counsel reported a severance agreement with an employee who requested a separation from the organization for personal reasons. The WVWD is temporarily filling the role with the dedicated and experienced Peggy Asche, an executive assistant, who has served WVWD for over 30 years.

Before facilitating an external search for these positions, the interim human resources manager will conduct an internal search process. The WVWD offers career growth, promotion and transfer opportunities to qualified WVWD employees before advertising open positions.

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The West Valley Water District has proudly served the communities of Bloomington, Colton, Fontana, Rialto, San Bernardino, and Jurupa Valley since 1952. Through name changes and consolidation, the mission has always remained the same: to provide customers with safe, high quality, and reliable water service at a reasonable rate and in a sustainable manner. The District provides water for 83,000 customers and is overseen by a five-member, publicly-elected board of directors.



West Valley Water District temporarily lifts hiring freeze for some vacant positions

April 3, 2020

Following Gov. Gavin Newsom's recent executive order that restricts water shutoffs to homes and small businesses during the COVID-19 pandemic, the West Valley Water District (WVWD) Board of Directors approved a measure that temporarily lifts the hiring freeze for critical vacant positions that will help improve operations and ensure ratepayers continue to have access to safe drinking water, WVWD said in a news release.

"Water is a critical public resource, which means we have to stay vigilant and operational during the coronavirus pandemic to protect West Valley ratepayers, residents and families. This also means filling water operations positions that are essential to delivering safe drinking water," said WVWD Board President Channing Hawkins said.

Newsom's executive order also restores water for occupied residences that may have had their water shut off as of March 4, when the governor proclaimed a state of emergency. However, WVWD is one of more than 100 public and private water systems across California that already voluntarily suspended water shutoffs for non-payment as a result of COVID-19.

In addition to these protections, the WVWD is also offering ratepayers experiencing financial hardship the opportunity to apply for a payment plan.

The board-approved positions include a supervising water system operator, two lead water system operators, and three water system operators. Earlier this year, WVWD approved a temporary hiring freeze of personnel to reevaluate recruitment and hiring practices. Following this freeze, the WVWD hired an interim human resources manager and transferred all recruitment, transfers, salary increases and performance evaluation powers to the human resources department. Though these positions have long been vacant, WVWD has full confidence in the interim human resources manager's ability to adhere to protocol and secure qualified employees for the district's open positions, WVWD said.

Each of these positions is assigned to the operations department which is responsible for protecting our water supply, monitoring water quality and regulatory compliance, and maintaining water treatment facilities and transmission lines to deliver safe drinking water. The most critical position, supervising water systems operator, leads the water quality division and has four primary functions: water quality and regulatory compliance, and managing the cross-connection control program, the commercial account program and underground service alerts.

Other vacant operator positions will provide support to the maintenance, meter services and water treatment divisions.

WVWD, based in Rialto, serves a portion of Fontana and other cities.



Water District continues to end shutoffs, adjusts hiring freeze to improve services

By Community News

April 7, 2020

Following Governor Gavin Newsom's executive order April 3 that restricts water shutoffs to homes and small businesses during the COVID-19 pandemic, the West Valley Water District (WVWD) Board of Directors approved a measure that temporarily lifts the hiring freeze for critical vacant positions that will help improve operations and ensure ratepayers continue to have access to safe drinking water.

WVWD Board President Channing Hawkins said, "Water is a critical public resource, which means we have to stay vigilant and operational during the coronavirus pandemic to protect West Valley ratepayers, residents and families. This also means filling water operations positions that are essential to delivering safe drinking water."

Governor Newsom signed an executive order that restricts water shutoffs to homes and small businesses while the State of California responds to the COVID-19 pandemic. The executive order also restores water for occupied residences that may have had their water shut off as of March 4, 2020 when the Governor proclaimed a state of emergency. However, WVWD is one of over 100 public and private water systems across California that already voluntarily suspended water shutoffs for non-payment as a result of COVID-19. In addition to these protections, the WVWD is also offering ratepayers experiencing financial hardship the opportunity to apply for a payment plan.

The board-approved positions include a supervising water system operator, two lead water system operators, and three water system operators. Earlier this year, the WVWD Board of Directors approved a temporary hiring freeze of personnel to reevaluate recruitment and hiring practices. Following this freeze, the Water District hired an interim human resources manager and transferred all recruitment, transfers, salary increases and performance evaluation powers to the human resources department. Though these positions have long been vacant, WVWD has full confidence in the interim human resources manager's ability to adhere to protocol and secure qualified employees for the Water District's open positions.

Each of these positions is assigned to the operations department which is responsible for protecting our water supply, monitoring water quality and regulatory compliance, and maintaining water treatment facilities and transmission lines to deliver safe drinking water. The most critical position, supervising water systems operator, leads the water quality division and has four primary functions: water quality and regulatory compliance, and managing the cross-connection control program, the commercial account program and underground service alerts. Other vacant operator positions will provide support to the maintenance, meter services and water treatment divisions.

Prior to the regular meeting the Board met in closed session and WVWD's general counsel reported a severance agreement with an employee who requested a separation from the organization for personal reasons. The WVWD is temporarily filling the role with the dedicated and experienced Peggy Asche, an executive assistant, who has served WVWD for over 30 years.

Before facilitating an external search for these positions, the interim human resources manager will conduct an internal search process. The WVWD offers career growth, promotion and transfer opportunities to qualified WVWD employees before advertising open positions.



For Immediate Release
March 18, 2020

Contact: Naseem Farooqi
Public Affairs Manager
(909) 644-7459

WEST VALLEY WATER DISTRICT DECLARES LOCAL STATE OF EMERGENCY

Water District Takes Action, Implements Safeguards for Ratepayers and Employees

RIALTO, CA – The West Valley Water District (WVWD) Board of Directors held an emergency meeting to ratify a proclamation declaring a local state of emergency due to the coronavirus disease (COVID-19) pandemic.

WVWD Board President Channing Hawkins said, “Families throughout our community are experiencing difficult times and I want to reassure our ratepayers that our water quality and supply remain unaffected. We do not anticipate any disruptions in services.”

The ratification follows the board of directors’ approval of an initial declaration in a special meeting on March 14. The Water District declaration accompanies federal and state declarations of emergency which allow the Water District to seek reimbursement from the federal government and state of California under *The Robert T. Stafford Disaster Relief and Emergency Assistance Act*. This federal law allows local agencies to be reimbursed for all expenses incurred in responding to a local emergency including employee salaries and emergency supplies.

Recently, the Water District implemented measures required by the California [State Senate Bill 998](#) (SB 998), known as the *Water Shutoff Protection Act*, which was signed into law by the governor. SB 998 prohibits any water agency from shutting off water services until a customer has been delinquent for at least 60 days. All California urban and community water systems must comply with these provisions by April 1, 2020. The new law is only applicable to residential customers.

In light of the COVID-19 pandemic, the Water District is also offering opportunities to apply for a payment plan if ratepayers are experiencing financial hardship. The WVWD also maintains several payment options that do not require visits to the customer service center. Ratepayers can make cash payments can be made at *7-Eleven* convenience stores, *CVS Pharmacy* stores and *Family Dollar* stores. Ratepayers can also make credit- or debit-card payments online at www.wvwd.org or by phone at (909) 875-1804.

The Water District will continue to live-stream meetings via [Facebook](#) and [YouTube](#) and is exploring options for two-way communications compatible with social distancing, isolation and self-quarantine tactics aimed at reducing the spread of COVID-19.

For employees, the Board approved a telecommuting policy that allows non-essential employees to work remotely and has cancelled and/or delayed non-essential meetings and events.. The Water District also continues to take steps to reduce the risk of COVID-19 by placing hand sanitizers and disinfectant wipes in public areas and workstations, as well as increased janitorial services at the district office. The human resources department is providing customer service department employees with sanitary gloves to safeguard them from infection and contamination. Though the Water District is considering closing the customer service center and is actively working to ensure customer service representatives remain available by phone. For more information or questions regarding WVWD services and COVID-19 response, please call (909) 875-1804 or email customerservice@wvwd.org.

###

The West Valley Water District has proudly served the communities of Bloomington, Colton, Fontana, Rialto, San Bernardino, and Jurupa Valley since 1952. Through name changes and consolidation, the mission has always remained the same: to provide customers with safe, high quality, and reliable water service at a reasonable rate and in a sustainable manner. The District provides water for 83,000 customers and is overseen by a five-member, publicly-elected board of directors.



Water quality and supply remain unaffected by crisis, West Valley Water District says

March 23, 2020

The West Valley Water District (WVWD) Board of Directors recently held an emergency meeting to ratify a proclamation declaring a local state of emergency due to the coronavirus disease pandemic.

“Families throughout our community are experiencing difficult times and I want to reassure our ratepayers that our water quality and supply remain unaffected. We do not anticipate any disruptions in services,” said WVWD Board President Channing Hawkins.

The ratification follows the board of directors’ approval of an initial declaration in a special meeting on March 14. The declaration accompanies federal and state declarations of emergency which allow the district to seek reimbursement from the federal government and state of California under the Robert T. Stafford Disaster Relief and Emergency Assistance Act. This federal law allows local agencies to be reimbursed for all expenses incurred in responding to a local emergency, including employee salaries and emergency supplies.

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The WVWD also maintains several payment options that do not require visits to the customer service center. Ratepayers can make cash payments at 7-Eleven convenience stores, CVS Pharmacy stores and Family Dollar stores. Ratepayers can also make credit- or debit-card payments online at www.wvwd.org or by phone at [\(909\) 875-1804](tel:9098751804).



For Immediate Release
March 18, 2020

Contact: Naseem Farooqi
Public Affairs Manager
(909) 644-7459

**WEST VALLEY WATER DISTRICT BOARD PRESIDENT
TAKES IMMEDIATE ACTION TO IMPROVE FINANCIAL
RESPONSIBILITY AND ACCOUNTABILITY**

RIALTO, CA – In an effort to continue the improvement of financial responsibility and accountability standards at the West Valley Water District (WVWD) Board President Channing Hawkins announced a series of immediate actions effective immediately.

WVWD Board President Channing Hawkins stated, “We have made great strides but there is a lot more work for us to do. After consulting with staff and reviewing initial audit findings, the time has come to take immediate steps to address every issue.”

Board President Channing Hawkins also directed the following:

- the purchasing department and all purchasing functions will report to the CFO.
- board members to attach a meeting agenda to each reimbursement or stipend form for every meeting for which they request reimbursement.
- board members and employees to complete expense reimbursement forms with receipts attached for all travel, conference, meals (etc.) expenses and submit them to the WVWD chief financial officer (CFO) for reimbursement.
- all employees to include receipts attached to an expense reimbursement forms from all incurred expenses (including credit card purchases) incurred to accounting on a monthly basis.
- board members to complete a mandatory ethics training by the end of March.
- the Water District to contract with an independent firm to create an accounting manual, which will include new fiscal policies and procedures.

The direction from the Board President comes after a meeting between the Water District and the State Controller's Office. During the meeting, the State Controller's Office informed the Board President of initial findings from the ongoing audit, which is yet to be provided to the Water District. The audit conducted by the State Controller's Office reviews the Water District from 2014 to 2019. A majority of the current Board of Directors were not serving in their current capacity for the timeframe currently being reviewed.

Directives from the Board President are in compliance with best practices compiled by the *Government Finance Officers Association* (GFOA), which is a professional association of approximately 19,000 state, provincial and local government finance officers in the United States and Canada. The GFOA identifies best practices, policies and procedures that contribute to improved government management and ensure government agencies are financially responsible with funds collected for services.

The direction by President Hawkins for all members of the Board of Directors to complete ethics training by the end of March is in accordance with State of California mandate. This mandate, AB 1234 (Chapter 700, Stats. of 2005), requires special districts in California to provide ethics training to elected officials on a biennial basis. This training is enforced and managed by the Attorney General and Fair Political Practices Commission.

###

The West Valley Water District has proudly served the communities of Bloomington, Colton, Fontana, Rialto, San Bernardino, and Jurupa Valley since 1952. Through name changes and consolidation, the mission has always remained the same: to provide customers with safe, high quality, and reliable water service at a reasonable rate and in a sustainable manner. The District provides water for 83,000 customers and is overseen by a five-member, publicly-elected Board of Directors.

THE SUN

Embattled Rialto water district rolls out more reforms in response to state audit

'There's going to be new ways we do things, but ... it is something we must do,' says board president

March 9, 2020

By [JOE NELSON](#) | jnelson@scng.com and [SCOTT SCHWEBKE](#) | sschwebke@scng.com | San Bernardino Sun

PUBLISHED: March 6, 2020 at 7:18 p.m. | UPDATED: March 6, 2020 at 7:18 p.m.

The West Valley Water District will undertake sweeping reforms to address what its board president described as concerning and irresponsible financial practices dating to back to 2014 that were uncovered in a state audit.

Channing Hawkins made the announcement at the beginning of Thursday night's Board of Directors meeting, saying, with a sense of urgency: "We can't wait any longer before we begin to remedy and start the process of reforming our agency."

Auditors, according to Hawkins, discovered that the Rialto-based district's fiscal problems began in 2014 under its then existing leadership, but the practices have persisted ever since.

"I don't care when they (problems) started, but today is going to be the last day," said Hawkins, a newcomer elected to the board in December and chosen as president by his colleagues.

Hawkins would not disclose any specifics from the state auditors' preliminary findings.

"Unfortunately, at this point, we're not able to disclose exactly what they have in their findings," Hawkins said.

Jennifer Hanson, a spokeswoman for the state Controller's Office, said in an email Friday she also could not disclose any specifics on the audit's preliminary findings, but did say the final report is expected to be released in May.

However, in October 2019, the Southern California News Group obtained a confidential agenda from a September meeting district officials had with state auditors detailing a slew of deficiencies within the district uncovered by auditors.

Preliminary audit findings

Those preliminary findings noted that certain credit card expenses lacked justification and supporting documentation and had been used for nondistrict-related expenses, while multiple credit card purchases did not adhere to the district's purchasing policy.

The district also did not put out for bid multiple professional contracts and failed to provide documentation supporting the hiring of new employees for executive positions, according to the document.

Additionally, the water district also allowed multiple contracts to exceed dollar caps, and allowed some services to be invoiced before a purchase order was completed for the work, auditors determined.

A separate [audit](#) commissioned by the district — conducted by The Pun Group of Santa Ana for the period from July 2018 through January 2019 — was fairly consistent with some of the controller's preliminary findings, particularly those involving contracts.

Hawkins seemed to imply that what he learned from state auditors about the district's financial controls was a revelation to him.

“The meeting was informative and shed light on information I had not been made aware of since joining the board only three months ago,” Hawkins said. “I want to applaud our progress, but the actions we have taken are not enough. We will continue making immediate actions as further information comes to light.”

List of reforms

With that, Hawkins rolled out several new reforms he is instructing General Manager Clarence Mansell Jr. to implement immediately:

Every board member seeking compensation for attending meetings must include a copy of the meeting agenda with each reimbursement or stipend form.

Board members must complete an expense and reimbursement form, with receipts attached, for all travel, conferences, meals, and other expenses and then submit them to the chief financial officer for reimbursement.

Employees must attach receipts to expense reimbursement forms for incurred expenses, including credit card purchases, to accounting on a monthly basis.

Board members must complete ethics training by the end of March.

The chief financial officer will be tasked with creating a new reimbursement policy and bringing it before the board for consideration

Purchasing department functions will now fall under the authority of the chief financial officer, not the general manager.

The water district will contract with an independent firm to create an accounting manual, which will include new fiscal policies and procedures.

“Financial responsibility and accountability is what our ratepayers deserve,” Hawkins said during Thursday’s meeting. “Some of these directives are new, while others have been longstanding practices that should have been adhered to. However, over time these practices were no longer implemented, and that is unacceptable to me and the community we serve.”

HR reforms underway

Since taking office, Hawkins — a Rialto human relations commissioner and labor relations representative at LIUNA 777 in Riverside — has already implemented several reforms in an attempt to bolster transparency, including live streaming of all board meetings on Facebook and YouTube (the district created the YouTube channel @MyWVWD).

Additionally, interim Human Resources and Risk Mmanager [Martin Pinon has been brought in](#), on a six-month contract, to investigate a spate of personnel complaints, as well as take over from Mansell the hiring and promoting of employees, job recruitment, internal transfers and performance evaluations.

“It is time, now, for us to get our fiscal house in order, in the same way we got our (human resources) practices in order,” Hawkins said during Thursday’s meeting.

The decision to rescind Mansell’s ability to hire and promote follows a [no-confidence letter](#) signed in December by 16 West Valley Water District managers who have demanded that he be fired because of poor leadership and alleged cronyism.

The letter followed on the heels of an ongoing Southern California News Group investigation that has uncovered myriad problems during Mansell’s tenure, including the employment of consultants without contracts, hiring managers and consultants with [dubious backgrounds](#) and [legal difficulties](#) and the spending of more than \$740,000 to settle lawsuits with disgruntled employees.

Mansell remains in his position, however.

Hawkins said the changes are going to be uncomfortable, but necessary.

“There’s going to be new ways we do things, but it is something we can do and it is something we must do,” he said.



West Valley Water District announces actions to improve financial accountability

West Valley Water District (WVWD) Board President Channing Hawkins announced a series of actions in an effort to improve financial responsibility

March 9, 2020

In an effort to continue the improvement of financial responsibility and accountability standards at the West Valley Water District (WVWD), Board President Channing Hawkins announced a series of actions effective immediately.

“We have made great strides but there is a lot more work for us to do,” Hawkins said. “After consulting with staff and reviewing initial audit findings, the time has come to take immediate steps to address every issue.”

Hawkins directed the following:

- The purchasing department and all purchasing functions to report to the chief financial officer (CFO).
- Board members to attach a meeting agenda to each reimbursement or stipend form for every meeting for which they request reimbursement.
- Board members and employees to complete expense reimbursement forms with receipts attached for all travel, conference, meals (etc.) expenses and submit them to the WVWD CFO for reimbursement.
- All employees to include receipts attached to an expense reimbursement forms from all incurred expenses (including credit card purchases) incurred to accounting on a monthly basis.
- Board members to complete a mandatory ethics training by the end of March.
- The Water District to contract with an independent firm to create an accounting manual, which will include new fiscal policies and procedures.

The direction from Hawkins comes after a meeting between WVWD and the State Controller’s Office. During the meeting, the State Controller’s Office informed Hawkins of initial findings from an ongoing audit, which has yet to be provided to the WVWD.

The audit reviews the WVWD from 2014 to 2019. A majority of the current Board of Directors were not serving in their current capacity for the timeframe currently being reviewed.

WVWD is based in Rialto and serves several communities, including part of Fontana.

The San Bernardino
AMERICAN News
"A man in debt is so far a slave." -Emerson
A Community Newspaper Serving San Bernardino, Riverside & Los Angeles Counties

West Valley Water District Board President Takes Immediate Action To Improve Financial Responsibility And Accountability

March 11, 2020

RIALTO, CA – In an effort to continue the improvement of financial responsibility and accountability standards at the West Valley Water District (WVWD) Board President Channing Hawkins announced a series of immediate actions effective immediately.

WVWD Board President Channing Hawkins stated, “We have made great strides but there is a lot more work for us to do. After consulting with staff and reviewing initial audit findings, the time has come to take immediate steps to address every issue.”

Board President Channing Hawkins also directed the following:

the purchasing department and all purchasing functions will report to the CFO.

board members to attach a meeting agenda to each reimbursement or stipend form for every meeting for which they request reimbursement.

board members and employees to complete expense reimbursement forms with receipts attached for all travel, conference, meals (etc.) expenses and submit them to the WVWD chief financial officer (CFO) for reimbursement.

all employees to include receipts attached to an expense reimbursement forms from all incurred expenses (including credit card purchases) incurred to accounting on a monthly basis.

board members to complete a mandatory ethics training by the end of March.

the Water District to contract with an independent firm to create an accounting manual, which will include new fiscal policies and procedures.

The direction from the Board President comes after a meeting between the Water District and the State Controller’s Office. During the meeting, the State Controller’s Office informed the Board President of initial findings from the ongoing audit, which is yet to be provided to the Water

District. The audit conducted by the State Controller's Office reviews the Water District from 2014 to 2019. A majority of the current Board of Directors were not serving in their current capacity for the timeframe currently being reviewed.

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4:42 PM

01/14/20

Mathis Consulting Group**Open Invoices**

As of January 14, 2020

West Valley Water District

invoice	11/24/2019	17310	11/24/2019	416	2,610.70
invoice	08/25/2019	17283	08/25/2019	142	6,248.40
invoice	09/13/2019	17292	09/13/2019	123	4,148.20
invoice	10/19/2019	17302	10/19/2019	87	1,898.20
invoice	10/31/2019	17304	10/31/2019	75	3,585.70
invoice	11/15/2019	17309	11/15/2019	60	5,114.70
invoice	01/02/2020	17316	01/02/2020	12	3,000.00
invoice	01/02/2020	17318	01/02/2020	12	1,875.00

Total West Valley Water District

28,480.90**TOTAL****53,933.60****January 20, 2020****Ricky,****Here is the current copy of Invoice balances for Mathis Group. Can you check these for payment?****Thank you,****Dr. Bill**



Mathis Group

INVOICE

MathisGroup.net

426 Troon Dr.,
Napa, CA 94558

Attention: Clarence Mansell
West Valley Water District
CMansell@wvwd.org
mblount@wvwd.org

West Valley Water District

Date: August 25, 2019

Please note new mailing address

Project Title: Follow Up to Board/Executive Team Retreat

Invoice Number: 17283

Description	Hours	Rate	Cost
Consulting Services (Dr. Mathis)		\$375	
Aug 7: Meeting with GM Re: Strategic Planning	2		\$ 750.00
Aug 13: Follow up for Strategic Planning, Board and Executive Team, Public Relations, Finance and OPS/Eng	9		\$ 3,375.00
Aug 14: Follow up Board/Strategic Plan, Meeting with staff, etc	5.5		\$ 2,062.50
Gas 35 miles x 3 meetings	105	.58	\$ 60.90
		Subtotal	\$ 6,248.40
Payments/Credits			
		Total	\$ 6,248.40

Payment due upon receipt of invoice. Thank you for your business

Mail all payments to: Mathis Group, 426 Troon Dr., Napa, CA 94558



Mathis Group

INVOICE

MathisGroup.net

426 Troon Dr.,

Napa, CA 94558

Attention: Clarence Mansell
West Valley Water District
CMansell@wvwd.org
mblount@wvwd.org

West Valley Water District

Date: September 13, 2019

Please note new mailing address

Project Title: Strategic

Invoice Number: 17292

Description	Hours	Rate	Cost
Consulting Services (Dr. Mathis)		\$375	
Sep 10: Consult with staff, Meet with Department Director	8		\$ 3,000.00
Sep 17: Meeting with L. Laurence	3		\$ 1,125.00
Gas 40 miles	40	.58	\$ 23.20
		Subtotal	\$ 4,148.20
Payments/Credits			
		Total	\$ 4,148.20

Payment due upon receipt of invoice. Thank you for your business

Mail all payments to: Mathis Group, 426 Troon Dr., Napa, CA 94558



Mathis Group

INVOICE

MathisGroup.net

426 Troon Dr.,

Napa, CA 94558

Attention: Clarence Mansell
 West Valley Water District
CMansell@wvwd.org
mblount@wvwd.org

West Valley Water District

Date: Oct 19, 2019

Please note new mailing address

Project Title: Consulting

Invoice Number: 17302

Description	Hours	Rate	Cost
Consulting Services (Dr. Mathis)		\$375	
Oct 16: Consult with Water Staff, Field and Water Plant, Consult with Finance	5		\$ 1,875.00
Gas 40 miles	40	.58	\$ 23.20
		Subtotal	\$ 1,898.20
Payments/Credits			
		Total	\$ 1,898.20

Payment due upon receipt of invoice. Thank you for your business

Mail all payments to: Mathis Group, 426 Troon Dr., Napa, CA 94558



Mathis Group

INVOICE

MathisGroup.net

426 Troon Dr.,

Napa, CA 94558

Attention: Clarence Mansell
West Valley Water District
CMansell@wvwd.org
mblount@wvwd.org

West Valley Water District

Date: Oct 31, 2019

Please note new mailing address

Project Title: Coaching/Management Strategic Planning

Invoice Number: 17304

Description	Hours	Rate	Cost
Consulting Services (Dr. Mathis)		\$375	
Oct 29: Meeting with Managers, Operation General Manager, All Departments of Election Updates and Q&A with GM	9.5		\$ 3,562.50
Gas 40 miles	40	.58	\$ 23.20
		Subtotal	\$ 3,585.70
Payments/Credits			
		Total	\$ 3,585.70

Payment due upon receipt of invoice. Thank you for your business

Mail all payments to: Mathis Group, 426 Troon Dr., Napa, CA 94558



Mathis Group

INVOICE

MathisGroup.net

426 Troon Dr.,

Napa, CA 94558

Attention: Clarence Mansell
West Valley Water District
CMansell@wvwd.org
mblount@wvwd.org

West Valley Water District

Date: November 15, 2019

Please note new mailing address

Project Title: Staff Development/Consultation

Invoice Number: 17309

Description	Hours	Rate	Cost
Consulting Services (Dr. Mathis)		\$375	
Nov 12: Consult with Executive Team, Finance, Engineering, Strategic planning	8.5		\$ 3,187.50
Nov 13: Consult with Engineering, HR, Board Planning	5		\$ 1,875.00
Gas 45 miles x 2 meetings	90	.58	\$ 52.20
		Subtotal	\$
Payments/Credits			
		Total	\$ 5,114.70

Payment due upon receipt of invoice. Thank you for your business

Mail all payments to: Mathis Group, 426 Troon Dr., Napa, CA 94558



Mathis Group

INVOICE

MathisGroup.net

426 Troon Dr.,

Napa, CA 94558

Attention: Clarence Mansell
 West Valley Water District
CMansell@wvwd.org
mblount@wvwd.org

West Valley Water District

Date: Nov 24, 2019

Project Title: Mentoring with Management Staff

Invoice Number: 17310

Description	Hours	Rate	Cost
Consulting Services (Dr. Mathis)		\$375	
Nov 19: Consult with Management Staff, Finance and GM	6.5		\$ 2,437.50
Books (3)			\$ 150.00
Gas 40 miles	40	.58	\$ 23.20
		Subtotal	\$ 2,610.70
Payments/Credits			
		Total	\$ 2,610.70

Payment due upon receipt of invoice. Thank you for your business

Mail all payments to: Mathis Group, 426 Troon Dr., Napa, CA 94558



INVOICE

Mathis Group.net

426 Troon Drive

Napa, CA 94558

West Valley Water District
Attention: Clarence Mansell
Date: January 2, 2020
Project Title: Special Project/GM

CMansell@wwwd.org
mblount@wwwd.org

Invoice Number: 17316

Description	Hours	Unit Rate	Cost
Consulting Services (Dr. Mathis)		\$375	
12/12/2019 Prep for Special Assignment	4.00		\$ 1,500.00
12/13/2019 Prep/Holiday Workshop	4.00		\$ 1,500.00
Subtotal			\$ 3,000.00
TOTAL Consultation Fees Due			\$ 3,000.00

Mileage	Total Miles	Unit Rate	Cost
Date: 12/12 and 12/13	114	0.58	66.12
Miles 57 x 2			
Total Mileage Fees Due			66.12

TOTAL BALANCE DUE	\$ 3,066.12
--------------------------	--------------------

Payment due upon receipt of invoice. Thank you for your business!

Mail payment to:

Mathis Group, 426 Troon Dr., Napa, CA 94558



INVOICE

Mathis Group.net

426 Troon Drive

Napa, CA 94558

West Valley Water District
Attention: Clarence Mansell
Date:
Project Title:

CMansell@wvwd.org
mblount@wvwd.org

January 2, 2020
 Management Team/Finance

Invoice Number: 17318

Description	Hours	Unit Rate	Cost
Consulting Services (Dr. Mathis)		\$375	
12/10/2019 Executive Team/Finance/Training	5.00		\$ 1,875.00
Subtotal			\$ 1,875.00
TOTAL Consultation Fees Due			\$ 1,875.00

Mileage	Total Miles	Unit Rate	Cost
Date: 12/1/019	60	0.58	\$ 34.80
Miles 30 x 2			
Total Mileage Fees Due			\$ 34.80

TOTAL BALANCE DUE	\$1,909.80
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Payment due upon receipt of invoice. Thank you for your business!

Mail payment to:

Mathis Group, 426 Troon Dr., Napa, CA 94558



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: APPROVAL OF RESOLUTION 2020 RESOLUTION NO. 2020-____
EMERGENCY RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WEST VALLEY WATER DISTRICT TO WAIVE LATE FEES
DURING THE COVID-19 EMERGENCY

RESOLUTION NO. 2020-____

Respectfully Submitted,

A handwritten signature in blue ink that reads "Clarence C. Mansell Jr." is positioned above a horizontal line.

Clarence Mansell Jr, General Manager

MM

ATTACHMENT(S):

1. Resolution 2020

RESOLUTION NO. 2020-_____

EMERGENCY RESOLUTION OF THE BOARD OF DIRECTORS
OF THE WEST VALLEY WATER DISTRICT TO WAIVE LATE FEES
DURING THE COVID-19 EMERGENCY

WHEREAS, the Board of Directors of the West Valley Water District did find that conditions of extreme peril to the safety of persons and property have arisen within the County of San Bernardino, State of California, caused by NOVEL CORONAVIRUS (COVID-19) which began on or about February 26, 2020; and

WHEREAS, a state of emergency was declared on March 4, 2020 by Governor Gavin Newsom as a result of the threat of COVID-19 and a stay-at-home directive was issued halting all business within San Bernardino County outside of essential activities which jeopardized the economic stability of many West Valley Water District (Water District) ratepayers by shutting down many local businesses and resulting in an increase in layoffs and unemployment; and

WHEREAS, on March 19, 2020, the Board of Directors of the Water District declared a local state of emergency due to the COVID-19 pandemic; and

WHEREAS, the lobby of the Water District is closed to the public and the Water District is offering opportunities for customers to apply for a payment plan if ratepayers are experiencing financial hardship; and

WHEREAS, the Water District maintains several payment options that do not require visits to the customer service center; and

WHEREAS, the Board has directed that any and all late fees for non-payment or late payment shall be waived and turn offs will be suspended by the Water District until the state of emergency is lifted or until a separate action is taken by the Board; and

WHEREAS, the Board has also directed that customers will not be required to later repay any of the money they save through this waiver until the state of emergency is lifted or until a separate action is taken by the Board; and

WHEREAS, the waiving of late fees shall not require customers to show proof of financial hardship; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the West Valley Water District as follows:

1. that any and all late fees for non-payment or late payment are hereby waived by the Water District until the state of emergency is lifted or until a separate action is taken by the Board; and
2. that customers will not be required to later repay any of the money they save through this waiver until the state of emergency is lifted or until a separate action is taken by the Board

- 3. that the waiving of late fees shall not require customers to show proof of financial hardship.

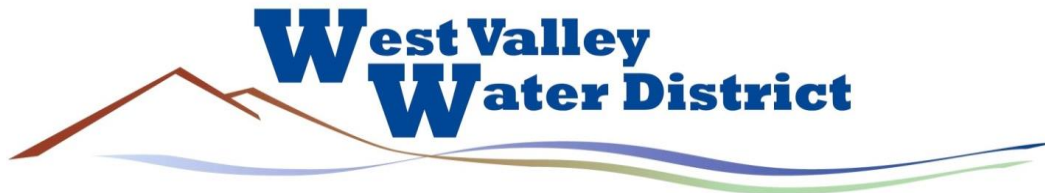
ADOPTED, SIGNED, AND APPROVED THIS _____ DAY OF APRIL, 2020.

AYES: DIRECTORS:
 NOES: DIRECTORS:
 ABSENT: DIRECTORS:
 ABSTAIN: DIRECTORS:

 Channing Hawkins,
 President of the Board of Directors of West
 Valley Water District

ATTEST:

 Peggy Asche
 Acting Board Secretary



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: April 16, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: AUTHORIZATION TO APPROVE CHANGE ORDER NO. 5 FOR THE CUSTOMER SERVICE FOYER RENOVATION PROJECT

BACKGROUND:

The West Valley Water District (“District”) has identified a need to improve the Customer Service Foyer and the Administration Foyer. The project goal is to make these areas inviting and comfortable for our customers and the general public with structural and aesthetic enhancements.

This item was presented to the Engineering and Planning Committee on March 15, May 23, and July 12, 2017. At the May 23rd meeting Ruhnau Clarke Architects (“Architect”) was directed by the Engineering and Planning Committee Directors to prepare an update to the Conceptual Design options for both Foyers. These options were presented to the committee on July 12th were Option 2B was selected as the preferred Customer Service Foyer layout and Options 3A and 5A for the Administration Foyer. The Engineering and Planning Committee directed District Staff to have this item considered by the full Board of Directors. This item was presented to the full Board of Directors at the Board Meeting on August 3, 2017. At the August 3rd meeting the Board of Directors selected Options 2B and 3A and authorized the General Manager to negotiate a scope of work and fee with the Architect for a final design services task order based on Board selected options.

On May 29, 2018 the City of Rialto (“City”) approved the drawings for the Foyers Project prepared by the Architect.

District Staff was directed to remove the Administration Foyer from the scope of work and bidding documents. On June 25, 2018 the District Staff and Architect held a meeting to discuss separating the phasing schedule and scope of work Not-In-Contract (“NIC”). The Architect was directed to prepare an updated set of plans and specifications identifying which areas are NIC.

On July 2, 2018 a Request for Bids (“RFB”) was posted on PlanetBids for the Foyer Renovation Project. On July 30, 2018 one (1) bid was received. This item was presented to the Engineering and Planning Committee on August 8, 2018. At the August 8th, 2018 meeting District Staff was directed to re-bid the Customer Service Foyer Renovation Project (“Foyer Project”) and publically advertise in a newspaper.

On September 25, 2018 a Request for Bids (“RFB”) was posted on PlanetBids for the Foyer Project

to general building contractors and eight (8) construction firms. On September 28, 2018 the Bid Notice Inviting Bids for the Foyer Project was published in the San Bernardino County Sun newspaper. On October 30, 2018 four (4) bid were received.

DISCUSSION:

On January 25, 2019, the District entered into a contract with Caltec Corporation for the construction of the Customer Service Foyer Renovation Capital Improvement Project. While demolishing and preparing the site for improvements, the Contractor encountered the following unforeseen items that needed to be added to the scope of work and adjusted in the field to complete the project:

- Additional cost for new mechanical work needed
- Omit hallway work that has not been installed or material that has not been ordered
- Floor access door replaced and needed due to existing location at the entrance
- Additional acrylic divider post needed to secure divider in place
- Additional cost to provide fire alarm plans and permit to certify the project as requested by City of Rialto Fire Marshal

The items listed above the original contract amount was required. Caltec Corporation has submitted Change Order No. 5 to cover the cost for this additional work.

FISCAL IMPACT:

This project was a budgeted item in the Fiscal Year 2019/20 Capital Improvement Budget under the W17040 Customer Service Foyer Renovation. This change order will increase the contract amount by \$10,533.64 for a total of \$677,592.30. A copy of Change Order No. 5 is attached as **Exhibit A**. Additional funds will be needed. The District's budget for Contingency has funds available to transfer. A summary of the requested budget transfer is as follows:

CIP FY 2019-2020 Project Name	Current Budget	Construction Cost	Transfer From/To	Remaining Budget
CONT Contingency	\$138,923.19	\$0.00	(\$10,533.64)	\$128,389.55
W17040 Customer Service Foyer Renovation	\$0.00	\$10,533.64	\$10,533.64	\$0.00

STAFF RECOMMENDATION:

It is recommended that the Board of Directors authorize staff to approve Change Order No. 5 for the Customer Service Foyer Renovation Construction Capital Improvement Project in the amount of \$10,533.64 and authorize the General Manager to execute the necessary documents.

Respectfully Submitted,

Clarence C. Mansell Jr.

Clarence Mansell Jr, General Manager

RMG:pa

ATTACHMENT(S):

1. Exhibit A - Caltec Corporation Change Order No. 5

EXHIBIT A

**SECTION 2.11
of
PROCEDURAL DOCUMENTS**

CHANGE ORDER

OWNER: West Valley Water District

CONTRACTOR: Caltec Corporation
8732 Westminster Blvd. Suite 2
Westminster, CA 92683

PROJECT: West Valley Water District Foyer
Renovation

Change Order No. 5 Agreement Date: January 25, 2019

Date: 04/10/2020 Sheet 1 of 3

The following changes are hereby made to the Contract Documents:

I. EXTRA WORK

	<u>ADD</u>	<u>DEDUCT</u>
1. COR 16 – RFI 42 Mechanical	\$ 1,093.29	
2. COR 27 – Hallway Scope Omission		(\$ 1,598.85)
3. COR 31 – Floor Access Door	\$ 5,282.75	
4. COR 32 – Additional Acrylic Divider Post	\$ 3,142.83	
5. COR 33 – Fire Alarm Plans and Permit	\$ 2,613.62	

Total, for Item I **\$12,132.49 - \$1,598.85**

TOTAL FOR CHANGE ORDER NO. 5 **\$10,533.64**

II. CONTRACT TIME

Increased 0 calendar days

III. JUSTIFICATION:

1. COR 16 - Additional cost for new mechanical work needed not included in the design
2. COR 27 – Omit hallway work such as carpet tile and ceiling light fixtures that has not been installed or material that has not been ordered.
3. COR 31 – Floor access door replaced and needed due to existing location at the entrance of the customer service lobby area.
4. COR 32 – Additional acrylic divider post needed to secure divider in place in the customer service lobby area.
5. COR 33 – Additional cost to provide fire alarm plans and permit to certify the project as requested by City of Rialto Fire Marshal.

CHANGE TO CONTRACT PRICE:

Original Contract Price	<u>\$ 567,000.00</u>
Current Contract Price Adjusted by Previous Change Order(s)	<u>\$ 667,058.66</u>
Contract Price Due to This Change Order will be Increased by	<u>\$ 10,533.64</u>
New Contract Price, including This Change Order	<u>\$ 677,592.30</u>

CHANGE TO CONTRACT TIME:

Contract Time will be increased	<u>0</u> Working Days
Date of Completion of All Work	<u>September 17, 2019</u> (Date)

REQUIRED APPROVALS:

To be effective, this Change Order must be approved by the Owner, or as may otherwise be required by the Supplemental General Conditions.

Requested By (Contractor)

Date

Recommended By (Project Manager)

Date

Recommended By (Asst. Gen. Manager)

Date

Accepted By (Owner)

Date